CHAPTER 1. FUNDAMENTAL MATTERS

- § 1:1 Ethical concerns
- § 1:2 Identifying the client
- § 1:3 Representing multiple parties
- § 1:4 Representing parties with diminished capacity
- § 1:5 Representing parties with dual roles (fiduciary and beneficiary)
- § 1:6 Fee structure and reasonableness

CHAPTER 2. HEALTH CARE AND END OF LIFE DECISIONS

- § 2:1 Surrogate health care decision makers (A.R.S. § 36-3231)
- § 2:2 Creation of health care power of attorney (A.R.S. § 36-3221)
- § 2:3 Form—Arizona durable power of attorney for health care
- § 2:4 Revocation of health care powers of attorney (A.R.S. § 36-3202)
- § 2:5 Duties of health care agents (A.R.S. § 36-3223)
- § 2:6 Mental health care power of attorney—Creation (A.R.S. §§ 36-3281 and 36-3282)
- § 2:7 Mental health care power of attorney revocation (A.R.S. § 36-3285)
- § 2:8 Privilege between behavioral health professional and the principal (A.R.S. § 36-3283)
- § 2:9 Physician's directives—Creation of living will (A.R.S. §§ 36-3261 and 36-3262)
- § 2:10 Form—Arizona advance directive "living will" declaration
- § 2:11 Physician's directives—Coordination with health care surrogate decision maker (A.R.S. §§ 36-3202, 36-3204, 36-3203, and 36-3232)
- § 2:12 Physician's directives pre-hospital medical care directive (A.R.S. § 36-3251)
- § 2:13 Form—Pre-hospital medical care directive
- § 2:14 Organ or tissue donation (A.R.S. §§ 36-842, 36-843, 36-844, 36-845, 36-846, 36-847, 36-848, 36-849, 36-850)
- § 2:15 Disposition of remains—Responsibility for decisions and payment (A.R.S. §§ 36-831, 36-831.01, and 36-832)

- § 2:16 Protecting the agent and others caring for the principal (A.R.S. §§ 36-3205)
- § 2:17 Contact with significant relationships

CHAPTER 3. INTESTATE SUCCESSION AND WILLS

I. GENERAL PRINCIPLES

2	3:1	Integtato	guagagian	Introduction
Q	5:I	Intestate	succession—	introduction

- § 3:2 Rights of heirs other than the surviving spouse
- § 3:3 Rights of spouses and children
- § 3:4 Waiver of rights of spouse
- § 3:5 Spouse and children unprovided for in will
- § 3:6 Exempt property and family allowances
- § 3:7 Execution of will
- § 3:8 Who may make a will
- § 3:9 Requirements of will
- § 3:10 Holographic wills
- § 3:11 Wills referring to outside documents
- § 3:12 Penalty clauses
- § 3:13 Contract to make a will
- § 3:14 Electronic wills

II. REVOCATION AND AMENDMENT

- § 3:15 Requirements for revocation
- § 3:16 Effect of revocation on prior wills
- § 3:17 Revocation by matter of law
- § 3:18 Divorce, annulment or legal separation
- § 3:19 Murder of decedent

III. RULES OF CONSTRUCTION

- § 3:20 Passage of existing and after-acquired property by will
- § 3:21 Substitute and class gifts—anti-lapse statute
- § 3:22 Failure of testamentary provision
- § 3:23 Securities increase in value after death
- § 3:24 Right to specific devises; unpaid proceeds of sale, condemnation or insurance; sale by conservator or agent
- § 3:25 Specific devise; nonexoneration
- § 3:26 Exercise of powers of appointment
- § 3:27 Satisfaction of a devise during the testator's life

IV. FORMS

§ 3:28 Sample (non-pour over) will

§ 3:29 Sample (pour over) will

CHAPTER 4. PROBATE OF WILLS AND ADMINISTRATION

I. GENERAL PRINCIPLES

§ 4:1	General	description	of	probate
,	GCHCLAI	accertputon	01	produce

- § 4:2 When probate is required
- § 4:3 Timing
- § 4:4 Venue for probate and administration
- § 4:5 Expediting administration—Special administrator

