

Table of Contents

Volume 1

PART I. ACCESS TO INFORMATION LEGISLATION

CHAPTER 1. ANNOTATED ACCESS TO INFORMATION ACT

I. GENERAL

§ 1:1 *[Reserved]*

§ 1:2 *[Reserved]*

A. SECTION 1 SHORT TITLE / TITRE ABRÉGÉ

§ 1:3 [Section 1 Short Title / Titre abrégé]

§ 1:4 Commentary

§ 1:5 Related Legislation

§ 1:6 Secondary Sources—United Nations Commission on Human Rights

§ 1:7 —Doctrine—Origins of the FOIA in North America

B. SECTION 2 PURPOSE OF ACT/OBJET DE LA LOI

1. General; Exclusions

§ 1:8 [Section 2 Purpose of Act/Objet de la Loi]

§ 1:9 Section 2(1) — Purpose of the Act

§ 1:10 Section 2(2)(a) — Right of Access

§ 1:11 Section 2(2)(a) — “Control of a Government Organization”

§ 1:12 Section 2(2)(a) — Exceptions

§ 1:13 Section 2(2)(b) — Proactive Publication

§ 1:14 Section 2(3) — Complimentary Procedures

§§ 1:15 to 1:36 *[Reserved]*

C. INTERPRETATION/DÉFINITIONS

1. Section 3 Definitions/Définitions

§ 1:37 [Section 3 Definitions/Définitions]

§ 1:38 “Document”

§ 1:39 “Government Institution”

§ 1:40 “Head” of a government institution

§ 1:41 “Record”
 § 1:42 “Third party”
 § 1:43 Additional Resources
 §§ 1:44 to 1:53 *[Reserved]*

2. Section 3.01 For greater certainty/Précision
 § 1:54 [Section 3.01 For greater certainty/Précision]

3. Section 3.1 For greater certainty/Précision
 § 1:55 [Section 3.1 For greater certainty/Précision]

D. SECTION 3.2 DESIGNATION/DÉSIGNATION
 § 1:56 [Section 3.2 Power to designate Minister/Désignation d’un ministre]
 § 1:57 Delegation

**II. PART 1 ACCESS TO GOVERNMENT RECORDS/
 PARTIE 1 ACCÈS AUX DOCUMENTS DE
 L’ADMINISTRATION FÉDÉRALE**

A. ACCESS

1. Section 4 Right to Access Records/Droit d’accès

a. General
 § 1:58 [Section 4 Right to Access Records/Droit d’accès]

b. Commentary
 § 1:59 Section 4(1) “Notwithstanding”
 § 1:60 Section 4(1) “Canadian Citizen or a Permanent Resident”
 § 1:61 Section 4(1) Shall be given access
 § 1:62 Section 4(1) “Records”
 § 1:63 Section 4(1) “under the control” of the institution
 § 1:64 Section 4(1) Motive of requester is irrelevant
 § 1:65 Section 4(2.1) Duty to assist
 § 1:66 Section 4(3) Machine readable records
 § 1:67 Table of Exemptions
 § 1:68 Access Requests for Ministerial Records
 §§ 1:69 to 1:93 *[Reserved]*

2. Section 5 Information About Government
 Institutions/Répertoire des Institutions Fédérales
 § 1:94 [Section 5 Publication on government institutions/Répertoire
 des institutions fédérales]
 § 1:95 *[Reserved]*
 § 1:96 Commentary: Info Source
 § 1:97 Commentary—Non-public Property
 § 1:98 Case Law
 § 1:99 Secondary Sources—Treasury Board Secretariat Guidelines

TABLE OF CONTENTS

	3. Section 6 Requests for Access/Demandes de Communications
	a. General
§ 1:100	[Section 6 Request for access to record/Demandes de communication]
§ 1:101	<i>[Reserved]</i>
§ 1:102	Submission of ATIP Requests Electronically
	b. Commentary
§§ 1:103 to 1:106	<i>[Reserved]</i>
	c. Case Law
§ 1:107	Oral Request
§ 1:108	Wording of Request
§ 1:109	Search of records
§ 1:110	Relevancy
	d. Secondary Sources
§ 1:111	Doctrine
§ 1:112	<i>[Reserved]</i>
§ 1:113	Treasury Board Secretariat Implementation Reports
§ 1:114	Treasury Board Secretariat Guidelines
	4. Section 6.1 Reasons for declining to act on request/ Motifs pour ne pas donner suite à la demande
§ 1:115	[Section 6.1 Reasons for declining to act on request/Motifs pour ne pas donner suite à la demande]
§ 1:116	Commentary: Bad Faith Requests
	5. Section 7 Notice where access requested/Notification
	a. General
§ 1:117	[Section 7 Notice where access requested/Notification]
	b. Commentary
§ 1:118	Commentary: Frustration of Right of Access. Systemic Delay procedures
§ 1:119	Digest of Statutory Delays Under the <i>ACCESS to Information Act</i>
	c. Obiter; Related Provisions
§ 1:120	Obiter
§ 1:121	<i>[Reserved]</i>
	d. Case Law
§ 1:122	Late Notice. Meaning of word: “Shall”—Section 7(a)
§ 1:123	Failure to Give Reasons—Section 7
	e. Secondary Sources
§ 1:124	Treasury Board Secretariat Implementation Reports

§ 1:125	Treasury Board Secretariat Guidelines
	6. Section 8 Transfer of request/Transmission de la demande
§ 1:126	[Section 8 Transfer of request/Transmission de la demande]
§ 1:127	Related Provisions
§ 1:128	<i>[Reserved]</i>
§ 1:129	Case Law
§ 1:130	Secondary Sources—Treasury Board Secretariat Guidelines
	7. Section 9 Extension of time limits/Prorogation du délai
	a. General
§ 1:131	[Section 9 Extension of time limits/Prorogation du délai]
§ 1:132	Commentary: Guidance from OIC on Section 9
§ 1:133	Section 9—Reasonable period of time
§ 1:134	—Unreasonable interference with operations
§ 1:135	—Limited remedies
§§ 1:136 to 1:144	<i>[Reserved]</i>
	8. Section 10 Where access is refused/Refus de communication
§ 1:145	[Section 10 Where access is refused/Refus de communication]
§ 1:146	Section 10(1)(a): Record does not exist
§ 1:147	Section 10(1)(b): Notice requirements
§ 1:148	Section 10(2): Record not required to be disclosed
§ 1:149	Section 10(3): Deemed refusal
§ 1:150	Institution is bound by grounds asserted
§§ 1:151 to 1:163	<i>[Reserved]</i>
	9. Section 11 Application Fees/Versement des droits
§ 1:164	[Section 11 Application Fees/Versement des droits]
§ 1:165	Commentary: Paiement of Fees
§§ 1:166 to 1:169	<i>[Reserved]</i>
	10. Section 12 Access Given/Exercice de l'Accès
§ 1:170	[Section 12 Access to Record/Exercice de l'Accès]
§ 1:171	Related Provisions
§ 1:172	Case Law—Requester under <i>Act</i> having no right to dictate format in which information to be provided
§ 1:173	—Qualifications of a requestor—Section 12(1)
§ 1:174	<i>[Reserved]</i>
§ 1:175	Secondary Sources—Treasury Board Guidelines

