

Table of Contents for All Divisions

DIVISION I COMMERCIAL AND GENERAL

Chapter 1	Acknowledgments	1-1
Chapter 2	Advertising and Promotion	2-1
Chapter 3	Affidavits, Certificates and Declarations	3-1
Chapter 4	Agreements	4-1
Chapter 5	Agriculture	5-1
Chapter 6	Apprenticeship	6-1
Chapter 7	Arbitration and Mediation	7-1
Chapter 8	Arrangements with Creditors	8-1
Chapter 9	Assignments	9-1
Chapter 10	Athletics	10-1
Chapter 11	Auctions	11-1
Chapter 12	Author and Publisher	12-1
Chapter 13	Aviation	13-1
Chapter 14	Bailiffs	14-1
Chapter 15	Bailment	15-1
Chapter 16	Bankruptcy and Insolvency	16-1
Chapter 17	Bills of Exchange and Cheques	17-1
Chapter 18	Bonds and Indemnities	18-1
Chapter 19	Broadcasting and Telecommunications	19-1
Chapter 20	Brokers	20-1
Chapter 21	Brokers	21-1
Chapter 22	Clubs and Associations	22-1
Chapter 23	Computers and Information Technology	23-1
Chapter 24	Dealerships and Distributorships	24-1
Chapter 25	Digital Media	25-1
Chapter 26	Equipment Leasing	26-1
Chapter 27	Employment	27-1
Chapter 28	Escrow	28-1
Chapter 29	Fishing	29-1
Chapter 30	Franchises	30-1
Chapter 31	Gifts	31-1
Chapter 32	Guarantees	32-1
Chapter 33	Hospitals	33-1
Chapter 34	Intellectual Property	34-1

Chapter 35	International Transactions	35-1
Chapter 36	Joint Ventures	36-1
Chapter 37	Letters of Credit	37-1
Chapter 38	Loan Agreements	38-1
Chapter 39	Management Agreements	39-1
Chapter 40	Manufacturing	40-1
Chapter 41	Markets and Exhibitions	41-1
Chapter 42	Memoranda of Understanding, Letters of Intent and Master Service Agreements	42-1
Chapter 43	Mines and Minerals	43-1
Chapter 44	Oil and Gas	44-1
Chapter 45	Partnership	45-1
Chapter 46	Pensions	46-1
Chapter 47	Powers of Attorney	47-1
Chapter 48	Promissory Notes	48-1
Chapter 49	Public-Private Partnerships	49-1
Chapter 50	Railways	50-1
Chapter 51	Recordings	51-1
Chapter 52	Releases	52-1
Chapter 53	Road Transportation	53-1
Chapter 54	Sales	54-1
Chapter 55	Secured Transactions	55-1
Chapter 56	Shipping	56-1
Chapter 57	Television and Motion Pictures	57-1
Chapter 58	Theatres	58-1
Appendices		
	Appendix 1 Terms Contractually Defined	App. 1-1
Index		Index-1

DIVISION II CORPORATIONS

Part I	General Corporate Documents	
Chapter 1	Incorporation	1-1
Chapter 2	Organization and By-Laws	2-1
Chapter 3	Issuance of Shares	3-1
Chapter 4	Options and Warrants to Acquire Shares	4-1
Chapter 5	Share Certificates	5-1
Chapter 6	Share Provisions	6-1
Chapter 7	Dividends	7-1
Chapter 8	Retirement of Shares	8-1
Chapter 9	Transfer of Shares	9-1

