

Table of Contents

CHAPTER 1 INTRODUCTION AND HISTORY OF THE COUNTY

- § 1:1 History and overview of the law of counties in Ohio
- § 1:2 County officers
- § 1:3 —County commissioners
- § 1:4 —County auditor
- § 1:5 —County treasurer
- § 1:6 —Coroner
- § 1:7 —Prosecuting attorney
- § 1:8 —Sheriff
- § 1:9 —Clerk of courts
- § 1:10 —County recorder
- § 1:11 —County engineer
- § 1:12 Additional areas of county influence

CHAPTER 2 COUNTY ORGANIZATION GENERALLY AND ALTERNATIVE FORMS OF COUNTY GOVERNMENT

- § 2:1 County organization—Generally
- § 2:2 Creation of a new county—Change of location of a county seat
- § 2:3 Division of funds
- § 2:4 Creation of certain commissions, departments or agencies for public service, health and parks
- § 2:5 County credit cards—Procurement cards
- § 2:6 Payment of expenses owed to the county by financial transaction devices
- § 2:7 Alternative form of county government—Generally
- § 2:8 —Adoption procedure
- § 2:9 —County commissioners—Election—Qualification and terms
- § 2:10 —Rules, operation, powers and duties of the board
- § 2:11 —General powers and duties of the county executive
- § 2:12 —Elective county executive
- § 2:13 —Appointive county executive
- § 2:14 —County departments

CHAPTER 3 COUNTY COMMISSIONERS

- § 3:1 Term, qualification and bond
- § 3:2 Organization, powers and duties—Generally

- § 3:3 —Clerk of the board
- § 3:4 —County administrator
- § 3:5 —Employment of outside professionals
- § 3:6 —Establishment of necessary boards and departments
- § 3:7 —County employee and officer insurance
- § 3:8 Liability of the board—Claims by the county
- § 3:9 Provision of county facilities

CHAPTER 4 PROSECUTING ATTORNEY

- § 4:1 Duties and responsibilities
- § 4:2 Election, qualifications, oath and bond
- § 4:3 Additional duties and responsibilities—Protection of public funds
- § 4:4 —Prosecutions for injuries to timber
- § 4:5 —Annual reports
- § 4:6 —Reclamation of decedents' property
- § 4:7 —Notification of victims upon escape of violent offender
- § 4:8 —Certification of official bonds
- § 4:9 Rewards in drug-related cases
- § 4:10 Assistants, secret service officers and other counsel
- § 4:11 Removal from office

CHAPTER 5 COUNTY SHERIFF

- § 5:1 Term of office, qualifications and bond
- § 5:2 Duties and responsibilities
- § 5:3 Appointment of deputies and others
- § 5:4 Additional duties and responsibilities
- § 5:5 Fees and expenditures

CHAPTER 6 CORONER

- § 6:1 Term of office, qualifications and bond
- § 6:2 General duties and responsibilities
- § 6:3 Appointment of deputies and others
- § 6:4 Additional duties and responsibilities

CHAPTER 7 COUNTY ENGINEER

- § 7:1 Term of office, qualifications and bond
- § 7:2 General duties and responsibilities
- § 7:3 Appointment of deputies and others

CHAPTER 8 COUNTY RECORDER

- § 8:1 Term of office, qualifications and bond
- § 8:2 General duties and responsibilities—Duty to record
- § 8:3 —Types of records to be maintained
- § 8:4 —Reverse indexes
- § 8:5 —Daily registers

TABLE OF CONTENTS

- § 8:6 —Notice index
- § 8:7 —Formal requirements for recordation
- § 8:8 —Land registration law
- § 8:9 Appointment of deputies and others

