CHAPTER 1. INITIAL INTERVIEW, INVESTIGATION, AND ASSESSMENT OF CASE

I. ACCEPTING THE CASE

§ 1:1	First contact with client
§ 1:2	—Take the call personally
§ 1:3	—Determine basic information
§ 1:4	—Determine referral source
§ 1:5	—Set up office interview
§ 1:6	Consider potential conflicts of interest
§ 1:7	—Gather information
§ 1:8	—Existing client
§ 1:9	—Conflict of interest
§ 1:10	—Interests of prior or existing clients
§ 1:11	—New client in matter adverse to former client
§ 1:12	——Substantially related
§ 1:13	——"Adverse interest"
§ 1:14	Factors affecting decision to accept case
§ 1:15	Screening for the case
§ 1:16	Preengagement interviews
§ 1:17	-Consultation does not give rise to attorney-client
	relationship
§ 1:18	—Preengagement letter
§ 1:19	Accepting a case; engagement letters
§ 1:20	Declining a case
§ 1:21	Handling the nonclient
§ 1:22	Representation of multiple clients
§ 1:23	Relationship with adverse clients or counsel
§ 1:24	Counsel's competing interests
§ 1:25	Possibility of counsel as witness
§ 1:26	Representation by the firm
§ 1:27	Representation by departing attorneys of clients of
	prior firm
§ 1:28	Initial interview with client
§ 1:29	—Scheduling the interview
§ 1:30	—Time and place of interview
§ 1:31	—What client should bring to interview
§ 1:32	——Define parameters of interview to client
§ 1:33	—Goals of the interview

——Establishing rapport § 1:34 § 1:35 — — Understand client's expectations § 1:36 ——Instill trust and confidence § 1:37 — — Obtaining the client's story § 1:38 —Information to be obtained from client § 1:39 — — Deadlines § 1:40 —Interview methods § 1:41 ---Question and answer — —Client narrative § 1:42 § 1:43 Take good notes § 1:44 Potential witnesses § 1:45 Identifying important documents Educating the client on the legal process § 1:46 § 1:47 —Discuss the law generally § 1:48 ---Placing a value on the case § 1:49 — — Needing more information § 1:50 Discuss any deadlines applicable § 1:51 Discuss strategy alternatives § 1:52 —Doing nothing § 1:53 —Seeking early settlement § 1:54 —Limited litigation § 1:55 —All-out litigation § 1:56 —Discuss ADR —Discuss timing § 1:57 § 1:58 —Discuss yourself § 1:59 —Discuss potential negatives § 1:60 —If potential client has been sued, consider insurance coverage § 1:61 —Consider insurance consequences of cross-complaint § 1:62 Assessment of merits of case § 1:63 —Attorney's ethical duty to present meritorious claims and contentions § 1:64 -Possible disciplinary action if sign unmeritorious pleading § 1:65 —Dismissal of baseless cause of action § 1:66 —Contempt and sanctions for fictitious claims § 1:67 —Assess attorney's ability to handle matter § 1:68 — Experience with similar cases — Time and effort required in relation to attorney's § 1:69 caseload —Client's history with other attorneys § 1:70 § 1:71 —Economic considerations § 1:72 —Resources of client and opposing parties

II. PRELIMINARY INVESTIGATION AND EVALUATION

§ 1:73	Methods of investigation and evaluation
§ 1:74	—Investigating the facts
§ 1:75	— —Personal injury cases
§ 1:76	—Information provided by client
§ 1:77	—Publicly-available information
§ 1:78	Witness interviews
§ 1:79	—Personal interview
§ 1:80	—Party witnesses must be represented before contacted
£ 1.01	
§ 1:81	On-site investigation
§ 1:82	Use of an investigator
§ 1:83	Scientific testing
§ 1:84	Assessing the law
§ 1:85	—Identifying potential causes of action
§ 1:86	—Identifying statutes of limitation
§ 1:87	—Venue
§ 1:88	Judges
§ 1:89	Trial by jury
§ 1:90	—Failure of party to appear in jury trial
§ 1:91	Identifying potential remedies

III. FEE AGREEMENTS

- § 1:92 Reasonableness of fee
- § 1:93 Factors considered in setting reasonable fees
- § 1:94 Bases for fee agreement
- § 1:95 —Hourly basis
- § 1:96 —Statutorily determined
- § 1:97 —Flat fee for specific service
- § 1:98 —Contingency basis
- § 1:99 Written fee agreement
- § 1:100 —Fee splitting agreements
- § 1:101 ——Association of other counsel
- § 1:102 ——Former partner or associate
- § 1:103 —Prepaid legal services
- § 1:104 —Checklist for preparing written agreement
- § 1:105 Restrictions on attorney's fees paid by third party
- § 1:106 —Exceptions

IV. PRELIMINARY CONSIDERATIONS FOR COMMENCING AND DEFENDING LITIGATION

§ 1:107 General considerations

§ 1:108 Prelitigation notices § 1:109 Parties generally § 1:110 —Potential plaintiff(s) § 1:111 —Real party in interest § 1:112 —Potential defendant(s) § 1:113 —Compulsory joinder § 1:114 —Permissive joinder of additional parties § 1:115 —Substitution of parties § 1:116 -Class actions § 1:117 — Typicality Possible additional parties § 1:118 § 1:119 —Impleader of third parties § 1:120 —Intervention by third parties § 1:121 — Exceptions — —Potential intervenors § 1:122 § 1:123 Determine cause of action —Subject matter and personal jurisdiction § 1:124 § 1:125 Personal, in rem, or quasi in rem jurisdiction § 1:126 Venue § 1:127 Appropriate court § 1:128 Statutes of limitations § 1:129 Right to jury trial -Failure to appear in jury trial § 1:130 § 1:131 Prerequisites (conditions precedent) to litigation § 1:132 -Contractual § 1:133 -Statutory § 1:134 Potential for settlement or alternative dispute resolution -Mediation § 1:135

V. OVERVIEW OF PRETRIAL PROCESS

—Arbitration

§ 1:137 Petition and other pleadings setting forth claims for relief § 1:138 —Requirements for petition § 1:139 —Filing the petition § 1:140 —Serving the petition § 1:141 —Voluntary dismissal § 1:142 Responsive pleadings § 1:143 —Default judgment without responsive pleading § 1:144 -Answer § 1:145 ——Affirmative defenses must be pleaded § 1:146 —Counterclaims and cross-claims § 1:147 — —Counterclaim

§ 1:136

§ 1:148 --- Cross-claim — —Plaintiff must reply to cross-claim or § 1:149 counterclaim § 1:150 —Impleader —Special exceptions § 1:151 § 1:152 ——Pleading problems waived unless brought to the attention of court —Intervention by third parties § 1:153 ——Court's discretion § 1:154 § 1:155 — —Federal court § 1:156 Reference to master § 1:157 —Master's report can be adopted by court § 1:158 Depositions and discovery § 1:159 —Methods of discovery § 1:160 ——Scope § 1:161 -Mandatory discovery § 1:162 Dispositive motions § 1:163 —Motion for summary judgment § 1:164 -Procedure § 1:165 Appearances at court proceedings Pretrial scheduling and management § 1:166

VI. CHECKLISTS

§ 1:167 Checklist—Considerations before the initial interview § 1:168 —Documents the client should bring to the interview —Considerations during the initial interview § 1:169 —Matters counsel should not communicate to the § 1:170 client —Additional documents to obtain after initial § 1:171 interview § 1:172 —Checklist for educating the client about litigation § 1:173 —Contents of witness statements § 1:174 —Fee agreement preparation

VII. FORMS

§ 1:175 Form—Preengagement letter
§ 1:176 —Short form engagement letter
§ 1:177 —Long form engagement letter
§ 1:178 —Declination of representation letter
§ 1:179 —Another form
§ 1:180 —The nonclient letter

CHAPTER 2. PARTIES

I. NOMINAL AND REAL PARTIES IN INTEREST

- § 2:1 Types of parties
- § 2:2 —Nominal party
- § 2:3 —Real party in interest
- § 2:4 —Pleading rules

II. STANDING

- § 2:5 Prerequisite to filing suit
- § 2:6 —Standing and capacity
- § 2:7 Subject matter jurisdiction
- § 2:8 General standing requirements
- § 2:9 —Injury
- § 2:10 —Direct relationship
- § 2:11 —Personal stake
- § 2:12 —Relief
- § 2:13 Requirement of justiciable interest
- § 2:14 —Constitutional violation
- § 2:15 —Advisory opinions
- § 2:16 —Agreement
- § 2:17 —Facts showing justiciability
- § 2:18 —General public interest
- § 2:19 ——Spending public funds
- § 2:20 —Real party in interest
- § 2:21 Continuing justiciable interest
- § 2:22 —Action moot
- § 2:23 —Assignment of interest
- § 2:24 —Against public policy
- § 2:25 Third-party standing
- § 2:26 Mootness and ripeness
- § 2:27 —Definition of mootness
- § 2:28 —Ripeness
- § 2:29 —Relationship to standing
- § 2:30 No waiver of standing
- § 2:31 Raising standing issues
- § 2:32 —Plea to jurisdiction
- § 2:33 —Answer
- § 2:34 —Special exceptions
- § 2:35 —Motion to dismiss for lack of jurisdiction
- § 2:36 —In limine proceeding before trial
- § 2:37 —Extrinsic evidence
- § 2:38 —Sua sponte

III. CAPACITY TO BE A PARTY IN LITIGATION

111.	CIMINOTITI TO BE INTIMUTE IN EIT
§ 2:39	General rule
§ 2:40	Element of standing
§ 2:41	Attacking/pleading lack of capacity
§ 2:42	—Verified plea—Defendant
§ 2:43	
§ 2:44	— Not party to contract
§ 2:45	
§ 2:46	 —Allegation of particular capacity
§ 2:47	—Other methods
§ 2:48	Capacity of particular parties
§ 2:49	
§ 2:50	
§ 2:51	— — —Shareholders of corporations
§ 2:52	
§ 2:53	
§ 2:54	
§ 2:55	
§ 2:56	
§ 2:57	
§ 2:58	0
§ 2:59	
§ 2:60	O .
§ 2:61	——Foreign filing entities
§ 2:62	
§ 2:63	
§ 2:64	
§ 2:65	——Partnerships
§ 2:66	— — Method of suing
§ 2:67	———Service of process
§ 2:68	— — Personal judgment
§ 2:69	———Unserved partners
§ 2:70	———Joint and several liability
§ 2:71	—Foreign partnerships
§ 2:72	—Unincorporated associations
§ 2:73	· · ·
§ 2:74	—Professional association
§ 2:75	—Executors and administrators
§ 2:76	——Suit against representative
§ 2:77	— Exception: Title to real property
§ 2:78	
§ 2:79	
§ 2:80	
§ 2:81	
	-· -· - · · - · · - · · - · · · · · · · · · · · · · · · · · · ·

§ 2:82 — —Incapacitated adult § 2:83 — —Others § 2:84 ——Suit by or against guardian § 2:85 ——Suit by or against next friend § 2:86 ———Who may be next friend ———Party to the suit § 2:87 § 2:88 --Guardian ad litem ———Challenging the next friend § 2:89 § 2:90 ---Power of next friend § 2:91 ——Defense by next friend § 2:92 —Unknown parties

IV. JOINDER OF PARTIES AND EFFECT OF NONJOINDER

§ 2:93	Purpose of joinder rules
§ 2:94	Compulsory joinder
§ 2:95	Persons to be joined if feasible
§ 2:96	—Requirement of amenability to service of process
§ 2:97	—Categories of persons
§ 2:98	—Improper use
§ 2:99	—Settlement dismissal
§ 2:100	—Examples—Parties not required to be joined
§ 2:101	
§ 2:102	——State board of insurance
§ 2:103	— —Joint tortfeasors
§ 2:104	——Trespass to try title
§ 2:105	—Involuntary party
§ 2:106	—Indispensable parties
§ 2:107	—Determinative factors
§ 2:108	——Prejudice
§ 2:109	——Relief
§ 2:110	——Adequate judgment
§ 2:111	——Adequate remedy if dismissed
§ 2:112	
§ 2:113	— — One commissioner
§ 2:114	———One heir
§ 2:115	— — Some landowners
§ 2:116	Permissive joinder of parties
§ 2:117	—Joinder of plaintiffs and defendants
§ 2:118	— —Multiple plaintiffs
§ 2:119	— — Multiple defendants
§ 2:120	— —Joinder not defeated
§ 2:121	— —Joinder denied
§ 2:122	—Same transaction or occurrence

——Standard of proof § 2:123 § 2:124 ——Federal test is used § 2:125 ——Common injury ——Same event causes multiple injuries § 2:126 § 2:127 — —Insurance carrier § 2:128 — Examples—Same transaction or occurrence § 2:129 ———Common transaction § 2:130 ———Common injury § 2:131 — — — Identical claims § 2:132 -Common question of law and fact Relationship with rule governing counterclaims and § 2:133 cross-claims § 2:134 —Necessary third party § 2:135 —Authority to add parties § 2:136 Relationship with rules governing third-party claims § 2:137 —Adding third parties § 2:138 —Suit by third parties § 2:139 —Same transaction § 2:140 —Insurance company exception § 2:141 — — When duty arises --- No cross-claim § 2:142 § 2:143 Protective action § 2:144 —Basis for protection § 2:145 —Separate trials § 2:146 —Other orders § 2:147 —Severance § 2:148 Misjoinder § 2:149 -Raising misjoinder § 2:150 ——Ruling § 2:151 ——Sua sponte —Remedies for misjoinder or nonjoinder § 2:152 § 2:153 —Error -Methods for raising misjoinder or nonjoinder § 2:154 § 2:155 —Time for raising misjoinder § 2:156 Impact of joinder on determination of jurisdictional amount —Exceeding maximum amount § 2:157 § 2:158 —Aggregating statute § 2:159 — — Method of aggregation § 2:160 ——County courts at law § 2:161 — —Counterclaim

V. MISNOMER AND MISIDENTIFICATION OF PARTIES

§ 2:162 Correction of errors

Texas Practice Guide Civil Pretrial

§ 2:163 Misnomer § 2:164 Misidentification § 2:165 Assumed name rule § 2:166 Statute of limitations not applied § 2:167 -Proof § 2:168 -Not disadvantaged § 2:169 —Parent-subsidiary § 2:170 —Alter ego —Common representation § 2:171 § 2:172 -Common agent § 2:173 -Same address § 2:174 Objections to misnomer

VI. SUBSTITUTION OF PARTIES

Objections to misidentification

§ 2:176 When

§ 2:175

- § 2:177 Procedure
- § 2:178 Objection to substitution

VII. ACTIONS AFTER THE DEATH OF PARTY

- § 2:179 Survival of action
- § 2:180 Death of plaintiff
- § 2:181 —Not the estate
- § 2:182 —Binding judgment
- § 2:183 —Process for raising substitution
- § 2:184 ——Suggestion of death
- § 2:185 ——Leave of court
- § 2:186 —Scire facias
- § 2:187 ——Definition
- § 2:188 ——Governing rules
- § 2:189 ——Form of process
- § 2:190 ——Long-arm statute
- § 2:191 —Responding to scire facias
- § 2:192 ——Revival of action
- § 2:193 ——Failure to appear
- § 2:194 ——Standing to challenge
- $\S~2:195$ ——Appellate standards
- § 2:196 Death of defendant
- § 2:197 Death of executor or administrator
- § 2:198 Death of plaintiff who is suing for the use of another
- § 2:199 —Name of substituted party
- § 2:200 —Amended pleading
- § 2:201 —Costs

§ 2:202 Death of a coparty § 2:203 Wrongful death and survivor actions § 2:204 -No abatement § 2:205 —Defendant's death § 2:206 Death after verdict or close of the evidence § 2:207 —Purpose § 2:208 -Range of relief § 2:209 -Notice —Post-partial-verdict death § 2:210 § 2:211 ——Severable claim § 2:212 Motions for new trial and to modify judgment § 2:213 Intervention § 2:214 Appeals § 2:215 -No abatement § 2:216 -Adjudication § 2:217 —Application -Names of original parties § 2:218 **CLASS ACTIONS** VIII. § 2:219 Right to maintain § 2:220 Definition of the class § 2:221 —Improper determination on the merits § 2:222 -Rule 42(a) § 2:223 ---Numerosity § 2:224 — —Commonality § 2:225 — Typicality § 2:226 ——Adequacy of representation - Standing of named plaintiff § 2:227 § 2:228 —Rule 42(b) § 2:229 — —Inconsistent or preclusive adjudication - Final injunctive or declaratory relief appropriate § 2:230 § 2:231 — — — Cohesiveness § 2:232 ——Common questions predominate § 2:233 ——Class action is superior to other methods of adjudication § 2:234 —Certification determination § 2:235 — — Changes in certification — —Notice of certification § 2:236 § 2:237 ———Contents of notice in Rule 42(b)(3) case — — Notice to nonmembers § 2:238 ———Contents and effect of judgment § 2:239 — — Subdivisions (b)(1) or (b)(2) § 2:240 - -Subdivision (b)(4) § 2:241 ——Partial class actions § 2:242