TABLE OF CONTENTS

B. EXEMPTIONS/EXCEPTIONS

1. Responsibilities of Government/Responsabilités de l'État

**a. Section 13 Information obtained in confidence/
Renseignements obtenus à titre confidentiel**

- § 1:176 [Section 13 Information obtained in confidence/
Renseignements obtenus à titre confidentiel]
- § 1:177 Catalogue of Mandatory and Discretionary Exemptions
- § 1:178 Section 13(1) exemptions are mandatory
- § 1:179 “Government of a foreign state”—Section 13(1)(a)
- § 1:180 “Aboriginal Government”—Section 13(1)(e) and 13(3)
- § 1:181 “May”—Section 13(2)
- § 1:182 Judicial Review
- §§ 1:183 to 1:191 [*Reserved*]

b. Section 14 Federal-provincial affairs/Affaires fédéro-provinciales

(1) General

- § 1:192 [Section 14 Federal-provincial affairs/Affaires fédéro-provinciales]
- § 1:193 Commentary: Discretionary Exemption
- § 1:194 Obiter

(2) Case Law

- § 1:195 Generally
- § 1:196 No need for consensus
- § 1:197 Severance for Confidentiality
- § 1:198 Alleged Harm
- § 1:199 Meaning of the words “could reasonably be expected to”—
Section 14
- § 1:200 Media
- § 1:201 Section 14 not designed to protect from embarrassment,
inconvenience or disclosure

(3) Secondary Sources

- § 1:202 Treasury Board Secretariat Implementation Reports

**c. Section 15 International affairs and defence/
Affaires internationales et défense**

- § 1:203 [Section 15 International affairs and defence/Affaires internationales et défense]
- § 1:204 Generally
- § 1:205 Section 15(1)—Injurious to the conduct of international affairs
- § 1:206 Section 15(1)—Injurious to . . . the Defence of Canada” (or its allies)
- § 1:207 Section 15(1)(b)—Relating to defence equipment

- § 1:208 Section 15(1)(c)—Suppression of subversive or hostile activities
- § 1:209 Section 15(1)(h)—Diplomatic correspondence
- §§ 1:210 to 1:221 *[Reserved]*
- d. Section 16 Law enforcement and investigations/
Enquêtes
- (1) General
- § 1:222 [Section 16 Law enforcement and investigations/Enquêtes]
- § 1:223 Section 16(1)(a)—“Lawful investigation”
- § 1:224 Section 16(1)(a)(ii)—“Enforcement of any law”
- § 1:225 Section 16(1)(a)(iii)—“threats to the security of Canada”
- § 1:226 Section 16(1)(b)—“Investigative techniques”
- § 1:227 Interpretation of the word “Conduct”
- § 1:228 Section 16(1)(a)—“Twenty years”
- § 1:229 Section 16(3)—“Arrangement” with province or municipality
- § 1:230 —Related provision—Section 20 of the *RCMP Act*, R.S.C. 1985, c. R-10
- § 1:231 Section 16(4)—“Investigation”
- §§ 1:232 to 1:241 *[Reserved]*
- e. Section 16.1 Records relating to investigations,
examinations and audits/Documents se
rapportant à des examens, enquêtes ou
vérifications
- § 1:242 [Section 16.1 Records relating to investigations, examinations
and audits/Documents se rapportant à des examens,
enquêtes ou vérifications]
- § 1:243 Commentary—Auditor General of Canada
- § 1:244 —Commissioner of Official Languages of Canada
- § 1:245 —Information Commissioner of Canada
- § 1:246 —Privacy Commissioner of Canada
- f. Section 16.2 Records relating to investigations/
Documents se rapportant à des enquêtes
- § 1:247 [Section 16.2 Records relating to investigations/Documents se
rapportant à des enquêtes]
- § 1:248 Commentary—Commissioner of Lobbying
- g. Section 16.3 Investigations, examinations and
reviews under the *Canada Elections Act*/
Examens, enquêtes et revisions aux termes de la
Loi électorale du Canada
- § 1:249 [Section 16.3 Investigations, examinations and reviews under
the *Canada Elections Act*/Examens, enquêtes et revisions
aux termes de la *Loi électorale du Canada*]
- § 1:250 Commentary—Chief Electoral Officer

TABLE OF CONTENTS

	h. Section 16.31 Repealed/Abrogé
§ 1:251	[Section 16.31 Repealed/Abrogé]
	i. Section 16.4 Public Sector Integrity Commissioner/Commissaire à l'intégrité du secteur public
§ 1:252	[Section 16.4 Public Sector Integrity Commissioner/ Commissaire à l'intégrité du secteur public]
§ 1:253	Commentary—Public Sector Integrity Commissioner
	j. Section 16.5 Public Servants Disclosure Protection Act/Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles
§ 1:254	[Section 16.5 Public Servants Disclosure Protection Act/Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles]
	k. Section 16.6 Secretariat of National Security and Intelligence Committee of Parliamentarians/ Secrétariat du Comité des parlementaires sur la sécurité nationale et le renseignement
§ 1:255	[Section 16.6 Secretariat of National Security and Intelligence Committee of Parliamentarians/Secrétariat du Comité des parlementaires sur la sécurité nationale et le renseignement]
	l. Section 17 Safety of individuals/Sécurité des individus
§ 1:256	[Section 17 Safety of individuals/Sécurité des individus]
§ 1:257	Commentary
§ 1:258	Case Law
§ 1:259	Secondary Sources—Treasury Board Implementation Reports: 1983 to Present
§ 1:260	<i>[Reserved]</i>
	m. Section 18 Economic interests of Canada/ Intérêts économiques du Canada
	(1) General
§ 1:261	[Section 18 Economic interests of Canada/Intérêts économiques du Canada]
	(2) Commentary; Obiter
§ 1:262	Commentary: "Economic Interests of Canada"
§ 1:263	Obiter
	(3) Case Law
§ 1:264	Actual proof of prejudice not required
§ 1:265	Discretionary exemption—Section 18(b)

