

**Arizona Legal Forms
Full Series (Volumes 1-10)
Summary of Contents**

Civil Procedure	2
VOLUME 1	2
VOLUME 2	3
VOLUME 2A	4
Debtor-Creditor	5
VOLUME 3	5
Family Law	7
VOLUME 4	7
VOLUME 4A	7
Commercial Transactions	8
VOLUME 5	8
VOLUME 6	8
VOLUME 6A	8
Criminal Procedure	9
VOLUME 7	9
Business Organizations—Corporations	11
VOLUME 8	11
VOLUME 9	11
Business Organizations — Limited Liability Companies and Partnerships	12
VOLUME 10	12

Arizona Legal Forms

Civil Procedure

Third Edition

[Volumes 1-2A]

By

Shirley McAuliffe

VOLUME 1

II. COMMENCING AN ACTION; SERVICE OF PROCESS, PLEADINGS, MOTIONS, AND ORDERS; DUTIES OF COUNSEL

Rule 3. Commencing an Action

Rule 4. Summons

Rule 4.1. Service of Process Within Arizona

Rule 4.2. Service of Process Outside Arizona

Rule 5. Serving Pleadings and Other Documents

Rule 5.1. Filing Pleadings and Other Documents

Rule 5.2. Form of Documents

Rule 5.3. Duties of Counsel and Parties

Rule 5.4. Sealing and Unsealing Court Records

Rule 6. Computing and Extending Time

III. PLEADINGS AND MOTIONS; PRETRIAL PROCEDURES

Rule 7. Pleadings Allowed

Rule 7.1. Motions

Rule 7.2. Motions in Limine

Rule 7.3. Orders to Show Cause

Rule 7.4. Joint Filings

Rule 8. General Rules of Pleading

Rule 8.1 Assignment and Management of Commercial Cases

Rule 9. Pleading Special Matters

Rule 10. Form of Pleadings

Rule 11. Signing Pleadings, Motions and Other Documents; Representations to the Court; Sanctions

Rule 12. Defenses and Objections

Rule 13. Counterclaim and Crossclaim

Rule 14. Third-Party Practice

Rule 15. Amended and Supplemental Pleadings

Rule 16. Scheduling and Management of Actions

Rule 16.1. Settlement Conferences

Rule 16.2. Good Faith Settlement Hearings

IV. PARTIES

Rule 17. Plaintiff and Defendant

Rule 17.1. Appointment of a Guardian Ad Litem for an Alleged Incapacitated Person or an Adult in Need of Protection

- Rule 19. Required Joinder of Parties
- Rule 20. Permissive Joinder of Parties
- Rule 21. Improper Joinder and Nonjoinder of Parties; Severance
- Rule 22. Interpleader
- Rule 23. Class Actions
- Rule 23.1. Derivative Actions
- Rule 23.2. Actions Relating to Unincorporated Associations
- Rule 24. Intervention
- Rule 25. Substitution of Parties

Appendix 1. Arizona Code of Judicial Administration

VOLUME 2

V. DISCLOSURE AND DISCOVERY

- Rule 26. General Provisions Governing Discovery
- Rule 26.1. Prompt Disclosure of Information
- Rule 26.2. Tiered Limits to Discovery Based on Attributes of Cases
- Rule 27. Discovery Before an Action Is Filed or During an Appeal
- Rule 29. Stipulations Regarding Discovery Procedure
- Rule 30. Depositions by Oral Examination
- Rule 31. Depositions by Written Questions
- Rule 32. Using Depositions in Court Proceedings
- Rule 33. Interrogatories to Parties
- Rule 34. Production of Documents and Entry upon Land for Inspection
- Rule 35. Physical and Mental Examination
- Rule 36. Requests for Admission
- Rule 37. Failure to Make Disclosures or to Cooperate in Discovery; Sanctions

VI. TRIALS

- Rule 38. Right to a Jury Trial; Demand; Waiver
- Rule 38.1. Setting Civil Cases for Trial; Postponements; Scheduling Conflicts; Dismissal Calendar
- Rule 39. Trial by Jury or by the Court
- Rule 41. Dismissal of Actions
- Rule 42. Consolidation; Separate Trials
- Rule 42.1. Change of Judge as a Matter of Right
- Rule 42.2. Change of Judge for Cause
- Rule 43. Taking Testimony
- Rule 45. Subpoena
- Rule 45.2. Dispute Resolution Procedures Regarding Preservation Requests
- Rule 48. Stipulations on Jury Size and Verdict
- Rule 49. Special Verdict; General Verdict and Questions; Proceedings on Return of Verdict; Form of Verdict
- Rule 50. Judgment as a Matter of Law in a Jury Trial; Related Motion for a New Trial; Conditional Rulings
- Rule 52. Findings and Conclusions by the Court; Judgment on Partial Findings
- Rule 53. Masters