- — Res judicata § 2:243 § 2:244 ——Settlement, dismissal or compromise § 2:245 — — Purpose § 2:246 ———Trial court discretion § 2:247 — — Notice — — —Hearing § 2:248 § 2:249 ——Rule 42(b)(3) cases — — — Objections § 2:250 -- Not parties § 2:251 § 2:252 ———Certification problems § 2:253 — — Other implications § 2:254 — —Class counsel § 2:255 — — — Appointment procedure § 2:256 — — —Attorney's fees award ———Attorney's fees awards § 2:257 § 2:258 —Federal authority persuasive § 2:259 -Interlocutory appeal IX. CHECKLISTS
- § 2:260 Checklist—Parties
- § 2:261 —Application for writ of scire facias
- § 2:262 —Drafting a petition in a class action

X. FORMS

- § 2:263 Form—Defendant's verified denial—Legal capacity
- § 2:264 —Petition—Allegation—Compulsory joinder party as defendant
- § 2:265 —Motion—For leave to amend petition—To bring in another party
- § 2:266 —Order—Granting motion for leave to amend petition to bring in another party
- § 2:267 —Motion—For leave to join third-party defendant
- § 2:268 —Order—Granting leave to join third-party defendant
- § 2:269 —Motion—For leave to amend to correct spelling of plaintiff's name—Misnomer
- § 2:270 —Plea in abatement—Misnomer
- § 2:271 —Motion—For leave to amend to substitute assignee as plaintiff
- § 2:272 —Suggestion of death
- § 2:273 —Order substituting defendant's executor as party defendant
- § 2:274 —Application for writ of scire facias
- § 2:275 —Order directing clerk to issue writ of scire facias

§ 2:276 —Motion for order certifying action as class action
§ 2:277 —Objection to maintenance of action as class action
§ 2:278 —Order certifying action as class action

CHAPTER 3. PLAINTIFF'S PLEADINGS

I. PETITION DEFINED

- § 3:1 Generally
- § 3:2 —Concise statement
- § 3:3 —Fair notice
- § 3:4 —Not a complaint

II. CONTENTS OF THE PETITION

- § 3:5 Heading or caption
- § 3:6 —Factual allegations
- § 3:7 —Corrections
- § 3:8 The introduction
- § 3:9 Discovery level
- § 3:10 —Level 1
- § 3:11 —Level 2
- § 3:12 —Level 3
- § 3:13 Parties
- § 3:14 Jurisdiction
- § 3:15 —Allegations
- § 3:16 —Subject matter
- § 3:17 ——Amount in controversy
- § 3:18 ——Statutes
- § 3:19 ——Subject matter of claim
- § 3:20 —Personal
- § 3:21 ——Resident defendant
- § 3:22 ——Nonresident defendant
- § 3:23 Venue
- § 3:24 Pleading the causes of action
- § 3:25 —Fair or adequate notice
- § 3:26 —Evidence not required
- § 3:27 —Conditions precedent
- § 3:28 —Pleading in the alternative
- § 3:29 Damages
- § 3:30 —How to plead
- § 3:31 —Notice
- § 3:32 —Pleading for limited relief under Rule 190.2
- § 3:33 —Pleading general damages
- § 3:34 —Pleading special damages

- $\S 3:35$ Failing to plead
- § 3:36 Prayer for relief
- § 3:37 Signature
- § 3:38 Verification
- § 3:39 Exhibits
- § 3:40 Filing

III. CHECKLISTS

§ 3:41 Checklist—Plaintiff's original petition

IV. FORMS

§ 3:42 Form—Plaintiff's petition—Master form

CHAPTER 4. DEFENDANT'S PLEADINGS

I. ANSWERS

- § 4:1 Purpose
- § 4:2 Deadline
- § 4:3 —Answer date
- § 4:4 ——Publication
- § 4:5 ——Legal holiday
- § 4:6 General requirements
- § 4:7 —General format
- § 4:8 ——Electronic documents
- § 4:9 ——In writing
- § 4:10 ——Numbered paragraphs
- § 4:11 ——Paragraph contents
- § 4:12 ——Plain and concise language
- § 4:13 ——Fair notice
- § 4:14 —Caption and style
- § 4:15 —Misdesignation
- § 4:16 —Adoption by reference
- § 4:17 —Signature
- § 4:18 ——Purpose
- § 4:19 ——Requirements of attorney
- § 4:20 ——Requirements of pro se party

II. ORDER OF PLEAS

- § 4:21 Order of filing of pleas
- § 4:22 Responsive pleadings
- § 4:23 —Special appearance
- § 4:24 —Motion to transfer venue

- § 4:25 —Plea of forum non conveniens
- § 4:26 Waiver
- § 4:27 —Example—Personal jurisdiction
- § 4:28 ——Venue
- § 4:29 Method of filing
- § 4:30 Pleading subject to

III. DILATORY PLEAS

- § 4:31 Generally
- § 4:32 —Purpose
- § 4:33 —Hearing
- § 4:34 —Refiling
- § 4:35 Contents
- § 4:36 Pleas in abatement
- § 4:37 —Contents
- § 4:38 —Effect of plea
- § 4:39 —Basis for filing a plea in abatement
- § 4:40 Misjoinder of parties
- § 4:41 ——Failure to join parties
- § 4:42 ——Misnomer of parties
- § 4:43 ——Prematurity of suit
- § 4:44 ———Proper remedy
- § 4:45 — Failure to remove obstacle
- § 4:46 ——Pendency of another action
- § 4:47 — Involving the same controversy
- § 4:48 ———Dominant jurisdiction
- § 4:49 ———Abatement
- $\S 4:50$ ——Estoppel
- § 4:51 ———Arbitration
- § 4:52 — Involving similar controversy
- § 4:53 ——Capacity
- § 4:54 Jurisdiction
- $\S 4:55$ Other reasons for abatement
- § 4:56 Purpose of plea to jurisdiction
- § 4:57 Plea to the Jurisdiction—Hearing
- § 4:58 —Determination
- § 4:59 —Burden
- § 4:60 —Dismissal or allowance of amendment
- § 4:61 Examples of pleas to the jurisdiction

IV. DILATORY PLEA—SPECIAL EXCEPTIONS AND OTHER EARLY DISMISSAL MOTIONS

§ 4:62 Purpose

```
§ 4:63
         Opportunity to amend
§ 4:64
         Issues raised by special exceptions
§ 4:65
         -Failure to plead all the necessary elements
§ 4:66
         —Failure to plead a cause of action
§ 4:67
         -Failure to plead adequate factual allegations
§ 4:68
         — —Fair notice
§ 4:69
         —Plaintiff's burden
§ 4:70
         —Preservation of error
§ 4:71
         — —Liberal construction
§ 4:72
         —Failure to comply with formal pleading
          requirements
         —Nonjoinder of parties
§ 4:73
§ 4:74
         -Misjoinder of parties
§ 4:75
         —Prematurity of suit
§ 4:76
         Waiver
§ 4:77
         —Defects in pleading
§ 4:78
         —Defects in substance
         -Defects of form
§ 4:79
§ 4:80
         —Liberal construction of pleadings
§ 4:81
         -Failure to file certificate of merit
§ 4:82
         Who may file
§ 4:83
         Procedure
§ 4:84
         -Writing
§ 4:85
         —Specificity
§ 4:86
         —Hearing
§ 4:87
         —No presentation of evidence
         —Standard
§ 4:88
§ 4:89
         -Ruling
§ 4:90
         -Interlocutory order
§ 4:91
         Effect of lack of specificity in special exceptions
§ 4:92
         —General demurrer
         — Prohibited
§ 4:93
§ 4:94
         — —No general objections
§ 4:95
         —Speaking demurrer
         Effect of sustaining or overruling special exception
§ 4:96
§ 4:97
         -Special exception sustained
§ 4:98
         ——Amend pleadings
         ——Incurable defect
§ 4:99
§ 4:100
         — Jurisdiction
         — —Pleader fails to cure defect
§ 4:101
§ 4:102
         ---Pleader declines to amend
         —Special exceptions overruled
§ 4:103
         Disposition of case after special exceptions
§ 4:104
§ 4:105
         —Dismissal
```

§ 4:106	——Standard of review on appeal
$\frac{3}{4}:107$	— —Legal assertions
§ 4:108	—Judgment for plaintiff nihil dicit
§ 4:109	—Effect
§ 4:110	—Proceed to trial on remaining pleadings
§ 4:111	Motion to dismiss cause of action due to no basis in law or fact
§ 4:112	Motion to dismiss cause of action due to no basis in law or fact—Contents of motion
§ 4:113	Motion to dismiss cause of action due to no basis in law or fact—Time for motion and ruling
3 4:114	Motion to dismiss cause of action due to no basis in law or fact—Time for response
§ 4:115	Motion to dismiss cause of action due to no basis in law or fact—Effect of nonsuit or amendment; withdrawal of motion
3 4:116	Motion to dismiss cause of action due to no basis in law or fact—Hearing
§ 4:117	Motion to dismiss cause of action due to no basis in law or fact—Award of fees and costs to prevailing party
§ 4:118	Motion to dismiss cause of action due to no basis in law or fact—Effect of motion on venue and personal jurisdiction

V. PLEAS IN BAR: ADMISSIONS AND DENIALS

§ 4:119 General denials § 4:120 -Evidence permitted under general denial § 4:121 —Limitation of issues § 4:122 —Independent reason § 4:123 —No jury issue § 4:124 Special denials —Conditions precedent § 4:125 § 4:126 —General allegation § 4:127 — — Defendant's burden § 4:128 — —Failure to meet burden —Insurance or health maintenance organization § 4:129 contract exceptions Verified denials § 4:130 § 4:131 -Waiver § 4:132 —Examples of verified denials — —No legal capacity § 4:133 ——No capacity to recover or be sued; § 4:134 misidentification ——Pendency of another suit § 4:135

§ 4:136 ——Defect of parties § 4:137 ——Denial of partnership § 4:138 — —No incorporation — — Denial of execution § 4:139 § 4:140 — — Denial of genuineness of endorsement or assignment § 4:141 — — Failure of consideration § 4:142 — — Denial of account § 4:143 — —Usury § 4:144 --- No notice or proof of loss § 4:145 ——Industrial accident board appeals --No assumed name § 4:146 § 4:147 ——Condition precedent by insured

——Statutory verifications

VI. AFFIRMATIVE DEFENSES (PLEAS IN BAR)

- § 4:149 Definition
- § 4:150 Purpose

§ 4:148

- § 4:151 Pleading
- § 4:152 —Detail
- § 4:153 Waiver
- § 4:154 Exceptions to waiver
- § 4:155 Alternative pleadings
- § 4:156 Summary judgment
- § 4:157 List of affirmative defenses
- § 4:158 Rule 94—Nonexclusive list
- § 4:159 Other affirmative defenses

VII. CHECKLISTS

§ 4:160 Checklist—Responsive pleadings, answers, special exceptions and motion

VIII. FORMS

- § 4:161 Form—Original answer containing pleas to jurisdiction, pleas in abatement, special exceptions, general denial, verified denials, and affirmative defenses
- § 4:162 —Motion to dismiss for lack of jurisdiction
- § 4:163 —Motion to abate
- § 4:164 —Response to plea in abatement—Action no longer premature
- § 4:165 —Plea in abatement—Incapacity
- § 4:166 ——Misjoinder

§ 4:167 — Prematurity
 § 4:168 —Order granting special exceptions
 § 4:169 —Order denying special exceptions
 § 4:170 —Order granting/denying plea in abatement
 § 4:171 —Order granting/denying motion to dismiss for lack of jurisdiction

CHAPTER 5. GENERAL PLEADING REQUIREMENTS, AMENDMENTS, AND SUPPLEMENTS TO PLEADINGS

I. INSTRUMENTS OF PLEADING

- § 5:1 Original petition and answer
- § 5:2 Purpose
- § 5:3 Other types of pleadings
- § 5:4 Motions are not pleadings
- § 5:5 Amended petitions and answers
- § 5:6 Supplemental petitions and answers

II. GENERAL FORMAT FOR PLEADINGS

- § 5:7 General characteristics
- § 5:8 —One instrument
- § 5:9 —Caption
- § 5:10 —Size of paper
- § 5:11 —Recycled paper
- § 5:12 Importance of local rules
- § 5:13 Plain and concise language
- § 5:14 —Facts
- § 5:15 —Condition precedent
- § 5:16 Successive numbering
- § 5:17 Separate paragraphs
- § 5:18 Numbered paragraphs
- § 5:19 Avoidance and estoppel
- § 5:20 Adoption by reference
- § 5:21 —Improper adoption
- § 5:22 —Matters already pleaded
- § 5:23 Alternate allegations

III. SIGNATURE ON PLEADINGS

- § 5:24 General requirements
- § 5:25 Pro se
- § 5:26 Attorney in charge

- § 5:27 All communications
- § 5:28 Change in designation
- § 5:29 Party may sign
- § 5:30 Lack of signature
- § 5:31 —Verified denial
- § 5:32 —Stranger to suit
- § 5:33 Sanctions for improper pleading

IV. CERTIFICATE OF SERVICE

§ 5:34 Requirements

V. PRAYER FOR RELIEF

§ 5:35 Requirements

VI. CONSTRUCTION OF PLEADINGS

- § 5:36 Fair notice
- § 5:37 Requirements
- § 5:38 Favor pleader
- § 5:39 Infer claim or defense
- § 5:40 Substantial justice
- § 5:41 Plead facts, not evidence
- § 5:42 Legal conclusions
- § 5:43 Case authority
- § 5:44 Statutory authority
- § 5:45 Omitted element
- § 5:46 Particular remedy

VII. VERIFICATION OF PLEADINGS

- § 5:47 Not generally required
- § 5:48 Statutes and rules requiring verification
- § 5:49 —Sworn account
- § 5:50 —Temporary restraining order
- § 5:51 —Sequestration
- § 5:52 —Attachment
- § 5:53 —Distress warrant
- § 5:54 —Garnishment
- § 5:55 —Municipal lighting systems
- § 5:56 —Removal of county public officers
- § 5:57 —Confession of judgment
- § 5:58 —Bill of review
- § 5:59 —Mandamus
- § 5:60 —Pleas to the jurisdiction or in abatement

§ 5:88

-Injunction

§ 5:61 —Personal property receiver § 5:62 —Verified denials in answers § 5:63 Form of verification § 5:64 —Distinction § 5:65 -Affidavit § 5:66 -Acknowledgment § 5:67 —Verification versus affidavit § 5:68 Personal knowledge or information and belief —Lighting assessments § 5:69 § 5:70 -General rule § 5:71 -Personal knowledge § 5:72 —True and correct § 5:73 —Stated position § 5:74 Who may verify § 5:75 § 5:76 —Partnership -Garnishment § 5:77 Who may take verifications § 5:78 § 5:79 —Within Texas § 5:80 —In other states or a territory § 5:81 —Outside the United States and its territories § 5:82 —Armed forces officer § 5:83 —Attorney as a notary § 5:84 Effect of failure to verify § 5:85 —Both petitions lack verification —Waiver § 5:86 —Document not challenged § 5:87

VIII. FILING AND SERVICE OF PLEADINGS

§ 5:89 Original or copy § 5:90 Electronic filing § 5:91 -Exceptions § 5:92 —Timely filing § 5:93 -Signature § 5:94 -Format § 5:95 —Notices from the court § 5:96 —Government Code provisions § 5:97 — —Completion — — Transmission and distribution § 5:98 § 5:99 — Local rules § 5:100 —Use — —Particular use § 5:101 § 5:102 —Compel filing of original