§ 1:266	Review of a discretionary decision by the Federal Court
§ 1:267	Meaning words “injurious to the financial interest of the Government of Canada”—Paragraph 18(d)
	(4) Secondary Sources
§ 1:268	Treasury Board Secretariat Implementation Reports
§ 1:269	Treasury Board Secretariat Guidelines
	n. Section 18.1 Economic interests of certain government institutions/Intérêts économiques de certaines institutions fédérales
	(1) General
§ 1:270	[Section 18.1 Economic interests of certain government institutions/Intérêts économiques de certaines institutions fédérales]
	(2) Commentary
§ 1:271	Canada Post
§ 1:272	Export Development Canada
§ 1:273	Public Sector Pension Investment Board
§ 1:274	VIA Rail
§ 1:275	General application—s.18(1)
	o. Personal Information/Renseignements Personnels
	(1) Section 19 Personal information/Renseignements personnels
	(a) General
§ 1:276	[Section 19 Personal information/Renseignements personnels]
	(b) Interpretation; Commentary; Obiter; Related Provisions
§ 1:277	Commentary
§ 1:278	Purpose of Intent of section 19
§ 1:279	Section 19(1): “Personal Information”
§ 1:280	Section 19(1): “Individual”
§ 1:281	Section 19(1) exemption—Personal opinions or views
§ 1:282	—Name of the individual
§ 1:283	—Discretionary benefit of a financial nature
§ 1:284	—Medical records
§ 1:285	—Officer or employee of a government institution
§ 1:286	Section 19(1) Specific cases—Not personal information
§ 1:287	Section 19(2)—“May” disclose
§ 1:288	Section 19(2)(a)—Consent
§ 1:289	Section 19(2)(b)—Publicly available
§ 1:290	Section 19(2)(c)—Disclosure in accordance with Section 8 of the <i>Privacy Act</i>
§§ 1:291 to 1:330	[Reserved]

TABLE OF CONTENTS

	2. Third Party Information/Renseignements de Tiers
	a. Section 20 Third Party Information/ Renseignements de Tiers
	(1) General
§ 1:331	[Section 20 Third party information/Renseignements de tiers]
	(2) Commentary
§ 1:332	General
§ 1:333	Practice Guidelines
§ 1:334	Section 20(1)(a)—“Trade Secrets”
§ 1:335	Section 20(1)(b)—Confidential “financial, commercial, scientific or technical” information
§ 1:336	Section 20(1)(c)—“Result in a financial loss or gain”
§ 1:336.50	Sections 20(1)(c) and (d)—Harm-based exemptions
§ 1:337	Section 20(1)(d)—“Interfere with contractual or other negotiations”
§ 1:338	Section 20(2)—“Product of Environmental testing”
§ 1:339	Section 20(5)—Permissive disclosure
§ 1:340	Section 20(6)—Public interest override
§§ 1:341 to 1:414	<i>[Reserved]</i>
	b. Section 20.1 Public Sector Pension Investment Board/Office d’investissement des regimes de pensions du secteur public
§ 1:415	[Section 20.1 Public Sector Pension Investment Board/Office d’investissement des regimes de pensions du secteur public]
§ 1:416	Commentary—Public Sector Pension Investment Board (PSP Investments)
	c. Section 20.2 Canada Pension Plan Investment Board/Office d’investissement du regime de pensions du Canada
§ 1:417	[Section 20.2 Canada Pension Plan Investment Board/Office d’investissement du regime de pensions du Canada]
§ 1:418	Commentary—Canada Pension Plan Investment Board (CPP Investment Board)
	d. Section 20.4 National Arts Centre Corporation/ Corporation du Centre national des Arts
§ 1:419	[Section 20.4 National Arts Centre Corporation/Corporation du Centre national des Arts]
§ 1:420	Commentary—National Arts Centre Corporation

	3. Operations of Government/Activités du Gouvernement
	a. Section 21 Advice, etc./Avis, etc.
	(1) General
§ 1:421	[Section 21 Advice, etc./Avis, etc.]
	(2) Obiter
§ 1:422	Is a Minister's Office a government institution? Sections 21(1) and 22(2)(b)
	(3) Case Law
§ 1:423	Generally
§ 1:424	Refusal to disclose under section 21 connected only with an application made under Act
§ 1:425	Standard of review—Minister's discretion to refuse to disclose—Section 21(1)
§ 1:426	Institution is bound by grounds asserted in notice of refusal—Section 21(1)
§ 1:427	Advice or recommendations to a minister of the Crown—Section 21(1)(a)
§ 1:428	Decision affecting rights of a person—Section 21(2)(a)
§ 1:429	Disclosure of records pertaining to the internal policy processes of a government institution—Paragraphs 21(1)(a) and (b)
§ 1:430	Report prepared by a consultant—Subsection 21(2)
	(4) Secondary Sources
§ 1:431	Treasury Board Secretariat Implementation Reports
§ 1:432	Treasury Board Secretariat Guidelines
	b. Section 22 Testing procedures, tests and audits/Examens et vérifications
§ 1:433	[Section 22 Testing procedures, tests and audits/Examens et vérifications]
§ 1:434	Case Law
§ 1:435	Secondary Sources—Treasury Board Secretariat Implementation Reports
§ 1:436	—Treasury Board Secretariat Guidelines
	c. Section 22.1 Internal audits/Vérifications internes
§ 1:437	[Section 22.1 Internal audits/Vérifications internes]
§ 1:438	Commentary: Internal Audit

TABLE OF CONTENTS

	d. Section 23 Protected information/Renseignements protégés: avocats et notaires
	(1) General
§ 1:439	[Section 23 Protected information/Renseignements protégés: avocats et notaires]
	(2) Commentary
§ 1:440	Guidance from the OIC on protected Solicitor Privilege information
§ 1:441	Solicitor-Client Privilege
§ 1:442	Litigation Privilege
§ 1:443	Severability—Interplay between sections 23 and 25
§§ 1:444 to 1:481	[Reserved]
	e. Section 23.1 Protected information/Renseignements protégés: brevets et marques de commerce
§ 1:482	[Section 23.1 Protected information/Renseignements protégés: brevets et marques de commerce]
§ 1:483	Related Provisions
	4. Statutory Prohibitions/Interdiction Fondées sur D’Autres Lois
	a. Section 24 Statutory prohibitions against disclosure/Interdictions fondées sur d’autres lois
	(1) General
§ 1:484	[Section 24 Statutory prohibitions against disclosure/ Interdictions fondées sur d’autres lois]
	(2) Commentary; Related Provisions
§ 1:485	Commentary: Statutory Prohibitions
§ 1:486	Related Provisions
	(3) Case Law
§ 1:487	Generally
§ 1:488	Relationship between section 24(1) and the <i>Canada-Newfoundland Atlantic Accord Implementation Act</i> , S.C. 1987, c. 3—Section 119(2)
§ 1:489	<i>Income Tax Act</i>
§ 1:490	Act overrides provisions of the <i>Immigration Act</i>
§ 1:491	Exceptionally Court can order discovery where disclosure not possible under section 24(1)
§ 1:492	Section 30 of the <i>Defence Production Act</i> , R.S.C. 1985, c. D-1
§ 1:493	Section 17 of the <i>Statistics Act</i> , R.S.C. 1985, c. S.19
	(4) Secondary Sources
§ 1:494	Treasury Board Secretariat Implementation Reports

b. Section 25 Severability/Prélèvements

(1) General

§ 1:495 [Section 25 Severability/Prélèvements]