II. INITIATING PROBATE AND APPOINTMENT PROCEEDINGS

_	100011111111111111111111111111111111111
§ 4:6	Priority for appointment
§ 4:7	Informal probate
§ 4:8	Informal probate unavailable in certain cases
§ 4:9	Who may file for informal proceedings
§ 4:10	Registrar's duty
§ 4:11	Informal probate proceeding proof and findings required
§ 4:12	Notice requirements
§ 4:13	Informal appointment proceedings proof and findings required
§ 4:14	Formal testacy and appointment proceedings
§ 4:15	Procedure for filing formal testacy or appointment proceeding
§ 4:16	Hearing and notice in formal proceedings
§ 4:17	Findings on formal probate
§ 4:18	Order is final, exceptions
§ 4:19	Uncontested cases
§ 4:20	Objection to probate
§ 4:21	Contested probate proceedings—Generally
§ 4:22	—Grounds to contest will
§ 4:23	Burden of proof
§ 4:24	Appointment of personal representative
§ 4:25	Lost or missing original will

III. APPOINTMENT OF PERSONAL REPRESENTATIVE

Supervised administration

- § 4:27 Personal representative
- § 4:28 Termination of appointment
- § 4:29 Bond

§ 4:26

§ 4:30 Compensation

IV. DUTIES AND POWERS OF PERSONAL REPRESENTATIVE

§ 4:31	General duties and powers of personal representative
§ 4:32	Special duties in first 90 days—Notice and inventory
§ 4:33	Statutorily enumerated powers of personal
	representative and transactions authorized
§ 4:34	Power to avoid transfer
§ 4:35	Order restraining personal representative
§ 4:36	Powers of successor personal representatives and copersonal representatives
§ 4:37	Conflict of interest
§ 4:38	Third-party protection

V. CREDITORS

§ 4:39

	Ş	4:40	General	princip	les
--	---	------	---------	---------	-----

- § 4:41 Notice to creditors
- § 4:42 Statute of limitations
- § 4:43 Limitation on presentation of claims
- § 4:44 Manner of presentation of claims

Breach of fiduciary duty

- § 4:45 Allowance and disallowance of claims
- § 4:46 Payment of allowed claims
- § 4:47 Paying claims in multiple state administration
- § 4:48 Liability of personal representative
- § 4:49 Secured claims
- § 4:50 Encumbered assets
- § 4:51 Claims not due or contingent
- § 4:52 Execution and levies prohibited
- § 4:53 Compromise of claims

VI. COMPROMISE OF CONTROVERSIES

§ 4:54 Effect of a compromise

VII. DISTRIBUTION

- § 4:55 In kind distribution
- § 4:56 Distributee's liability for improper distribution
- § 4:57 Third-party protection
- § 4:58 Partition of assets—Petition
- § 4:59 Guidance on distribution to special distributees
- § 4:60 No administration—Successor's rights
- § 4:61 Nonresident decedent
- § 4:62 Right of retainer

§ 4:63 § 4:64	Right to interest after one year Proposals for distribution and beneficiary agreements
VIII.	CLOSING ADMINISTRATION
§ 4:65 § 4:66	Informal estate closing procedures Formal closing procedures
IX.	SMALL ESTATE ADMINISTRATION
§ 4:67 § 4:68 § 4:69	Summary administration Collection of wages and personal property Succession to real property
X. I	FORMS
§ 4:70	Application for informal appointment of personal representative
§ 4:71	Statement of informal appointment of personal representative
$\S~4:72$	Letters of personal representative
§ 4:73	Acceptance of personal representative
§ 4:74	Renunciation of right to appointment as personal representative and consent to appointment as personal representative without bond
§ 4:75	Application for informal probate of will and for appointment of personal representative
§ 4:76	—By adult child of decedent
§ 4:77	Statement of informal probate of will and for appointment of personal representative
§ 4:78	Acceptance of personal representative
§ 4:79	Order to personal representative with acknowledgement and information to heirs
§ 4:80	Notice to heirs of informal appointment of personal representative
§ 4:81	Notice to heirs of informal probate and appointment of personal representative
§ 4:82	Proof of mailing notice to heirs of informal appointment of personal representative
§ 4:83	Proof of mailing notice to heirs of informal probate of will and appointment of personal representative
§ 4:84	Notice to creditors
§ 4:85	—Alternate
§ 4:86	Proof of mailing—Notice to creditors
§ 4:87	Notice of disallowance of claim against estate
§ 4:88	Inventory and appraisement
§ 4:89	Waiver of formal accounting and release and consent to discharge personal representative
§ 4:90	Receipt of final distribution

