Index

ABATEMENT AND REVIVAL

Suggestion of death of party, form, § 6.20

ADMISSIONS AND DECLARATIONS

Admissions against interest Discovery, § 7.47, 7.48

AFFIDAVITS

Attorney fees, form, § 13.9 Pretrial procedure, § 8.27

AFFIRMATIVE DEFENSES

Pleading, § 4.11

ALIAS SUMMONS

Process and service, § 3.7

AMENDMENT OF PLEADINGS

Pleadings, § 4.18-4.21

ANSWER OR PLEA

Pleading, § 4.10 et seq.

APPEAL AND ERROR

Deposition pending, § 7.36 Discovery

Deposition pending appeal, § 7.36 Orders, § 7.12

APPEARANCE IN COURT

Jurisdiction, personal, § 1.24, 1.62 et seq.

ARGUMENTS OF COUNSEL

Trial, § 9.24

ATTORNEYS

Serving process on, § 3.13 Work product privilege, § 7.4

ATTORNEYS' FEES

Generally, § 13.4-13.9

ATTORNEYS' FEES-Cont'd

Affidavit of attorney fees, form, § 13.9

Contracts, § 13.7

Frivolous actions, § 13.6

Procedure, § 13.8

Statutory authority, § 13.5

Substantial justification lacking, § 13.6

BILL OF COSTS

Costs of actions, § 13.3

CASE MANAGEMENT

Pretrial procedure, § 8.2-8.4

CERTIFICATES AND CERTIFICATION

Satisfaction of judgment, § 11.24

CHALLENGING JURORS

Jury trial, § 10.7, 10.9

CHILDREN AND MINORS

Capacity of parties, § 6.3, 6.4

CIVIL TRIAL PRACTICE

Generally, § 6.1-6.20

Abatement or survival of actions, suggestion of death of party, form, § 6.20

Admissions against interest, discovery, § 7.47, 7.48

Affidavits, attorney fees, form, § 13.9

Affirmative defenses, pleading,

§ 4.11

Alias summons, process and service, § 3.7

Amending pleadings, pleadings, § 4.18-4.21

Answer, pleading, § 4.10 et seq.

Appeal and review

Deposition pending, § 7.36

CIVIL TRIAL PRACTICE—Cont'd	CIVIL TRIAL PRACTICE—Cont'd
Appeal and review—Cont'd	Contracts and agreements
Discovery	Attorney fees, § 13.7
Deposition pending appeal, § 7.36	Damages for breach, § 12.10, 12.11
Orders, § 7.12	Discovery stipulations, § 7.9
Appearance in court, jurisdiction, personal, § 1.24, 1.62 et seq.	Dismissal with prejudice, stipulations, § 8.19
Arguments of counsel, trial, § 9.24	Liquidated damages, § 12.12
Attorney fees	Settlement, § 8.18
Generally, § 13.4-13.9	Venue, § 2.5
Affidavit of attorney fees, form, § 13.9	Contribution, damages, § 12.3 Convenience of witness, venue, § 2.8
Contracts, § 13.7	Corporations
Frivolous actions, § 13.6	Derivative actions, shareholders,
Procedure, § 13.8	§ 6.14, 6.15
Statutory authority, § 13.5	Costs of actions
Substantial justification lacking,	Generally, § 13.1 et seq.
§ 13.6	Bill of costs, § 13.3
Attorneys	Docket fees, § 4.24
Serving process on, § 3.13	Counterclaims, pleading, § 4.12-4.14
Work product privilege, § 7.4	County courts
Bill of costs, costs of actions, § 13.3	Jurisdiction, § 1.12
Burden of proof, trial, § 9.11 Case management order, pretrial pro-	Pleading, § 4.6; 4.15
cedure, § 8.2-8.4	Summons, form, § 3.6
Certificates and certification, satisfac-	Cross claims, pleading, § 4.12; 4.13
tion of judgment, § 11.24	Cross examination, witnesses, § 9.16
Challenging jurors, jury trial, § 10.7,	Damages
10.9	Generally, § 12.1-12.14
Children and minors, capacity of par-	Collateral source rule, § 12.4
ties, § 6.3, 6.4	Comparative negligence, § 12.1,
Class actions, parties to actions, § 6.11-6.13	12.2
Closing arguments, trial, § 9.24	Construction contracts, § 12.11
Collateral source rule, damages,	Contract breach, § 12.10, 12.11
§ 12.4	Contribution, § 12.3
Comparative negligence, damages,	Emotional injury cap, § 12.5
§ 12.1, 12.2	Evidence supporting, § 12.7, 12.8
Constitutional law	Exemplary damages, § 12.6, 12.7
Jurisdiction in rem, § 1.53, 1.69	Interest on award, § 12.13, 12.14
Process and service, § 3.2	Liquidated damages, § 12.12
Construction contracts, damages, § 12.11	Noneconomic injury, damage limits, § 12.5
Contesting jurisdiction, jurisdiction,	Profits, anticipated, loss, § 12.9
§ 1.61-1.70	Declaration of verdict, jury trial,
Continuance, trial date, § 9.3	§ 10.15