Appendix 2. Arizona Code of Judicial Administration**VOLUME 2A****VII. JUDGMENT**

- Rule 54. Judgments; Costs; Attorney's Fees; Form of Proposed Judgments
- Rule 55. Default; Default Judgment
- Rule 56. Summary Judgment
- Rule 57. Declaratory Judgments
- Rule 57.1. Declaration of Factual Innocence
- Rule 57.2. Declaration of Factual Improper Party Status
- Rule 58. Entering Judgment
- Rule 59. New Trial; Altering or Amending a Judgment
- Rule 60. Relief from Judgment or Order
- Rule 62. Stay of Proceedings to Enforce a Judgment
- Rule 63. Judge's Inability to Proceed

VIII. PROVISIONAL AND FINAL REMEDIES AND SPECIAL PROCEEDINGS

- Rule 64.1. Civil Arrest Warrant
- Rule 65. Injunctions and Restraining Orders
- Rule 65.1. Proceedings Against Surety
- Rule 66. Receivers
- Rule 67. Deposit into Court
- Rule 68. Offer of Judgment
- Rule 69. Execution; Postjudgment Discovery
- Rule 70. Enforcing a Judgment for a Specific Act
- Rule 70.1. Application to Transfer Structured Settlement Payment Rights

IX. COMPULSORY ARBITRATION

- Rule 72. Suitability for Arbitration
- Rule 73. Appointment of Arbitrator
- Rule 74. General Proceedings and Prehearing Procedures
- Rule 75. Hearing Procedures
- Rule 76. Posthearing Procedure
- Rule 77. Appeal

X. GENERAL PROVISIONS

- Rule 80. General Provisions
- Rule 84. Official Forms

Appendix 2A. Arizona Code of Judicial Administration

Arizona Legal Forms Debtor-Creditor

[Volume 3]

By

Lisa C. Thomson, Esq., LL.M.

VOLUME 3

PART I. INTRODUCTION

Chapter 1. Constitutional and Other Limitations on Debt Collection

PART II. COLLECTION WITHOUT LITIGATION

Introduction

Chapter 2. Miscellaneous General Forms for Pre-Lawsuit Collections

Chapter 3. Miscellaneous Construction and Real Estate Law Forms

Chapter 4. Statutory Liens

Chapter 5. Remedies of Secured Creditors

Chapter 6. Assignment of Wages and Income Withholding Orders

Chapter 7. Assignment for the Benefit of Creditors and Voluntary Composition of Creditors

PART III. COLLECTION THROUGH LITIGATION

Introduction

Chapter 8. Arizona Courts—General Rules and Procedures

Chapter 9. Litigation of Collection Claims

Chapter 10. Provisional Remedies—Attachment

Chapter 11. Provisional Remedies—Replevin

Chapter 12. Provisional Remedies—Prejudgment Garnishment

Chapter 13. Receivership

Chapter 14. Landlord/Tenant Collections and Forms

Chapter 15. Litigation Involving Real Property and Construction

Chapter 16. Litigation of Consumer Claims

Chapter 17. Remedies of Third-party Claimant to Specific Property Levied

PART IV. COLLECTION AFTER JUDGMENT

Introduction

Chapter 18. Judgment Creditors' Discovery Procedures

Chapter 19. Judgment Liens and Judgment Renewals

Chapter 20. Execution

Chapter 21. Post judgment Garnishment

Chapter 22. Charging Orders

Chapter 23. Domestication and Enforcement of Foreign Judgments

Chapter 24. Satisfaction of Judgments and Release of Judgment Liens

Chapter 25. Remedies for Fraudulent Transfer

Chapter 26. Bankruptcy

Chapter 27. Derivative and Direct Actions and Indemnification

Chapter 28. The Corporate Transparency Act

Arizona Legal Forms

Family Law

Fourth Edition

[Volumes 4 & 4A]

By

KRISTI A. REARDON

VOLUME 4

Chapter 1. Office Procedure

Chapter 2. Initiating an Action for Dissolution, Legal Separation, or Annulment

Chapter 3. Temporary or Interim Orders

Chapter 4. Disclosure

Chapter 5. Discovery

Chapter 6. Parenting Time and Legal Decision-Making Authority

VOLUME 4A

Chapter 7. Child Support

Chapter 8. Spousal Maintenance

Chapter 9. Property Settlement Agreements

Chapter 10. Modification and Enforcement of Parenting Time or Legal Decision-Making Orders