TABLE OF CONTENTS

Chapter 10	Directors	10-1
Chapter 11	Auditors	11-1
Chapter 12	Meetings	12-1
Chapter 13	Shareholders' Agreements	13-1
Chapter 14	Amendments to Articles	14-1
Chapter 15	Amalgamation	15-1
Chapter 16	Continuance	16-1
Chapter 17	Voluntary Dissolution	17-1
Chapter 18	Revival/Restoration	18-1
Chapter 19	Consents and Certificates	19-1
Chapter 20	Extra-Provincial Corporations	20-1
Part II	Banking and Borrowing	
Chapter 21	Banking and Borrowing	21-1
Part III	Securities Law Precedents	
Chapter 22	Public Offerings of Securities	22-1
Chapter 23	Private Placements of Securities	23-1
Chapter 24	Closing of a Public or Private Offering	24-1
Chapter 25	Sales From a Control Block	25-1
Chapter 26	Mutual Funds	26-1
Chapter 27	Listing of and Other Stock Exchange Mat- ters	27-1
Chapter 28	Transfer Agent and Registrar and Related Matters	28-1
Chapter 29	Takeover Bids	29-1
Chapter 30	Applications to Securities Commissions	30-1
Chapter 31	Registration of Dealers, Advisers and Invest- ment Fund Managers	31-1
Chapter 32	Continuous Disclosure	32-1
Part IV	Corporate Acquisitions	
Chapter 33	Corporate Acquisitions	33-1
Appendices		
	Appendix 1 Terms Contractually Defined	App. 1-1
	Appendix 2 Terms Legislatively Defined	App. 2-1
	Appendix 3 Table of Concordance of Business Corporations Acts	App. 3-1
Index		Index-1

DIVISION IV LEASES

Chapter A	Introduction	A-1
Chapter 1	Preliminary Agreements	1-1
Chapter 2	Industrial Leases	2-1

Chapter 3	Retail Leases	3-1
Chapter 4	Office Leases	4-1
Chapter 5	Special Tenant Rights	5-1
Chapter 6	Optional Clauses	6-1
Chapter 7	Security in Favour of Landlord	7-1
Chapter 8	Residential Leases	8-1
Chapter 9	Licences	9-1
Chapter 10	Specialty Leases	10-1
Chapter 11	Transfer Documents	11-1
Chapter 12	Amending and Renewal Documents	12-1
Chapter 13	Landlord Financing Documentation	13-1
Chapter 14	Tenant Financing Documentation	14-1
Chapter 15	Landlord Remedy Documents and Notices	15-1
Chapter 16	Registration Forms	16-1
Chapter 17	Reporting the Transaction	17-1
Index		Index-1

DIVISION V WILLS AND TRUSTS

Part I	Introduction	
Chapter 1	Introduction	1-1
Part II	Complete Wills	
Chapter 2	Planning and Recording the Will	2-1
Chapter 3	Wills with Outright Distributions	3-1
Chapter 4	Wills Containing Testamentary Trusts	4-1
Chapter 5	Codicils	5-1
Part III	Clauses and Memoranda	
Chapter 6	Appointment of Executors and Trustees	6-1
Chapter 7	Life Insurance and Registered Funds	7-1
Chapter 8	Gifts of Personalty and Household Effects	8-1
Chapter 9	Residences	9-1
Chapter 10	Debts and Duties	10-1
Chapter 11	Gifts of Money and Securities	11-1
Chapter 12	Charitable Gifts	12-1
Chapter 13	Funds	13-1
Chapter 14	Annuities	14-1
Chapter 15	Residue	15-1
Chapter 16	Minor Beneficiaries	16-1
Chapter 17	Encroachments	17-1
Chapter 18	Conversion	18-1

TABLE OF CONTENTS

Chapter 18A	Relocation	18A-1
Chapter 19	Administration of Corporate Shares	19-1
Chapter 20	Business and Partnership Interests	20-1
Chapter 21	Notes and Guarantees	21-1
Chapter 22	Real Estate	22-1
Chapter 23	Investments	23-1
Chapter 24	Determination of Capital and Income	24-1
Chapter 25	Division in Specie	25-1
Chapter 26	Borrowing	26-1
Chapter 27	Care of Children	27-1
Chapter 28	Adopted Children, Stepchildren, and Children Born Outside Marriage	28-1
Chapter 29	Powers of Appointment	29-1
Chapter 30	Burial and Cemetery Plots	30-1
Chapter 31	Provision for Executors and Trustees	31-1
Chapter 32	Contemplation of Marriage	32-1
Chapter 33	Alternative Dispute Resolution	33-1
Chapter 34	Miscellaneous Clauses	34-1
Chapter 35	Memoranda to Trustees	35-1
Part IV	Other Estate Planning Matters	
Chapter 36	Powers of Attorney	36-1
Chapter 37	Planning for People with Disabilities	37-1
Chapter 38	Probate Tax Planning	38-1
Chapter 39	Multiple Wills	39-1
Chapter 40	Insurance Declarations and Trusts	40-1
Part V	Inter Vivos Trusts	
Chapter 41	Inter Vivos Trusts — Introduction	41-1
Chapter 42	Trust Documents	42-1
Chapter 43	Optional Clauses	43-1
Index		Index-1