§ 5:103 Where to file the pleading
§ 5:104 —Filing with the clerk
§ 5:105 —Filing with the judge
§ 5:106 Privacy protection for filed documents
§ 5:107 —Redaction
§ 5:108 —Notice to the clerk
§ 5:109 Service

IX. VARIANCE BETWEEN PLEADINGS AND PROOF

§ 5:111 Definition

§ 5:110

- § 5:112 Materiality
- § 5:113 Significance of variance

—How to serve

- § 5:114 —Plaintiff's pleadings
- § 5:115 —Defensive relief
- § 5:116 Amendments to cure
- § 5:117 —Freely allowed
- § 5:118 —Prejudice
- § 5:119 —Trial by consent
- § 5:120 —Surprise or prejudice

X. DEFECTIVE PLEADINGS

- § 5:121 Rules of Civil Procedure
- § 5:122 Waiver by failure to object
- § 5:123 —Method of objecting
- § 5:124 —Necessity for specificity
- § 5:125 —General demurrers and speaking demurrers not permitted
- § 5:126 ——Definition—general demurrer
- § 5:127 ———Speaking demurrer
- § 5:128 Parties not subject to waiver
- § 5:129 —Postanswer default
- § 5:130 —Improper entity
- § 5:131 Timeliness of objection
- § 5:132 —Inaction after filing special exceptions
- § 5:133 —Untimely methods
- § 5:134 Waiver by consent
- § 5:135 No objections
- § 5:136 Issue tried by consent treated as if were in pleadings
- § 5:137 Trial by consent only when clear
- § 5:138 —Clear to both parties
- § 5:139 —Fully developed

\$ 5:140 —Relevant to another issue \$ 5:141 —Trial or hearing before the court \$ 5:142 Significance of failure to object to evidence \$ 5:143 —Tenable grounds \$ 5:144 —Timeliness

XI. AMENDED PLEADINGS

§ 5:145 Definition and function of amended pleading § 5:146 —Restatement and addition § 5:147 -Additional facts § 5:148 -Additional causes of action § 5:149 —Jurisdiction Definition and function of supplemental pleading § 5:150 § 5:151 Effect of misnomer between amended and supplemental pleading § 5:152 -Improper use § 5:153 —Content and purpose -No intervening pleading § 5:154 § 5:155 —Amendment —General rule for supplemental petition § 5:156 § 5:157 Timing of amended pleadings § 5:158 -Leave of court not required -- More than seven days before trial § 5:159 § 5:160 — — Motion for summary judgment § 5:161 ——Plea to the jurisdiction hearing § 5:162 — — Calculation of seven days before trial § 5:163 — — How to count § 5:164 ———Lapse of seven days § 5:165 — — Objection to late filing § 5:166 ——Presumption § 5:167 — Response to special exceptions sustained § 5:168 —Leave of court required § 5:169 — — Docket control order § 5:170 — —Local rule § 5:171 —Striking amended pleading § 5:172 —Postverdict amendments § 5:173 —Challenges to amendment § 5:174 ——Surprise or prejudice § 5:175 ——Surprise as a matter of law § 5:176 — —Correction of formal matter § 5:177 — —Considerations § 5:178 ——Preservation of complaint § 5:179 —Amendment supersedes previous pleading § 5:180 ——Exceptions to superseding rule

```
———If substituted pleading set aside
§ 5:181
         — — —Amendment erroneously required
§ 5:182
§ 5:183
         — — —Limitations
§ 5:184
         — Effect of superseding rule
§ 5:185
         — — Summary judgment
         — — Evidentiary admission
§ 5:186
§ 5:187
         —Parties dropped
§ 5:188
         ——Party's name in style
         — —Et al
§ 5:189
§ 5:190
         —Serve new party
§ 5:191
         —Causes of action
         —No incorporation by reference to superseded
§ 5:192
          pleading
§ 5:193
         -Response to amended pleading
§ 5:194
         Trial amendments
         —Timing during litigation
§ 5:195
§ 5:196
         § 5:197
         — —Postjudgment
§ 5:198
         ——Summary judgment
§ 5:199
         -Standard for leave to file
         — —Content of objection
§ 5:200
§ 5:201
         — —Other considerations
§ 5:202
         -Oral trial amendments
§ 5:203
         — —General rule
§ 5:204
         ——Request for attorney's fees
         —Typical reasons for trial amendment
§ 5:205
§ 5:206
         ——Curing formal defects
§ 5:207
         — —More liberal entertainment
§ 5:208
         — —Not automatic
§ 5:209
         ——Adding parties
         — —Increasing damages
§ 5:210
§ 5:211
         ——Correcting jurisdictional allegations
§ 5:212
         — Order if trial amendment not permitted
§ 5:213
         — Preservation of error when trial amendment
          permitted
§ 5:214
         Amendments by interlineation
§ 5:215
         —New pleading
§ 5:216
         —Consent
§ 5:217
         —Applies to motion to dismiss
§ 5:218
         Amendment after expiration of limitation period
         -Relation back statute
§ 5:219
§ 5:220
         — —Liberal construction
         — —Tolling statute
§ 5:221
§ 5:222
         --Not barred
§ 5:223
        —Addition of a new cause of action or party
```

TABLE OF CONTENTS

§ 5:224	—Addition of a new cause of action—Relation back— No new transactions
\$ 5,005	— — —Same transaction
§ 5:225	
§ 5:226	———Same debt
§ 5:227	———Same wrongdoer and wrongful act
§ 5:228	———Quantum meruit and contract
§ 5:229	———Legal description
§ 5:230	— —No relation back—New transactions or
	occurrences
§ 5:231	——New parties
§ 5:232	———Deed of trust and loan commitment
§ 5:233	———Fraud and promissory note
§ 5:234	— — Various unrelated complaints
§ 5:235	 — The specific cause of action added by amendment must have been timely if originally filed
§ 5:236	———Amendment changing parties or capacity of
	parties
§ 5:237	— — —Initially time barred
§ 5:238	— — Children's claims
§ 5:239	———Improper capacity
§ 5:240	— — — Applicability to counterclaims
§ 5:241	———Answers in probate
§ 5:242	— — — Applicability to child support motion
§ 5:243	Supplemental pleadings
§ 5:244	—Format and uses
§ 5:245	——Respond to defensive matters
§ 5:246	——Generally no new parties
§ 5:247	——New defendant
§ 5:248	— —Counterclaim
§ 5:249	—General right to supplement
§ 5:250	——Motion for leave to file
§ 5:251	———No leave granted
§ 5:252	— — — Additional requirements
§ 5:253	———Discretion of court
	10.77.50
XII. F	FORMS
§ 5:254	Form—Motion for leave to file amended pleading
§ 5:255	
§ 5:256	
§ 5:257	—Order granting leave to file trial amendment

CHAPTER 6. SELECTING AND CHALLENGING VENUE

I. INTRODUCTION TO VENUE

§ 6:1	Generally
§ 6:2	Distinction between jurisdiction and venue
§ 6:3	—Jurisdiction
§ 6:4	—Venue
§ 6:5	—Distinction
§ 6:6	Overlap of jurisdiction and venue
§ 6:7	—No waiver
§ 6:8	—Travis County
§ 6:9	Waiver
§ 6:10	—Express waiver
§ 6:11	—Implied waiver
§ 6:12	—Examples of waiver
§ 6:13	— —Due course of pleading
§ 6:14	— —Lack of diligence
§ 6:15	— —Inconsistent acts
§ 6:16	— —Trial on merits
§ 6:17	When venue determined

II. MANDATORY VENUE PROVISIONS

§ 6:18	Generally
§ 6:19	Land
§ 6:20	—Pleading
§ 6:21	—Oil and gas rights
§ 6:22	—Lien created by deed of trust
§ 6:23	Landlord-tenant
§ 6:24	Injunction against suit
§ 6:25	Injunction against execution of judgment
§ 6:26	Head of state department
§ 6:27	Counties
§ 6:28	Certain political subdivisions
§ 6:29	Other mandatory venue
§ 6:30	Libel, slander, or invasion of privacy
§ 6:31	Inmate litigation
§ 6:32	Federal Employers' Liability and Jones Act
§ 6:33	Jones Act
§ 6:34	Probate of wills
§ 6:35	Inmate litigation
§ 6:36	Major transactions
§ 6:37	—Action "arising from" major transaction

- § 6:38 Trusts
- § 6:39 Multiple counties with mandatory venue
- § 6:40 Conflicts in mandatory venue

III. GENERAL VENUE RULES

- § 6:41 Favor the defendant
- § 6:42 —Texas Tort Claims Act
- § 6:43 —Residence and principal place of business
- § 6:44 —Second residence

IV. PERMISSIVE VENUE

- § 6:45 When mandatory venue does not apply
- § 6:46 Executor; administrator; guardian
- $\S 6:47$ —Suit for money judgment against the estate
- § 6:48 —Suit for negligent act or omission
- § 6:49 Insurance
- § 6:50 —Fire, marine, inland
- § 6:51 —Life, accident, health
- § 6:52 Breach of warranty by manufacturer
- § 6:53 Contract in writing
- § 6:54 —Written contract to perform
- § 6:55 —Consumer transaction
- § 6:56 Other permissive venue

V. MULTIPLE PLAINTIFFS AND INTERVENING PLAINTIFFS AND CLAIMS

- § 6:57 Each plaintiff must establish venue
- § 6:58 Exceptions if unable to establish venue
- § 6:59 —Joinder
- § 6:60 ——Essential need
- § 6:61 —Intervention
- § 6:62 —Interlocutory appeal
- § 6:63 —Multiple claims of a plaintiff

VI. IMPACT OF JOINDER OF CLAIMS AND PARTIES

- § 6:64 Impact of joinder of claims and parties
- § 6:65 —Waiver as to one defendant
- § 6:66 —Plaintiff's tag-along venue
- § 6:67 —Counterclaim, cross-claim, or third-party claim
- § 6:68 ——Determination of venue
- § 6:69 ——Same transaction

VII. OTHER GENERAL PROVISIONS

- § 6:70 Multiple claims
- § 6:71 Multiple defendants
- § 6:72 Consent
- § 6:73 Dominant jurisdiction
- § 6:74 —Exceptions to the general rule

VIII. INABILITY TO OBTAIN A FAIR AND IMPARTIAL TRIAL IN STATE COURT

- § 6:75 Authority
- § 6:76 Enabling rule
- § 6:77 Procedure
- § 6:78 Grounds
- § 6:79 Discovery
- § 6:80 Affidavits
- § 6:81 Trial court ruling
- § 6:82 Result of granting motion

IX. ESTABLISHING AND MAINTAINING VENUE

- § 6:83 Plaintiff's pleadings
- § 6:84 Venue facts taken as true
- § 6:85 Waiver
- § 6:86 —Plaintiff
- § 6:87 —Defendant

X. OBJECTION TO IMPROPER VENUE—MOTION TO TRANSFER

- § 6:88 Method for objecting to improper venue
- § 6:89 Grounds
- § 6:90 Timing of motion to transfer
- § 6:91 —When properly filed
- § 6:92 ——In answer
- § 6:93 ——Timing of answer
- § 6:94 ——General denial
- § 6:95 —Waiver as to other defendants
- § 6:96 Form and contents of motion to transfer
- § 6:97 —Form
- § 6:98 —Verification
- § 6:99 —Contents of motion to transfer
- § 6:100 ——Another specified county
- § 6:101 ——Legal and factual grounds
- § 6:102 ——Reasons

§ 6:103 ——Specifically deny plaintiff's venue facts

XI. PLAINTIFF'S RESPONSE TO MOTION TO TRANSFER

Not required § 6:104 § 6:105 Timing § 6:106 Contents § 6:107 —Denial § 6:108 —Objections § 6:109 —Proof § 6:110 —Form of proof —Affidavits § 6:111 § 6:112 ——Content of affidavit § 6:113 —Failure of proof § 6:114 —Transfer of suit § 6:115 Amendment of petition § 6:116 Defendant's reply to plaintiff's response

XII. CONTINUANCE

§ 6:117 Additional time

XIII. DISCOVERY

§ 6:118 Discovery of facts

XIV. DEFENDANT'S RESPONSE TO AMENDED PETITION ALLEGING NEW VENUE GROUNDS

§ 6:119 New venue facts

XV. HEARING

§ 6:120	Request
§ 6:121	Waiver
§ 6:122	Notice of hearing
§ 6:123	—Abuse of discretion
§ 6:124	—Waiver
§ 6:125	Nature of hearing
§ 6:126	—Basis of court's determination
§ 6:127	Burden of proof
§ 6:128	—Plaintiff
§ 6:129	— —When plaintiff has no further burden
§ 6:130	— —When plaintiff has burden
§ 6:131	— — When plaintiff fails to meet burden

\$ 6:132 \$ 6:133 \$ 6:134 \$ 6:135 \$ 6:136 \$ 6:137 \$ 6:138 \$ 6:139	 —Defendant Prima facie proof —Definition —Evaluation of proof —How to make prima facie proof Order on motion to transfer —In writing —No writing
xVI.	MOTION FOR REHEARING
§ 6:140	In general
§ 6:141	Movant not a party to prior motion
§ 6:142	Exception
§ 6:143	No authority
§ 6:144	Reconsideration of first motion
§ 6:145	Parties subsequently added
XVII.	APPEAL AND MANDAMUS
§ 6:146	General rule: No interlocutory appeal
§ 6:147	Exception
§ 6:148	—Timeliness
§ 6:149	—Duties of the appellate court
§ 6:150	Mandamus
§ 6:151	—Timeliness
XVIII.	STANDARDS OF REVIEW AND REVERSIBLE ERROR
§ 6:152	Fundamental principle of appellate review
§ 6:153	Entire record
§ 6:154	Inconsistency
§ 6:155	Appeal
§ 6:156	Nonsuit
§ 6:157	Mandamus
§ 6:158	Joinder
§ 6:159	Harmful error
XIX.	FORMS
§ 6:160	Form—Response to motion to transfer venue
§ 6:161	—General venue allegations in plaintiff's petition
§ 6:162	—Motion to transfer venue—Mandatory
§ 6:163	—Consent motion based on consent or agreed motion to transfer venue

- § 6:164 —Motion to transfer venue—Inability to obtain impartial trial
- § 6:165 —Affidavit in support of motion to transfer venue
- § 6:166 —Order on motion to transfer venue

CHAPTER 7. COMMENCEMENT OF ACTION AND STATUTE OF LIMITATIONS

I. FILING THE ORIGINAL PETITION

- § 7:1 Action commenced by filing of petition
- § 7:2 —Cause number
- § 7:3 —Filing information
- § 7:4 —Clerk's file docket
- § 7:5 ——Summary
- § 7:6 ——Costs
- § 7:7 —Clerk's court docket
- § 7:8 ——Contents
- § 7:9 ——Pleadings and motions
- § 7:10 —Order of cases
- § 7:11 —Custody of the clerk
- § 7:12 ——Limited withdrawal
- § 7:13 ——Certified copy to remain
- § 7:14 ——Costs
- § 7:15 ——Access to file
- § 7:16 Where to file the petition
- § 7:17 —With the clerk's office
- § 7:18 —Electronic filing required in most courts
- § 7:19 Number of copies
- § 7:20 Filing fees
- § 7:21 —Amount
- § 7:22 —Calculations
- § 7:23 ——Citation and service fees
- § 7:24 ———Citation and personal service
- § 7:25 ———Officer service by mail
- $\S~7:26$ ——Clerk service by mail
- § 7:27 ———Service out of county
- § 7:28 ——County law library
- § 7:29 ——Other fees
- § 7:30 Assurance for payment of cost
- § 7:31 —Method of assurance
- § 7:32 —Bonds authorize judgment
- § 7:33 —Statement of Inability to Afford Payment of Court Costs
- § 7:34 ——Effect of filing affidavit

§ 7:35 — —Contents of Statement § 7:36 ——Contest and order § 7:37 ——Review of order § 7:38 —Party responsible and liable for cost § 7:39 —Collection of costs § 7:40 Litigation by a civilly committed individual—Filing of affidavit or declaration of inability to pay § 7:41 —Dismissal of false, frivolous or malicious claims § 7:42 —Affidavit relating to previous filings § 7:43 —Grievance system § 7:44 —Court fees and costs § 7:45 —Other costs § 7:46 —Hearing § 7:47 —Submission of evidence —Dismissal of claim § 7:48 § 7:49 —Effect on other claims