Chapter 11. Concluding the Action

Chapter 12. Registration of Foreign Judgments

Chapter 13. Premarital Agreements

Chapter 14. Family Court Money Judgments

Chapter 15. Mediation and Summary Consent Decree Process

Chapter 16. Orders of Protection

Chapter 17. Arbitration

Chapter 18. Other Actions

**Arizona Legal Forms
Commercial Transactions
Second Edition**

[Volumes 5-6A]

By
Douglas S. John

VOLUME 5

- Chapter 1. General Provisions of the Arizona Uniform Commercial Code
- Chapter 2. Sales of Goods Provisions of the Arizona Uniform Commercial Code
- Chapter 2A. Personal Property Lease Provisions of the Arizona Uniform Commercial Code

VOLUME 6

- Chapter 3. Negotiable Instrument Provisions of the Arizona Uniform Commercial Code
- Chapter 4. Bank Deposit and Collection Provisions of the Arizona Uniform Commercial Code
- Chapter 4A. Funds Transfers Provisions of the Arizona Uniform Commercial Code
- Chapter 5. Letters of Credit Provisions of the Arizona Uniform Commercial Code
- Chapter 6. Bulk Sales Provisions of the Arizona Uniform Commercial Code
- Chapter 7. Documents of Title Provisions of the Arizona Uniform Commercial Code
- Chapter 8. Investment Securities Provisions of the Arizona Uniform Commercial Code

VOLUME 6A

- Chapter 9. Secured Transactions Provisions of the Arizona Uniform Commercial Code
- Chapter 10. Uniform Electronic Transactions

APPENDICES

- Appendix A. Federal Reserve System
- Appendix B. Federal Reserve Board Model Forms for Regulation E Disclosures
- Appendix C. Prefatory Note and Comment Uniform Electronic Transactions Act (1999)

**Arizona Legal Forms
Criminal Procedure**

Second Edition

[Volume 7]

By

Crane McClennen

VOLUME 7

I. GENERAL PROVISIONS

Rule 1. Scope, Purpose and Construction, and Other General Provisions

II. PRELIMINARY PROCEEDINGS

Rule 2. Commencement of Criminal Proceedings

Rule 3. Arrest Warrant or Summons upon Commencement of Criminal Proceedings

Rule 4. Initial Appearance

Rule 5. Preliminary Hearing

III. RIGHTS OF PARTIES

Rule 6. Right to Counsel; Duties of Counsel; Court-Appointed Attorneys, Investigators, and Experts

Rule 7. Release

Rule 8. Speedy Trial

Rule 9. Presence of Defendant, Witnesses, and Spectators

Rule 10. Change of Judge or Place of Trial

Rule 11. Incompetence and Mental Examinations

IV. PRETRIAL PROCEDURES

Rule 12. The Grand Jury

Rule 13. Indictment and Information

Rule 14. Arraignment

Rule 15. Disclosure

Rule 16. Pretrial Motions and Hearings

V. PLEAS OF GUILTY AND NO CONTEST

Rule 17. Pleas of Guilty and No Contest; Submitting a Case on the Record

VI. TRIAL

Rule 18. Trial by Jury; Waiver; Selection and Preparation of Jurors

Rule 19. Trial

Rule 20. Judgment of Acquittal or Unproven Aggravator

Rule 21. Jury Instructions and Verdict Forms

Rule 22. Deliberations

Rule 23. Verdict

VII. POST-VERDICT PROCEEDINGS

- Rule 24. Post-Trial Motions
- Rule 25. Procedure After a Verdict or Finding Guilty Except Insane
- Rule 26. Judgment, Presentence Report, Presentencing Hearing, Sentence
- Rule 27. Probation and Probation Revocation
- Rule 28. Retention and Destruction of Records and Evidence
- Rule 29. Setting Aside a Conviction
- Rule 30. Restoring Civil Rights

VIII. APPEAL AND OTHER POST-CONVICTION RELIEF

- Rule 31. Appeals
- Rule 32. Post-Conviction Relief for Defendants Sentenced Following a Trial or a Contested Probation Violation Hearing
- Rule 33. Post-Conviction Relief for Defendants Who Pled Guilty or No Contest, Who Admitted a Probation Violation, or Who Had an Automatic Probation Violation

