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—Realize that if a communication can be construed to mean something else, it will be
—When dealing with sensitive or risky subjects, choose your words with great care
—Avoid commenting on potential liability
—Deal with bad documents immediately
—Limit dissemination of all writings to those wh need to know
—Never create documents commenting on pending litigation
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- § 56:7 Record-keeping requirements of the IFR
- § 56:8 Comments and responses to advance notice of rulemaking concerning the IFR's record-keeping requirements

Appendix 56-A. Chemical Facility Anti-Terrorism

Standards: RBPS 18-Records (U.S. Department of Homeland Security)

Appendix 56-B. Sample Records for RBPS 18-Records

Chemical Facility Anti-Terrorism Standards: RBPS 18-Records (Homeland Security—June 2017)

Appendix 56-C. Safeguarding Information Designated as

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Procedural Manual (September 2008)

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