

## TABLE OF CONTENTS

<i>Acknowledgements</i> .....	iii
<i>Preface</i> .....	v
<i>Table of Contents</i> .....	xi
<b>Chapter 1 Essential Background</b> .....	1
Introduction .....	1
Primary and Secondary Sources of Law Defined .....	2
The Relative Weight of Primary Sources of Law .....	3
Legislation .....	3
The Constitution .....	3
Statutes .....	3
Regulations .....	4
Jurisprudence .....	4
Judicial Decisions .....	4
Decisions of Administrative Tribunals .....	5
Role of Concurring and Dissenting Opinions .....	5
Reception of English Law .....	5
Jurisdiction.....	6
Courts.....	7
Importance of Court Structure .....	7
Supreme Court of Canada.....	9
Judicial Committee of the Privy Council .....	9
Federal Courts .....	9
Provincial and Territorial Courts.....	9
Superior Courts.....	9
Inferior Courts .....	10
How a Case Makes Its Way Through the Courts .....	11
Prioritizing Primary and Secondary Sources in Your Research.....	12
Flow Chart for Prioritizing the Law.....	15
Appendix 1 — Canadian Court System .....	17
Alberta (1906 –) .....	17
British Columbia (1867 –) .....	18
Manitoba (1871 –).....	19
New Brunswick (1786 –) .....	20
Newfoundland & Labrador (1729 –).....	21

## The Practical Guide to Canadian Legal Research

Nova Scotia (1721 –).....	22
Northwest Territories (1875 –).....	23
Nunavut (1999 –) .....	23
Ontario (1792 –).....	24
Prince Edward Island (1773 –).....	25
Québec (1793 –) .....	26
Saskatchewan (1906 –) .....	28
Yukon (1898 –).....	28
Federal Courts (1875 –) .....	29
Supreme Court of Canada (1875 –).....	29
<b>Chapter 2 The Legal Research Process and Checklist.....</b>	<b>31</b>
The Legal Research Process .....	31
The Legal Research Checklist .....	33
Function of the Checklist: Research Guide and Record of Your Research Path .....	33
How is the Checklist Organized? .....	34
Description of Issue(s).....	34
Research Tools — Secondary Sources.....	35
1) Legal Encyclopedias .....	35
2) Book, Loose-leaf Services, Continuing Professional Development Materials, Law Reform Commission Reports, etc.....	36
3) Journal Articles.....	37
4) Legal Dictionaries and Words and Phrases.....	37
5) Other Materials, Both Legal and Non-Legal .....	38
6) Legal Memoranda and Other Legal Documents .....	38
Primary Sources and Related Tools .....	39
1) The Constitution .....	39
2) Statutes .....	39
3) Noting-up Statutes .....	40
4) Regulations .....	40
5) Noting-up Regulations .....	40
6) Cases and Case Law Digests .....	40
7) Noting-up Cases.....	41
Foreign Jurisdictions .....	42
Appendix 1 — Research Checklist.....	43
<b>Chapter 3 Using Legal Research Databases .....</b>	<b>53</b>
Legal Research Databases .....	53
Advice for Using Legal Research Databases .....	53