DIVISION VI ONTARIO — FAMILY LAW

Chapter 1	Client Communications	1-1
Chapter 2	Domestic Contracts	2-1
Chapter 3	Alternative Dispute Resolution	3-1
Chapter 4	Tax-Related Issues	4-1
Chapter 5	The Continuing Record	5-1
Chapter 6	Pleadings	6-1
Chapter 7	Financial Statements	7-1

Chapter 8	Financial Disclosure	8-1
Chapter 9	Divorce and Remarriage	9-1
Chapter 10	Service	10-1
Chapter 11	Offers to Settle	11-1
Chapter 12	Conferences	12-1
Chapter 13	Temporary Orders	13-1
Chapter 14	Children's Lawyer	14-1
Chapter 15	Child Protection	15-1
Chapter 16	Adoption	16-1
Chapter 17	Paternity	17-1
Chapter 18	Interjurisdictional Issues	18-1
Chapter 19	Real Property	19-1
Chapter 20	Pension	20-1
Chapter 21	Trial	21-1
Chapter 22	Orders	22-1
Chapter 23	Domestic Violence	23-1
Chapter 24	Appeals	24-1
Chapter 25	Enforcement	25-1
Chapter 26	Motions to Change	26-1
Appendices		
	Appendix 1 Words and Phrases	App. 1-1
	Appendix 2 Terms Legislatively Defined	App. 2-1
	Appendix 3 Family Law Concordances	App. 3-1
Index		Index-1

DIVISION VII

LABOUR RELATIONS AND EMPLOYMENT

Chapter 1	Human Rights	1-1
Chapter 2	Pay Equity	2-1
Chapter 3	Employment Equity	3-1
Chapter 4	Employment Insurance	4-1
Chapter 5	Canada Pension Plan	5-1
Chapter 6	Private Pension Plans	6-1
Chapter 7	Workers' Compensation	7-1
Chapter 8	Occupational Health and Safety	8-1
Chapter 9	Labour Standards	9-1
Chapter 10	Discharge	10-1
Chapter 11	Labour Relations	11-1
Chapter 12	Grievance Arbitration	12-1
Chapter 13	Interest Arbitration	13-1
Chapter 14	First Contract Arbitration	14-1

TABLE OF CONTENTS

Chapter 15	Strike and Lockout	15-1
Chapter 16	Judicial Review	16-1
Chapter 17	Employment Contracts	17-1
Chapter 18	Collective Agreements	18-1
Appendices		
	Appendix 1 Terms Legislatively Defined	App. 1-1
	Appendix 2 Words and Phrases	App. 2-1
Index		Index-1

DIVISION VIII ONTARIO — COURT FORMS

Chapter 1	Preliminary Matters	1-1
Chapter 2	Parties	2-1
Chapter 3	Service	3-1
Chapter 4	General Forms of Pleadings	4-1
Chapter 5	Sample Pleadings in Particular Cases	5-1
Chapter 6	Preliminary Motions	6-1
Chapter 7	Default Proceedings	7-1
Chapter 8	Summary Judgment	8-1
Chapter 9	Discovery of Documents	9-1
Chapter 10	Examination for Discovery	10-1
Chapter 11	Inspection of Property	11-1
Chapter 12	Medical Examination	12-1
Chapter 13	General Motions	13-1
Chapter 14	Preservation of Rights Pending Trial	14-1
Chapter 15	Pre-Trial Procedures	15-1
Chapter 16	Status Hearings and Delay	16-1
Chapter 17	Trial Preparation	17-1
Chapter 18	Judgments and Orders	18-1
Chapter 19	References	19-1
Chapter 20	Payment Into and Out of Court	20-1
Chapter 21	Settlement	21-1
Chapter 22	Enforcement	22-1
Chapter 23	Party and Party Costs in Proceedings	23-1
Chapter 24	Solicitor and Client Costs Assessments	24-1
Chapter 25	Security for Costs	25-1
Chapter 26	Class Proceedings	26-1
Chapter 27	Applications	27-1
Chapter 28	Appeals	28-1
Chapter 29	Judicial Review	29-1
Chapter 30	Estates	30-1