CIVIL TRIAL PRACTICE—Cont'd Default judgment Generally, § 11.5-11.13 Entry of default, § 11.6 Entry of judgment by default, § 11.8 Form of motion, § 11.7 Motions, § 11.7-11.13 Setting aside, § 11.13 Deliberations, jury trial, § 10.14 Derivative actions, parties to actions,	CIVIL TRIAL PRACTICE—Cont'd Discovery and disclosure—Cont'd Mental examination, § 7.45, 7.46 Orders Appeal, interlocutory, § 7.12 Compelling discovery, § 7.51, 7.52 Noncompliance, § 7.53, 7.54 Protective orders, § 7.6, 7.7 Sanctions, § 7.53, 7.54 Physical or mental examination,
§ 6.14, 6.15 Directed verdict, motion, § 10.11 Discovery and disclosure Generally, § 7.1-7.54; 7.31-7.38 Appeal, pending, § 7.36	§ 7.45, 7.46 Principles, general, § 7.21 Privileged matters, § 7.3, 7.4 Production and inspection of docu-
Evidentiary use, § 7.38 Notice, form, § 7.33 Oral depositions, § 7.31 et seq. Procedure, § 7.32, 7.34, 7.35 Written interrogatories, § 7.37	ments, § 7.43, 7.44 Protective orders, § 7.6, 7.7 Sanctions for nondiscovery, § 7.53, 7.54 Scope of discovery, § 7.2-7.5
Admissions, request, § 7.47, 7.48 Amount, limitation, § 7.10 Appeals Deposition pending, § 7.36 Orders, discovery, § 7.12	Signatures, § 7.11 Stipulations, § 7.9 Supplementing disclosures and responses, § 7.8 Work product privilege, § 7.4
Compelling discovery, § 7.51, 7.52 Document production and inspection, § 7.43, 7.44 Expert witnesses, § 7.5, 7.24, 7.25	Written interrogatories, deposition on, § 7.37 Dismissal of actions Jurisdiction, lack, § 1.63-1.67 Motion during trial, § 9.22
Forms Admissions, request, § 7.48 Compelling discovery, order, § 7.52 Deposition notice, § 7.33	Pleadings, motions directed to, § 5.2-5.6 Prosecution failure, § 8.20 Settlement, § 8.16-8.19
Expert witness disclosure, § 7.25 Interrogatories, § 7.42 Mandatory initial disclosure, § 7.23	District court Jurisdiction, § 1.12 Summons, form, § 3.5 Docketing Continuance, § 9.3
Production and inspection of documents, § 7.44 Protective order, § 7.7 Interrogatories, § 7.41, 7.42	Fees, § 4.24 Motions, pretrial, § 8.6 Trial date, § 9.1 Document production and inspection,
Mandatory initial disclosure, § 7.22, 7.23	discovery and disclosure, § 7.43, 7.44

CIVIL TRIAL PRACTICE—Cont'd	CIVIL TRIAL PRACTICE—Cont'd
Domestic relations, jurisdiction,	Foreign states or countries, process
§ 1.26	and service, § 3.14
Domicile and residence	Forms
Jurisdiction, personal, § 1.23, 1.62	Attorney fee affidavit, § 13.9
et seq.	Cost bill, § 13.3
Long arm statute, § 1.31-1.41	Jury trial demand, § 10.4
Service on nonresidents, § 3.14	Pleading, § 4.2
Evidence and witnesses	Summonses, § 3.5
Attorney fee affidavit, § 13.9	Trial date, setting, § 9.2
Burden of proof, § 9.11	Trial management order, § 9.4-9.6
Competency of witnesses, § 9.14,	Venue change motion, § 2.13
9.15	Forum selection agreement, jurisdic-
Cross examination, § 9.16	tion, § 1.28
Damages, § 12.7, 12.8	Franchises, venue, § 2.3
Direct examination, § 9.16	Frivolous actions, attorney fees,
Excluding witnesses, § 9.9	§ 13.6
Exhibits, § 9.13	Government tort actions, venue, § 2.5
Lay opinion, § 9.18	Incompetent persons
Leading questions, § 9.17	Parties, § 6.4
In limine motions, § 8.9	Witnesses, § 9.14, 9.15
Malpractice, § 9.21	
Objections, § 9.12	Infants, capacity of parties, § 6.3, 6.4
Opinion of witness, lay opinion,	Injunctions, venue, § 2.7
§ 9.18	Instructions to jury, jury trial, § 10.12
Pleadings, conforming amend-	Interest on money, damages, § 12.13,
ments, § 4.20	12.14
Reopening case, § 9.23	Interpleader, parties to actions, § 6.9 ,
Subpoenas, § 8.25; 8.26	6.10
Venue, convenience of witness,	Interrogatories, discovery and
§ 2.8	disclosure, § 7.41, 7.42
Excluding witnesses, trial, § 9.9	Intervention, parties to actions, § 6.16-6.18
Exemplary damages, damages,	ŭ
§ 12.6, 12.7	Joinder of claims and parties
Exhibits, evidence, § 9.13	Judgments involving, § 11.16 , 11.17
Expert witnesses	
Generally, § 9.19-9.21	Parties to actions, § 6.5-6.8
admissibility, § 9.19	Permissive joinder, § 6.7
Discovery and disclosure, § 7.5,	Pleadings, § 4.23
7.24, 7.25	Pretrial procedure, § 8.14
Qualifications, § 9.19	Judgment notwithstanding the
Testimony, § 9.20	verdict, motion, § 10.16
Failure to state a claim, pleadings,	Judgment on pleadings, motion,
rule 12(b) motion, § 5.5 , 5.6	§ 5.10, 5.11
Fax, process and service, § 3.23	Judgments, orders, and decrees
Final arguments, trial, § 9.24	Generally, § 11.1-11.26