## Table of Contents

Types of Legal Research Database Providers.....	55
Commercial Vendors.....	55
LexisNexis Quicklaw .....	56
WestlawNext Canada .....	57
Canada Law Book Products.....	58
CCH Online and Canadian Legislative Pulse .....	58
Maritime Law Book — National Reporter System .....	59
HeinOnline.....	59
LegalTrac.....	60
LLMC Digital.....	60
Canadian Human Rights Reporter Online.....	60
SSRN.....	61
Government Providers.....	61
Non-Profit Organizations .....	62
Using Legal Research Databases .....	62
Tips for Conducting Research.....	63
 <b>Chapter 4 Legal Encyclopedias .....</b>	 67
What are Legal Encyclopedias?.....	67
When are Encyclopedias Useful? .....	67
The Canadian Encyclopedic Digest .....	68
How is the CED Organized? .....	68
Currency .....	69
Accessing the Canadian Encyclopedic Digest on WestlawNext	
Canada .....	69
Browsing.....	70
Searching .....	70
The Canadian Encyclopedic Digest in Print.....	70
How to Use the Canadian Encyclopedic Digest in Print .....	71
Noting-up .....	72
Halsbury's Laws of Canada .....	72
How is Halsbury's Laws of Canada Organized? .....	72
Currency .....	73
Accessing Halsbury's Laws of Canada on LexisNexis	
Quicklaw.....	73
Halsbury's Laws of Canada in Print.....	73
How to Use Halsbury's Laws of Canada in Print .....	74
Comparing Halsbury's Laws of Canada and the Canadian	
Encyclopedic Digest .....	74
Halsbury's Laws of England (3rd) Canadian Converter.....	75

## The Practical Guide to Canadian Legal Research

<b>Chapter 5 The Canadian Abridgment .....</b>	77
1. The <i>Canadian Abridgment Case Digests</i> .....	78
How to Do a Case Digest Search in Print .....	79
<i>Canadian Abridgment Digests</i> — WestlawNext Canada .....	82
2. The <i>Consolidated Table of Cases</i> : Finding Cases by Name...	83
How to Find a Case in the <i>Consolidated Table of Cases</i> .....	83
<i>Consolidated Table of Cases</i> — WestlawNext Canada .....	84
3. <i>Words &amp; Phrases Judicially Defined</i> : Finding Cases Interpreting a Word or Phrase.....	84
4. <i>Canadian Case Citations</i> /KeyCite Canada: Finding the History and Judicial Treatment of a Case ('Noting-up').....	85
When to use <i>Canadian Case Citations</i> .....	85
How to Note-up a Case .....	86
Using <i>Canadian Case Citations</i> on WestlawNext Canada: KeyCite Canada.....	88
How to Access and View KeyCite Results.....	89
5. Legislative Citators: <i>Canadian Statute Citations</i> , <i>Regulations Judicially Considered</i> , <i>Rules Judicially Considered</i> , KeyCite Canada .....	91
When This Information is Useful .....	91
How to Note-up a Statute, Rule or Regulation .....	91
Noting-up Legislation on WestlawNext Canada: KeyCite Canada .....	95
6. <i>Canadian Current Law — Legislation</i> .....	96
7. <i>The Index to Canadian Legal Literature</i> : Finding Legal Literature.....	96
WestlawNext Canada and LexisNexis Quicklaw .....	97
<b>Chapter 6 Books and Loose-leaf Services .....</b>	99
Books.....	99
Treatises.....	99
When is a Treatise Useful? .....	100
Introductory Texts and Textbooks .....	100
Casebooks.....	101
Nutshells .....	101
Practitioners' Guides .....	102
Forms and Precedents .....	102
Loose-leaf Services .....	102
What is a Loose-leaf Service? .....	102
How to Use a Loose-leaf Service.....	103

## Table of Contents

Forms and Precedents.....	104
Print Products .....	105
Electronic Sources .....	106
<b>Chapter 7 Legal Dictionaries/Words and Phrases.....</b>	<b>109</b>
What are Legal Dictionaries and Words and Phrases Services? .....	109
Dictionaries or Words and Phrases?.....	109
Dictionaries.....	110
Words and Phrases.....	110
<b>Chapter 8 Legal Periodicals .....</b>	<b>113</b>
What are Periodicals?.....	113
When are Periodicals Useful? .....	114
Print Versus Online .....	115
Periodical Indexes.....	116
Full-text Periodicals .....	119
Periodical Lists and Other Tools .....	122
How to Find Periodical Articles Electronically and in Print....	124
Electronically .....	124
In Print .....	125
How to Find Case Comments Electronically and in Print .....	126
When You Know the Case Name — Electronically.....	126
When You Know the Case Name — in Print.....	126
Commentary on Supreme Court of Canada Decisions .....	127
Determining Which Database Contains Which Periodicals in Full-text .....	127
<b>Chapter 9 Continuing Professional Development Materials .....</b>	<b>129</b>
What are Continuing Professional Development Materials? ....	129
When are CPD Conference and Seminar Materials Useful? ....	129
How to Find Conference and Seminar Materials.....	130
Websites.....	130
Indexes.....	130
Canadian Law Symposia Index .....	130
Index to Canadian Legal Literature.....	131
Law Society of Upper Canada: Annotated Document Series .....	131
<b>Chapter 10 Law Reform Commission Materials .....</b>	<b>133</b>
What are Law Reform Commission Materials? .....	133