II. STATUTE OF LIMITATIONS CONSIDERATIONS

§ 7:50 Statutes of limitations —Time set § 7:51 § 7:52 ——Computation of time § 7:53 ———Operation of rule § 7:54 —General rule § 7:55 —Effect and purpose --- No retroactive statutory extension § 7:56 -Commencement of action and serving of process § 7:57 tolls limitations period § 7:58 -Commencement of action tolls limitations period-Fact question § 7:59 — — Standard — — Effect of due diligence § 7:60 — —Burden of proof § 7:61 § 7:62 --- Asserting failure of timely service § 7:63 ——60-day grace period § 7:64 ——60-day grace period — — Defendant's burden § 7:65 § 7:66 ——Effect of misnomer § 7:67 --- Relation back doctrine § 7:68 —Specific statutes of limitations § 7:69 —Limitations of personal actions § 7:70 — —One-year limitations period § 7:71 — —Two-year limitations period — — — Accrual of action for asbestos- or silica-related § 7:72 injury

TABLE OF CONTENTS

§ 7:73	— —Four-year limitations period
§ 7:74	— —Five-year limitations period
§ 7:75	——Actions for closing a street or road
§ 7:76	——Carriers of property
§ 7:77	——Return of execution
§ 7:78	——Architects and engineers
§ 7:79	— —Construction or repair of improvements
§ 7:80	— — Misappropriation of trade secrets
§ 7:81	——Surveyors
§ 7:82	— —Products liability
§ 7:83	— Real estate appraisers and appraisal firms
§ 7:84	—Limitations of real property actions
§ 7:85	——Adverse possession—Three-year limitations
§ 7:86	— — Five-year limitations period
§ 7:87	— — —10-year limitations period
§ 7:88	———15-year limitations period
§ 7:89	——25-year limitations period
§ 7:90	——Adverse possession with recorded instrument—
	25-year limitations period
§ 7:91	— — Residual limitations period
§ 7:92	— Other miscellaneous statutes
§ 7:93	— — — Medical Liability Act
§ 7:94	— — —Insurance Code
§ 7:95	— — Estates Code
§ 7:96	— — —Fraudulent transfers
§ 7:97	— — Nuisance or other actions
§ 7:98	— — —Hazardous waste
§ 7:99	Commencement of the limitations period
§ 7:100	—Definition of accrues
§ 7:101	—Legal issue
§ 7:102	—Triggering event
§ 7:103	——Contract actions
§ 7:104	———Demand note
§ 7:105	— — —Installment payment
§ 7:106	— — Contract for continuing performance
§ 7:107	———Commercial paper with optional acceleration
_	clause
§ 7:108	— — Bailment contract
§ 7:109	— — — Contractual waiver of limitations
§ 7:110	— — — Acknowledgement of the debt in writing
§ 7:111	-
§ 7:112	
§ 7:113	
§ 7:114	
§ 7:115	
	• •

Texas Practice Guide Civil Pretrial

```
§ 7:116
         ———Continuing tort
         — — — Nuisance torts
§ 7:117
§ 7:118
         — — — Trespass
§ 7:119
         — — Defamation
§ 7:120
         ———Civil conspiracy
§ 7:121
         —Miscellaneous specific causes of action
§ 7:122
         — — Medical liability
§ 7:123
         ———Statute of repose
§ 7:124
         — — Determinable date
§ 7:125
         — — —Indeterminable date
         ———Effect of minority
§ 7:126
§ 7:127
         — — Tolling through filing of notice of claim
§ 7:128
         — — Wrongful death
§ 7:129
         — — Deceptive Trade Practices Act
§ 7:130
         — —Will contests
§ 7:131
         — —Insurance Code
         ———Unfair conduct
§ 7:132
§ 7:133
         ———Extension
§ 7:134
         — —Legal malpractice
§ 7:135
         ——Partner liability actions
§ 7:136
         —Discovery rule
§ 7:137
         -- Latent occupational disease rule
§ 7:138
         — —Commencement of limitations
§ 7:139
         — — Defendant's summary judgment burden
§ 7:140
         ——Plaintiff's burden
§ 7:141
         ———Limited applicability
§ 7:142
         ——Statutory abolition
§ 7:143
         —Fraudulent concealment
§ 7:144
         — — Fiduciary relationship
§ 7:145
         ——Affirmative defense
§ 7:146
         — —Plaintiff's burden
§ 7:147
         ——Elements of proof
         —Other circumstances suspending or preventing the
§ 7:148
          running of the limitations period
§ 7:149
         --- Minority
§ 7:150
         --- Unsound mind
         - Death
§ 7:151
§ 7:152
         ——Absent from state of Texas
§ 7:153
         — — Military service
         ---Court orders
§ 7:154
§ 7:155
         ——Misnaming defendant
§ 7:156
         ———Wrong defendant
§ 7:157
         — — — Equitable exception—Misidentification
§ 7:158
        ——Improper service
```

§ 7:159 ———Diligence in service § 7:160 —Application of the statute of limitations in arbitration proceedings § 7:161 Calculating deadline for filing suit § 7:162 —Nonbusiness day § 7:163 -Holidays § 7:164 —Not universally applicable § 7:165 —Statutory last day rules § 7:166 Commencement of action barred by passage of time— Laches § 7:167 —Elements § 7:168 —Pleading and proof § 7:169 — — Change of position § 7:170 ——Caused by delay § 7:171 — Prejudice

III. CHECKLISTS

§ 7:172 Checklist—Filing the original petition

CHAPTER 8. PERSONAL JURISDICTION AND SPECIAL APPEARANCES

I. PERSONAL JURISDICTION

§ 8:1 The constitutional standards § 8:2 —Due process requirements § 8:3 —Minimum contacts § 8:4 —Fair play and substantial justice § 8:5 —Foreseeability § 8:6 —Purposeful availment § 8:7 — —Factors § 8:8 —Single contact § 8:9 —Conspiracy theory of jurisdiction § 8:10 Personal jurisdiction defined § 8:11 —General jurisdiction § 8:12 — — Corporations and subsidiaries —Specific jurisdiction § 8:13 § 8:14 ——Acts purposefully directed at Texas ———Contracts § 8:15 --Libel § 8:16 § 8:17 -Examples § 8:18 Methods for acquiring personal jurisdiction over a nonresident § 8:19 —Texas long-arm statute

§ 8:20 ——"Doing business" in Texas § 8:21 -Requirements § 8:22 ——Due process § 8:23 —Broadly construed § 8:24 —Jurisdictional pleadings in plaintiff's petition § 8:25 —Jurisdiction of foreign nationals § 8:26 Fiduciary shield doctrine § 8:27 —Doctrine applies only to attempts to apply general jurisdiction § 8:28 —Doctrine applies to intentional or fraudulent acts § 8:29 Alternative bases of jurisdiction —Jurisdiction in rem § 8:30 —Jurisdiction over status § 8:31 § 8:32 Waiver of complaint of lack of personal jurisdiction § 8:33 —What is a general appearance § 8:34 —Inquiry § 8:35 -Effect of general appearance; waiver § 8:36 — Examples ———General appearance § 8:37 § 8:38 ———No general appearance

II. SPECIAL APPEARANCE

§ 8:39 Special appearance § 8:40 —Purpose of special appearance rule § 8:41 —What constitutes special appearance § 8:42 — —When to file § 8:43 ——Amenability to process § 8:44 -- -No jurisdiction -Effect of defective special appearance § 8:45 — — Objection required § 8:46 § 8:47 ——Amendment to cure defects § 8:48 —Waiver § 8:49 —Waiver by filing other pleadings or motions § 8:50 —What constitutes a general appearance § 8:51 ——Subject to language § 8:52 — — Order of pleading § 8:53 —Participation in discovery — — Objections to discovery requests § 8:54 § 8:55 ——Depositions and requests for admission § 8:56 ——Seeking ruling on discovery dispute —Jurisdictional discovery § 8:57 —Other matters § 8:58 § 8:59 — Rule 11 agreements

——Hearing on special appearance

§ 8:60

——Abandonment of special appearance § 8:62 -Procedure § 8:63 — —In general ———Sworn motion § 8:64 § 8:65 — — — After default judgment ———Combining motion with other pleadings § 8:66 § 8:67 — — Removal --Amendment to cure defective motion § 8:68 --Response § 8:69 § 8:70 — —Hearing and determination of motion § 8:71 ———Hearing ———Burden of proof § 8:72 § 8:73 ———Continuance § 8:74 — — Basis of determination — — Evidence § 8:75 § 8:76 ———Effect of determination ----Appellate standard of review § 8:77 § 8:78 ———Factual sufficiency § 8:79 ———Legal and factual sufficiency § 8:80 ———Undisputed facts — — —Interlocutory appeal § 8:81 § 8:82 ———Mandamus relief

III. FORMS

- § 8:83 Form—Special appearance motion
 § 8:84 —Special appearance motion asserted in answer
 § 8:85 —Plaintiff's response to defendant's special appearance
 § 8:86 —Affidavit in support of special appearance motion
 § 8:87 —Order denying special appearance motion
 § 8:88 —Order granting special appearance motion
- § 8:89 —Findings of fact and conclusions of law
- § 8:90 ——Another form

CHAPTER 9. TIME CALCULATIONS AND DEFAULT JUDGMENTS

I. TIME FOR ANSWER OR RESPONSE TO PETITION

- § 9:1 Time for answer in District or County Court
- § 9:2 Service by publication
- § 9:3 —District or County Court
- § 9:4 —Justice Court
- § 9:5 Full number of days

- § 9:6 —First day § 9:7 —Counting Mondays § 9:8 ——Sunday § 9:9 — — Monday legal holiday —Time of day answer due § 9:10 § 9:11 —-10:00 a.m — End of day § 9:12 § 9:13 -Mailing answer What constitutes an answer § 9:14 II. DEFAULT JUDGMENTS § 9:15 Purpose § 9:16 Types of default judgment

- § 9:17 -No-answer default judgment
- § 9:18 ——Answer filed before judgment
- § 9:19 — —Defective answer
- § 9:20 — —Improper judgment
- ——Awareness by trial court § 9:21
- -Post-answer default § 9:22
- § 9:23 — —Notice
- § 9:24 ——Issues preserved
- Evidence required § 9:25
- ——Plaintiff's burden § 9:26
- § 9:27 —Judgment nihil dicit
- § 9:28 — Failure to plead on the merits after appearance
- § 9:29 — — Abandonment or withdrawal of answer
- § 9:30 ——Similar to ordinary default

PREREQUISITES TO DEFAULT JUDGMENT III.

- § 9:31 Subject matter and personal jurisdiction
- § 9:32 Case is ripe for default judgment
- § 9:33 Determination of sufficiency of process
- § 9:34 —Proper service
- ——Strict compliance § 9:35
- § 9:36 ——Postal return receipt
- —Verification § 9:37
- -Proof of service § 9:38
- § 9:39 —Substituted service
- § 9:40 —Actual notice without service
- § 9:41 Determination of sufficiency of petition
- § 9:42 Pleadings to support default
- Special service requirements § 9:43
- § 9:44 —Insurance Code

- § 9:45 —Certain entities as defendants
- § 9:46 Long-arm statute
- § 9:47 —Strict compliance
- § 9:48 —Jurisdiction must be in record
- § 9:49 —Strictly plead long-arm elements
- § 9:50 Substituted service
- § 9:51 —Proof of service

IV. WHEN DEFAULTS TAKEN

- § 9:52 Citation and return on file—District or County Court
- § 9:53 —Relation back
- § 9:54 —21 days in some cases
- § 9:55 Premature entry
- § 9:56 Service by publication
- § 9:57 —Appointment of attorney ad litem
- § 9:58 —Purpose of appointment
- § 9:59 —Payment to attorney
- § 9:60 —Duty of attorney ad litem
- § 9:61 ——Sufficiency of process
- § 9:62 ——Challenge petition
- § 9:63 —Statement of evidence

V. NOTICE OF DEFAULT JUDGMENT

- § 9:64 Certification of judgment
- § 9:65 Effect of failure of clerk to give notice
- § 9:66 —Directory
- § 9:67 —Not reversible error
- § 9:68 —Presumption
- § 9:69 —Purpose of notice
- § 9:70 ——Administrative convenience for parties
- § 9:71 ——Notification to defendant
- § 9:72 The defendant's response to notice
- § 9:73 —Late answer
- § 9:74 —Mailed answer not on file

VI. AMENDMENT OF PETITION

- § 9:75 Service
- § 9:76 Void judgment

VII. PRESENTATION OF EVIDENCE AND DEFENSES RELATING TO DAMAGES

§ 9:77 Procedures and requisites

Texas Practice Guide Civil Pretrial

\$ 9:78 \$ 9:79 \$ 9:80 \$ 9:81 \$ 9:82 \$ 9:83 \$ 9:84 \$ 9:85	General rule Damages —Liquidated damages — —Admission of damages — Unliquidated damages claim — —Definition — —Proper evidence — —Examples of unliquidated damage claims
VIII.	HEARING
\$ 9:86 \$ 9:87 \$ 9:88 \$ 9:89	Generally Defendant's right to notice and to be present Right to jury determination Defendant's own proof
IX. S	ETTING ASIDE A DEFAULT JUDGMENT
§ 9:90	Methods for attacking
§ 9:91	—Direct attack
§ 9:92	— —Trial court
§ 9:93	——Appeals
§ 9:94	—Collateral attack
§ 9:95	Motion for new trial
§ 9:96	—Timeliness
§ 9:97	—Burden of proof—Notice
§ 9:98	——No notice
§ 9:99	— —Intentional actions
§ 9:100	——Conscious indifference
§ 9:101	— — Examples of excuses negating conscious
3 0.101	indifference
§ 9:102	— —Mistake or accident
§ 9:103	
§ 9:104	
§ 9:105	
§ 9:106	•
§ 9:107	———Exceptions
§ 9:108	——No showing of delay or injustice to plaintiff
§ 9:109	——Summary judgment
§ 9:110	—Judgment following citation by publication
§ 9:111	— Motion for new trial
§ 9:112	— — — Good cause
§ 9:112	
§ 9:114	
§ 9:114 § 9:115	— — Execution of judgment
2 0.110	Proceeding of Jackment

X. BILL OF REVIEW

- § 9:120 Definition
- § 9:121 Equitable proceeding
- § 9:122 Standing
- § 9:123 Grounds
- § 9:124 —No notice
- § 9:125 Due diligence
- § 9:126 Meritorious defense
- § 9:127 Fraud, accident or wrongful act of opposite party or official mistake
- § 9:128 No negligence or fault of the movant
- § 9:129 Where filed
- § 9:130 When filed
- § 9:131 Proof required
- § 9:132 Other state's legal remedies
- § 9:133 Defenses
- § 9:134 Restricted appeal
- § 9:135 —Necessary elements
- § 9:136 —Not an equitable proceeding
- § 9:137 —Who may file
- § 9:138 —What constitutes participation in summary judgment
- § 9:139 —Replaces writ of error practice
- § 9:140 —When to file
- § 9:141 —Contents of notice of appeal
- § 9:142 —Non participation
- § 9:143 —Error on the face of the record
- § 9:144 ——All papers on file
- § 9:145 ——Records
- § 9:146 ——Proof of service
- § 9:147 ——Incorrect version of petition
- § 9:148 ——Legal sufficiency review

XI. COLLATERAL ATTACKS

- § 9:149 Purpose
- § 9:150 Basis
- § 9:151 —Face of pleading
- § 9:152 —Record
- § 9:153 —Personal jurisdiction

- § 9:154 Where to file collateral attack
- § 9:155 Statute of limitations
- § 9:156 Defenses to collateral attack

XII. CHECKLISTS

§ 9:157 Checklist—Default judgments

XIII. FORMS

- § 9:158 Form—Certificate of last known address
- § 9:159 —Motion for default judgment
- § 9:160 —Interlocutory judgment by default
- § 9:161 —Final judgment by default
- § 9:162 —Motion for new trial
- § 9:163 —Original petition for bill of review
- § 9:164 —Motion to set aside default judgment
- § 9:165 —Affidavit in support of motion to set aside default judgment
- § 9:166 —Order vacating default judgment
- § 9:167 —Order setting aside default judgment
- § 9:168 —Bill of review—Insanity or incompetence of judgment debtor at time of default
- § 9:169 —Order granting bill of review—Declaring prior judgment void and enjoining its enforcement