(2) Obiter

§ 1:496 Commentary: Severability

(3) Case Law

§ 1:497 Generally

§ 1:498 Section 25 overrides all statutory exemptions

§ 1:499 Severability examination under section 25

§ 1:500 Duty of severability generally

§ 1:501 Entitlement to reasons for severances

§ 1:502 Severance does not constitute refusal to disclose

§ 1:503 An individual's name is not personal information *per se*

§ 1:504 Disconnected snippets of releasable information taken from exempt passages are not reasonable severance

§ 1:505 Conduct of international affairs—Severability of diplomatic notes

§ 1:506 Head of government institution required to consider severance

§ 1:507 Trial judge's duty to ensure compliance with section 25

§ 1:508 Disclosure of portions of privileged information

§ 1:509 Interplay between sections 23 and 25

§ 1:510 Wording of request—Severing Impossible

(4) Secondary Sources

§ 1:511 Treasury Board Secretariat Circular

§ 1:512 Treasury Board Secretariat Implementation Reports

§ 1:513 Treasury Board Secretariat Guidelines

5. Refusal of Access/Refus de Communication

a. Section 26 Refusal of access if information to be published/Refus de communication en cas de publication

§ 1:514 [Section 26 Refusal of access if information to be published/ Refus de communication en cas de publication]

§ 1:515 Commentary: Deeming Provision

§ 1:516 Case Law

§ 1:517 Secondary Sources Treasury Board Secretariat Guidelines

C. THIRD PARTY INTERVENTION/INTERVENTION DE TIERS

1. Section 27 Notice to third parties/Avis aux tiers

a. General

§ 1:518 [Section 27 Notice to third parties/Avis aux tiers]

TABLE OF CONTENTS

	b. Case Law
§ 1:519	Generally—Third Parties Information
§ 1:520	When disclosing, institution not bound by grounds specified in initial letter to the requester
§ 1:521	Third party to be given opportunity to provide the government with its views on all the records sought to be released
§ 1:522	Late notices
§ 1:523	Standing to initiate a review of a third party's interest
	c. Secondary Sources
§ 1:524	Information Commissioner's Annual Report to Parliament—1999-2000
§ 1:525	Treasury Board Secretariat Guidelines
	2. Section 28 Representations of third party and decision/Observations des tiers et décision
	a. General
§ 1:526	[Section 28 Representations of third party and decision/Observations des tiers et décision]
	b. Commentary
§ 1:527	Generally
	c. Case Law
§ 1:528	Representations of Third Parties
§ 1:529	Sections 27 and 28 are a condition precedent for a section 44 review by the Court
§ 1:530	Requirements to provide notice
§ 1:531	Failure to give notice under section 27 does not preclude representations under section 20
§ 1:532	Unless notice is first given, a third party has no right of review by the Court
§ 1:533	Representations
§ 1:534	How a third party must assess confidentiality
	d. Secondary Sources
§ 1:535	Treasury Board Secretariat Implementation Reports
	3. Section 29 Repealed/Abrogé
§ 1:536	[Section 29 Repealed/Abrogé]
	4. Section 30 Complaints/Plaintes
	a. General
§ 1:537	[Section 30 Receipt and investigation of complaints/Réception des plaintes et enquêtes]
	b. Commentary
§ 1:538	[Reserved]

§ 1:539	Generally—Complaints
§ 1:540	Subsections 30(4) and (5) Refusing or Ceasing to Investigate a Complaint
§ 1:541	Urgent Requirement for a Value-for-Money Audit or Performance Audit by the Auditor General
§ 1:542	Promise: Eliminate the Backlog of Complaints
§ 1:543	The Court of Appeal Issues a Warning to the OIC
§ 1:544	Complaint submitted on behalf of complainants—Subsection 30(2)
	c. Obiter
§ 1:545	Generally
	d. Case Law
§ 1:546	Generally
§ 1:547	Standard of Review—Section 30
§ 1:548	Court’s refusal to interfere with Commissioner’s investigative process
§ 1:549	Injunction to prevent disclosure of Information Commissioner’s Report
§ 1:550	Investigation of complaints and recommendations by Commissioner—Paragraph 30(1)(a)
§ 1:551	Duty of fairness
§ 1:552	Standing of Commissioner
§ 1:553	Intent or motive of complainant is irrelevant
§ 1:554	Provisions precluding disclosure of information gathered in course of investigation
§ 1:555	Investigation following a deemed refusal
§ 1:556	Application of the <i>ejusdem generis</i> rule—Paragraph 30(1)(f)
§ 1:557	When Commissioner may initiate complaint against institution—Subsection 30(3)
	e. Secondary Sources
§ 1:558	Annual Reports to Parliament by the Information Commissioner
§ 1:559	Treasury Board Secretariat Implementation Reports
§ 1:560	Treasury Board Secretariat Guidelines
§ 1:561	Information Commissioner’s Pamphlet about Complaints
	5. Section 31 Written complaint/Plainte écrite
§ 1:562	[Section 31 Written complaint/Plainte écrite]
§ 1:563	Commentary
§ 1:564	Secondary Sources—Treasury Board Secretariat Implementation Reports
§ 1:565	—Treasury Board Secretariat Guidelines
§ 1:566	—Information Commissioner of Canada—Information Pamphlet
	6. Section 32 Investigations/Enquêtes
§ 1:567	[Section 32 Notice of intention to investigate/Avis d’enquête]

TABLE OF CONTENTS

§ 1:568	Case Law
	7. Section 33 Notice to third parties/Avis aux tiers
§ 1:569	[Section 33 Notice to third parties/Avis aux tiers]
§ 1:570	Case Law
	8. Section 34 Regulation of procedure/Procédure
	a. General
§ 1:571	[Section 34 Regulation of procedure/Procédure]
	b. Commentary
§ 1:572	Generally—Regulation of Procedure
	c. Case Law
§ 1:573	Generally—Investigative Process
§ 1:574	Court’s refusal to interfere with Commissioner’s investigative process
§ 1:575	Confidentiality Order
	d. Secondary Sources
§ 1:576	Treasury Board Secretariat Guidelines
	9. Section 35 Investigations in private/Secret des enquêtes
	a. General
§ 1:577	[Section 35 Investigations in private/Secret des enquêtes]
	b. Commentary
§ 1:578	Privacy Commissioner’s right to be consulted
	c. Obiter; Related Provisions
§ 1:579	Obiter
§ 1:580	Related Provisions
	d. Case Law
§ 1:581	Transcripts of proceedings before the Information Commissioner. Undertaking of Confidentiality
§ 1:582	Investigations conducted in private
§ 1:583	Injunction to prevent disclosure of Information Commissioner’s Report
§ 1:584	Default or failure to make representations to the Commissioner is not valid consent
§ 1:585	Construction of section 35(2)
§ 1:586	Unsworn representations to the Commissioner under section 35(2)(c)(iii)
§ 1:587	Investigative process followed by Information Commissioner
§ 1:588	Meaning of “representations made to the Commissioner”—Section 35(2) <i>in fine</i>