## The Practical Guide to Canadian Legal Research

What Materials do Law Reform Commissions Produce? .....	133
Why Use Law Reform Commission Reports? .....	134
How to Find Law Reform Commission Reports .....	134
Appendix 1 — Links to Canadian and Select Foreign Law Reform Commissions and Institutes.....	136
Canadian .....	136
Foreign .....	136
<b>Chapter 11 Government Documents .....</b>	<b>139</b>
What are Government Documents?.....	139
Government Publications Depository Programs .....	141
Queen's Printer .....	142
Federal and Provincial Queen's Printers: Contact Information.....	142
Types of Government Documents .....	145
1) Parliamentary Publications .....	145
Committee Publications.....	145
Gazette .....	146
Hansard .....	146
Votes and Proceedings (Journals) .....	147
Order Paper and Notice Paper .....	148
Projected Order of Business.....	148
Status of House Business.....	149
2) Fiscal Documents .....	149
3) Statistics Canada .....	151
4) Commissions of Inquiry.....	153
<b>Chapter 12 Researching Case Law.....</b>	<b>155</b>
Anatomy of a Decision.....	155
Sources of Case Law.....	156
Law Reports .....	156
Types of Law Reports .....	157
How are Law Reports Organized?.....	159
Unreported Decisions.....	160
When are Unreported Decisions Useful? .....	160
Strategies and Research Tools for Researching Case Law .....	161
Books and Loose-leafs; Encyclopedias.....	161
Journals and Continuing Professional Development Materials.....	161
Case Law Digests.....	162

## Table of Contents

Law Report Indexes .....	162
Online Databases .....	163
Current Awareness Tools for Case Law .....	164
Noting-up Canadian Case Law.....	165
Why Note-up?.....	165
Canadian Case Law Citators.....	166
Checking for Canadian Consideration of U.K. and U.S.	
Cases.....	167
<b>Chapter 13 Constitutional Research.....</b>	<b>169</b>
Canada's Constitutional History.....	169
Canada's Constitution Today.....	172
Canada's Constitution — Federalism.....	174
Canada's Constitution — Rights and Freedoms .....	175
Canada's Constitution — Rights of Aboriginal Peoples.....	178
Canada's Constitution — Interpretation .....	179
<b>Chapter 14 Researching Statutes .....</b>	<b>181</b>
What are Statutes? .....	181
Chapter Number .....	181
Long and Short Title.....	183
Sections and subsections.....	184
Margin Notes or Table of Contents .....	185
Headings, Parts, and Divisions .....	185
French and English Versions .....	185
Types of Acts.....	185
How are Statutes Created and Amended?.....	188
Types of Bills .....	188
How a Bill Becomes Law .....	190
When is a Statute in Force? .....	192
Coming into Force on a Future Date.....	193
Coming into Force on a Retrospective Date.....	193
Coming into Force on Royal Assent .....	193
Proclamation.....	194
How are Statutes Published? .....	199
Sessional or Annual Volumes: Print .....	200
Revised Statutes: Print .....	201
Loose-leaf Format: Print .....	202
Commercial Services: Print .....	202
Online Publications .....	202
Researching Statutes .....	204

