

CONTENTS

Introduction.....	11
Chapter 1: The Basics.....	31
Chapter 2: A Brief Overview	33
Chapter 3: Legal Background.....	37
Chapter 4: Gathering Case Information	43
Chapter 5: Investigation.....	81
Chapter 6: Settlement, Negotiations, and Options.....	133
Chapter 7: Trial Preparation: Witnesses	143
Chapter 8: Damages	273
Chapter 9: Trial Motions and Objections	279
Appendices.....	283
Selected Bibliography	291
About the Author	293

APPENDICES

Appendix A: New York City Small Claims Court Statistics.....	284
Appendix B: Shortcuts	286
Appendix C: Helpful Hints for Practitioners and Useful Tips for Non-Lawyers	289