IX. MISCELLANEOUS

- Rule 34. Subpoenas
- Rule 35. Criminal Contempt
- Rule 36. Expunging Marijuana Records and Restoring Civil Rights
- Rule 36.1. Sealing Arrest, Conviction, and Sentencing Records
- Rule 37. Report of Court Dispositions
- Rule 38. Suspension of Prosecution for the Deferred Prosecution Programs
- Rule 39. Victims' Rights
- Rule 40. Transfer for Juvenile Prosecution
- Rule 41. Forms

Arizona Legal Forms
Business Organizations—Corporations

[Volumes 8 & 9]

By

Thomas H. Curzon and Michelle M. Matiski

VOLUME 8

- Chapter 1. General Matters
- Chapter 2. The Incorporation Process
- Chapter 3. S Corporations
- Chapter 4. Foreign Corporations—Authority to do Business
- Chapter 5. Corporate Financing—Stock
- Chapter 6. Corporate Financing—Debt
- Chapter 7. Transfers

VOLUME 9

- Chapter 8. Transfer Restrictions
- Chapter 9. Stockholders and Directors
- Chapter 10. Dividends and Distributions
- Chapter 11. Redemptions and Repurchases
- Chapter 12. Amendments of Articles and Bylaws
- Chapter 13. Extraordinary Corporate Transactions
- Chapter 14. Employee Benefits and Relations
- Chapter 15. Selected Special Purpose Forms of Organization (Including Nonprofit Corporations)

APPENDIX

- Appendix 1. Selected Securities Laws Considerations and a Comparison of Regulation D and Its Arizona Counterpart

Arizona Legal Forms
Business Organizations —
Limited Liability Companies and Partnerships

[Volume 10]

By
Lisa C. Thomson

VOLUME 10

PART I. INTRODUCTION TO ARIZONA LIMITED LIABILITY COMPANIES AND PARTNERSHIPS

Chapter 1. Overview

Chapter 2. Limited Liability Companies

Chapter 3. Partnerships

Chapter 4. Limited Partnerships (LPs), Limited Liability Partnerships (LLPs) and Limited Liability Limited Partnerships (LLLPs)

Chapter 5. Professional Entities

PART II. LIMITED LIABILITY COMPANY FORMS

Chapter 6. Filings—Forms for Limited Liability Companies

Chapter 7. Operating Agreements—Sample Forms

Chapter 8. Filings—Forms for Foreign LLCs

PART III. PARTNERSHIP FORMS

Chapter 9. Filings—Forms for Partnership

Chapter 10. Partnership Agreements—Sample forms

Chapter 11. Filings—Forms for Foreign Partnerships

PART IV. PROFESSIONAL ENTITY FORMS

Chapter 12. Filings—Forms for Professional LLCs and Partnerships

Chapter 13. Professional Partnership and Operating Agreements—Sample forms

PART V. ANALYSIS OF STANDARD FORM PROVISIONS AND ALTERNATE SAMPLE PROVISIONS FOR PARTNERSHIP AND OPERATING AGREEMENTS

Chapter 14. General Standard Agreement Provisions

Chapter 15. Alternate Agreement Provisions for Capital Contributions, Accounts, Allocations, Distributions, Compensation and Dissolution

Chapter 16. Alternate Agreement Provisions for Management, Fiduciary Duties, Ownership, Transfers, Admission and Dissociation

PART VI. ALTERNATE SAMPLE PROVISIONS AND FORMS FOR ISSUANCE, TRANSFER, SALE, REDEMPTION AND LIQUIDATION OF INTERESTS

Chapter 17. Subscription Agreements—Issuance of Partnership and LLC Interests

Chapter 18. Buy-Sell Agreements

Chapter 19. Creditor Security Interests in Partnerships and LLCs

Chapter 20. Right of First Refusal

Chapter 21. Options

Chapter 22. Transfer of Right to Proceeds and Charging Orders

Chapter 23. Redemption and Liquidation

PART VII. SECURITIES LAW FOR PARTNERSHIPS AND LLC

Chapter 24. General Securities Law Issues

Chapter 25. Comparison of SEC Regulation D and the Arizona Counterpart

PART VIII. OTHER BUSINESS ENTITY FORMS

Chapter 26. Sole Proprietorships

Chapter 27. Business Trusts

Chapter 28. Mergers and Other Restructuring Transactions

Chapter 29. Receiverships

Chapter 30. Bankruptcy

Chapter 31. Corporate Transparency Act