§ 1:589	Meaning of “in the course of an investigation”—Section 35(2)
§ 1:590	Confidentiality Orders
	e. Secondary Sources
§ 1:591	Treasury Board Guidelines
	10. Section 36 Powers of Information Commissioner in carrying out investigations/Pouvoirs du Commissaire à l’information pour la tenue des enquêtes
	a. General
§ 1:592	[Section 36 Powers of Information Commissioner in carrying out investigations/Pouvoirs du Commissaire à l’information pour la tenue des enquêtes]
	b. Commentary
§ 1:593	Generally—Powers of Information Commissioner
§ 1:594	New Subsection 36(1.1.)—Consultations with Privacy Commissioner
§ 1:595	Amended Subsection 36(2)—Commissioner May Examine any Record
§ 1:596	New Subsection 36(2.1)—Commissioner May Examine Protected Record
	c. Obiter
§ 1:597	Once investigation completed, Information Commissioner may not resort to section 36
	d. Case Law
§ 1:598	Confidentiality Order vs. Subpoena
§ 1:599	Investigative process followed by the Information Commissioner
§ 1:600	Interplay between section 11 of the <i>Charter</i> and paragraph 36(1)(a)
§ 1:601	Photocopy
§ 1:602	Relevancy of Questions
§ 1:603	Access to Legal Memorandum—Section 36(2)
	e. Secondary Sources
§ 1:604	Treasury Board Secretariat Implementation Reports
§ 1:605	Treasury Board Secretariat Guidelines
	11. Section 36.1 Orders and Reports/Ordonnances, Rapports et Comptes Rendus
§ 1:606	[Section 36.1 Power to make order/Pouvoir de rendre des ordonnances]
§ 1:607	Generally—Order Power of the Information Commissioner
	12. Section 36.2 Consulting Privacy Commissioner/ Consultation du Commissaire à la protection de la vie privée
§ 1:608	[Section 36.2 Consulting Privacy Commissioner/Consultation du Commissaire à la protection de la vie privée]

TABLE OF CONTENTS

- § 1:609 Generally—Obligatory consultations with the Privacy Commissioner
13. Section 36.3 Notice to third parties/Avis aux tiers
- § 1:610 [Section 36.3 Notice to third parties/Avis aux tiers]
- § 1:611 Commentary—Duty to give written notice to third parties
14. Section 37 Information Commissioner’s initial report to government institution/Rapport à l’institution fédérale
- a. General
- § 1:612 [Section 37 Information Commissioner’s initial report to government institution/Rapport à l’institution fédérale]
- b. Commentary
- § 1:613 Commentary—Obligation to provide written report to complainant
- § 1:614 Complaints Disposition Categories
- § 1:615 Where the institution refuses to abide to Commissioner’s recommendations
- c. Obiter
- § 1:616 Generally
- d. Case Law
- § 1:617 Significance of the Information Commissioner’s Report of Findings and Recommendations
- § 1:618 Commissioner’s report contains only recommendations
- § 1:619 Injunction to prevent disclosure of Information Commissioner’s Report
- § 1:620 Investigative process followed by the Information Commissioner
- § 1:621 Court’s refusal to interfere with Commissioner’s investigative process—Subsection 37(2)
- e. Secondary Sources
- § 1:622 Information Commissioner’s Annual Reports to Parliament
- § 1:623 Doctrine
- § 1:624 Treasury Board Secretariat Guidelines
15. Section 38 Reports to Parliament/Rapports Au Parlement
- § 1:625 [Section 38 Annual report/Rapport annuel]
- § 1:626 Commentary
- § 1:627 Obiter
- § 1:628 —Powers of Standing Committee

16. Section 39 Special reports/Rapports spéciaux

a. General

§ 1:629 [Section 39 Special reports/Rapports spéciaux]

b. Commentary

§ 1:630 Special Report 2020—RCMP

§ 1:631 Special Report—2020—DND

§ 1:632 [*Reserved*]

17. Section 40 Transmission of reports/Remise des rapports

§ 1:633 [Section 40 Transmission of reports/Remise des rapports]

§ 1:634 House of Commons—Standing Orders

§ 1:635 Treasury Board Secretariat Guidelines

18. Section 41 Review by the Federal Court/Révision Par La Cour Fédérale

a. General

§ 1:636 [Section 41 Review by Federal Court/Révision par la Cour fédérale: plaignant]

b. Obiter; Commentary; Related Provisions

§ 1:637 Obiter

§ 1:638 Guidelines to unrepresented applicants for judicial review

§ 1:639 Generally

§ 1:640 —Applications before the Federal Court

c. Case Law

§ 1:641 Generally

§ 1:642 Requester bound by its original request

§ 1:643 Refusal to disclose by institution is a condition precedent for application under section 41

§ 1:644 Jurisdiction and Procedure—Section 41

§ 1:644.50 Fishing expeditions not permitted

§ 1:645 Not every decision taken by a head of an institution is subject to judicial review

§ 1:646 Extension of Delay. Criteria used by Court—Section 41

§ 1:647 Court will only act on evidence, not suspicion, about missing records

§ 1:648 Standard of review

§ 1:649 *Stinchcombe* Rules—Section 41

§ 1:650 *Locus standi*

§ 1:651 Requirement to file fees—Treasury Board Guidelines

§ 1:652 Failure to attend cross-examinations on the affidavit must be challenged under Rule 332.1

§ 1:653 Head of institution's decisions are subject to review

§ 1:654 Government institution bound by initial exemptions

TABLE OF CONTENTS

§ 1:655	Government institution not bound by initial exemptions
§ 1:656	Review of fees under section 41
§ 1:657	Application limited to single order in respect of which relief is sought. [Rule 302—Federal Court Rules]
§ 1:658	Commissioner’s Opinion—Factor to be Considered
§ 1:659	Court’s jurisdiction to review the determination of delay
§ 1:660	Standard of appellate review
	19. Section 41.1 Operation of order stayed/Suspension de l’ordonnance
§ 1:661	[Section 41.1 Operation of order stayed/Suspension de l’ordonnance]
	20. Section 41.2 Parties to review/Parties à l’instance
§ 1:662	[Section 41.2 Parties to review/Parties à l’instance]
§ 1:663	Generally
	21. Section 42 Information Commissioner may appear/Comparution du Commissaire à l’information
	a. General
§ 1:664	[Section 42 Information Commissioner may appear/Comparution du Commissaire à l’information]
	b. Obiter; Related Provisions
§ 1:665	Obiter
§ 1:666	Related Provisions
	c. Case Law
§ 1:667	Generally
§ 1:668	Standard of Review—Section 42
§ 1:669	Investigation by Commissioner—Condition precedent—Paragraph 42(1)(a)
§ 1:670	Condition precedent. Refusal to disclose—Subsection 42(1)
§ 1:671	Test for intervening party
§ 1:672	Premature application disallowed
§ 1:673	Standing of requester
§ 1:674	Right of reply by way of affidavit
§ 1:675	Simultaneous filing of affidavits
§ 1:676	Requester has right to appear as a party—Subsection 42(2)
§ 1:677	Information Commissioner may appear as a party—Paragraph 42(1)(c)
§ 1:678	Jurisdiction to hear issues not raised by applicant—Subsection 42(2)
§ 1:679	Time to raise constitutional question
	22. Section 43 Service on head of government institution/Signification à l’institution fédérale
§ 1:680	[Section 43 Service on head of government institution/Signification à l’institution fédérale]