## The Practical Guide to Canadian Legal Research

Step One: How to Determine Whether a Statute Exists .....	204
Secondary Sources.....	205
Web-based Legal Research Websites and Databases.....	205
Table of Public Statutes .....	206
Step Two: How to Locate Statutes.....	206
Web-based Legal Research Websites and Databases.....	206
Print Volumes of Statutes.....	208
Gazette .....	208
Loose-leaf Services and Office Consolidations .....	209
Step Three: Determine if the Statute is in Force .....	209
Step Four: Updating Your Statutes.....	209
Federal Statutes .....	210
Official/Authoritative .....	210
Unofficial.....	211
British Columbia Statutes.....	212
Official/Authoritative .....	212
Unofficial.....	214
Nova Scotia Statutes .....	214
Official/Authoritative .....	214
Unofficial.....	216
Ontario Statutes .....	216
Official/Authoritative .....	216
Unofficial.....	217
Step Five: Judicial Consideration and Statutory Interpretation.....	218
Judicial Consideration .....	218
Tracing the History of a Statute or Statutory Section.....	220
Interpretation Acts .....	227
Rules of Statutory Interpretation.....	227
Words and Phrases.....	228
Hansard .....	228
Appendix 1 — Links to Legislation, Bills, Hansards, and Other Legislative and Government Documents for Each Jurisdiction in Canada .....	229
Canada .....	229
Alberta.....	230
British Columbia .....	231
Manitoba .....	231
New Brunswick .....	232
Newfoundland and Labrador .....	233
Northwest Territories .....	233

## Table of Contents

Nova Scotia .....	234
Nunavut.....	235
Ontario .....	235
Prince Edward Island .....	236
Québec.....	236
Saskatchewan.....	237
Yukon.....	238
<b>Chapter 15 Researching Regulations.....</b>	<b>239</b>
What are Regulations? .....	239
How are Regulations Made? .....	241
How are Regulations Published?.....	244
When is a Regulation in Force?.....	247
Researching Regulations.....	248
Step One: How to Determine Whether a Regulation Exists .....	248
Secondary Sources.....	249
Web-based Legal Research Websites and Databases.....	249
Table of Regulations .....	249
Step Two: How to Locate Regulations .....	250
Web-based Legal Research Websites and Databases.....	250
Annual and Revised Regulations.....	251
Gazette .....	251
Loose-leaf Version of Regulations .....	252
Step Three: Determine if the Regulation is in Force .....	252
Step Four: Updating Regulations .....	252
Federal Regulations .....	253
Official/Authoritative .....	253
Unofficial.....	254
British Columbia Regulations.....	255
Official/Authoritative .....	255
Unofficial.....	257
Nova Scotia Regulations .....	257
Official/Authoritative .....	257
Unofficial.....	258
Ontario Regulations .....	259
Official/Authoritative .....	259
Unofficial.....	260
Step Five: Judicial Consideration and Interpreting Regulations .....	260

## The Practical Guide to Canadian Legal Research

<b>Chapter 16 Other Legal Research Tools .....</b>	263
Legal Blogs and Wikis .....	263
Law Firm Websites .....	264
Government Websites .....	264
Government Directories.....	264
Internal Knowledge Management Databases.....	265
Legal Publisher Mailing Lists, Websites and RSS Feeds.....	266
Research and Resources from Other Disciplines .....	266
Newspapers .....	267
<b>Chapter 17 Québec Legal Research .....</b>	269
Approaching Québec Legal Research.....	269
History.....	269
The <i>Civil Code of Québec</i> .....	271
The <i>Civil Code of Québec</i> .....	271
Finding the Current <i>Civil Code of Québec</i> .....	271
Statutes and Regulations .....	272
Bills.....	273
Parliament .....	275
Case Law.....	275
Secondary Sources.....	276
Recommended Reading .....	277
<b>Chapter 18 English Legal Research .....</b>	279
Introduction .....	279
Approaching English Legal Research.....	279
Constitution .....	280
The English Court Structure .....	282
Judicial Committee of the Privy Council .....	283
The House of Lords .....	285
Supreme Court of the United Kingdom.....	285
Court of Appeal.....	286
High Court of Justice and the Crown Court.....	286
Magistrates' Court .....	287
County Court.....	288
The European Union .....	288
The Court of Justice of the European Union (CJEU).....	290
The Council of Europe and the European Court of Human Rights .....	292
English Case Law.....	294