CIVIL TRIAL PRACTICE—Cont'd	CIVIL TRIAL PRACTICE—Cont'd
Judgments, orders, and decrees	Jurisdiction—Cont'd
—Cont'd	Pleadings, rule 12(b) motions,
Certificate, satisfaction of judg-	§ 5.3
ment, § 11.24	Property, § 1.51-1.53
Default judgment, § 11.5-11.13	Real property, § 1.51-1.53
Entry of judgment, § 11.4, 11.8	In rem jurisdiction, § 1.51-1.53,
Findings of fact and conclusions of	1.69
law, § 11.2, 11.3 Forms	Subject matter jurisdiction, § 1.11-1.15, 1.61
Default judgment motions, § 11.7-11.11	Supreme court original jurisdiction, § 1.68
Findings of fact and conclusions	Jury trial
of law, § 11.2, 11.3	Generally, § 10.1-10.18
Multiple claims or parties,	Challenging jurors, § 10.7, 10.9
§ 11.17	Correction, verdict, § 10.15
Post-trial relief motion, § 11.21	Declaration of verdict, § 10.15
Satisfaction of judgment,	Deliberations, § 10.14
§ 11.23, 11.24	Demand, § 10.4
Settlement order, § 11.14, 11.15	Directed verdict motion, § 10.11
Multiple claims or parties, § 11.16,	Form, demand for jury trial, § 10.4
11.17	Impeaching verdict, § 10.17
New trial motion, § 11.19, 11.20 Offer of settlement, § 11.14, 11.15	Instructions, § 10.12
Post-judgment relief, motions,	JNOV, motion, § 10.16
§ 11.18-11.21	Judgment notwithstanding verdict, § 10.16
Relief from judgment or order,	Misconduct of jurors, § 10.18
§ 11.25	Peremptory challenges, § 10.8
Satisfaction of judgment, § 11.22- 11.24	Procedure, generally, § 10.3 et seq.
Settlement order, § 11.14, 11.15	Restricting jurors during trial, § 10.9
Stay in enforcement proceeding,	Right to jury trial, § 10.1, 10.2
§ 11.26	Selection of jury, § 10.5-10.8
Trial management order, § 9.4-9.6	Summation to jury, § 9.24
Jurisdiction	Verdict
Generally, § 1.1-1.70	Correction, § 10.15
Appearance in court as waiver, § 1.24	Declaration, § 10.15
Contesting jurisdiction, § 1.61-	Directed verdict motion, § 10.11
1.70	General or specific, § 10.13
Dismissal, § 1.63-1.67	Impeaching, § 10.17
Domestic relations, § 1.26	Judgment notwithstanding,
Forum non conveniens, § 1.70	§ 10.16
Forum selection agreement, § 1.28	View by jury, § 10.10
Long arm statute, § 1.31-1.41	Voir dire, § 10.5 et seq.
Personal jurisdiction, § 1.21-1.26,	Lay opinion, witnesses, § 8.19
1.62 et seq.	Leading questions, witnesses, § 9.17

CIVIL TRIAL PRACTICE—Cont'd	CIVIL TRIAL PRACTICE—Cont'd
In limine motions, pretrial procedure,	Parties to actions—Cont'd
§ 8.9	Forms—Cont'd
Liquidated damages, damages,	Intervention motion, § 6.18
§ 12.12	Suggestion of death, § 6.20
Long arm statute	Incompetent persons' capacity or
Jurisdiction, § 1.31-1.41	incapacity, § 6.3 , 6.4
Process and service, § 3.14	Indispensable parties, § 6.5, 6.6
Transacting business, § 1.37-1.41	Infants' capacity or incapacity,
Loss of profits, damages, § 12.9	§ 6.3, 6.4
Mail, process and service, § 3.15	Interpleader, § 6.9, 6.10
Medical malpractice, expert	Intervention, § 6.16-6.18
testimony, § 9.21	Joinder of parties, § 6.5-6.8
Mental or emotional matters	Judgment as to multiple parties,
Capacity of parties, § 6.3, 6.4	§ 11.17
Capacity of witnesses, § 9.14, 9.15	Nonjoinder, § 6.8
Damage cap for emotional injury,	Permissive joinder, § 6.7
§ 12.5	Real party in interest, § 6.1, 6.2
Examination, discovery, § 7.45, 7.46	Substitution of parties, § 6.19 Penalties
Witnesses, § 9.14, 9.15	Discovery sanctions, § 7.53, 7.54
Misconduct of jurors, jury trial,	Punitive damages, § 12.6, 12.7
§ 10.18	Venue, § 2.4
Mitigating circumstances, pleading,	Peremptory challenges, jury trial,
§ 4.11	§ 10.8
More definite statement, pleadings,	Permissive joinder, parties to actions,
motions directed to, § 5.8	§ 6.7
New trial motion, post-judgment	Personal jurisdiction, jurisdiction,
motions, § 11.19, 11.20	§ 1.21-1.26, 1.62 et seq.
Noneconomic injury, damage limits,	Personal service, process and service.
§ 12.5	§ 3.10
Nonjoinder, parties to actions, § 6.8	Physical or mental examination,
Objections, evidence, § 9.12	discovery, § 7.45, 7.46
Opening statements, trial, § 9.10	Pleadings
Opinion of witness, lay opinion,	Generally, § 4.2
§ 9.18	Amendment motion, § 4.19
Order of trial, trial, § 9.8	Answer, § 4.13; 4.15
Parties to actions	Class action complaint, § 6.13
Generally, § 6.1-6.20	Counterclaim, § 4.13
Capacity or incapacity, § 6.3, 6.4	County court, § 4.6; 4.15
Class actions, § 6.11-6.13	County court complaint, § 4.6
Death, suggestion, form, § 6.20	Cross claim, § 4.13
Derivative actions, § 6.14, 6.15	Judgment on pleadings, § 5.11
Forms	Reply to counterclaim, § 4.14
Class action complaint, § 6.13	Third-party complaint, § 4.17
Interpleader complaint, § 6.10	Affirmative defenses, § 4.11