- § 1:681 Generally—Service on Head of an Institution
- § 1:682 Case Law—Head of institution cannot reverse an earlier decision
23. Section 44 Third party may apply for review/
Recours en révision du tiers
- § 1:683 [Section 44 Third party may apply for review/Recours en révision du tiers]
- § 1:684 Basic principles
- § 1:685 *Locus Standii*
- § 1:686 Standard of Review—Correctness
- § 1:687 Limitation Period—Requests for extension
- § 1:688 Court’s Jurisdiction
- § 1:689 Burden of Proof
- § 1:690 Section 44(1)—“Third Party”
- § 1:691 Section 44(1)—“Review” is *de novo*
- § 1:692 Government appearance on a *de novo* review
- § 1:693 Section 44(2)—Notice requirement
- §§ 1:694 to 1:711 [*Reserved*]
24. Section 44.1 De novo review/Révision de novo
- § 1:712 [Section 44.1 De novo review/Révision de novo]
- § 1:713 Commentary
- § 1:714 Generally
- § 1:714.50 Case Law—Generally
25. Section 45 Hearing in summary way/Procédure sommaire
- § 1:715 [Section 45 Hearing in summary way/Procédure sommaire]
- § 1:716 Case Law—Generally
- § 1:717 Absent rules on intervenor in the Act, the provisions in the *Federal Court Rules* apply
26. Section 46 Access to records/Accès aux documents
- § 1:718 [Section 46 Access to records/Accès aux documents]
- § 1:719 Related Provisions
- § 1:720 Case Law—Generally
- § 1:721 Broad permission
- § 1:722 Privilege is not an obstacle
27. Section 47 Court to take precautions against disclosing/Précautions à prendre contre la divulgation
- a. General
- § 1:723 [Section 47 Court to take precautions against disclosing/Précautions à prendre contre la divulgation]
- b. Related Provisions; Obiter
- § 1:724 Related Provisions

TABLE OF CONTENTS

§ 1:725 Obiter

c. Case Law

§ 1:726 Generally

§ 1:727 Court takes reasonable precautions to avoid disclosure—
Section 47(1)

§ 1:728 Granting access to counsel: Minimum standard of disclosure

§ 1:729 Undertaking of confidentiality *v.* interests of justice

§ 1:730 Reconciling the Court's duty of non-disclosure and the duty of
fairness

§ 1:731 Counsel's undertaking of non-disclosure

§ 1:732 *Ex parte* hearings

§ 1:733 *In camera* hearings

§ 1:734 Access to third party information

§ 1:735 Importing requirements pursuant to *Federal Court Rule 223*,
to challenge non-disclosure of documents under either the
Act or the *Privacy Act*

28. Section 48 Burden of proof/Charge de la preuve

§ 1:736 [Section 48 Burden of proof/Charge de la preuve]

§ 1:737 Obiter

§ 1:738 Case Law—Generally

§ 1:739 Right of government institution to appear in a *de novo*
review

§ 1:740 Burden of proof

29. Section 49 Order of Court where no authorization to
refuse disclosure found/Ordonnance de la Cour dans
les cas où le refus n'est pas autorisé

a. General

§ 1:741 [Section 49 Order of Court where no authorization to refuse
disclosure found/Ordonnance de la Cour dans les cas où le
refus n'est pas autorisé]

b. Obiter

§ 1:742 Generally

c. Case Law

§ 1:743 Order by the Court to disclose

§ 1:744 Refusal to disclose by institution is a condition precedent for
application under section 41

§ 1:745 Jurisdiction—Generally

§ 1:746 Court has inherent jurisdiction to impose conditions and
measures to ensure compliance

§ 1:747 Meaning: "refuses" and "is not authorized to refuse"—Section
49

§ 1:748 Court will not intervene unless decision not to disclose is
unreasonable

§ 1:749 Burden of Proof

§ 1:750	Failure to make an adequate search for records
§ 1:751	Refusal to issue mandamus
	30. Section 50 Order of Court where reasonable grounds of injury not found/Ordonnance de la Cour dans les cas où le préjudice n'est pas démontré
	a. General
§ 1:752	[Section 50 Order of Court where reasonable grounds of injury not found/Ordonnance de la Cour dans les cas où le préjudice n'est pas démontré]
	b. Case Law
§ 1:753	Generally
§ 1:754	Jurisdiction
§ 1:755	Review of a decision to disclose on the basis of section 16
§ 1:756	Notice of Refusal—Contents
§ 1:757	Standard of Review of a decision not to disclose on the basis of section 15
	31. Section 50.1 Order of Court if authorization to refuse disclosure found/Ordonnance de la Cour dans les cas où le refus est autorisé
§ 1:758	[Section 50.1 Order of Court if authorization to refuse disclosure found/Ordonnance de la Cour dans les cas où le refus est autorisé]
	32. Section 50.2 Order of Court/Ordonnance de la Cour: autres décisions ou actions
§ 1:759	[Section 50.2 Order of Court/Ordonnance de la Cour: autres décisions ou actions]
	33. Section 50.3 Incompatible provisions/Dispositions incompatibles
§ 1:760	[Section 50.3 Incompatible provisions/Dispositions incompatibles]
	34. Section 50.4 Court to specify rescinded provisions/Précision des dispositions annulées
§ 1:761	[Section 50.4 Court to specify rescinded provisions/Précision des dispositions annulées]
	35. Section 51 Order of Court not to disclose record/Ordonnance de la Cour obligeant au refus
§ 1:762	[Section 51 Order of Court not to disclose record/Ordonnance de la Cour obligeant au refus]
§ 1:763	Case Law
	36. Section 52 Applications relating to international affairs or defence/Affaires internationales et défense
§ 1:764	[Section 52 Applications relating to international affairs or defence/Affaires internationales et défense]

