TABLE OF CONTENTS

	the Author	
Acknow	vledgements	. v
Introdu	ction	vii
List of	Figures	XV
	TER 1: ABOUT THE LAW AND INCIDENT	
	TIGATIONS	. I
1.1	The Relevance of Canadian OH&S Law and Incident Investigation in Canada	. 1
a.	Immediate Action after an Incident Happens	. 1
b.	Incident Reporting and the Law	
c.	Incident Investigation and the Law	
1.2	Incident Investigation Requirements in the United	
	States	22
a.	OSH Standards — Industry Coverage	22
b.	Federal OSH Act and State OSH Programs	23
c.	Overview of OSHA Incident Reporting and Investigating	
	Requirements	24
	TER 2: A FRAMEWORK FOR EFFECTIVE	
INVEST	TIGATIONS IN THE WORKPLACE	
2.1.	So Why do Incidents Happen?	
a.	Defining Incidents	27
2.2	The 'Causes' of Incidents	30
a.	Single Cause Theories	30
2.3	Modern Approaches to Incident Investigation	32
2.4	The Significance of the CSA Standard on Incident	
	Information	
2.5	So What Exactly is The System of Work?	37
2.6	Prevention-Focussed Investigations	
2.7	Using this Guide	42
_	TER 3: INCIDENT INVESTIGATION PROGRAM	
ELEME	ENTS	
3.1	Setting Objectives for Incident Investigations	45

Effective Investigation Starts with Planning	40
Preparing for a Quick Response	49
Who Should Investigate Incidents?	49
ΓER 4: A PROCESS FOR EFFECTIVE INCIDENT	
Basic Information about the Injury/Incident	53
Asking Why	53
Ways and Means of Collecting Information	56
Interviewing Witnesses is Not so Simple	56
Analyzing Information	58
Incident Analysis Tools	59
Determining Corrective Action and Making	
•	
Case Study Exercise 2	72
Case Study Exercise 3	7
NDIX — Incident Investigation Form	85
art A: Information about the Incident and the Injury	8.
art B: Incident Information and Analysis	8
art C: Sample Forms for Summarizing Recommendations	
d for Implementation Follow-up	90
	01
	Incident Investigation Process. Collecting Information Critical Information Background Information for the Investigators Basic Information about the Injury/Incident Asking Why. Ways and Means of Collecting Information Interviewing Witnesses is Not so Simple. Analyzing Information Incident Analysis Tools Determining Corrective Action and Making Recommendations Communication, Implementation and Follow-up TER 5: TRAINING RESOURCES Suggested Seminar Outline and Training Objectives Case Study Exercise 1 Case Study Exercise 2 Case Study Exercise 3 IDIX — Incident Investigation Form Let A: Information about the Incident and the Injury Let B: Incident Information and Analysis. Let C: Sample Forms for Summarizing Recommendations and for Implementation Follow-up