

AUTHOR'S INTRODUCTION 2025 EDITION

This Edition includes a number of changes in the forms and in the Author's Comments. These revisions are based on modifications in the law since the last Edition and the author's desire to improve the existing forms.

Brief highlights as to the rule changes include, Fla. R. Civ. P. 1.090 was modified from "enlargement of time" to "extending time" among other rewording. Significant changes to Fla. R. Civ. P. 1.202 refined the requirements of a certificate of conferral required prior to filing non-dispositive motions, increased the list of exempted motions, and added the certificate that conferral is not required when filing exempted motions. Fla. R. Civ. P. 1.340 and 1.350 now specify that objections to interrogatories and requests for production must be specifically stated including the reasons. When objecting to a request for production, one must specify the objection, what responsive materials are withheld, the reasons, and indicate that any part of the production not objected to is being provided. Fla. R. Civ. P. 1.380 has been amended to include compelling "disclosure" and defines sanctions available to the court for failure to disclose or provide supplement responses. Fla. R. Civ. P. 1.510 includes procedural timing changes as to the hearing on the motion and as to the nonmovant's service of response and supporting factual materials.

Amendments to Fla. R. Gen. Prac. & Jud. Admin. 2.515 define what information must be included in a signature block and representations made to the court by filing, signing, and serving documents. The rule also clarifies the elements required in the certificate of service and requires the designation "Attorney at Law" under the signature line of the attorney.

New and/or revised forms or references are as follows:

Revised forms and commentary sections

2:5 Certificate of service

2:6 Signature block

2:108 – 2:116 Certificates of service

2:117 – 2:120 Signatures to include "Attorney at Law"

7:1 Scope and Certificate of conferral

7:154 Motion—Reconsideration, after judge disqualification

7:230 Notice—Rejection of arbitration decision and request for trial

FL PRACTICE & PROCEDURE FORMS

- 7:212 Motion—Use of communication technology, court hearing participation
- 7:223 Motion—Withdraw attorney
- 7:253 Order—Continuing trial
- 7:280 Order—Limiting discovery
- 7:307 Order—Transferring action
- 8:15.25 Disclosure—Initial discovery
- 8:25 Interrogatories
- 8:29 Interrogatories—Certificate of service, expert witnesses
- 9:18 Verdict—Punitive damages
- 9:23 Verdict—Forcible entry
- 9:24 Verdict—Unlawful entry
- 10:4 Judgment—Adoption
- 10:13 Judgment—Damages, for plaintiff on verdict