CIVIL TRIAL PRACTICE—Cont'd	CIVIL TRIAL PRACTICE—Cont'd
Pleadings—Cont'd	Pretrial procedure
Amending pleadings, § 4.18-4.21	Agreement, settlement, § 8.18
Answer, § 4.10 et seq.	Attorney withdrawal, § 8.21; 8.24
Class action complaint, § 6.13	Calendar, motions, § 8.6
Counterclaims, § 4.12-4.14	Case management order, § 8.2-8.4
County court, § 4.6; 4.15	Consolidation of actions, § 8.14
Cross claims, § 4.12 ; 4.13	Dismissal
Definitions, § 4.1	Prosecution failure, § 8.20
Dismissal, grounds, § 5.2-5.6	Settlement, § 8.16-8.19
Docket fees, § 4.24	Evidence, suppression, § 8.9
Evidence, amendments to conform,	Final procedures before trial, § 9.7
§ 4.20	Forms
Failure to state a claim, rule 12(b)	Case management order, § 8.6
motion, § 5.5, 5.6	Dismissal, notice, § 8.17
Interpleader complaint, § 6.10	Dismissal with prejudice, stipu-
Joinder failure, rule 12(b) motion,	lation, § 8.19
§ 5.7	Notice of hearing, § 8.7; 8.8
Joinder of claims and remedies,	Settlement release, § 8.18
§ 4.23	Summary judgment motion,
Judgment on pleadings, § 5.10, 5.11	§ 8.13
Jurisdictional basis not appearing,	Hearing notice, forms, § 8.7; 8.8
§ 5.2	Hearing, notice, forms, § 8.7; 8.8
Mitigating circumstances, § 4.11	Judgments and orders
More definite statement, motion,	Case management order, § 8.2-
§ 5.8	8.4
Prayer for relief, § 4.7	Summary judgment, § 8.10-8.13
Process and service, rule 12(b)	In limine motions, § 8.9 Notice
motion, § 5.4	Dismissal, form, § 8.17
Relation back of amendments,	Prosecution failure, dismissal,
§ 4.21	§ 8.20
Reply, § 4.10 ; 4.14	Release of claims, § 8.18
Rule 12 motions directed to plead-	Settlement before trial, § 8.16-8.19
ings, § 5.1-5.11	Severance of issues or claims,
Signature, § 4.9	§ 8.15
Special matters, § 4.8	Subpoenas, § 8.25 ; 8.26
Strike motion, § 5.9	Summary judgment, § 8.10-8.13
Supplemental pleadings, § 4.22	Privileged and confidential matters,
Third-party practice, § 4.16; 4.17	discovery and disclosure, § 7.3,
Post-trial relief, motions, § 11.18-	7.4
11.21	Process and service
Prayer for relief	Generally, § 3.1-3.24
Complaint, § 4.7	Agent for service, § 3.9
Pleading, § 4.7	Alias summons, § 3.7
Prejudice, venue change, § 2.9	Amended summons, § 3.7

CIVIL TRIAL PRACTICE—Cont'd	CIVIL TRIAL PRACTICE—Cont'd
Process and service—Cont'd	Publication, process and service,
Attorneys, serving, § 3.13	§ 3.15-3.17
Challenges to service validity,	Public officers, venue, § 2.5
§ 3.22	Public utilities, venue, § 2.3
Completed service, effect, § 3.21	Punitive damages, damages, § 12.6,
Constitutional basis, § 3.2	12.7
Contents of summons, § 3.4	Quashal, process and service, § 3.8
County court summons, § 3.6	Real property
District court, form, § 3.5	Jurisdiction, § 1.51-1.53
Fax, § 3.23	Venue, § 2.3
Foreign state service, § 3.14 Forms	Relation back, pleadings, amendment, § 4.21
Publication of summons, § 3.16; 3.17	Release of liability, settlement agreement, § 8.18
Waiver and acceptance of service, § 3.20	In rem jurisdiction, property, § 1.51- 1.53 , 1.69
Forms of summonses, § 3.5; 3.6	Reopening case, trial, § 9.23
Immunity from service, § 3.24	Reply, pleading, § 4.10; 4.14
Improper service, effect, § 3.22	Sanctions
Issuing summons, § 3.3	Attorney fees, frivolous actions,
Long arm statute, § 1.31-1.41	§ 13.6
Mail, § 3.15	Discovery, § 7.53, 7.54
Personal service, § 3.10	Satisfaction of judgment, judgments,
Pleadings, rule 12(b) motions,	§ 11.22-11.24
§ 5.4	Settlement before trial, pretrial procedure, § 8.16-8.19
Process servers, § 3.9	Settlement, offer, form, § 11.14,
Proof of service, § 3.19	11.15
Publication, § 3.15-3.17	Severance of issues or claims, pretrial
Refusal of service, § 3.18	procedure, § 8.15
Subsequent service by mail or fax,	Signatures
§ 3.23	Discovery and disclosure, § 7.11
Suppressing, § 3.8	Pleading, § 4.9
Waiver and acceptance of service, form, § 3.20	Small claims court
· -	Jurisdiction, § 1.14
Production and inspection of docu- ments, discovery and disclosure,	Special matters, pleading, § 4.8
§ 7.43, 7.44	Stay proceedings
Profit loss, damages, § 12.9	Judgments enforcement, § 11.26
Proof of service, process and service,	Venue, § 2.7
§ 3.19	Stipulations
Property	Discovery, § 7.9
Jurisdiction, § 1.51-1.53	Dismissal with prejudice, § 8.19
Venue, § 2.3	Stockholders' derivative actions, par-
· -	ties to actions, § 6.14, 6.15
Protective orders, discovery, § 7.6, 7.7	Striking pleadings, motion, § 5.9
1 • 1	Surking picaumgs, monon, 8 3.9