CHAPTER 9 COUNTY AUDITOR

- § 9:1 Term of office, qualifications and bond
- § 9:2 —Continuing education
- § 9:3 General duties and responsibilities—Creation of general tax list and duplicate
- § 9:4 —Settlement for real and public utility property taxes and delinquencies
- § 9:5 —Record of moneys
- § 9:6 —Accurate account current
- § 9:7 —Warrants on county treasury
- § 9:8 —Determination of levy
- § 9:9 —Preparation of financial reports
- § 9:10 —Transfer of real property and apportionment of taxes
- § 9:11 —Tax suspension list
- § 9:12 —Miscellaneous duties
- § 9:13 Appointment of deputies and others
- § 9:14 Removal

CHAPTER 10 COUNTY TREASURER

- § 10:1 Term of office, qualifications and bond
- § 10:2 General duties and responsibilities—Keeping accounts
- § 10:3 —Inspection of books
- § 10:4 —Receipt of money
- § 10:5 —Payments from the treasury
- § 10:6 —Settlement with auditor and property tax reduction
- § 10:7 —Payments to political subdivisions
- § 10:8 Treasurer's fees
- § 10:9 Delinquent tax and assessment collection fund
- § 10:10 Examination of books by taxpayers
- § 10:11 Post office box and contract with financial institution
- § 10:12 Appointment of deputies and others—Location of office
- § 10:13 Removal
- § 10:14 Continuing education
- § 10:15 Miscellaneous matters

CHAPTER 11 COUNTY BOARDS OF ELECTION

- § 11:1 Selection
- § 11:2 Organization of the board
- § 11:3 Duties
- § 11:4 Compensation

CHAPTER 12 CLERK OF COURTS

- § 12:1 Qualifications, term and bond
- § 12:2 General powers and duties—Filings
- § 12:3 —Maintenance of court dockets
- § 12:4 —Additional duties
- § 12:5 —Collection of fees
- § 12:6 —Deputies
- § 12:7 —Immunity

CHAPTER 13 BUDGET, PROPERTY TAXATION AND COLLECTION

- § 13:1 Budget
- § 13:2 Property taxation and collection
- § 13:3 —Unvoted millage—Indirect and direct debt limits
- § 13:4 —Voted millage
- § 13:5 —Reduction factor (H.B. 920)
- § 13:6 —Notice of taxes and attachment of lien
- § 13:7 —Payment of taxes
- § 13:8 —Tax bills
- § 13:9 —Failure to pay when due—Penalties and interest
- § 13:10 —Payment arrangements for delinquent taxes

CHAPTER 14 DEPOSITS AND INVESTMENTS OF PUBLIC MONEYS

- § 14:1 Deposits and investments of public moneys—Generally
- § 14:2 Active and inactive moneys
- § 14:3 Eligible public depositories
- § 14:4 Designation of depositories for active moneys
- § 14:5 County investment advisory committee
- § 14:6 Deposit and investment of inactive moneys—Permitted investments
- § 14:7 —Prohibited investments
- § 14:8 County investment policies and procedures
- § 14:9 Reserves
- § 14:10 Interest on public deposits and payment of public moneys
- § 14:11 Maturity and sale of public deposits and investments
- § 14:12 Security for repayment of county public deposits
- § 14:13 Conflict of interest and liability exemptions

CHAPTER 15 BORROWING

- § 15:1 Introduction
- § 15:2 Basic borrowing terms
- § 15:3 Permanent improvement levies
- § 15:4 Unvoted bonds
- § 15:5 Voted bonds

TABLE OF CONTENTS

- § 15:6 Debt limitations applicable to the voted bonds
- § 15:7 Bonds for special purposes
- § 15:8 Federal securities law
- § 15:9 Federal tax law