CHAPTER 10. INTERPLEADER AND INTERVENTION

I. INTERPLEADER

- § 10:1 General rule
- § 10:2 When may a party interplead
- § 10:3 —Reasonable grounds
- § 10:4 Only one valid claim
- § 10:5 ——Independent claim
- § 10:6 ——Factual or legal uncertainty
- § 10:7 ——Examples
- § 10:8 ———Rival claim for same property
- $\S 10:9$ ——Garnishee
- § 10:10 ———Life insurance proceeds
- 10:11 — Retirement plan
- § 10:12 —Timeliness
- § 10:13 ——Postjudgment
- § 10:14 ——Prior suit
- § 10:15 ——Counterclaim

§ 10:16 — —Consolidation § 10:17 —Tender to the court § 10:18 --- Unconditional tender § 10:19 — — Discharge from liability § 10:20 — — Denial of liability Interpleader procedure § 10:21 § 10:22 —Parties, jurisdiction and venue § 10:23 ——Status of the stakeholder § 10:24 ——Necessary parties § 10:25 — Joinder § 10:26 ——Service of citation — —General venue rules § 10:27 § 10:28 —Initial hearing, dismissal, and trial § 10:29 — —Burden of proof — Order entered § 10:30 § 10:31 — — Discharge of stakeholder § 10:32 — — Dismissal of action — —Nonsuit § 10:33 § 10:34 — — Claimants' burden at trial § 10:35 — Right of another party § 10:36 Attorney's fees and costs § 10:37 -Predicates to award § 10:38 —Jury question § 10:39 —Source of fees § 10:40 —Holder claims interest § 10:41 Dismissal and release of funds § 10:42 —Appeal

II. INTERVENTION

§ 10:43

§ 10:44

—Equitable right § 10:45 —Avoids duplicative lawsuits § 10:46 Who may intervene § 10:47 —Justiciable interest § 10:48 —Nature of interest § 10:49 —Sufficiency of intervenor's interest § 10:50 ——Necessity of live claim in class action —Sufficiency of pleadings § 10:51 § 10:52 —Proper intervention

Purpose of intervention

- § 10:53 Intervention procedure
- —Permission not required § 10:54
- § 10:55 —Seek affirmative relief
- § 10:56 —Service
- § 10:57 Time for intervention

§ 10:58 —No intervention on appeal § 10:59 —Oral judgment bars intervention § 10:60 Intervenor's options —Aligning with the plaintiff § 10:61 § 10:62 ——Pleading § 10:63 —Aligning with the defendant § 10:64 —Oppose both parties § 10:65 Effect of failure to intervene —Indispensable party § 10:66 § 10:67 —Not indispensable § 10:68 Objections to intervention § 10:69 —Who may object § 10:70 -Motion to strike required § 10:71 ——Contents § 10:72 —Basis for striking § 10:73 —Hearing § 10:74 —Intervenor's burden—Justiciable interest § 10:75 —Court's options on intervention § 10:76 Appeal § 10:77 —Party to the suit § 10:78 —No right to appeal § 10:79 —Appellate record § 10:80 -Abuse of discretion § 10:81 --- No findings required III. CHECKLISTS § 10:82 Checklist—Intervention—Intervenor's considerations § 10:83 ——Challenging the intervention § 10:84 —Interpleader—Plaintiff or stakeholder's considerations § 10:85 — — Defendant or claimants' considerations § 10:86 ——Hearing on the interpleader IV. FORMS § 10:87 Form—Petition in interpleader (contained in answer) § 10:88 —Answer to interpleader § 10:89 —Plea in intervention § 10:90 —Motion to strike plea in intervention —Order granting motion to strike plea in § 10:91

-Petition in interpleader-By life insurance

§ 10:92

intervention

company

CHAPTER 11. MANDAMUS AND INJUNCTIONS

I. MANDAMUS

§ 11:1	Purpose of mandamus
§ 11:2	—Method
§ 11:3	—Future acts
§ 11:4	Prerequisites to issuance
§ 11:5	Demand for performance and refusal
§ 11:6	No adequate remedy
§ 11:7	—Appeal not adequate
§ 11:8	—Ripeness of dispute
§ 11:9	—Abuse of discretion
§ 11:10	— —Factual errors
§ 11:11	— —Legal issues
§ 11:12	No adequate remedy on appeal
§ 11:13	—Determination
§ 11:14	—Expense or delay
§ 11:15	—Examples of lack of adequate remedy
§ 11:16	—Refusal to enforce waiver of jury trial
§ 11:17	 Execution of interlocutory default judgment
§ 11:18	—Enforcement of forum selection clause
§ 11:19	-Motion to dismiss on forum non conveniens
	grounds
§ 11:20	—Production of privileged information
§ 11:21	—Trial court failure to review privileged documents
§ 11:22	—Overly broad and burdensome discovery
§ 11:23	—Trade secrets
§ 11:24	—Electronic data
§ 11:25	—Tax returns
§ 11:26	—Death penalty sanctions
§ 11:27	—Discovery denial
§ 11:28	—Disqualification orders
§ 11:29	—Recusal of a visiting judge
§ 11:30	—Monetary sanctions that impair litigation
§ 11:31	—Arbitration
§ 11:32	—Denial of continuance
§ 11:33	—Denial of legislative continuance
§ 11:34	—Vacation of scheduling order
§ 11:35	—Contempt orders

Texas Practice Guide Civil Pretrial

```
§ 11:36
          —Jurisdiction
§ 11:37
          —Special appearances
§ 11:38
          —Elections
§ 11:39
          —Multiple improper forums
§ 11:40
          —Motion for new trial
§ 11:41
          —Temporary injunction
§ 11:42
          —Plea to the jurisdiction
§ 11:43
          —Summary judgments
          —Termination of parental rights
§ 11:44
§ 11:45
          Mandamus review authorized by statute
§ 11:46
          Preliminary considerations
§ 11:47
          Compliance with Tex. R. App. P. 52.1
§ 11:48
          —Strict compliance
§ 11:49
          —General rule
          —Precision
§ 11:50
§ 11:51
          Jurisdiction
§ 11:52
          —Trial courts
          — Enforcement of jurisdiction
§ 11:53
§ 11:54
          — — Public official
§ 11:55
          — — — Ministerial act
          —Court of appeals
§ 11:56
§ 11:57
          — —No jurisdiction
          — Exceptions
§ 11:58
§ 11:59
          ———Court reporter
          — — — District clerk
§ 11:60
§ 11:61
          ——Substitution of successor
§ 11:62
          —Concurrent jurisdiction
§ 11:63
          —Texas Supreme Court
§ 11:64
          Mandamus filing package
§ 11:65
          -Motion for leave to file
§ 11:66
          —Petition
§ 11:67
          — Relator
§ 11:68
          ———Respondent
§ 11:69
          ———Real party in interest
          ——Caption
§ 11:70
§ 11:71
          — —Verification
§ 11:72
          ——Identification of parties and counsel
          — — Table of contents
§ 11:73
          — —Index of authorities
§ 11:74
§ 11:75
          ——Statement of the case
§ 11:76
          — — — Nature of underlying proceeding
§ 11:77
          ———Name of judge
          ———Name of official
§ 11:78
          ———Respondent's action
§ 11:79
```

```
§ 11:80
          ——Texas Supreme Court
§ 11:81
          ——Statement of jurisdiction
§ 11:82
          — — —Concurrent jurisdiction
§ 11:83
          ———Texas Supreme Court
          ---Importance of issues
§ 11:84
          ——Issues presented
§ 11:85
§ 11:86
          ——Statement of facts
§ 11:87
          ——Argument
          — Prayer
§ 11:88
§ 11:89
          — — Appendix
§ 11:90
          ———Necessary contents
§ 11:91
          ———Optional contents
§ 11:92
          Motion for emergency relief
§ 11:93
          —Motion for temporary relief
          — —Notice
§ 11:94
§ 11:95
          ——Expedited means
§ 11:96
          — — Certificate of compliance
§ 11:97
          —Grant of temporary relief
§ 11:98
          — Bond
§ 11:99
          -- Duration
§ 11:100
          —File a separate application
§ 11:101
          — —Emergency
          ——Reason for separate motion
§ 11:102
§ 11:103
          ——State basis for emergency
§ 11:104
          ——Demonstrate a need for immediate action
          --- Indicate relevant deadlines
§ 11:105
§ 11:106
          — —Irreparable harm
          --- Reference emergency relief request
§ 11:107
§ 11:108
          ——Supporting documentation
          — —Filing fee
§ 11:109
          ——Be prepared to post a bond
§ 11:110
§ 11:111
          —Supporting brief
          § 11:112
          where appropriate
§ 11:113
          — — Certainty of pleadings
§ 11:114
          — — Provide a clear chronology and history of
          proceedings
          ———Disputed facts
§ 11:115
          ———Explain any delay
§ 11:116
          ———Compelling circumstances
§ 11:117
§ 11:118
          ———Identify the particular abuse of discretion or
           mistake of law that has occurred
§ 11:119
          ———Explain with specificity why an appeal is
           unavailable or not an adequate remedy
§ 11:120
         — —Incidental rulings
```

```
——Important to state jurisprudence
§ 11:121
§ 11:122
         — — Criteria
§ 11:123
         — — Definition
§ 11:124
         — Verify all factual allegations by affidavit
§ 11:125
         — — Make the petition court-friendly
         ——Number of copies
§ 11:126
§ 11:127
         --- Record and relevant exhibits
§ 11:128
         ———General inclusion
         ———Over inclusive
§ 11:129
§ 11:130
         ———Reporter's record
         --Caveat
§ 11:131
§ 11:132
         — Organize the appendix for clarity and impact
         — — Separate volume or attachment
§ 11:133
§ 11:134
         — — Contents
         --- Properly authenticate all documentation
§ 11:135
§ 11:136
         ———Certified copy
          ———Sworn copy
§ 11:137
§ 11:138
         ———Local rules
         — — —Final document
§ 11:139
§ 11:140
         ——Record
§ 11:141
         ———Separately verified
         ———Affidavit of counsel
§ 11:142
         § 11:143
§ 11:144
         — Reporter's record
         ———Not always required
§ 11:145
§ 11:146
         ———Evidentiary hearing
         ———Consequence of failure
§ 11:147
§ 11:148
         — — —Argument of counsel
         --Certificate
§ 11:149
§ 11:150
          ———Sealed exhibits require special procedures
§ 11:151
         — Filing fees
         — — Promptly effectuate service
§ 11:152
§ 11:153
         ———Definition of promptly
§ 11:154
          —After filing
         — —Be available to the court
§ 11:155
§ 11:156
         --- Inform the court of any changes
§ 11:157
         ——Supplement briefing if necessary
§ 11:158
         -- Oral argument
§ 11:159
          ———Request for oral argument
§ 11:160
         — — Decided without oral argument
§ 11:161
          —Response from respondent
§ 11:162
         ——Request by the court
§ 11:163
         ———Importance of filing a reply promptly
         ———Temporary relief
§ 11:164
```

§ 11:165 ———Inform the court § 11:166 — —Time for response § 11:167 -- Explain why mandamus should not issue § 11:168 — Requirements of response § 11:169 — —Failure to dispute — — Misstatement of facts by relator § 11:170 § 11:171 — Exhibits § 11:172 ——Appeal is adequate remedy — — — Waiver or jurisdiction § 11:173 § 11:174 ———Laches — — Verification § 11:175 § 11:176 — — Affidavit --- Reasons why mandamus is not granted § 11:177 § 11:178 ———Laches or delay ———Contested fact issues § 11:179 § 11:180 ———The law is unclear — — —Adequate remedy by appeal § 11:181 § 11:182 Sanctions

II. INJUNCTION

§ 11:183 Definition § 11:184 Basis for relief General statutory authorization § 11:185 § 11:186 Specific statutory authorization § 11:187 —Statutory requirements supersede § 11:188 Types of injunctions § 11:189 —Temporary restraining order § 11:190 —Temporary or preliminary injunction § 11:191 —Permanent injunction § 11:192 Equitable requirements § 11:193 —Clear right to relief; standing § 11:194 —Actual and substantial injury § 11:195 —Speculative harm § 11:196 -Imminent harm § 11:197 —Irreparable injury § 11:198 — —Contracts —Probable injury—Irreparable injury—Trade § 11:199 secrets § 11:200 —Inadequate legal remedy § 11:201 — — Damages calculation § 11:202 — —Administrative remedy § 11:203 — —Incomplete relief; multiplicity of suits —Defendant's intentional conduct § 11:204 § 11:205 — — Circumstantial evidence

Texas Practice Guide Civil Pretrial

```
§ 11:206
          Equitable defenses
§ 11:207
          —Doing equity
§ 11:208
          —Clean hands
§ 11:209
          — Exception
§ 11:210
          — —Trial court discretion
          —Laches
§ 11:211
§ 11:212
          — —Elements
          — —No disadvantage
§ 11:213
§ 11:214
          —Equity balance
§ 11:215
          Jurisdiction
§ 11:216
          —District court
§ 11:217
          —County court
§ 11:218
          —Justice court
§ 11:219
          —Pending matter
§ 11:220
          —Permanent injunction
§ 11:221
          Venue
§ 11:222
          Temporary restraining order
§ 11:223
          —Not appealable
§ 11:224
          —Expiration
§ 11:225
          --- Extension
          -- Dissolution
§ 11:226
§ 11:227
          -Notice
§ 11:228
          ——Proof
§ 11:229
          — Granted without notice
§ 11:230
          ———Reasons for extension
§ 11:231
          ———One extension
§ 11:232
          — — Date for temporary injunction hearing
§ 11:233
          ——Opposition to temporary restraining order
§ 11:234
          ——Setting date for temporary or permanent
           injunction hearing
          ---Sworn petition
§ 11:235
          ---Applicant's bond
§ 11:236
§ 11:237
          ———Lack of bond
§ 11:238
          — —Filing and docketing
§ 11:239
          — — Citation
§ 11:240
          — —Hearing
§ 11:241
          — —Date and time of hearing
§ 11:242
          —Due process
§ 11:243
          Temporary injunction
§ 11:244
          -Purpose
§ 11:245
          -Status
§ 11:246
          -Not restricted
§ 11:247
          —Type of temporary injunction
§ 11:248
          ——Prohibitory injunction
```

```
§ 11:249
         — — Mandatory injunction
§ 11:250
         —Expiration
§ 11:251
         -Notice
§ 11:252
         —Issuance of temporary injunction
§ 11:253
         ——Exception
         -Form and scope of injunction
§ 11:254
§ 11:255
         — — Mandatory
         — Requirements
§ 11:256
         — Full relief
§ 11:257
§ 11:258
         ——Persons bound
§ 11:259
         — —Trial setting
§ 11:260
         ———Purpose of requiring date of trial setting
§ 11:261
         ——Applicant's bond
         ——Purpose
§ 11:262
         ———Posting bond
§ 11:263
         § 11:264
         — — —Amount
§ 11:265
§ 11:266
         - - Remedy
         — — — Affidavit of inability to pay
§ 11:267
§ 11:268
         — Requisite of writ
         ——Clerk to issue writ
§ 11:269
§ 11:270
         ---Service and return
§ 11:271
         — —Answer
§ 11:272
         ———Dissolution of injunction
         ———Failure to answer
§ 11:273
§ 11:274
         ——Issue and proof at hearing
         ———Probable right to recovery and injury
§ 11:275
§ 11:276
         ——Prima facie case
§ 11:277
         — —Bond on dissolution
§ 11:278
         -- Disobedience
         --Requirement of obedience
§ 11:279
§ 11:280
         — — Motion and affidavit of complainant
§ 11:281
         ———Contempt citation
§ 11:282
         ———Show cause order
         ———Hearing
§ 11:283
§ 11:284
         --Judgment
§ 11:285
         —Appeal
         Permanent injunction
§ 11:286
§ 11:287
         —No further action
§ 11:288
         —Commencement of proceeding
§ 11:289
         —Trial on the merits
         —Trial by jury
§ 11:290
§ 11:291
         —Grounds
§ 11:292
         —Form
```