## Table of Contents

Pre-1865 Cases .....	294
Year Books .....	294
Nominate Reports.....	295
Law Reports since 1865 .....	295
Other Reporters .....	298
United Kingdom — Case Law Online .....	299
Citation and Neutral Citation .....	299
Citators (Noting-up).....	302
Legislation.....	303
Bills.....	303
Legislation — Print and Online .....	305
Legislation and Related Information Online .....	305
Legislation and Related Information in Print .....	305
Citation .....	307
Regnal Years Chart.....	307
Delegated Legislation.....	315
1)    Statutory Instruments.....	315
2)    Legislative and Regulatory Reform Act 2006 .....	315
3)    Orders in Council/Orders of Council .....	316
4)    By-laws .....	317
Hansard and other Parliamentary Publications.....	318
Command Papers .....	318
Secondary Sources.....	319
Books.....	319
Legal Periodicals .....	320
Index to Legal Citations and Abbreviations .....	320
Legal Dictionaries and Words and Phrases Encyclopedias .....	320
Legal Encyclopedias .....	321
Halsbury's Laws of England (5th Edition).....	321
The Digest .....	322
Current Law .....	322
Recommended Reading .....	323
Appendix 1 — Nominate Reports, Abbreviations and Locations in the English Reports.....	325
<b>Chapter 19 American Legal Research .....</b>	<b>359</b>
Introduction .....	359
Approaching American Legal Research .....	359
Constitutions.....	359
Federal.....	359
State.....	360

## The Practical Guide to Canadian Legal Research

The American Court Structure.....	361
Federal and State Court Systems.....	361
Federal Courts .....	363
Administrative Agencies .....	364
State Courts .....	364
State Administrative Agencies .....	375
Case Law.....	375
Law Reports (print) .....	375
Citation.....	378
Finding Case Law Online.....	380
Noting-up American Case Law .....	380
Legislation.....	381
Federal.....	381
Bills.....	381
Publication of Enacted Laws.....	382
Slip Laws .....	382
Session Laws.....	382
Codified Law .....	384
How to Search the Code .....	387
Popular Names .....	387
Federal Regulations .....	388
State Bills and Statutes.....	389
Treaties .....	390
Secondary Sources.....	395
Books.....	395
Legal Periodicals .....	396
Legal Dictionaries and Words and Phrases.....	397
Legal Encyclopedias .....	398
Corpus Juris Secundum.....	398
American Jurisprudence 2d .....	399
American Jurisprudence Proof of Facts 2d .....	399
American Law Reports ('ALR') .....	400
Restatements of the Law.....	400
Digests .....	401
American Digest System .....	401
a) Descriptive Word Approach.....	402
b) Topic Approach .....	402
c) Case Name Approach .....	403
Other Digests .....	403
Uniform Laws and Model Acts .....	404
Recommended Reading .....	405