TABLE OF CONTENTS

§ 1:765	Commentary: Ex Parte representations
§ 1:766	Case Law
	37. Section 53 Costs/Frais et dépens
	a. General
§ 1:767	[Section 53 Costs/Frais et dépens]
	b. Related Provisions
§ 1:768	Generally—Court can order costs
	c. Case Law
§ 1:769	Costs shall follow the event unless the Court orders otherwise—Section 53(1)
§ 1:770	Degree of Discretion
§ 1:771	Whether self-represented litigants qualify for costs
§ 1:772	Important new principles
§ 1:773	Complexity of the issues
§ 1:774	Hardship
§ 1:775	Delays—Section 53(1)
§ 1:776	Dismissed without costs due to considerable delay by institution—Section 53(2)
§ 1:777	Taxing under Tariff B of the <i>Federal Court Rules, 1998</i> covers “services of counsel”
§ 1:778	Taxing—Application under section 44 cannot be taxed as an action
§ 1:779	Award—Costs on a solicitor-client basis—Section 53(1)
§ 1:780	Generally—Section 53(2)
§ 1:781	Application for review—Section 53(2)
	D. OFFICE OF THE INFORMATION COMMISSIONER/ COMMISSARIAT L’INFORMATION
	1. Information Commissioner/Commissaire à l’information
	a. Section 54 Appointment/Nomination
	(1) General
§ 1:782	[Section 54 Appointment/Nomination]
§ 1:783	Related Provisions
	(2) Commentary
§ 1:784	Generally
§ 1:785	Selection Criteria for Information Commissioner
§ 1:786	Duties
§ 1:787	Delegation
	(3) Secondary Sources
§ 1:788	Accountability to Parliament

§ 1:789	Appointment of First Information Commissioner—Ms Inger Hansen Q.C.—1983-1990
§ 1:790	AD HOC Commissioner of Information—Generally
§ 1:791	Ad Hoc Information Commissioner
	b. Section 55 Rank, powers and duties generally/ Rang, pouvoirs et fonctions
§ 1:792	[Section 55 Rank, powers and duties generally/Rang, pouvoirs et fonctions]
§ 1:793	Related Provisions
§ 1:794	Case Law
§ 1:795	Secondary Sources—Report to Parliament
	2. Assistant Information Commissioner/Commissaires Adjoints à L'Information
	a. Section 56 Appointment of Assistant Information Commissioner/Nomination
§ 1:796	[Section 56 Appointment of Assistant Information Commissioner/Nomination]
§ 1:797	Commentary
	b. Section 57 Duties generally/Fonctions
§ 1:798	[Section 57 Duties generally/Fonctions]
§ 1:799	Related Provisions
	3. Staff/Personnel
	a. Section 58 Staff of the Information Commissioner/Personnel
§ 1:800	[Section 58 Staff of the Information Commissioner/Personnel]
§ 1:801	Related Provisions
§ 1:802	Commentary—Generally
§ 1:803	<i>[Reserved]</i>
§ 1:804	Case Law
§ 1:805	<i>[Reserved]</i>
	4. Delegation/Délégation
	a. Section 59 Delegation by Information Commissioner/Pouvoir de délégation
§ 1:806	[Section 59 Delegation by Information Commissioner/Pouvoir de délégation]
§ 1:807	Commentary—Subsection 59(2) Special Delegation
	b. Section 60 General/Dispositions Générales
§ 1:808	[Section 60 Principal office/Siège]
§ 1:809	Related Provisions
§ 1:810	Commentary
	c. Section 61 Security requirements/Normes de sécurité
§ 1:811	[Section 61 Security requirements/Normes de sécurité]

TABLE OF CONTENTS

- § 1:812 Case Law—Information Commissioner may not disclose information gathered during investigation
- § 1:813 —Relationship between section 35(2) and sections 61, 62, 63 and 65
- d. Section 62 Confidentiality/Secret
- § 1:814 [Section 62 Confidentiality/Secret]
- § 1:815 Case Law—Information Commissioner may not disclose information gathered during investigation
- § 1:816 —Relationship between section 35(2) and sections 61, 62, 63 and 65
- e. Section 63 Disclosure authorized/Divulgation autorisée
- (1) General
- § 1:817 [Section 63 Disclosure authorized/Divulgation autorisée]
- (2) Related Provisions
- § 1:818 Related Provisions
- (3) Case Law
- § 1:819 Limitation on disclosure—Subsection 63(1)
- § 1:820 Discretion to disclose—Subsection 63(1)
- § 1:821 Subsections 63(1) and 64(a) are mutually exclusive
- § 1:822 Transcripts of proceedings. Information Commissioner—Confidentiality
- § 1:823 Relationship between section 35(2) and sections 61, 62, 63 and 65
- § 1:824 Relationship between former Rules 1612 and 1623 of the *Federal Court Rules* and the Act
- f. Section 64 Information not to be disclosed/Précautions à prendre
- § 1:825 [Section 64 Information not to be disclosed/Précautions à prendre]
- § 1:826 Case Law—Generally
- § 1:827 —Subsections 63(1) and 64(a) are mutually exclusive
- g. Section 65 No summons/Non-assignation
- § 1:828 [Section 65 No summons/Non-assignation]
- § 1:829 Related Provisions
- § 1:830 Case Law—Relationship between section 35(2) and sections 61, 62, 63 and 65
- h. Section 66 Protection of Information Commissioner/Immunité du Commissaire à l'information
- § 1:831 [Section 66 Protection of Information Commissioner/Immunité du Commissaire à l'information]

5. Offences/Infractions

a. Section 67 Obstruction/Entrave

§ 1:832 [Section 67 Obstruction/Entrave]

§ 1:833 *[Reserved]*

§ 1:834 *[Reserved]*

b. Section 67.1 Obstructing right of access/Entrave au droit d'accès

§ 1:835 Origin of obstructing right of access

§ 1:836 Origin

§ 1:837 Investigation Protocol for S. 67.1 Complaints

§ 1:838 Secondary Sources—Treasury Board Implementation Report
67. September 17, 1999

§ 1:839 Referral of allegations to Deputy Head not Information
Commissioner

§ 1:840 TBS Implementation Report on Destruction of Transitory
Records in anticipation of ATI request

§ 1:841 Obiter

§ 1:842 Information Commissioner's Annual Report—2008-2009

6. Exclusions/Exclusions

a. Section 68 Part 1 does not apply to certain materials/Non-application de la présente partie

§ 1:843 [Section 68 Part 1 does not apply to certain materials/Non-
application de la présente partie]

§ 1:844 Related Provisions

§ 1:845 Case Law—Material available to the public—Section 68(a)

§ 1:846 —Requestor has no right to dictate format to which records
will be released

§ 1:847 Secondary Sources—Treasury Board Secretariat
Implementation Reports

b. Section 68.1 Canadian Broadcasting Corporation/ Société Radio-Canada

(1) General

§ 1:848 [Section 68.1 Canadian Broadcasting Corporation/Société
Radio-Canada]