§ 4:91	Deed of distribution
§ 4:92	Closing statement
§ 4:93	Request for informal closing of probate estate
§ 4:94	Affidavit for succession to real property—Intestate
§ 4:95	Affidavit for succession to real property
§ 4:96	Motion for approval of limited waiver of attorney- client privilege
§ 4:97	Motion for expedited consideration of motion to restrict bank account
§ 4:98	Petition to enforce renunciation and disclaimer of inheritance right
§ 4:99	Petition for removal of personal representative and appointment of neutral replacement
§ 4:100	Objection to petition for removal of personal representative and appointment of neutral replacement
§ 4:101	Emergency Motion for Instructions Regarding Estate Administration

CHAPTER 5. FOREIGN PERSONAL REPRESENTATIVE AND ANCILLARY ADMINISTRATION

- § 5:1 Forms of foreign personal representative administration
- § 5:2 Arizona court supervision over foreign personal representatives
- § 5:3 Assisting the foreign personal representative in exercising their authority

CHAPTER 6. PROTECTION OF PERSONS UNDER DISABILITY AND THEIR PROPERTY

I. GENERAL PRINCIPLES

8	6:1	Introduction
8	0.1	III dauction

- § 6:2 Jurisdiction and venue
- § 6:3 Necessity of a guardian or conservator
- § 6:4 Prudent management
- § 6:5 Unreasonable conduct
- § 6:6 Vexatious conduct
- § 6:7 Repetitive filings
- § 6:8 Disclosure and claim of compensation
- § 6:9 Affidavit of proposed guardian or conservator

II. GUARDIANSHIPS

§ 6:10 Guardianships, in general

§ 6:11	Initiating a guardianship for a minor
§ 6:12	Appointment and acceptance of appointment of guardian for a minor
§ 6:13	-
§ 6:14	_
§ 6:15	
§ 6:16	
§ 6:17	Initiating a guardianship for an incapacitated person
§ 6:18	B Parental and spousal appointment of guardian for an incapacitated person
§ 6:19	Formal appointment of guardian for an incapacitated person
§ 6:20	Necessary findings to appoint guardian for an incapacitated person
§ 6:21	Priority for appointment—Guardianship for an incapacitated person
§ 6:22	
§ 6:23	e e
§ 6:24	incapacitated person
§ 6:25	
§ 6:26	
§ 6:27	Termination of guardianship and substitution or resignation of guardian
III.	CONSERVATORSHIPS
§ 6:28	3 Conservatorships, in general
§ 6:29	
§ 6:30	•
§ 6:31	
§ 6:32	2 Compensation from estate
§ 6:33	-
§ 6:34	
§ 6:35	
§ 6:36	·
§ 6:37	· · · · · · · · · · · · · · · · · · ·
§ 6:38	• •
§ 6:39	·
§ 6:40	
§ 6:41	· · · · · · · · · · · · · · · · · · ·
§ 6:42	
§ 6:43	· · · · · · · · · · · · · · · · · · ·
§ 6:44	
-	F CTITION
8 6·4F	
§ 6:45	5 Preservation of protected person's estate plan
§ 6:45 § 6:46 § 6:47	Preservation of protected person's estate plan Compromise personal injury claim

§ 6:48	Personal liability of conservator
§ 6:49	Breach of duty
§ 6:50	Substitution or resignation of conservator
§ 6:51	Termination of conservator's appointment
§ 6:52	Foreign conservators
§ 6:53	Avoiding a conservatorship—Non-conservator protective arrangements and single transaction authority
§ 6:54	Temporary conservator
IV.	POWERS OF ATTORNEY
§ 6:55	Powers of attorney—Creation
§ 6:56	Revocation and effect of death (A.R.S. § 14-5504)
§ 6:57	Relationship of attorney in fact to court appointed fiduciary (A.R.S. § 14-5503)
§ 6:58	Liability for misuse of power of attorney
V. 1	PUBLIC AND PRIVATE FIDUCIARIES
§ 6:59	Public fiduciary
§ 6:60	Private fiduciaries
§ 6:61	Definitions
VI.	SUPPORTED DECISION-MAKING
	AGREEMENTS
§ 6:62	Background
§ 6:63	Supported Decision-Making Agreement
VII.	FORMS
§ 6:64	Affidavit of proposed appointee
§ 6:65	Petition for appointment of temporary guardian and conservator of an adult
§ 6:66	Petition for appointment of permanent guardian and conservator of an adult
§ 6:67	Order appointing temporary guardian and conservator
§ 6:68	Order appointing permanent guardian and conservator
§ 6:69	Letters and acceptance of temporary guardian and conservator of an adult
§ 6:70	Letters and acceptance of permanent guardian and conservator of an adult
§ 6:71	Order to guardian and conservator and acknowledgment
§ 6:72	Petition for appointment of temporary guardian with authority to consent to inpatient mental health care and treatment