CIVIL TRIAL PRACTICE—Cont'
View by jury, jury trial, § 10.10
Voir dire, jury trial, § 10.5 et seq.
Work product privilege, discovery, § 7.4
CLASS ACTIONS OR
PROCEEDINGS
Parties to actions, § 6.11-6.13
CLOSING ARGUMENTS
Trial, § 9.24
COLLATERAL SOURCE RULE Damages, § 12.4
COMPARATIVE NEGLIGENCE
Damages, § 12.1, 12.2
CONSTITUTION
Jurisdiction in rem, § 1.53, 1.69
Process and service, § 3.2
CONSTRUCTION CONTRACTS AND WORK
Damages, § 12.11
CONTESTING JURISDICTION
Jurisdiction, § 1.61-1.70
CONTINUANCES
Trial date, § 9.3
CONTRACTS
Attorney fees, § 13.7
Damages for breach, § 12.10, 12.11
Discovery stipulations, § 7.9
Dismissal with prejudice, stipula-
tions, § 8.19
Liquidated damages, § 12.12
Settlement, § 8.18 Venue, § 2.5
, •
CONTRIBUTION
Damages, § 12.3
CONVENIENCE OF WITNESSES
Venue, § 2.8
CORDORATIONS
CORPORATIONS Derivative actions, shareholders,

COSTS OF ACTION

Generally, § 13.1 et seq. Bill of costs, § 13.3 Docket fees, § 4.24

COUNTERCLAIM, RECOUPMENT, AND SETOFF

Pleading, § 4.12-4.14

COUNTY COURTS

Jurisdiction, § 1.12 Pleading, § 4.6; 4.15 Summons, form, § 3.6

CROSS ACTIONS OR CLAIMS

Pleading, § 4.12; 4.13

CROSS EXAMINATION

Witnesses, § 9.16

DAMAGES

Generally, § 12.1-12.14
Collateral source rule, § 12.4
Comparative negligence, § 12.1, 12.2
Construction contracts, § 12.11
Contract breach, § 12.10, 12.11
Contribution, § 12.3
Emotional injury cap, § 12.5
Evidence supporting, § 12.7, 12.8
Exemplary damages, § 12.6, 12.7
Interest on award, § 12.13, 12.14
Liquidated damages, § 12.12
Noneconomic injury, damage limits, § 12.5
Profits, anticipated, loss, § 12.9

DECLARATION OF VERDICT

Jury trial, § 10.15

DEFAULT AND DEFAULT JUDGMENTS

Generally, § 11.5-11.13 Entry of default, § 11.6 Entry of judgment by default, § 11.8 Form of motion, § 11.7 Motions, § 11.7-11.13 Setting aside, § 11.13

DELIBERATIONS

Jury trial, § 10.14

DERIVATIVE ACTIONS

Parties to actions, § 6.14, 6.15

DIRECTED VERDICT

Motion, § 10.11

DISCOVERY

Generally, § 7.1-7.54; 7.31-7.38
Appeal, pending, § 7.36
Evidentiary use, § 7.38
Notice, form, § 7.33
Oral depositions, § 7.31 et seq.
Procedure, § 7.32, 7.34, 7.35
Written interrogatories, § 7.37
Admissions, request, § 7.47, 7.48
Amount, limitation, § 7.10
Appeals
Deposition pending, § 7.36

Orders, discovery, § 7.12
Compelling discovery, § 7.51, 7.52
Document production and inspection, § 7.43, 7.44

Expert witnesses, § 7.5, 7.24, 7.25

Admissions, request, § 7.48 Compelling discovery, order, § 7.52

Deposition notice, § 7.33
Expert witness disclosure, § 7.25
Interrogatories, § 7.42
Mandatory initial disclosure, § 7.23

Production and inspection of documents, § 7.44

Protective order, § 7.7

Interrogatories, § 7.41, 7.42
Mandatory initial disclosure, § 7.22,
7.23

Mental examination, § 7.45, 7.46 Orders

Appeal, interlocutory, § 7.12 Compelling discovery, § 7.51, 7.52 Noncompliance, § 7.53, 7.54 Protective orders, § 7.6, 7.7 Sanctions, § 7.53, 7.54 Physical or mental examination, § 7.45, 7.46

DISCOVERY—Cont'd

Principles, general, § 7.21
Privileged matters, § 7.3, 7.4
Production and inspection of documents, § 7.43, 7.44
Protective orders, § 7.6, 7.7
Sanctions for nondiscovery, § 7.53, 7.54
Scope of discovery, § 7.2-7.5

Signatures, § 7.11

Stipulations, § 7.9 Supplementing disclosures and

responses, § 7.8
Work product privilege, § 7.4
Written interrogatories, deposition on, § 7.37

DISMISSAL OF ACTIONS

Jurisdiction, lack, § 1.63-1.67

Motion during trial, § 9.22

Pleadings, motions directed to, § 5.2-5.6

Prosecution failure, § 8.20

DISTRICT COURTS

Jurisdiction, § 1.12 Summons, form, § 3.5

Settlement, § 8.16-8.19

DOCKET AND CALENDAR OF COURT

Continuance, § 9.3 Fees, § 4.24 Motions, pretrial, § 8.6 Trial date, § 9.1

DOCUMENT PRODUCTION AND INSPECTION

Discovery and disclosure, § 7.43, 7.44

DOMESTIC RELATIONS

Jurisdiction, § 1.26

DOMICILE AND RESIDENCE

Jurisdiction, personal, § 1.23, 1.62 et seq.