## Table of Contents

<b>Chapter 20 Australia and New Zealand Legal Research.....</b>	<b>407</b>
Introduction .....	407
Approaching Legal Research for Australia and New Zealand.....	407
Constitutions.....	408
Australia .....	408
New Zealand.....	410
Courts.....	411
Australia .....	411
Federal Courts .....	411
State and Territory Courts .....	412
New Zealand.....	421
Case Law — Print and Online .....	421
Citation .....	425
Legislation.....	427
Bills.....	427
Statutes.....	428
Delegated or Subordinate Legislation .....	431
Treaties.....	432
Secondary Sources.....	433
Books.....	433
Legal Periodicals .....	433
Legal Encyclopedias .....	434
Legal Dictionaries and Words and Phrases.....	435
Law Reform.....	435
Digests .....	436
Case Citators .....	437
Australian Current Law and Butterworths Current Law.....	437
Recommended Reading .....	438
<b>Chapter 21 International and Foreign Legal Research.....</b>	<b>441</b>
International Law.....	441
Defining Public International Law .....	442
Treaties.....	444
Guides to Treaty Research .....	448
Judicial Decisions / International Jurisprudence .....	448
Public International Law — Secondary Sources .....	450
Treatises.....	450
Encyclopedias.....	450
Periodicals.....	450

## The Practical Guide to Canadian Legal Research

Research Guides .....	451
Researching Private International Law .....	451
Foreign Law .....	452
<b>Chapter 22 Guidelines for Writing: Legal Essays, Case Comments, and Legal Memoranda.....</b>	<b>455</b>
General Comments.....	455
Writing Style.....	455
Language .....	456
Organization .....	456
Use of Gender-Neutral Language.....	456
Citing References .....	457
Legal Essays.....	457
Case Comments .....	459
Legal Memoranda .....	459
Organization .....	460
Heading .....	461
Introduction.....	461
Facts .....	461
Issues .....	462
Brief Conclusion .....	462
Analysis .....	463
Restate Conclusion.....	464
List of Authorities/Bibliography .....	465
Appendix 1 — A Sample Legal Memorandum .....	467
1. Introduction .....	467
2. Facts .....	467
3. Issues .....	467
4. Conclusion .....	468
5. Analysis .....	469
Bibliography .....	493
Appendix 2 — List of Legal Writing Texts .....	500
Canadian Sources.....	500
Foreign Sources .....	501
<b>Selective Topical Bibliography.....</b>	<b>503</b>
Contents .....	503
<i>Index.....</i>	605

# 1

## ESSENTIAL BACKGROUND

### INTRODUCTION

The purpose of this book is to teach legal research — how and when to use the wide range of research tools that are available to you. With the large number of free and easy-to-find legal materials on the internet, it is tempting to think that legal research can be successfully conducted using only free online sources. In this book we describe the tools you will need to master legal research — both free and commercial online materials, as well as the print materials that continue to be essential in conducting accurate and efficient research.

Before beginning your actual research, there are certain basics you need to know about the nature of law and the legal system to be able to discriminate between law that is ‘binding’ and law that is merely ‘persuasive.’ The common law is based on the principle of ‘*stare decisis*’<sup>1</sup> which requires judges to follow the prior decisions of specific courts. These earlier cases serve as precedent; they are binding and *must be followed* by the courts.

While some cases are binding, others may be considered persuasive. Law that is persuasive might influence judicial decisions, but courts are *not required to follow* these decisions. For a researcher to be successful, it is not enough to simply know how to locate cases, statutes, and treatises on a topic. The researcher must be able to ascertain what law is binding or persuasive in his or her jurisdiction. In addition, when the case law and the wording of a statute on a given topic seem to be in conflict, the researcher must be able to determine which takes precedence.

This chapter aims to provide researchers with the background they need to assess when law is binding and when law is merely persuasive. The following topics will be examined:

1. What is the difference between primary and secondary sources of law?
2. What weight is attributed to the various types of primary sources of law?
3. How does jurisdiction determine whether or not law is binding?
4. How does the court structure determine whether or not law is binding?

---

<sup>1</sup> Susan Ellis Wild, *Webster’s New World Law Dictionary* (Hoboken, NJ : Wiley, 2006) s.v. “‘Stare decisis’ n. Latin. ‘To stand by what was decided.’ The doctrine of common law under which courts follow the earlier judicial decisions made on the same points of litigation; following precedent.”