Chapter 31	Simplified Procedure	31-1
Chapter 32	Small Claims Court	32-1
Appendix 1	Words and Phrases	WP-1
Appendix 1	Terms Legislatively Defined	TLD-1
Index		Index-1

DIVISION IX MUNICIPAL CORPORATIONS

Chapter A	Introduction	A-1
Chapter 1	Municipal Administration	1-1
Chapter 2	Municipal Finances	2-1
Chapter 3	Municipal Facilities	3-1
Chapter 4	Planning and Development	4-1
Chapter 5	Highways	5-1
Chapter 6	Utilities and Services	6-1
Chapter 7	Public Health Matters	7-1
Chapter 8	Buildings and Structures	8-1
Chapter 9	Environmental Matters	9-1
Chapter 10	General Agreements and Documents	10-1
Chapter 11	By-Laws	11-1
Appendix 1	Terms Contractually Defined	App. 1-1
Appendix 2	Words and Phrases	App. 2-1
Index		Index-1

DIVISION X COMPUTERS AND INFORMATION TECHNOLOGY

Part I	Confidentiality and Intellectual Property Rights	
Chapter 1	Protecting Intellectual Property Assets	1-1
Chapter 2	Confidentiality and Non-Disclosure Agreements	2-1
Chapter 3	Privacy and Security	3-1
Part II	E-Commerce, the Internet and World Wide Web	
Chapter 4	E-commerce, the Internet and World Wide Web	4-1
Chapter 5	Social Media	5-1
Part III	Government Procurement and Innovation	
Chapter 6	Government Procurement and Innovation	6-1
Part III.1	Procurement — Hardware, Software, Alliances and Services	

TABLE OF CONTENTS

Chapter 6A	Teaming Agreements	6A-1
Part IV	Hardware, Software, Data and Related Services	
Chapter 7	Hardware Acquisitions	7-1
Chapter 8	Software Acquisitions and Content Licensing	8-1
Chapter 9	Cloud Computing	9-1
Chapter 10	Open Source	10-1
Chapter 11	Open Data	11-1
Chapter 12	Leasing	12-1
Chapter 13	System Acquisitions	13-1
Chapter 14	Data Services: Licensing and Databases	14-1
Chapter 15	Mobility, Mobile Devices and Bring Your Own Device	15-1
Chapter 16	WI-FI and Internet Access Points	16-1
Chapter 16A	Artificial Intelligence (AI)	16A-1
Chapter 17	Broadband and Community Fibre	17-1
Chapter 18	Intelligent Communities	18-1
Chapter 19	Drones	19-1
Chapter 19A	Travel	19A-1
Chapter 20	Outsourcing and Managed Operations	20-1
Chapter 21	Commercial Off-the-Shelf Products and Services	21-1
Chapter 22	Maintenance and Support	22-1
Chapter 23	Consulting and Technical Resource Services	23-1
Chapter 24	Master Service Agreements	24-1
Chapter 25	Source Code Escrow	25-1
Chapter 26	Disaster Recovery Agreements	26-1
Part V	Information Technology Acquisitions	
Chapter 27	Joint Ventures	27-1
Chapter 28	Value Added Reseller (VAR) and Original Equipment Manufacturer (OEM) Agreements	28-1
Chapter 28A	Blockchain, Smart Contracts and Equipment Manufacturer (OEM) Agreements	28A-1
Chapter 28B	The Metaverse	28B-1
Chapter 29	Marketing, Sales and Distribution Agreements	29-1
Chapter 30	Share Purchases (Software, Component or Hardware)	30-1

Chapter 31	Asset Purchases (Technology and Related Intellectual Property Rights)	31-1
Chapter 32	Letters of Intent and Memoranda of Understanding	32-1
Part VI	Miscellaneous	
Chapter 33	General Contract Clauses and Definitions	33-1
Chapter 34	Business Conduct and Professional Ethics	34-1
Chapter 35	Plain Language Drafting	35-1
Index		Index-1