III. FORMS

§ 11:293 Form—Petition for writ of mandamus -Motion for emergency relief § 11:294 § 11:295 -Original petition and application for TRO and injunction § 11:296 —Temporary restraining order —Plaintiff's temporary injunction bond § 11:297 § 11:298 -Motion for expedited discovery prior to answer —Order granting expedited discovery § 11:299 § 11:300 —Motion to dissolve temporary restraining order § 11:301 -Motion to extend temporary restraining order § 11:302 —Final judgment containing permanent injunction —Motion to dismiss application for temporary § 11:303 injunction § 11:304 —Answer to petition for temporary injunction

CHAPTER 12. COUNTERCLAIMS, CROSS-CLAIMS, AND THIRD-PARTY PRACTICE

I. COUNTERCLAIMS

§ 12:1	Overview
§ 12:2	—Plaintiff's counterclaim
§ 12:3	—Types of claims
§ 12:4	—Setoff
§ 12:5	——Recoupment
§ 12:6	—Distinction between counterclaim and defensive
	plea
§ 12:7	Compulsory counterclaim
§ 12:8	—Purpose of rule
§ 12:9	—Effect of a failure to bring
§ 12:10	——Adjudication on merits
§ 12:11	— —Judgment based on settlement or compromise of
	claim
§ 12:12	——Plaintiff's counterclaim
§ 12:13	——Plaintiff's nonsuit
§ 12:14	—Res judicata
§ 12:15	—Severance
§ 12:16	—Elements of compulsory counterclaim
§ 12:17	——Claim is within court's jurisdiction
§ 12:18	———Effect of aggregation
§ 12:19	— — — The claim determines jurisdiction
§ 12:20	— — Unspecified amount
§ 12:21	— — Jurisdiction determined when filed

— Not subject of pending action § 12:22 § 12:23 — Claim mature and owned by pleader § 12:24 ——Same transaction or occurrence § 12:25 ———Transactional approach § 12:26 ———Series of occurrences ———Logical relationship test § 12:27 § 12:28 — — —Interpretation § 12:29 — — Same legal relationship § 12:30 ——Against opposing party in same capacity § 12:31 — — Not party to original action § 12:32 ———Privies to parties § 12:33 ———Opposing party --No duty to intervene § 12:34 § 12:35 — — — Capacity — Third parties outside court's jurisdiction § 12:36 § 12:37 ———Joinder of other parties — — —Inquiry § 12:38 § 12:39 Permissive counterclaims —Failure to meet elements of compulsory § 12:40 counterclaim —Effect of failure to assert § 12:41 § 12:42 —Severance § 12:43 -Restrictions on use § 12:44 — Tort actions § 12:45 ——Applicable only to permissive counterclaims Counterclaim exceeds claim § 12:46 —Different relief § 12:47 § 12:48 -Jurisdiction Manner of asserting § 12:49 § 12:50 —Leave of court —Customarily included in the answer § 12:51 § 12:52 Amendment of pleading § 12:53 Statute of limitations § 12:54 —Separate action § 12:55 —Timeliness of filing § 12:56 —Proper claim for relief § 12:57 —Purpose of extension § 12:58 —Claims that may be asserted

II. CROSS-CLAIMS

§ 12:59 Overview
§ 12:60 Difference between counterclaim and cross-claim
§ 12:61 Who may file
§ 12:62 Same transaction or occurrence

§ 12:63 Potential liability § 12:64 —Contribution and indemnity Permissive § 12:65 § 12:66 —Liberal construction § 12:67 Consequence of filing § 12:68 Subject matter of the claim § 12:69 Res judicata § 12:70 —No cross-claim -Cross-claim filed § 12:71 § 12:72 Cross-claims in matters requiring certificates of merit § 12:73 Third-party claims III. THIRD-PARTY PRACTICE § 12:74 Third-party claim § 12:75 Difference between cross-claim and third-party action § 12:76 Who may file § 12:77 Nomenclature § 12:78 —Third-party plaintiff —Third-party defendant § 12:79 § 12:80 —Implead § 12:81 Joinder § 12:82 Claim by defendant § 12:83 —Form of joinder pleading § 12:84 —Citation § 12:85 —Notice pleading § 12:86 —Designation of responsible third party in tort cases § 12:87 — — Unknown persons § 12:88 ——Motion to strike § 12:89 —Relation back § 12:90 Claim by plaintiff § 12:91 Third-party defendant § 12:92 Indemnity and contribution Res judicata § 12:93 § 12:94 —Subject matter of the claim § 12:95 Limitations on third-party claim Liable for all or part of principal demand § 12:96 § 12:97 Restriction on use in tort cases § 12:98 Need to seek leave of court § 12:99 -After 30 days § 12:100 — —Failure to obtain — — Objection required § 12:101

—Trial court discretion

§ 12:102

```
§ 12:103
          ——Claim properly severable
§ 12:104
          ——Reasons for severance
§ 12:105
          ——Factors court properly considers
§ 12:106
          ———Delay of trial
§ 12:107
          ———Claim not accrued
          — — No common issues
§ 12:108
§ 12:109
          — —Trial court discretion
§ 12:110
          Right to strike third-party claim or move for
           severance or separate trial
§ 12:111
          —No claim exists
§ 12:112
          —Misjoinder of parties
§ 12:113
          -Waiver
          Compulsory joinder
§ 12:114
§ 12:115
          -Focus of rule
§ 12:116
          — —Ought the court to proceed
          — —Particular consequences
§ 12:117
§ 12:118
          —Applicability
§ 12:119
          -Requirements
§ 12:120
          ---Court order
§ 12:121
          ——Refusal to join
§ 12:122
          —When joinder not feasible
§ 12:123
          ——Primary consideration
§ 12:124
          — — Dismissal
§ 12:125
          — Factors for the court to consider
§ 12:126
          --Examples
          — — —Partition suit
§ 12:127
          ———Action to quiet title
§ 12:128
§ 12:129
          — — —Partition action
          ———Restrictive covenant
§ 12:130
          — — —No complaint at trial
§ 12:131
§ 12:132
          --- Inadequate\ grounds
          ——Complaint on appeal
§ 12:133
§ 12:134
          —Pleading requirements
§ 12:135
          —Class actions
```

IV. COMMON REQUIREMENTS

§ 12:136 Jurisdiction requirements § 12:137 Joinder of parties § 12:138 -Misjoinder or nonjoinder § 12:139 Manner of pleading § 12:140 Effect of dismissal of principal action § 12:141 —Claim for affirmative relief ——Claim for arbitration § 12:142 —Settlement § 12:143

§ 12:144 Separate trials or judgments

V. FORMS

Form—Counterclaim—Asserted on answer
——Separate pleading
—Response to counterclaim—Supplemental petition
—Cross-claim—Asserted in answer
——Asserted in a separate pleading
—Motion for leave to file third-party action
—Third-party petition
—Motion for separate trial
—Order granting leave to file third-party petition
—Order denying leave to file third-party petition

CHAPTER 13. DISCOVERY

I. INTRODUCTION

§ 13:1 Generally

II. AVAILABLE METHODS

§ 13:2	Generally
§ 13:3	Discovery limited to rules
§ 13:4	—Deposition before suit or to investigate claim
§ 13:5	Discovery methods may be used singularly or in combination
§ 13:6	Sequence and timing of discovery
§ 13:7	—Stipulation by counsel
§ 13:8	—Regulation by court; pretrial conference
§ 13:9	Signing disclosures, requests, notices, responses and objections
§ 13:10	Definition of terms relevant to discovery proceedings

III. DISCOVERY CONTROL PLANS

§ 13:11	Generally
§ 13:12	Level 1—Expedited actions and divorces involving \$50,000 or less
§ 13:13	—Discovery period
§ 13:14	—Deposition limitation
§ 13:15	—Interrogatory limitation
§ 13:16	—Requests for production limitation
§ 13:17	—Requests for admissions limitation
§ 13:18	—Reopening discovery

§ 13:19	Level 2—Default category
§ 13:20	—Discovery period
§ 13:21	—Deposition limitations
§ 13:22	—Interrogatory limitations
§ 13:23	Level 3—Plan by court order
§ 13:24	—Substance of order
§ 13:25	—Requirements of order
§ 13:26	—Modification of discovery control plan
§ 13:27	Applicability of discovery limitations

IV. SCOPE OF DISCOVERY

§ 13:28	General rule
§ 13:29	Relevance to pending action
§ 13:30	—Jurisdictional discovery
§ 13:31	Undiscoverable matters
§ 13:32	—Responding to request for privileged information
§ 13:33	—Attorney-client privilege
§ 13:34	—Attorney work product
§ 13:35	——Applies only to material prepared in anticipation of litigation
§ 13:36	——Communications protected
§ 13:37	——More expansive than Brotherton
§ 13:38	— Protection of core work product—Attorney
	mental processes
§ 13:39	— — Protection of other (noncore) work product— Substantial need test
§ 13:40	———Less intrusive methods
§ 13:41	— —Incidental disclosure of attorney mental processes
§ 13:42	— —Limiting disclosure of mental processes
§ 13:42 § 13:43	——Perpetual in duration
§ 13.43 § 13:44	—Attorney/client privilege and Attorney work product
§ 15:44	privilege
§ 13:45	—Attorney work product—Privilege—Snap-back rule
§ 13:46	 — Work product of disqualified attorney
§ 13:47	—Identity, mental impressions, and opinions of experts not to be called to testify
§ 13:48	—Witness statements
§ 13:49	—Information otherwise privileged
§ 13:50	—Waiver of privilege
§ 13:51	— —Voluntary disclosure
§ 13:52	— — Waiver based on unfounded objections
§ 13:53	— —Untimeliness
§ 13:54	——Inadvertent disclosure of waiver

—Discoverable items § 13:55 — — Documents and tangible things § 13:56 § 13:57 — —Land § 13:58 ——Potential parties and witnesses § 13:59 — Persons having knowledge of relevant matters ———Crime stopper tipster § 13:60 § 13:61 ——Experts and reports of experts § 13:62 ——Insurance and settlement agreements — —Knowledge of relevant facts § 13:63 § 13:64 ———Witness statement not protected ———Photographs § 13:65 ———Entitled to own statement § 13:66 § 13:67 — — Medical records and authorizations § 13:68 ———Obtaining by release or authorization ———Obtaining by order § 13:69 § 13:70 — Protection of privileged documents — —Confidentiality of records § 13:71 § 13:72 ——Asserting a privilege — —Waiver § 13:73 --Burden of proof § 13:74 § 13:75 — Privilege logs § 13:76 — —In camera review

V. DUTY TO SUPPLEMENT RESPONSES

- § 13:77 Generally
- § 13:78 Scope of supplementation required
- § 13:79 By order of court or agreement of parties
- § 13:80 Deposition supplementation
- § 13:81 —Nonexpert
- § 13:82 —Expert
- § 13:83 ——Refinement of opinion
- § 13:84 —Waiver

VI. REQUIRED DISCLOSURES

- § 13:85 Discovery revisions—2021
- § 13:86 Initial disclosures
- § 13:87 Proceedings exempt from initial disclosures
- § 13:88 Pretrial disclosures
- § 13:89 Discovery in cases governed by the Family Code
- § 13:90 —Requests for disclosure
- § 13:91 ——Content
- § 13:92 ——Response
- § 13:93 ——Production of documents and tangible items

§ 13:94	— —Use of responses
§ 13:95	—Discovery regarding experts
§ 13:96	——Deadline for response to request for expert
	information
§ 13:97	——Deposition availability of experts
§ 13:98	——Content of oral expert reports and court-
	ordered expert reports
§ 13:99	— —Court-ordered expert reports
§ 13:100	——Amendment and supplementation of discovery
	regarding experts
§ 13:101	——Cost of expert witnesses
§ 13:102	— Expert communications, draft disclosures and
	draft reports protected
§ 13:103	Procedure
§ 13:104	Rule 194—Required disclosures
§ 13:105	Disclosure is automatic
§ 13:106	Response
§ 13:107	Objections
§ 13:108	Admissibility of responses
§ 13:109	Amendment and supplementation
§ 13:110	—Waiver

VII. DEPOSITIONS BEFORE SUIT OR TO INVESTIGATE CLAIMS

§ 13:111 Relation to other discovery
§ 13:112 Investigation of claims
§ 13:113 Suit to discover assets
§ 13:114 Procedure
§ 13:115 —Requirements of petition
§ 13:116 Appeal
§ 13:117 —Separate action

VIII. ORAL AND WRITTEN DEPOSITIONS

§ 13:118 Nature and purpose of depositions, generally § 13:119 —Discovery depositions § 13:120 —Depositions to investigate claims § 13:121 Procedure § 13:122 —Who may be deposed —Who may take depositions § 13:123 § 13:124 —Time and place —Deposition of a nonparty § 13:125 § 13:126 —Notice requirements § 13:127 — —Oral examination — —Nonstenographic oral examination § 13:128

```
§ 13:129
          — — Written examination
§ 13:130
          —Manner of taking
§ 13:131
          —Use of deposition
§ 13:132
          Depositions before suit or to investigate claims
§ 13:133
          —Verified petition
§ 13:134
          — —Contents
          — Notice and service
§ 13:135
§ 13:136
          — — Who must receive notice
          ———Contents of notice
§ 13:137
§ 13:138
          ———Manner of service
§ 13:139
          ———Time of service
          — — Procedure where name or residence of an
§ 13:140
           expected adverse party is unknown
§ 13:141
          —Disposition of petition
§ 13:142
          ——Contents of order
          ——Procedure following order
§ 13:143
§ 13:144
          Discovery depositions after commencement of action
§ 13:145
          —Notice of deposition
          —Request that party opponent produce documents
§ 13:146
           or things
§ 13:147
          ——Naming of organization as deponent
          ——Costs resulting from failure to proceed
§ 13:148
§ 13:149
          — — Failure of noticing party to attend
          --Failure of witness to attend
§ 13:150
          Compelling deponent to appear
§ 13:151
§ 13:152
          -Subpoena
          -Where resident or party may be compelled to
§ 13:153
           appear
          —Designation of person or persons to testify where
§ 13:154
           deponent is a business entity
          —Apex depositions
§ 13:155
          — —Opposing the deposition
§ 13:156
          — — Criteria for quashing deposition
§ 13:157
          -Payment of witness fees
§ 13:158
          Mechanics of taking a deposition
§ 13:159
§ 13:160
          —Time
§ 13:161
          -Oath
§ 13:162
          —Authority to summon and swear interpreter
§ 13:163
          —Oral questions, generally
          —Transmitting written questions for the officer to
§ 13:164
           administer
          —Marking exhibits for identification
§ 13:165
          —Recording of testimony
§ 13:166
§ 13:167
          ——Stenographic means; transcribing
          — —Nonstenographic (videotape)
§ 13:168
```

§ 13:169	— —By telephone
§ 13:170	— —Making objections
§ 13:171	—Terminating or limiting examination
§ 13:172	— —Instruction not to answer
§ 13:173	— —Termination of examination
§ 13:174	Submitting transcript to witness
§ 13:175	—How to note changes
§ 13:176	—Signature
§ 13:177	—When deponent refuses to sign
§ 13:178	—Motion to suppress
§ 13:179	Certification by officer
§ 13:180	Delivery of deposition
§ 13:181	Furnishing copies
§ 13:182	—Costs and shorthand reporter's charges
§ 13:183	Depositions on written questions
§ 13:184	—When available
§ 13:185	—Who may be deposed
§ 13:186	—Notice of intent
§ 13:187	—Compelling attendance
§ 13:188	—Service of questions
§ 13:189	——Service on organization
§ 13:190	—Service of cross-questions
§ 13:191	—Service of redirect questions
§ 13:192	—Service of recross questions
§ 13:193	—Objections
§ 13:194	——Substance
§ 13:195	—Delivery of questions to officer
§ 13:196	—Administration of questions to deponent
§ 13:197	—Preparation, certification and delivery of
	transcript
§ 13:198	Use of deposition at trial
§ 13:199	Foreign depositions
§ 13:200	—Depositions in foreign jurisdictions for use in
	Texas courts
§ 13:201	— —Notice
§ 13:202	— —Letter rogatory
§ 13:203	 —Letter of request or other such device
§ 13:204	— — Objection
§ 13:205	— —Admissibility
§ 13:206	— —Electronic means
§ 13:207	—Depositions in Texas for use in foreign jurisdictions

