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### O'BRIEN'S DIVISION IX — MUNICIPAL CORPORATIONS

M. Rick O'Connor Irvin M. Shachter Release No. 3, November 2025

O'Brien's Encyclopedia of Forms, Eleventh Edition is a comprehensive collection of forms and precedents covering a broad range of legal subjects. It provides, in both looseleaf and electronic formats, thousands of documents which can be easily customized to suit your individual needs. Each topical division includes authored commentary.

This release features new policies and bylaws to Chapter 1 (Municipal Administration).

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#### **Highlights**

## The following new policies have been added: Access to Information and Privacy

- International Cross Border Cell Phone Policy
- Employee Exit Electronic Records Procedure
- Corporate Artificial Intelligence Policy
- Use of Artificial Intelligence (AI) Policy

### **Municipal Administration – Elections**

- Council Vacancy Policy

# **Municipal Administration – Accountability and Transparency**

- Council Correspondence Policy
- Speaking to Municipal Council: What You Should Know as a Delegation at Council and Committee Meetings
- Placement of Public Submissions on Standing Committee Agendas Policy
- Video Recording and Broadcasting of Open Meetings
- Inclement Weather Policy
- Visual Identity Policy
- Child Safeguarding Policy

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