Long arm statute, § 1.31-1.41 Service on nonresidents, § 3.14

ENTITIES

Process and service, § 3.11

EVIDENCE

Attorney fee affidavit, § 13.9 Burden of proof, § 9.11 Competency of witnesses, § 9.14, 9.15

Cross examination, § 9.16
Damages, § 12.7, 12.8
Direct examination, § 9.16
Excluding witnesses, § 9.9
Exhibits, § 9.13
Lay opinion, § 9.18

Leading questions, § 9.17 In limine motions, § 8.9

Malpractice, § 9.21 Objections, § 9.12

Opinion of witness Lay opinion, § 9.18

Pleadings, conforming amendments, § 4.20

Reopening case, § 9.23 Subpoenas, § 8.25; 8.26

Venue, convenience of witness, § 2.8

EXCLUDING WITNESSES

Trial, § 9.9

EXEMPLARY DAMAGES

Damages, § 12.6, 12.7

EXHIBITS

Evidence, § **9.13**

EXPERT AND OPINION TESTIMONY

Generally, § 9.19-9.21 Admissibility

Generally, § 9.19

Discovery and disclosure, § **7.5**, **7.24**, **7.25**

Qualifications

Generally, § 9.19

Testimony, § 9.20

FAILURE TO STATE A CLAIM

Pleadings, Rule 12(b) motion, § **5.5**, **5.6**

FAX

Process and service, § 3.23

FINAL ARGUMENTS

Trial, § 9.24

FOREIGN STATES OR COUNTRIES

Process and service, § 3.14

FORMS

Attorney fee affidavit, § 13.9 Cost bill, § 13.3 Jury trial demand, § 10.4 Pleading, § 4.2 Summonses, § 3.6 Trial date, setting, § 9.2 Trial management order, § 9.4-9.6 Venue change motion, § 2.13

FORUM SELECTION AGREEMENT

Jurisdiction, § 1.28

FRANCHISES

Venue, § 2.3

FRIVOLOUS ACTIONS

Attorney fees, § 13.6

GOVERNMENT TORT ACTIONS

Venue, § 2.5

INCOMPETENT OR INSANE PERSONS

Parties, § **6.4**

Witnesses, § 9.14, 9.15

INJUNCTIONS

Venue, § 2.7

IN PERSONAM OR IN REM

Property, § 1.51-1.53, 1.69

INSTRUCTIONS TO JURY

Jury trial, § 10.12

INTEREST

Damages, § 12.13, 12.14

INTERLOCUTORY APPEALS

Pretrial procedure, § 8.28

INTERPLEADER

Parties to actions, § 6.9, 6.10

INTERROGATORIES

Discovery and disclosure, § 7.41, 7.42

INTERVENTION

Parties to actions, § 6.16-6.18

JUDGMENT NOTWITHSTANDING THE VERDICT

Motion, § 10.16

JUDGMENT ON PLEADINGS

Motion, § 5.10, 5.11

JUDGMENTS AND DECREES

Generally, § 11.1-11.26

Certificate, satisfaction of judgment, § 11.24

Default judgment, § 11.5-11.13

Entry of judgment, § 11.4, 11.8

Findings of fact and conclusions of law, § 11.2, 11.3

Forms

Default judgment motions, § 11.7-11.11

Findings of fact and conclusions of law, § 11.2, 11.3

Multiple claims or parties, § 11.17

Post-trial relief motion, § 11.21

Satisfaction of judgment, § 11.23,

11.24

Settlement order, § 11.14, 11.15

Multiple claims or parties, § 11.16, 11.17

New trial motion, § 11.19, 11.20

Offer of settlement, § 11.14, 11.15

Relief from judgment or order,

§ 11.25

Satisfaction of judgment, § 11.22-

11.24

Settlement order, § 11.14, 11.15

Stay in enforcement proceeding,

§ 11.26

Trial management order, § 9.4-9.6

Index-12

JURISDICTION

Generally, § 1.1-1.70
Appearance in court as waiver, § 1.24
Contesting jurisdiction, § 1.61-1.70
Dismissal, § 1.63-1.67
Domestic relations, § 1.26
Forum non conveniens, § 1.70
Forum selection agreement, § 1.28
Long arm statute, § 1.31-1.41
Personal jurisdiction, § 1.21-1.26,

1.62 et seq.
Pleadings, Rule 12(b) motions, § 5.3
Property, § 1.51-1.53
Real property, § 1.51-1.53
In rem jurisdiction, § 1.51-1.53, 1.69
Subject matter jurisdiction, § 1.11-

1.15, 1.61
Supreme Court original jurisdiction,
§ 1.68

JURY AND JURY TRIAL

Generally, § 10.1-10.18
Challenging jurors, § 10.7, 10.9
Correction, verdict, § 10.15
Declaration of verdict, § 10.15
Deliberations, § 10.14
Demand, § 10.4
Directed verdict motion, § 10.11
Form, demand for jury trial, § 10.4
Impeaching verdict, § 10.17
JNOV, motion, § 10.16

§ 10.16
Misconduct of jurors, § 10.18
Peremptory challenges, § 10.8
Procedure, generally, § 10.3 et seq.
Restricting jurors during trial, § 10.9
Right to jury trial, § 10.1, 10.2
Selection of jury, § 10.5-10.8
Summation to jury, § 9.24

Judgment notwithstanding verdict,

Correction, § 10.15
Declaration, § 10.15
Directed verdict motion, § 10.11
General or specific, § 10.13
Impeaching, § 10.17

Verdict

JURY AND JURY TRIAL—Cont'd

Verdict—Cont'd
Judgment notwithstanding, § 10.16
View by jury, § 10.10
Voir dire, § 10.5 et seq.