IX. TESTIFYING EXPERT WITNESSES

§ 13:208 Designating a testifying expert witness

§ 13:209	—Redesignation of expert
§ 13:210	Schedule for designating experts
§ 13:211	Scheduling depositions
§ 13:212	—Party seeking affirmative relief
§ 13:213	—Other experts
§ 13:214	Oral deposition
§ 13:215	Expert disclosures and reports
§ 13:216	—Communications and report drafts protected
§ 13:217	Expert reports in medical liability cases
§ 13:218	—Failure to comply
§ 13:219	—Stay of discovery until filed
§ 13:220	Amendment and supplementation
§ 13:221	Cost of expert witnesses
X. INT	ERROGATORIES
§ 13:222 § 13:223	Nature and purpose
§ 13.223 § 13:224	Scope Information best obtained through interrogatories
§ 13:224 § 13:225	Who may propound interrogatories
§ 13:226	To whom may interrogatories be directed
§ 13:227	Format
§ 13:228	Number allowable
§ 13:229	—Includes subparts
§ 13:230	—Additional interrogatories
§ 13:231	Motion to serve additional interrogatories
§ 13:232	Service
§ 13:233	Subject of interrogatories
§ 13:234	How to answer
§ 13:235	—Time
§ 13:236	—Form
§ 13:237	—Full disclosure
§ 13:238	—In writing; duty to make complete response
§ 13:239	—Under oath
§ 13:240	—Option to produce records
§ 13:241	——Specification of records
§ 13:242	——Reasonable opportunity to inspect business records
§ 13:243	Signature
§ 13:244	Amendment of answers
§ 13:245	—Time for amendment
§ 13:246	Objections
§ 13:240	—Waiver
§ 13:247	—Response deferred
§ 13.246 § 13:249	—Hearing
2 TO.742	—Hearing

§ 13:250	—Ruling
§ 13:251	Service of response
§ 13:252	Obligation to seek hearing on objections
§ 13:253	—Motion to compel answer
§ 13:254	Use of interrogatories
§ 13:255	—Motion for summary judgment
§ 13:256	—Trial

XI. PRODUCTION OF DOCUMENTS AND THINGS; ENTRY ON PROPERTY

§ 13:257	Use of discovery device or independent action
§ 13:258	—Alternate methods of discovery
§ 13:259	— —Interrogatories
§ 13:260	——Subpoena duces tecum
§ 13:261	——Deposition before suit or to investigate claims
§ 13:262	Request for production
§ 13:263	—Time
§ 13:264	—Content
§ 13:265	——Reasonable time, place and manner of inspection
§ 13:266	—Scope of request
§ 13:267	——Inspection and copying of documents
§ 13:268	——Inspection and copying of documents ——Inspecting, copying, testing or sampling of
3 10.200	tangible things
§ 13:269	— —Entry upon land
§ 13:270	Response
§ 13:271	—Time for response
§ 13:272	—Content of response
§ 13:273	—Procedure for objection
§ 13:274	—Sample grounds for objection
§ 13:275	—Allegations of wrongful withholding of documents
§ 13:276	Ruling on objections
§ 13:277	Failure to respond
§ 13:278	—Good cause
§ 13:279	Production or inspection by nonparty
§ 13:280	—Notice and subpoena
§ 13:281	—Costs of production
§ 13:282	Method of producing documents
§ 13:283	—Obligation to copy and send
§ 13:284	—Designation of place of production
§ 13:285	Effect of production of documents—Documents
5	self-authenticating
§ 13:286	Copies
§ 13:287	Electronic or magnetic data
	_

§ 13:288 —Demanding in a particular format
§ 13:289 —Access to computer or media devices
§ 13:290 Entry on land
§ 13:291 —Request or motion for entry
§ 13:292 —Response to request or motion for entry

XII. PHYSICAL AND MENTAL EXAMINATIONS

§ 13:293 When allowed § 13:294 Burden of proof § 13:295 Burden of proof "Good cause" Burden of proof "In controversy" § 13:296 Legal custody or control § 13:297 Other experts or professionals § 13:298 § 13:299 Claim asserted by party for personal injuries § 13:300 Psychological examinations § 13:301 Examination by agreement § 13:302 Procedure for obtaining order § 13:303 -Notice § 13:304 Contents of order § 13:305 Attorney involvement or recording the examination § 13:306 Physician or psychologist's report § 13:307 —Effect of physician's failure to make a report Request for report by person examined or adverse § 13:308 party —Requester's obligation to also provide reports § 13:309 § 13:310 Family law cases § 13:311 —Mental examination of child who is subject of suit § 13:312 —Appointment of nonphysician expert for paternity Use of other discovery devices § 13:313 § 13:314 —Written discovery requests § 13:315 —Authorizations

XIII. REQUESTS FOR ADMISSIONS

—Notice of deposition

§ 13:317 In general § 13:318 Proper uses § 13:319 Request —Time § 13:320 § 13:321 -Content § 13:322 ——Specification of matters to be admitted ——Copies of relevant documents § 13:323 § 13:324 Response to request § 13:325 —Time

§ 13:316

§ 13:326 —Objections § 13:327 -Content § 13:328 ——Admission — —Partial denial § 13:329 § 13:330 — —Denial § 13:331 — Refusal to admit or deny § 13:332 Consequences of failure to timely respond § 13:333 -Matter deemed admitted -Sanctions § 13:334 § 13:335 Motion to determine sufficiency of response § 13:336 Effect of admission § 13:337 —Use limited to pending matter Motion to withdraw or amend admission § 13:338 § 13:339 —Content — —Good cause § 13:340 § 13:341 — — Undue prejudice

XIV. FILING OF DISCOVERY MATERIALS

§ 13:343 Discovery materials not to be filed
§ 13:344 Discovery materials that must be filed
§ 13:345 Exceptions
§ 13:346 Retention requirement
§ 13:347 —Persons

— — Withdrawal improper

§ 13:348 —Courts

§ 13:342

XV. FAILURE TO MAKE DISCOVERY; SANCTIONS

- § 13:349 Attempt to amicably resolve
- § 13:350 Consolidation of discovery sanctions
- § 13:351 Purpose of sanctions
- § 13:352 Standard for imposing sanctions
- § 13:353 —Restraint by trial court
- § 13:354 —Standards set by Texas Supreme Court
- § 13:355 —Availability of lesser sanctions
- § 13:356 ——Death penalty sanctions appropriate
- § 13:357 ——Death penalty sanctions inappropriate
- $\S 13:358$ ——Example
- § 13:359 —Evasive answer
- § 13:360 Waiver
- § 13:361 Motion to compel discovery or for sanctions
- § 13:362 —Objectionable conduct
- § 13:363 —Available remedies
- § 13:364 —Notice

§ 13:365 —Attorney's fees where motion granted § 13:366 -Attorney's fees where motion denied § 13:367 —Attorney's fees apportionment if granted and denied in part Motion for sanctions § 13:368 § 13:369 —Sanctionable conduct —Sanctions by court in which action pending § 13:370 § 13:371 Failure to comply with request for admissions § 13:372 —Deemed admission § 13:373 -Motion to determine sufficiency of answers or objections —Reasonable attorney's fees and expenses § 13:374 ——Application to court § 13:375 --- Factors governing disposition § 13:376 Motion and hearing § 13:377 —Burden of proof at the hearing § 13:378 Failure to attend deposition § 13:379 § 13:380 Avoiding sanctions § 13:381 Sanctions against nonparty § 13:382 Court ruling XVI. PROTECTIVE ORDERS § 13:383 **Function** § 13:384 Grounds § 13:385 Initiation of motion § 13:386 Standard of proof § 13:387 —Certificate of conference Particular orders § 13:388 § 13:389 —Preclusion of discovery —Imposition of terms and conditions § 13:390 § 13:391 —Results sealed or distribution limited § 13:392 —Applicability not limited **CHECKLISTS** XVII. § 13:393 Checklist—Preliminary considerations XVIII. **FORMS** § 13:394 Form—Rule 194.2—Initial disclosures § 13:395 —Rule 194.3 and 195.5—Expert disclosures § 13:396 -Rule 194.4-Pretrial disclosures § 13:397 —Petition to perpetuate testimony

-Motion to adopt Level 3 discovery control plan

—Order on Level 3 discovery control plan

§ 13:398

§ 13:399

§ 13:400	—Notice of oral deposition and subpoena duces tecum
§ 13:401	—Subpoena duces tecum
§ 13:401	—Notice of video/oral deposition and subpoena duces
8 10.402	tecum
§ 13:403	—Notice of taking of deposition on written questions
§ 13:404	Request for production of documents—Rule 196.1
§ 13:404	— Rule 196.4—Requesting electronic and
\$ 10.400	magnetic data
§ 13:406	Response to request for production—Rule 196.2
§ 13:407	Response to request for production containing
3 10.101	withholding statement—Rule 196.2
§ 13:408	—Withholding statement—Rule 193.3
§ 13:409	—Request for identification of withheld documents—
, 10,100	Rule 193.3(b)
§ 13:410	—Response to request for withheld information—
	Rule 193.3
§ 13:411	—Notice of documents to be used in pretrial/trial
	proceedings—Rule 193.7
§ 13:412	—Interrogatories—Rule 197.1
§ 13:413	—Answers to interrogatories—Rule 197.2
§ 13:414	—Motion for leave to serve additional
	interrogatories or limit number of interrogatories
§ 13:415	—Motion for physical and/or mental examination
§ 13:416	—Requests for admissions—Rule 198
§ 13:417	—Motion to compel responses to written discovery
§ 13:418	—Motion to compel to produce test artifacts
§ 13:419	—Motion for sanctions
§ 13:420	—Motion for protective order
§ 13:421	—Order on motion for protective order
§ 13:422	—Motion for protective order—Apex deposition
§ 13:423	—Affidavit in support—Protective order
	**

CHAPTER 14. SUMMARY JUDGMENT PRACTICE

I. OVERVIEW

§ 14:1	Benefits of summary judgment
§ 14:2	—Efficient disposition
§ 14:3	—Simplification of issues
§ 14:4	—Specification of uncontroverted facts
§ 14:5	Purpose of motion
§ 14:6	—Disposal of groundless claims
§ 14:7	—Avoidance of unnecessary trials

§ 14:8 Scope of motion § 14:9 —Grounds not in motion § 14:10 Summary judgment is strictly construed § 14:11 —Reason for requirement § 14:12 —For complete or partial relief § 14:13 —Issue of liability § 14:14 Who may move § 14:15 Necessity to respond -Not required to defeat where motion is legally § 14:16 insufficient § 14:17 -No-evidence motion § 14:18 Matters appropriate for summary judgment § 14:19 Matters inappropriate for summary judgment

II. GENERAL GROUNDS FOR SUMMARY JUDGMENT

§ 14:20 General grounds § 14:21 No legal theory § 14:22 —As a matter of law § 14:23 —Meritless legal theories § 14:24 -Burden of proof § 14:25 — —Burden of proof at trial § 14:26 ——No burden shifting § 14:27 No genuine issue of material fact § 14:28 —No weighing of evidence § 14:29 -Material issue § 14:30 -Burden of proof — —Burden of proof at trial § 14:31 § 14:32 No-evidence summary judgment § 14:33 -No proof § 14:34 —Shift burden § 14:35 ——State specific elements -Nonmovant's burden § 14:36 — Pretrial directed verdict § 14:37 § 14:38 ——Amount of evidence § 14:39 — —Point out evidence § 14:40 ——Proper evidence § 14:41 —Adequate time for discovery § 14:42 — — Determination § 14:43 ——Remedy for inadequate discovery

—Determination

summary judgment

Statute of limitations

—Combining no-evidence and traditional motion for

§ 14:44

§ 14:45

§ 14:46

III. BURDENS OF THE RESPECTIVE PARTIES

§ 14:47 Burden of proof § 14:48 -Burden of movant § 14:49 -Favorable evidence for nonmovant § 14:50 —Reasonable inferences Plaintiff's burden § 14:51 -No affirmative defense § 14:52 —Affirmative defense § 14:53 § 14:54 Defendant as movant § 14:55 —Summary judgment § 14:56 — Factual denial ——Question of law § 14:57 —Affirmative defense § 14:58 § 14:59 Plaintiff and defendant move simultaneously § 14:60 -Evidence considered -No effect on burden § 14:61 § 14:62 —Appeal

— Exception—One motion granted and one denied

IV. PROCEDURE

§ 14:63

§ 14:64 Motion § 14:65 —Grounds not raised -No-evidence summary judgments § 14:66 § 14:67 —Certificate of service § 14:68 -No verification -Proof in support of summary judgment § 14:69 § 14:70 Nonmovant's response -Minimum response recommended § 14:71 — Exception to defects of form of evidence § 14:72 § 14:73 — Exception to defects of motion § 14:74 --- Explanation why proof does not foreclose fact issues — — Affirmative defenses § 14:75 § 14:76 — —Legal theories — Explanation why counterproof forecloses § 14:77 summary judgment — —Lack of notice § 14:78 — —Untimely filed § 14:79 § 14:80 — — Request for continuance § 14:81 Time limits § 14:82 —Time for making motion § 14:83 — Generally — No evidence § 14:84

§ 14:85	——Required notice before hearing of motion
§ 14:86	— — Strict construction
§ 14:87	— — —Waiver
§ 14:88	— — Evidence
§ 14:89	———Preservation of error
§ 14:90	— — —Continuance
§ 14:91	Calculating the time periods for notice
§ 14:92	—Mailbox rule
§ 14:93	——Example
§ 14:94	Procedures for raising notice issues
§ 14:95	—No notice given
§ 14:96	—Inadequate notice
§ 14:97	—Waivable by adverse party
§ 14:98	—Trial court discretion to supplement evidence
§ 14:99	Deadlines for response to motion
§ 14:100	—At least seven days before hearing or submission
§ 14:101	—Late filing may be permitted
§ 14:102	— — Unavailable affidavits
§ 14:103	——Leave of court required
§ 14:104	— — Untimely response
§ 14:105	— — Trial court discretion
§ 14:106	——Record of leave
§ 14:107	—Supporting evidence must be on file at time of
	submission or hearing
§ 14:108	—Time for counter response
§ 14:109	——No provision in rules
§ 14:110	——Three days before hearing or submission
V. SUI	MMARY JUDGMENT PROOF
§ 14:111	General rule
§ 14:112	Accompanying affidavits
§ 14:113	—Compliance with rule
0 4 4 4 4 4	II 1 : 1 : 0: 1 : 4

§ 14:114 — —Hybrid affidavit § 14:115 —Competency of affiant § 14:116 —Personal knowledge ——Sufficiency of representation § 14:117 ——Examples § 14:118 —Conclusory statements § 14:119 —Admissibility of facts as evidence § 14:120 § 14:121 —Attached and referred to in summary judgment —Objections to summary judgment affidavits § 14:122 § 14:123 — —Ruling — —Opportunity to amend § 14:124

```
§ 14:125
          ——Substantive defect
§ 14:126
          — —Waiver
§ 14:127
          ——Substantive versus formal
          — — Documents not attached
§ 14:128
          ———Unsworn affidavit
§ 14:129
          — — Two courts' resolution
§ 14:130
§ 14:131
          -Affidavits made in good faith
§ 14:132
          ——Determination by court
§ 14:133
          ——Award of expenses
§ 14:134
          — —Finding of contempt
§ 14:135
          -Sham affidavits
§ 14:136
          Evidence other than or supplemental to affidavits
§ 14:137
          —Pleadings
§ 14:138
          ——Statute of limitations
          ----Admissions
§ 14:139
§ 14:140
          ——Sworn accounts
§ 14:141
          —Stipulations
          —Authenticated or certified public records
§ 14:142
§ 14:143
          —Answers to requests for admissions and
           interrogatories
§ 14:144
          ——Against supplying party
§ 14:145
          ——Deemed admissions
§ 14:146
          —Depositions
§ 14:147
          —Expert opinions
§ 14:148
          ——Subject matter
§ 14:149
          — Evidence
§ 14:150
          — Expert as party
§ 14:151
          — —Lay testimony
§ 14:152
          — Expert's qualifications
§ 14:153
          — —Link conclusions to facts
§ 14:154
          — — Disagreement on foreign law
§ 14:155
          Trial court consideration
§ 14:156
          —Movant's motion and evidence closely scrutinized
§ 14:157
          -Evidence favorable to nonmovant
          —Consideration of nonmovant's evidence
§ 14:158
§ 14:159
          —Evidence submitted late
§ 14:160
          Where affidavits are unavailable
§ 14:161
          —Court may deny motion for summary judgment
§ 14:162
          —Court may order a continuance
§ 14:163
          —Any other just order
§ 14:164
          Hearing
§ 14:165
          —Substance of hearing
§ 14:166
          Order by court
§ 14:167
          —Written order
```