CHAPTER 16 COUNTY ASSESSMENTS

- § 16:1 County assessments—Generally
- § 16:2 Ditch assessments—Ditch improvements defined
- § 16:3 —Filing of a petition
- § 16:4 —Posting of bond
- § 16:5 —Viewing date and notice
- § 16:6 —Filing of reports, plans, and schedules by the county engineer
- § 16:7 —Notice of the final hearing date
- § 16:8 —Final hearing
- § 16:9 —Appeals
- § 16:10 —Levying of assessments
- § 16:11 —Issuance of bonds
- § 16:12 Road assessments—Road improvement defined
- § 16:13 —Filing of the petition
- § 16:14 —Viewing and approval of the road improvement
- § 16:15 —Computation of the assessments
- § 16:16 —Levying of the assessments
- § 16:17 Sewer and water assessments—Generally
- § 16:18 —Initiating the assessment
- § 16:19 —Adoption of resolution of necessity
- § 16:20 —Resolution to proceed
- § 16:21 —Filing of appeals
- § 16:22 —Certification of the assessments
- § 16:23 —Issuance of bonds or notes
- § 16:24 —Petitioned assessments

CHAPTER 17 TAX INCREMENT FINANCING

- § 17:1 Authority and jurisdiction
- § 17:2 Property tax exemption and service payments in lieu of taxes
- § 17:3 Procedure for implementing a TIF—TIF resolution
- § 17:4 —School district notice and consent requirements
- § 17:5 —Filing with ohio department of development
- § 17:6 —Requirement to make service payments in lieu of taxes
- § 17:7 —Exemption application
- § 17:8 Incentive districts
- § 17:9 Redevelopment tax equivalent fund
- § 17:10 Debt issued to finance public infrastructure improvements
- § 17:11 Compensation payments to other affected taxing authorities
- § 17:12 Nondiscriminatory hiring practices
- § 17:13 Annual reports and the tax incentive review council

CHAPTER 18 COUNTY ROADS AND HIGHWAYS

- § 18:1 Establishment of county roads
- § 18:2 Procedure for establishing, altering, or vacating road—Action by board of county commissioners
- § 18:3 —Action by joint board of county commissioners
- § 18:4 —Action by landowners
- § 18:5 —Action by state department of transportation
- § 18:6 Dedication of land for county roads
- § 18:7 Rights-of-way
- § 18:8 Improvement of county roads—Improvement initiated by board of county commissioners
- § 18:9 —Improvement initiated by petitioners
- § 18:10 —Improvement initiated by joint board of county commissioners
- § 18:11 Financing road improvements
- § 18:12 —County maintenance and repair fund
- § 18:13 —Tax levies
- § 18:14 —Contracts
- § 18:15 County highway system

CHAPTER 19 TRUSTEES OF THE SINKING FUND

- § 19:1 Trustees of the sinking fund—Generally
- § 19:2 Duties and responsibilities
- § 19:3 Drawing and paying moneys
- § 19:4 Abolishment of sinking fund

CHAPTER 20 COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

- § 20:1 County department of job and family services—Generally
- § 20:2 Director's term of office, duties, and powers
- § 20:3 Employment matters
- § 20:4 General duties and responsibilities
- § 20:5 County planning committees and Ohio Works First ombudspersons

CHAPTER 21 COUNTY HOSPITALS

- § 21:1 County hospitals—Generally
- § 21:2 Management and control of hospital facilities—Board of county hospital trustees
- § 21:3 Powers and duties of board of county hospital trustees—Generally
- § 21:4 —Investment of funds
- § 21:5 —Construction and hospital expansion
- § 21:6 —Finances

TABLE OF CONTENTS

- § 21:7 —Employment matters
- § 21:8 —Employees' fringe benefits
- § 21:9 —Hospital administration
- § 21:10 County hospital commissions—Generally
- § 21:11 —Bond financing
- § 21:12 Location outside of county

CHAPTER 22 BOARD OF ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES

- § 22:1 Introduction
- § 22:2 Membership
- § 22:3 Term, length and reappointment
- § 22:4 Removal of members
- § 22:5 Meetings
- § 22:6 Powers and duties of the board—Generally
- § 22:7 —Contracting
- § 22:8 Powers and duties of the board—Requirements related to abuse
and neglect
- § 22:9 —Employment—Executive director
- § 22:10 Legal advice and representation

