CONTENTS

Karen B. Lovell	7
Shareholder, Bernstein Shur Sawyer & Nelson PA	
ESTATE ADMINISTRATION STRATEGIES:	
IN AND OUTSIDE OF PROBATE COURT	
Daniel Abbott	23
Member and Shareholder, Seltzer Caplan McMahon Vitek	23
CONTESTED PROBATE COURT PROCEEDINGS:	
A MULTIDISCIPLINARY APPROACH	
Cort A. Neimark	41
Shareholder, Fowler White Burnett PA	
HELPING YOUR CLIENTS UNDERSTAND THE	
PROBATE PROCESS AND MEETING YOUR CLIENTS'	
EXPECTATIONS	
Abby Wool Landon	55
Partner and Member, Estate and Legacy Planning Group,	
Williams Kastner	
BEST PRACTICES FOR SUCCESSFUL PROBATE	
<i>ADMINISTRATION</i>	
William R. Stiles	79
Shareholder, Dickinson Mackaman Tyler & Hagen PC	
THE LAWYER'S ROLE IN A SUCCESSFUL	
PROBATE PROCEEDING	
Lisa M. Cukier	91
Partner and Executive Committee Member,	
Burns & Levinson LLP	
LAWYERS' DIFFERING ROLES AND RESPONSIBILITIES	
IN ASSISTING CLIENTS THROUGH ESTATE	
ADMINISTRATION AND PROBATE LITIGATION	
Appendices	107

APPENDICES

Appendix A: Estate Intake Form	108
Appendix B: Outline of Typical Duties of a Personal Representative	113
Appendix C: Estate Administration Engagement Letter	119
Appendix D: Probate Files Checklist	126
Appendix E: Will Primary Document	129
Appendix F: Primary Test Document	133
Appendix G: Checklist for Gathering Information to Probate an Estate	138
Appendix H: Sample Affidavit Objections	147
Appendix I: Sample Opposition to Motion to Strike Appearance	162
Appendix J: Sample Notice of Appearance	170
Appendix K: Sample Memo in Support of Motion for Leave to Intervene	172