	authority to consent to inpatient mental health care
	and treatment
§ 6:74	Order appointing permanent guardian with authority to consent to inpatient mental health care and treatment
§ 6:75	Order appointing temporary guardian with authority to consent to inpatient mental health care and treatment
§ 6:76	Letters and acceptance of temporary guardian with authority to consent to inpatient mental health care and treatment
§ 6:77	Letters and acceptance of permanent guardian with authority to consent to inpatient mental health care and treatment
§ 6:78	Order to guardian—With authority to consent to inpatient mental health care and treatment
§ 6:79	Notice of hearing
§ 6:80	Proof of restricted account from depository
§ 6:81	Submission of and petition for approval of conservatorship estate budget
§ 6:82	Annual report of guardian
§ 6:83	Physician's annual report to guardian
§ 6:84	Submission of and petition for approval of first conservator's account
§ 6:85	Submission of and petition for approval of conservator's account
§ 6:86	Submission of and petition for approval of final conservator's account
§ 6:87	Submission of and Petition for approval of simplified conservator's account
§ 6:88	Proposed order approving account and report of conservator

CHAPTER 7. NONPROBATE TRANSFERS

- § 7:1 Introduction
- § 7:2 Non-testamentary transfers (A.R.S. § 14-6101)
- $\$ 7:3 Creditors' right to recover nonprobate transfers (A.R.S. $\$ 14-6102)
- § 7:4 Addressing creditors outside of probate (A.R.S. § 14-6103)
- § 7:5 Accounts (A.R.S. § 14-6201 et seq.)
- § 7:6 Securities (A.R.S. § 14-6301 et seq.)
- § 7:7 Beneficiary Deeds to Real Estate (A.R.S. § 33-405)
- § 7:8 Transfer of Automobiles (A.R.S. § 28-2055)
- $\ \$ 7:9 Transfer of interest in limited liability company (A.R.S. $\$ 29-732.01)
- § 7:10 Transfers to minors (A.R.S. § 14-7651 et seq.)
- § 7:11 Nomination of a custodian (A.R.S. § 14-7653)

- § 7:12 Transfer by gift or inheritance (A.R.S. §§ 14-7654, 14-7655, and 14-7656)
- § 7:13 Creation of custodial property (A.R.S. § 14-7659)
- § 7:14 Validity and effect of transfer (A.R.S. § 14-7661)
- § 7:15 Duties and powers of the custodian, and the use of custodial property (A.R.S. §§ 14-7662, 14-7663, and 14-7664)
- § 7:16 Expenses, compensation and bond of custodian (A.R.S. § 14-7665)
- § 7:17 Liability to third persons (A.R.S. § 14-7667)
- § 7:18 Renunciation, resignation, death or removal of custodian (A.R.S. § 14-7668)
- § 7:19 Accounting by Custodian (A.R.S. § 14-7669)
- § 7:20 Termination of custodianship (A.R.S. § 14-7670)

CHAPTER 8. DISCLAIMER OF PROPERTY INTERESTS

- § 8:1 Introduction
- § 8:2 Disclaimer defined
- § 8:3 Scope of a disclaimer
- § 8:4 Requirements of a disclaimer
- § 8:5 Restrictions on disclaimers
- § 8:6 When a disclaimer becomes effective
- § 8:7 Effect of a disclaimer
- § 8:8 Tax qualified disclaimers
- § 8:9 Recording disclaimers

CHAPTER 9. ABUSE, NEGLECT OR EXPLOITATION OF VULNERABLE ADULTS

- § 9:1 Introduction and background
- § 9:2 Vulnerability and incapacity distinguished
- § 9:3 Reporting cases and the investigation process of APS
- § 9:4 A professional's duty to report
- § 9:5 Protection of vulnerable adults from abuse and neglect
- § 9:6 Financial exploitation of vulnerable adults
- § 9:7 Modifications to A.R.S. § 46-456 over time
- § 9:8 Standing to bring financial exploitation claims
- § 9:9 Specific considerations in financial exploitation actions
- § 9:10 Elements of Financial Exploitation
- § 9:11 Form—Allegation of violation of A.R.S. § 46-456

CHAPTER 10. ARIZONA TRUST CODE

I. GENERAL PRINCIPLES

§ 10:1 Introduction

§ 10:2 Adoption of the Arizona Trust Code

TT	TRUST	CREA	TION
11.			