LEADING QUESTIONS

Witnesses, **§ 9.17**

LIQUIDATED DAMAGES

Damages, § 12.12

LONG ARM JURISDICTION

Generally, § 1.31-1.41 Process and service, § 3.14 Transacting business, § 1.37-1.41

LOSS

Damages, § 12.9

MAIL AND MAILING

Process and service, § 3.15

MEDICAL MALPRACTICE

Expert testimony, § 9.21

MENTAL OR EMOTIONAL MATTERS

Capacity of parties, § 6.3, 6.4
Capacity of witnesses, § 9.14, 9.15
Damage cap for emotional injury, § 12.5
Examination, discovery, § 7.45, 7.46

Examination, discovery, § 7.45, 7.46 Witnesses, § 9.14, 9.15

MISCONDUCT OF JURORS

Jury trial, § 10.18

MITIGATING CIRCUMSTANCES

Pleading, § 4.11

MORE DEFINITE STATEMENT

Pleadings, motions directed to, § 5.8

NEW TRIAL MOTION

Post-judgment motions, § 11.19, 11.20

NONECONOMIC INJURY

Damage limits, § 12.5

NONJOINDER

Parties to actions, § 6.8

OBJECTIONS AND EXCEPTIONS

Evidence, § 9.12

OPENING STATEMENT

Trial, § 9.10

OPINION OF WITNESS

Lay opinion, § 9.18

ORDER OF TRIAL

Trial, § 9.8

PARTIES

Generally, § 6.1-6.20

Capacity or incapacity, § 6.3, 6.4

Class actions, **§ 6.11-6.13**

Death, suggestion, form, § 6.20

Derivative actions, § 6.14, 6.15

Forms

Class action complaint, § 6.13

Interpleader complaint, § 6.10

Intervention motion, § 6.18

Suggestion of death, § 6.20

Incompetent persons' capacity or incapacity, § 6.3, 6.4

Indispensable parties, § 6.5, 6.6

Infants' capacity or incapacity, § 6.3, 6.4

Interpleader, § 6.9, 6.10

Intervention, § 6.16-6.18

Joinder of parties, § 6.5-6.8

Judgment as to multiple parties, § 11.17

Nonjoinder, § 6.8

Permissive joinder, § 6.7

Real party in interest, § 6.1, 6.2

Substitution of parties, § 6.19

PENALTIES

Discovery sanctions, § 7.53, 7.54

Punitive damages, § 12.6, 12.7

Venue, § 2.4

PEREMPTORY CHALLENGES

Jury trial, § 10.8

PERMISSIVE JOINDER

Parties to actions, § 6.7

PERSONAL JURISDICTION

Jurisdiction, § 1.21-1.26, 1.62 et seq.

PHYSICAL EXAMINATIONS

Discovery, § 7.45, 7.46

PLEADINGS

Generally, § 4.2

Amendment motion, § 4.19

Answer, § 4.13; 4.15

Class action complaint, § 6.13

Counterclaim, § 4.13

County court, § 4.6; 4.15

County court complaint, § 4.6

Cross claim, § 4.13

Judgment on pleadings, § 5.11

Reply to counterclaim, § 4.14

Third-party complaint, § 4.17

Affirmative defenses, § 4.11

Amending pleadings, § 4.18-4.21

Answer, § 4.10 et seq.

Class action complaint, § 6.13

Complaint, § 4.4

Counterclaims, § 4.12-4.14

County court, § 4.6; 4.15

Cover sheet, § 4.3

Cross claims, § 4.12; 4.13

Definitions, § 4.1

Dismissal, grounds, § 5.2-5.6

Docket fees, § 4.24

Evidence, amendments to conform, § 4.20

Failure to state a claim, Rule 12(b) motion, § 5.5, 5.6

Interpleader complaint, § 6.10

Joinder failure, Rule 12(b) motion, § 5.7

Joinder of claims and remedies,

§ 4.23

Judgment on pleadings, § 5.10, 5.11 Jurisdictional basis not appearing,

§ 5.2

Mitigating circumstances, § 4.11

PLEADINGS—Cont'd PRETRIAL PROCEDURE—Cont'd More definite statement, motion, Judgments and orders § 5.8 Case management order, § 8.2-8.4 Prayer for relief, § 4.7 Summary judgment, § 8.10-8.13 Process and service, Rule 12(b) In limine motions, § 8.9 motion, § 5.4 Notice Relation back of amendments, § 4.21 Dismissal, form, § 8.17 Reply, § 4.10; 4.14 Prosecution failure, dismissal, § 8.20 Rule 12 motions directed to plead-Release of claims, § 8.18 ings, § 5.1-5.11 Settlement before trial, § 8.16-8.19 Signature, § 4.9 Severance of issues or claims, § 8.15 Special matters, § 4.8 Simplified procedure, civil actions, Strike motion, § **5.9** § 8.5 Supplemental pleadings, § 4.22 Subpoenas, § 8.25; 8.26 Third-party practice, § 4.16; 4.17 Summary judgment, § 8.10-8.13 Unsworn declarations, § 8.27 POST-TRIAL MATTERS Motions, § 11.18-11.21 PRIVILEGED AND **CONFIDENTIAL MATTERS** PRAYER FOR RELIEF Discovery and disclosure, § 7.3, 7.4 Complaint, § 4.7 Pleading, § 4.7 PROCESS AND SERVICE Generally, § 3.1-3.24 PRETRIAL PROCEDURE Agent for service, § 3.9 Generally, § 8.1-8.28 Alias summons, § 3.7 Affidavits, § 8.27 Amended summons, § 3.7 Agreement, settlement, § 8.18 Attorneys, serving, § 3.13 Attorney withdrawal, § 8.21; 8.24 Challenges to service validity, § 3.22 Calendar, motions, § 8.6 Completed service, effect, § 3.21 Case management order, § 8.2-8.4 Constitutional basis, § 3.2 Consolidation of actions, § 8.14 Contents of summons, § 3.4 Dismissal County court summons, § 3.6 Prosecution failure, § 8.20 District court, form, § 3.5 Settlement, § 8.16-8.19 Entities, § 3.11 Evidence, suppression, § 8.9 Fax, § 3.23 Final procedures before trial, § 9.7 Foreign state service, § 3.14 **Forms** Case management order, § 8.6 Publication of summons, § 3.16; Dismissal, notice, § 8.17 3.17 Dismissal with prejudice, stipula-Waiver and acceptance of service, tion, § 8.19 § 3.20 Notice of hearing, § 8.7; 8.8 Forms of summonses, § 3.5; 3.6 Settlement release, § 8.18 Immunity from service, § 3.24 Summary judgment motion, § 8.13 Improper service, effect, § 3.22 Hearing notice, forms, § 8.7; 8.8 Issuing summons, § 3.3 Hearing, notice, forms, § 8.7; 8.8 Long arm statute, § 1.31-1.41 Interlocutory appeals, § 8.28 Mail, § 3.15