CHAPTER 23 COUNTY JAILS

- § 23:1 Administration
- § 23:2 Minimum Jail Standards and rules of conduct
- § 23:3 Jail staffing—Duties of the sheriff
- § 23:4 —Other personnel
- § 23:5 The design of the jail
- § 23:6 Limitations on the confinement of minors
- § 23:7 Confinement of federal or state prisoners in a county jail
- § 23:8 Contracts for food, medical, and other services and cooks
- § 23:9 Medical testing and treatment
- § 23:10 Reimbursement for costs
- § 23:11 Religious services
- § 23:12 Jail commissary
- § 23:13 Prisoner access to certain exercise equipment and fighting skills
programs
- § 23:14 Prisoner access to the internet
- § 23:15 Use of other jails—Jails belonging to other counties
- § 23:16 —Municipal jails and workhouses
- § 23:17 —Privatized jails
- § 23:18 —Rehabilitation work camps
- § 23:19 —Minimum security jails

CHAPTER 24 MEMORIAL BUILDINGS, COUNTY FACILITIES REVIEW BOARD, AND COUNTY WORKFORCE DEVELOPMENT SYSTEM

- § 24:1 County memorial buildings
- § 24:2 Board of trustees
- § 24:3 —Composition of the board of trustees
- § 24:4 —Duties of the board of trustees
- § 24:5 —Employment of professionals and laborers
- § 24:6 Financing the county soldiers' memorial
- § 24:7 —The Memorial Fund
- § 24:8 County facilities review board
- § 24:9 County facilities review board membership
- § 24:10 —Duties of the board
- § 24:11 Workforce development system

CHAPTER 25 COUNTY TRANSIT SYSTEMS AND REGIONAL TRANSIT AUTHORITIES

- § 25:1 Introduction
- § 25:2 County transit systems
- § 25:3 Regional transit authorities—Generally
- § 25:4 —Creation of a regional transit authority
- § 25:5 Board of trustees of a regional transit authority
- § 25:6 Powers of the board of trustees
- § 25:7 —Contracts of the regional transit authority
- § 25:8 —Insurance
- § 25:9 —Property acquisition
- § 25:10 —Taxation of a regional transit authority

CHAPTER 26 AIRPORT AUTHORITIES

- § 26:1 Creation of airport authority
- § 26:2 Board of trustees
- § 26:3 —Duties and authority
- § 26:4 —Exercise of eminent domain authority
- § 26:5 —Operation of airport authority
- § 26:6 Financing

CHAPTER 27 PORT AUTHORITIES

- § 27:1 Statutory scheme— “Old” and “new” ports
- § 27:2 Creation by municipal corporation, township or county
- § 27:3 —Appropriation—Dissolution
- § 27:4 Board of directors—Membership
- § 27:5 —Civil immunity of directors
- § 27:6 Board of directors— Membership—Sovereign immunity of port authority

TABLE OF CONTENTS

- § 27:7 Board of directors—Membership—Employees—Advisory board—Special police officers
- § 27:8 Jurisdiction
- § 27:9 Powers and duties of port authorities
- § 27:10 Confidentiality of information
- § 27:11 Bidding and contract procedure
- § 27:12 —Prevailing wages
- § 27:13 —Conveyance or exchange of property
- § 27:14 Rents and charges—Surplus
- § 27:15 Tax levy—Anticipatory notes
- § 27:16 Restriction on the powers of municipal corporations and counties
- § 27:17 Contracts and arrangements—Acquisition of property
- § 27:18 Power to act on behalf of county or other subdivisions
- § 27:19 Tax exemption for port authority property
- § 27:20 Application of provisions applying to old ports, or operation under new ports provisions
- § 27:21 New port agreements with governmental agencies—Other new port provisions