§ 10:3 Creation and validity of tru	rusts
-------------------------------------	-------

- § 10:4 Trusts created in other jurisdictions
- § 10:5 Charitable trusts
- § 10:6 Trusts for the care of animals
- § 10:7 Noncharitable trust without ascertainable beneficiary
- § 10:8 Oral trusts
- § 10:9 Trust induced by fraud, duress, or undue influence
- § 10:10 The trust instrument

III. TRUST SETTLORS AND BENEFICIARIES

- § 10:11 Identifying the settlor
- § 10:12 Rights of the settlor to revoke or amend a trust
- § 10:13 Other rights of the settlor
- § 10:14 Identifying the beneficiaries
- § 10:15 Rights of beneficiaries
- § 10:16 Rights of the settlor's creditors
- § 10:17 Rights of beneficiary's creditors

IV. TRUSTEES AND TRUST PROTECTORS

- § 10:18 Introduction
- § 10:19 Acceptance, rejection, and resignation of trustee appointment
- § 10:20 Bond
- § 10:21 Resignation, removal, and substitution of trustee
- § 10:22 Appointment of successor trustee
- § 10:23 Co-trustees
- § 10:24 Trustee compensation
- § 10:25 Trust protectors
- § 10:26 Limits on trustee personal liability
- § 10:27 Protection of third parties dealing with trustee

V. TRUSTEE DUTIES AND POWERS

- § 10:28 General duties
- § 10:29 Duty to administer trust
- § 10:30 Duty of loyalty
- § 10:31 Duty of impartiality
- § 10:32 Duties of prudent administration, costs of administration, and skill
- § 10:33 Duties to trust property
- § 10:34 Duty to inform
- § 10:35 Duty to notify
- § 10:36 Duty to report

	THEORIT LOTTE I MANING THE INCOME THE		
§ 10:37	Duty to invest prudently		
§ 10:38	General trustee powers		
§ 10:39	Specific trustee powers		
§ 10:40	Decanting		
§ 10:41	Power to adjust income and principal		
VI. T	RUST MODIFICATION AND TERMINATION		
§ 10:42	Modification or termination of trusts generally		
§ 10:43	Modification or termination of trust; proceedings for		
	approval or disapproval		
§ 10:44	Modification or termination of noncharitable		
0 10 15	irrevocable trust by consent		
§ 10:45	Modification or termination because of unanticipated		
	circumstances or inability to administer trust effectively		
§ 10:46	Cy pres		
§ 10:47	Modification or termination of uneconomic trust		
§ 10:48	Reformation to correct mistakes		
§ 10:49	Modification to achieve settlor's tax objectives		
§ 10:50	Combination and division of trusts		
§ 10:51	Name change		
§ 10:52	Total return trusts		
§ 10:53	Nonjudicial settlement agreement		
§ 10:54	Powers of appointment		
§ 10:55	Disclaimers and tax elections		
VII. TRUST ADMINISTRATION			
§ 10:56	Introduction		
§ 10:57	Funding the trust		
§ 10:58	Governing law		
§ 10:59	Trust tax identification		
§ 10:60	Certificate of trust		
§ 10:61	Investing trust property		
§ 10:62	Distributions		
§ 10:63	Tax returns		
§ 10:64	Solving administrative issues		
§ 10:65	Termination of the trust		
VIII.	JUDICIAL PROCEEDINGS		
§ 10:66	Role of court in administration of trust		
§ 10:67	Personal and subject matter jurisdiction		
§ 10:68	Venue		
§ 10:69	Rules of procedure and evidence		
§ 10:70	Commencing and contesting proceedings		
§ 10:71	Penalty clauses		

TABLE OF CONTENTS

§ 10:72	Breach of trust		
§ 10:73	Limitations on actions		
§ 10:74	Contested trust matters		
§ 10:75	Attorney fees		
Table of Laws and Rules			
Table of Cases			

Index