PROCESS AND SERVICE—Cont'd

Personal service, § 3.10

Pleadings, Rule 12(b) motions, § 5.4

Process servers, § 3.9

Proof of service, § 3.19

Publication, § 3.15-3.17

Refusal of service, § 3.18

Subsequent service by mail or fax,

§ 3.23

Substituted service, § 3.12

Suppressing, § 3.8

Waiver and acceptance of service,

form, § 3.20

PROFITS AND LOSSES

Damages, § 12.9

PROOF OF SERVICE

Process and service, § 3.19

PROPERTY

Jurisdiction, § 1.51-1.53

Venue, § 2.3

PROTECTIVE ORDERS

Discovery, § 7.6, 7.7

PUBLICATION

Process and service, § 3.15-3.17

PUBLIC OFFICERS AND EMPLOYEES

Venue, § 2.5

PUBLIC UTILITIES

Venue, § 2.3

PUNITIVE DAMAGES

Damages, § 12.6, 12.7

QUASHAL

Process and service, § 3.8

REAL PROPERTY

Jurisdiction, § 1.51-1.53

Venue, § 2.3

RELATION BACK

Pleadings, amendment, § 4.21

RELEASES

Settlement agreement, § 8.18

REOPENING CASE

Trial, § 9.23

REPLY

Pleading, § 4.10; 4.14

SANCTIONS

Attorney fees, frivolous actions,

§ 13.6

Discovery, § 7.53, 7.54

SATISFACTION OF JUDGMENT

Judgments, § 11.22-11.24

SETTLEMENT

Offer, form, § 11.14, 11.15

SETTLEMENT BEFORE TRIAL

Pretrial procedure, § 8.16-8.19

SIGNATURES

Discovery and disclosure, § 7.11

Pleading, § 4.9

SMALL CLAIMS

Jurisdiction, § 1.14

SPECIAL MATTERS

Pleading, § 4.8

STAY

Judgments enforcement, § 11.26

Venue, § 2.7

STIPULATIONS

Discovery, § 7.9

Dismissal with prejudice, § 8.19

STOCKHOLDERS' DERIVATIVE ACTIONS

Parties to actions, § **6.14**, **6.15**

STRIKING PLEADINGS

Motion, § 5.9

SUBJECT MATTER JURISDICTION

Jurisdiction, § 1.11-1.15, 1.61

SUBPOENAS

Pretrial procedure, § 8.25; 8.26

Index-16

INDEX

SUBSTANTIAL JUSTIFICATION

Attorney fees, § 13.6

SUBSTITUTED SERVICE

Process and service, § 3.12

SUBSTITUTION OF PARTIES

Parties to actions, § 6.19

SUGGESTION OF DEATH

Parties to action, forms, § 6.20

SUMMATION TO JURY

Trial, § 9.24

SUPPLEMENTAL PLEADINGS

Pleadings, § 4.22

SUPREME COURT

Jurisdiction, original, § 1.68

Original jurisdiction, § 1.68

THIRD PARTIES

Pleading, § 4.16; 4.17

TRANSACTING BUSINESS

Long arm jurisdiction, § 1.37-1.41

TRIAL DATE

Setting, § 9.1

TRIAL MANAGEMENT ORDER

Trial, § 9.4-9.6

UNSWORN DECLARATIONS

Pretrial procedure, § 8.27

UTILITIES

Venue, § 2.3

VACATING OR SETTING ASIDE

Default judgment, § 11.13

VENUE

Generally, § 2.1-2.15

Change, § 2.8 et seq.

Consent, § 2.10

Contract actions general rules, § 2.6

Form, motion for change, § 2.13

Franchises, § 2.3

Injunctions, § 2.7

Motion for change, § 2.11-2.15

Penalties, recovering, § 2.4

Prejudice, avoiding, § 2.9

Public officers, § 2.5

Real property, § 2.2, 2.3

Statutory authority, § 2.2

Stay proceedings, § 2.7

Tort action general rules, § 2.6

Utilities, § 2.3

Witness convenience, § 2.8

VIEW BY JURY

Jury trial, § 10.10

VOIR DIRE

Jury trial, § 10.5 et seq.

WORK PRODUCT

Discovery, § 7.4