CHAPTER 28 SOLID WASTE MANAGEMENT DISTRICTS

- § 28:1 Creation of a solid waste management district
- § 28:2 Creation of a solid waste management district—Withdrawal from or dissolution of joint solid waste management district
- § 28:3 Solid waste management plan
- § 28:4 Solid waste management district board—Generally
- § 28:5 —Financing improvements
- § 28:6 —Assignment of rates and charges
- § 28:7 Personnel
- § 28:8 Personnel employment of professionals
- § 28:9 Solid waste management district facilities
- § 28:10 Regional solid waste authority
- § 28:11 —Board of trustees of a regional solid waste authority

CHAPTER 29 NEW COMMUNITY DISTRICTS

- § 29:1 New community districts—Generally
- § 29:2 Creating new community districts—Dissolution
- § 29:3 Board of trustees
- § 29:4 Powers and authority
- § 29:5 Financing improvements

CHAPTER 30 CONVENTION FACILITIES AUTHORITY

- § 30:1 Creation and dissolution of a convention facilities authority—Generally
- § 30:2 Powers and authority—General powers

- § 30:3 —Land acquisition
- § 30:4 —Cooperation with governmental agencies
- § 30:5 —Lease, sale or encumbrance of facility
- § 30:6 —Collection of rentals and user fees
- § 30:7 —Tax exemptions
- § 30:8 Board of directors—Appointment and qualification of board of directors
- § 30:9 —Term of office and quorum
- § 30:10 General duties and responsibilities—Preservation of journal and records
- § 30:11 —Employment matters
- § 30:12 —Issuance of bonds and notes
- § 30:13 —Levy of taxes
- § 30:14 —Investment of moneys

CHAPTER 31 BOARD OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES

- § 31:1 Membership
- § 31:2 Term length and reappointment
- § 31:3 Removal of members
- § 31:4 Meetings
- § 31:5 Powers and duties of the board—Generally
- § 31:6 —Contracting
- § 31:7 —Participation in regional councils of governments
- § 31:8 —Requirements related to abuse, neglect and other major unusual incidents
- § 31:9 Employment—Superintendent
- § 31:10 —Service and support administrators
- § 31:11 —Service, professional, and management employees
- § 31:12 —Other employees and volunteers
- § 31:13 —Certification, licensing, and registration—Background checks
- § 31:14 Legal advice and representation
- § 31:15 Rights of individuals served by county boards

CHAPTER 32 COUNTY LIBRARIES

- § 32:1 County libraries—Generally
- § 32:2 Creation of county district library
- § 32:3 Enlargement of county district library
- § 32:4 Consolidation of county district library
- § 32:5 Members of the library board of trustees—Appointment of trustees for county library
- § 32:6 —Appointment of trustees for county district library
- § 32:7 Authorize library to receive an allocation of county's inside millage
- § 32:8 The library budget—Review budget request

TABLE OF CONTENTS

- § 32:9 —LLGSF distribution
- § 32:10 Submission of tax levy to vote of the electorate—Purposes of levy
- § 32:11 —Procedure for levy submission
- § 32:12 Submission of bond issue to the vote of the electorate—Financing
library permanent improvements
- § 32:13 —Procedure for bond approval

CHAPTER 33 ZONING

- § 33:1 Authority for county rural zoning regulations
- § 33:2 Planned-unit developments
- § 33:3 County rural zoning commission
- § 33:4 Recommendations of the county rural zoning commission
- § 33:5 Zoning amendments
- § 33:6 Hearing on amendments—Notice—Referendum
- § 33:7 Inspection and certificates—Zoning inspector
- § 33:8 —Zoning certificates
- § 33:9 Exceptions to county rural zoning power
- § 33:10 Enforcement
- § 33:11 Board of zoning appeals
- § 33:12 Limitation on actions
- § 33:13 County regulations and municipal territory
- § 33:14 Township zoning regulations take precedence
- § 33:15 Township repeal of county zoning plan

Appendix A List of Ohio Counties—Origin

Table of Laws and Rules

Table of Cases

Index