§ 14:168	
0.1.1.00	exist
§ 14:169	—Findings of fact and conclusions of law not required
§ 14:170	— Not controlling on appeal
§ 14:171	—Judgment may be rendered on any issue
§ 14:172	—No necessity to recite grounds
§ 14:173	—Failure to specify grounds
§ 14:174	—Appellate review
§ 14:175	—Finality of summary judgment
§ 14:176	— —Interlocutory
§ 14:177	——Exceptions
§ 14:178	— —Final
§ 14:179	— — Definition of final
§ 14:180	— — —Amended pleadings
§ 14:181	— — No presumption of finality
§ 14:182	— — — Appearance of finality
§ 14:183	— — — Mother Hubbard clause
§ 14:184	——Dismissal for want of prosecution
o .	——Nonsuit

VI. DISMISSAL OF BASELESS CAUSES OF ACTION

§ 14:187 Motion to dismiss baseless cause of action
§ 14:188 —Time for motion, response and ruling
§ 14:189 —Effect of nonsuit or withdrawal of motion
§ 14:190 —Hearing
§ 14:191 —Award of costs and fees
§ 14:192 —Waiver of special appearance or transfer of venue

§ 14:186 ——Severance of claims

VII. DISMISSAL BASED ON THE TEXAS CITIZENS PARTICIPATION ACT

§ 14:193 Texas Citizens Participation Act § 14:194 —Purpose of the TCPA § 14:195 Grounds for dismissal § 14:196 —Exercise of right to free speech —Exercise of right to petition § 14:197 § 14:198 —Exercise of right of association -"Communications" and "Matters of public concern" § 14:199 § 14:200 —Legal action § 14:201 Procedural requirements § 14:202 Burden of proof —Clear and specific evidence § 14:203

§ 14:204 —Prima facie case § 14:205 Stay of discovery § 14:206 Proof on a motion to dismiss under the TCPA § 14:207 Matters exempted from TCPA § 14:208 The hearing on the motion to dismiss under the **TCPA** The trial court's ruling on the motion to dismiss § 14:209 under the TCPA § 14:210 Damages and costs § 14:211 Appeal

VIII. FORMS

- § 14:212 Form—Motion for summary judgment—General form
- § 14:213 No evidence
- § 14:214 ——On sworn account
- § 14:215 —Affidavit in support of motion for summary judgment

CHAPTER 15. PRETRIAL SCHEDULING AND MANAGEMENT

I. ASSIGNMENT OF CASES TO JUDGES

- § 15:1 Generally
- § 15:2 Prevention of forum shopping
- § 15:3 Sanctions
- § 15:4 Central or individual dockets
- § 15:5 —Individual docket
- § 15:6 —Central docket
- § 15:7 ——Motion docket
- § 15:8 ——Master trial list
- § 15:9 Transfer
- § 15:10 —Challenge to transfer
- § 15:11 —Discretionary transfers
- § 15:12 ——County courts
- § 15:13 ——Consent
- § 15:14 ——Limitation by local rules
- § 15:15 —Special statutory provisions
- § 15:16 ——Probate matters
- $\S 15:17$ Previously-filed cases
- § 15:18 ——Involvement in extensive pretrial proceedings
- § 15:19 ——Special dockets

II. ASSIGNED AND VISITING JUDGES

§ 15:20 Authority

TEXAS PRACTICE GUIDE CIVIL PRETRIAL

§ 15:21 Retired judge § 15:22 Former judge § 15:23 Assigned judge Objection to judge assigned to trial court § 15:24 § 15:25 —In writing § 15:26 -Signature —Applicability § 15:27 § 15:28 -Number of objections available § 15:29 — Retired judge § 15:30 — — Defeated judicial candidate § 15:31 — —Timeliness of objection § 15:32 ———Hearing ———Untimely objection § 15:33 — — —Waiver § 15:34 § 15:35 — —Notice of assignment § 15:36 — Method of giving notice or objection § 15:37 --- When objection required § 15:38 — No good cause exception § 15:39 — —Improper denial of disqualification --- Withdrawal after untimely objection § 15:40 § 15:41 — — Mandamus relief

III. REMOVAL OF ASSIGNED JUDGE

Disqualification
—Agreement to waive
—Void decision
—Grounds
— Judge acted as counsel on the case
——Person with whom judge practiced law
— — Not just litigation
———Same matter in controversy
— — —Unrelated issues
— — Government agency
— —Financial interest in case
— — Type of interest
———Subject matter in controversy
— — — Direct
— — —Taxpayer
— — Current
———Class certification
— — —Stockholder
——Related to parties
— — —Consanguinity
— — —Blood chain

```
— — — Disqualifying relationships
§ 15:63
§ 15:64
          — — — Affinity
§ 15:65
          ———End of the chain
          — — — Divorces
§ 15:66
§ 15:67
          — Procedure for raising disqualification
§ 15:68
§ 15:69
          —General rules
§ 15:70
          — —Waiver
          ——Continue to preside
§ 15:71
§ 15:72
          — —No invalidation
§ 15:73
          -Subsequent cases
§ 15:74
          -Grounds
§ 15:75
          ——Impartiality might reasonably be questioned
§ 15:76
          ———Friendship with attorneys or parties
          ———Campaign contributions
§ 15:77
§ 15:78
          — — — Political statements
§ 15:79
          ——Prior opinions or statements
§ 15:80
          ———Statements by third parties
          — —Bias or prejudice concerning subject matter or
§ 15:81
          party
          ———Expression of opinion of case
§ 15:82
          — — Extrajudicial
§ 15:83
§ 15:84
          ----Ruling on remand
§ 15:85
          ———Rulings favoring one side
          ———Personal animosity
§ 15:86
§ 15:87
          — — —Lawsuit against judge
§ 15:88
          --- Personal knowledge of disputed facts
§ 15:89
          — —Worked with or related to a material witness
§ 15:90
          — —Family financial interest
§ 15:91
          — — Degree of consanguinity
          ———Direct impact
§ 15:92
§ 15:93
          ——Related to attorney
§ 15:94
          — —Other grounds
§ 15:95
          ——Cure
          ———Class action
§ 15:96
§ 15:97
          — — Financial interests
          — Procedure for raising recusal
§ 15:98
          ———Strict compliance
§ 15:99
         ———Time for filing
§ 15:100
         ———Untimely motion
§ 15:101
         — — Purpose
§ 15:102
§ 15:103
         — — — Application
         ———Exceptions
§ 15:104
         ———Sworn motion stating details
§ 15:105
```

§ 15:106	— — —Oath
§ 15:107	— — Not verified
§ 15:108	— — —Admissible facts
§ 15:109	———Specific recitations
§ 15:110	— — —Fundamental requirements
§ 15:111	— — Service of motion
§ 15:112	———Other parties
§ 15:113	— — —No filing by judge
§ 15:114	— — —Hearing
§ 15:115	———Ruling: Recuse or refer
§ 15:116	— — —Grant
§ 15:117	— — Refer
§ 15:118	— — —Timeliness of ruling
§ 15:119	— — Sanctions
§ 15:120	— — — Appellate review
§ 15:121	—Tertiary recusal motions

IV. CONSOLIDATION AND SEVERANCE

```
Consolidation
§ 15:122
         —Current use
§ 15:123
§ 15:124
         -Purpose
§ 15:125
         —Types
§ 15:126
         —Criteria
         — — Mass tort workplace exposures
§ 15:127
         ——Common questions of fact
§ 15:128
         ——Common questions of law
§ 15:129
§ 15:130
         — —Potential for prejudice
§ 15:131
         — Extent of consolidation
         — — — Complete consolidation
§ 15:132
§ 15:133
         ———Consolidation of pretrial proceedings
         — —Procedure
§ 15:134
         ——Proper court
§ 15:135
§ 15:136
         — — —Injunction
         — — Forum shopping
§ 15:137
         — —Timing
§ 15:138
§ 15:139
         —Interlocutory appeal
§ 15:140
         Severance
         —Final judgment
§ 15:141
         —Discretion of the court
§ 15:142
§ 15:143
         —Purpose
§ 15:144
         — Justice be done
§ 15:145
         — —Avoid prejudice
§ 15:146
         — —Further convenience
         — — —Interlocutory summary judgment
§ 15:147
```

§ 15:148	— — —Intervention for attorney's fees
§ 15:149	— —Criteria
§ 15:150	———Could have been independent actions
§ 15:151	———Facts and issues not interwoven
§ 15:152	————Compulsory counterclaim
§ 15:153	——Procedure
§ 15:154	— — —Timing
§ 15:155	———New cause number
§ 15:156	— — — Order
§ 15:157	— — Effective date
§ 15:158	— — —Effect
§ 15:159	Separate trial or bifurcation
§ 15:160	—Interlocutory
§ 15:161	—Different proceedings and juries
§ 15:162	—Purpose
§ 15:163	— —Limitations
§ 15:164	—Criteria
§ 15:165	—Effect

V. SCHEDULING CONFERENCE

§ 15:166 Nature and purpose § 15:167 -No scheduling order required § 15:168 -Matters that may be considered § 15:169 Setting up the conference Motion by the parties § 15:170 § 15:171 Matters to be considered at the conference § 15:172 —Joinder deadline § 15:173 —Discovery schedule § 15:174 —Designation of experts § 15:175 -Motions schedule § 15:176 —Pleading amendments § 15:177 —Alternative dispute resolution § 15:178 —Trial date § 15:179 Preparing for the conference § 15:180 —Scope and schedule for discovery § 15:181 —Confer with opposing counsel § 15:182 Scheduling order § 15:183 —Governing proceedings —Service on all counsel § 15:184 —Amending the scheduling order § 15:185 --- Motion and order by the court § 15:186 § 15:187 ——Agreement of counsel § 15:188 Sanctions for failure to comply with scheduling order

§ 15:189 —Witness designation and evidence
§ 15:190 —Pleadings
§ 15:191 —Complete refusal to participate

VI. PRETRIAL CONFERENCE

- § 15:192 Nature and purpose
- § 15:193 Setting up the conference
- § 15:194 Attendance
- § 15:195 —Submission in writing
- § 15:196 —Appearance by telephone
- § 15:197 —Appearance by the parties
- § 15:198 Matters to be considered at the conference
- § 15:199 —Pending motions
- § 15:200 —Uncontested facts and stipulations
- § 15:201 —Legal issues for the court
- § 15:202 —Anticipated witnesses
- § 15:203 —Admission of exhibits
- § 15:204 —Proposed jury charge
- § 15:205 —Prospects for settlement
- § 15:206 Preparing for the conference
- § 15:207 —Mark and exchange exhibits
- § 15:208 —Confer with opposing counsel
- § 15:209 —Exchange deposition excerpts, witness lists, etc
- § 15:210 —Obtain settlement instructions and authority
- § 15:211 Pretrial order
- § 15:212 Sanctions for failure to comply with pretrial order
- § 15:213 —Exhibits
- § 15:214 —Pleadings
- § 15:215 Complete refusal to participate

VII. EXPEDITED ACTIONS

- § 15:216 Application of Rule 169
- § 15:217 Removal of action from expedited process
- § 15:218 Procedures in expedited actions

VIII. CHECKLISTS

§ 15:219 Checklist—Pretrial scheduling and management

IX. FORMS

- § 15:220 Form—Objection to visiting judge
- § 15:221 —Motion to disqualify
- § 15:222 —Order of recusal or disqualification

§ 15:223 ——Another form § 15:224 -Motion to recuse § 15:225 —Motion for consolidation § 15:226 —Order of consolidation § 15:227 —Motion for severance § 15:228 —Order of severance § 15:229 —Motion for separate trial § 15:230 —Order on separate trial § 15:231 —Sample request for pretrial conference or scheduling conference § 15:232 —Order setting pretrial scheduling conference § 15:233 ——Another form —Sample pretrial order or scheduling order § 15:234 § 15:235 —Pretrial order or scheduling order § 15:236 —Motion for pretrial conference —Agreement by counsel to set pretrial conference § 15:237 § 15:238 -Pretrial conference order § 15:239 —Motion for dismissal for want of prosecution— Failure to attend pretrial conference

CHAPTER 16. RULES OF PRACTICE IN JUSTICE COURTS

I. PROCEDURAL RULES IN JUSTICE COURT CASES

- § 16:1 New procedural rules for justice court cases § 16:2 Jurisdiction in justice courts
- § 16:3 -Extraordinary remedies
- § 16:4 Application of the rules
- § 16:5 —Small claims cases
- § 16:6 —Debt claim cases
- -Repair and remedy cases § 16:7
- § 16:8 —Eviction cases

II. GENERAL PROCEDURES IN JUSTICE COURT CASES

- § 16:9 Legal representation in justice courts
- § 16:10 Computation of time
- § 16:11 Timely filing and extensions
- § 16:12 Judge is permitted to develop case
- § 16:13 Exclusion of witnesses
- § 16:14 Subpoenas
- § 16:15 —Compliance, objections and enforcement

§ 16:16 Pre-trial discovery Post-judgment discovery § 16:17 § 16:18 Appearances at Court Proceedings § 16:19 Citation § 16:20 —Service —Duties of the officer; Return § 16:21 § 16:22 —Other methods § 16:23 Institution of the suit § 16:24 —Payment of fees § 16:25 -Venue § 16:26 ——Motion to transfer -Answer § 16:27 —Counterclaims, cross-claims, and third party claims § 16:28 § 16:29 —Amending pleadings § 16:30 Default judgments —Post-answer default § 16:31 § 16:32 -Notice § 16:33 -Procedure and form § 16:34 Summary disposition § 16:35 Trial settings § 16:36 Pretrial conference Alternate dispute resolution § 16:37 § 16:38 Trial § 16:39 Jury trials § 16:40 —Empanelling the jury — — Challenges § 16:41 § 16:42 —No charge § 16:43 —Specific articles verdict § 16:44 Judgment § 16:45 -Contents § 16:46 -Enforcement § 16:47 —Post-trial motions § 16:48 Appeals § 16:49 —Inability to pay § 16:50 —Compliance with rules —Appellate record § 16:51 § 16:52 —Trial de novo —Writ of certiorari § 16:53 Plenary power § 16:54 § 16:55 Forms Administration of the Justice Court § 16:56

III. JUSTICE COURT PROCEDURE IN DEBT CLAIM CASES

§ 16:57 Debt claim cases

—Petition in claims involving credit cards or accounts § 16:58 § 16:59 —Petition in claims involving promissory notes § 16:60 —Petition in claims seeking ongoing interest § 16:61 —Petition in claims assigned or transferred claims § 16:62 —Default judgments § 16:63 — Proof of damages § 16:64 ——Hearing —Appearance by defendant § 16:65

IV. JUSTICE COURT PROCEDURE IN REPAIR AND REMEDY CASES

- § 16:66 Repair and remedy cases
 § 16:67 —Petition
 § 16:68 —Citation and answer; Counterclaims not allowed
 § 16:69 —Service and return of citation
 § 16:70 —Alternative methods
 § 16:71 —Docketing and trial
 § 16:72 —Judgment
- § 16:73 ——Issuance and service
- § 16:74 Appeal
- § 16:75 —Effect of writ of possession

V. JUSTICE COURT PROCEDURE IN EVICTION CASES

Eviction cases § 16:76 § 16:77 —Computation of time § 16:78 —Petition —Venue § 16:79 § 16:80 —Citation ——Alternative service § 16:81 § 16:82 —Request for immediate possession —Appearance and default § 16:83 § 16:84 —Trial § 16:85 —Judgment § 16:86 —Appeal § 16:87 — —Inability to furnish bond or cash deposit § 16:88 — —Inability to furnish bond or pay cash deposit— Nonpayment of rent cases § 16:89 —Record on appeal § 16:90 ——Damages on appeal § 16:91 — — Default judgment § 16:92 — Writ of possession

VI. JUSTICE COURT PROCEDURE IN DEED RESTRICTION CASES

- § 16:93 Deed restriction cases—Jurisdiction
- —First hearing evidence § 16:94
- —Alternative dispute resolution—Consolidation § 16:95
- § 16:96
- § 16:97 Appeal

Table of Laws and Rules

Table of Cases

Index

Index to Forms