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The following appendices should serve as guides to drafting your employee handbook. By way of disclaimer, the information contained in these samples is general information and should not be construed as legal advice to be applied to any specific factual situation. The use of the materials in these samples does not constitute an attorney-client relationship between the user of these materials and the author, or any person or entity related to the author. As the law differs in each legal jurisdiction and may be interpreted or applied differently according to the location or situation, you should not rely on the materials provided in these examples without consulting with an experienced attorney with respect to your specific facts or situation.