(2) Commentary

§ 1:849 Introduction

§ 1:850 CBC Corporate Website Provides Second-to-None ATIA
Coverage

(3) Case Law

§ 1:851 Generally

(4) Secondary Sources

§ 1:852 *[Reserved]*

TABLE OF CONTENTS

	c. Section 68.2 Atomic Energy of Canada Limited/ Énergie atomique du Canada, Limitée
§ 1:853	[Section 68.2 Atomic Energy of Canada Limited/Énergie atomique du Canada, Limitée]
§ 1:854	Commentary
	d. Section 69 Confidences of the Queen’s Privy Council for Canada/Documents confidentiels du Conseil privé de la Reine pour le Canada
	(1) General
§ 1:855	[Section 69 Confidences of the Queen’s Privy Council for Canada/Documents confidentiels du Conseil privé de la Reine pour le Canada]
	(2) Accessing Cabinet Confidences; Commentary; Doctrine
§ 1:856	Commentary
§ 1:857	Doctrine
	(3) Obiter
§ 1:858	Cabinet Directives
§ 1:859	Constitutional Convention of Cabinet Confidentiality
	(4) Related Provisions
§ 1:860	Canada Evidence Act on Confidences of the King’s Privy Council
	(5) Case Law
§ 1:861	Generally
§ 1:862	Standard of Review
§ 1:863	Draft Legislation—Paragraph 69(1)(f)
§ 1:864	Cabinet Paper System—Paragraph 69(1)(b)
§ 1:865	A Memorandum to Cabinet can be severed—Section 69(3)(b)—Surrounding Evidence
§ 1:866	Section 39 of the <i>Canada Evidence Act</i> protects Cabinet confidences
§ 1:867	Section 69(3)(b) of the Act and section 39(4)(b) of the <i>Canada Evidence Act</i>
§ 1:868	Section 69(3)(a) of the Act and section 37 of the <i>Canada Evidence Act</i>
§ 1:869	Interplay between sections 21 and 69 of the Act
	(6) Secondary Sources
§ 1:870	Foreign Jurisprudence
§ 1:871	Treasury Board Secretariat Circular
§ 1:872	Treasury Board Secretariat Implementation Reports
§ 1:873	Privy Council Memorandum to Access to Information and Privacy Coordinators [Edited]

- § 1:874 TBS Guidelines on preparation of Certificate for Information Commissioner
- § 1:875 Information Commissioner—Annual Report 2001-2002
 - e. Section 69.1 Certificate under *Canada Evidence Act* /Certificat en vertu de la *Loi sur la preuve au Canada*
- § 1:876 [Section 69.1 Certificate under *Canada Evidence Act* /Certificat en vertu de la *Loi sur la preuve au Canada*]
- § 1:877 Related Provisions
 - 7. Designated Minister’s Duties and Functions/ Responsabilités Du Ministre Désigné
 - a. General
- § 1:878 Amendment History
 - b. Section 70 Duties and functions of designated Minister/Responsabilités du ministre désigné
 - (1) General
- § 1:879 [Section 70 Duties and functions of designated Minister/ Responsabilités du ministre désigné]
 - (2) Related Provisions
- § 1:880 Generally
 - (3) Secondary Sources
- § 1:881 Access to records of abolished or amalgamated institutions
- § 1:882 Treasury Board Secretariat Implementation Bulletins
- § 1:883 Treasury Board Guidelines

E. REGULATIONS/RÈGLEMENTS

- 1. Section 71 Governor in Council/Gouverneur en conseil
- § 1:884 [Section 71 Governor in Council/Gouverneur en conseil]
- § 1:885 Commentary—Generally

III. PART 2 PROACTIVE PUBLICATION OF INFORMATION/PARTIE 2 PUBLICATION PROACTIVE DE RENSEIGNEMENTS

A. PROACTIVE PUBLICATION OF INFORMATION/ PUBLICATION PROACTIVE DE RENSEIGNEMENTS

- 1. Senate, House of Commons and Parliamentary Entities/Sénat, Chambre des communes et entités parlementaires
 - a. Section 71.01 Interpretation/Définition
- § 1:886 [Section 71.01 Definition of “quarter”/Définition de «trimestre»]

TABLE OF CONTENTS

- § 1:887 Access Act is amended to address travel expenses, hospitality expenses and certain contracts of Parliamentarians
- b. Section 71.02 Senators/Sénateurs
- § 1:888 [Section 71.02 Travel expenses/Dépenses afférentes aux déplacements]
- c. Section 71.03 Hospitality expenses/Frais d'accueil
- § 1:889 [Section 71.03 Hospitality expenses/Frais d'accueil]
- d. Section 71.04 Contracts/Contrats
- § 1:890 [Section 71.04 Contracts/Contrats]
- e. Section 71.05 Members of the House of Commons/Députés
- § 1:891 [Section 71.05 Travel expenses/Dépenses afférentes aux déplacements]
- f. Section 71.06 Hospitality expenses/Frais d'accueil
- § 1:892 [Section 71.06 Hospitality expenses/Frais d'accueil]
- g. Section 71.07 Contracts/Contrats
- § 1:893 [Section 71.07 Contracts/Contrats]
- h. Section 71.08 Definition of "head of a parliamentary entity"/Définition de «responsable de l'entité parlementaire»
- § 1:894 [Section 71.08 Definition of "head of a parliamentary entity"/Définition de «responsable de l'entité parlementaire»]
- i. Section 71.09 Travel expenses/Dépenses afférentes aux déplacements
- § 1:895 [Section 71.09 Travel expenses/Dépenses afférentes aux déplacements]
- j. Section 71.1 Hospitality expenses/Frais d'accueil
- § 1:896 [Section 71.1 Hospitality expenses/Frais d'accueil]
- k. Section 71.11 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$
- § 1:897 [Section 71.11 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$]
- l. Section 71.12 Parliamentary Privilege and Security of Persons, Infrastructure and Goods/Privilège parlementaire et sécurité des personnes, des infrastructures et des biens
- § 1:898 [Section 71.12 Parliamentary privilege/Privilège parlementaire]

	m.	Section 71.13 Security of persons, infrastructure and goods/Sécurité des personnes, des infrastructures et des biens
§ 1:899		[Section 71.13 Security of persons, infrastructure and goods/Sécurité des personnes, des infrastructures et des biens]
	n.	Section 71.14 Final decision/Décision définitive
§ 1:900		[Section 71.14 Final decision/Décision définitive]
§ 1:901		New Part 2 and Part 3 of the <i>Access Act</i>
	o.	Section 72 Ministers/Ministres
§ 1:902		[Section 72 Definitions/Définitions]
	p.	Section 72.1 Repealed/Abrogé
§ 1:903		[Section 72.1 Repealed/Abrogé]
	q.	Section 73 Mandate letters/Lettres de mandat
§ 1:904		[Section 73 Mandate letters/Lettres de mandat]
	r.	Section 74 Briefing materials/Documents d'information
§ 1:905		[Section 74 Briefing materials/Documents d'information]
	s.	Section 75 Travel expenses/Dépenses afférentes aux déplacements
§ 1:906		[Section 75 Travel expenses/Dépenses afférentes aux déplacements]
	t.	Section 76 Hospitality expenses/Frais d'accueil
§ 1:907		[Section 76 Hospitality expenses/Frais d'accueil]
	u.	Section 77 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$
§ 1:908		[Section 77 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$]
	v.	Section 78 Expense reports/Rapports sur les dépenses
§ 1:909		[Section 78 Expense reports/Rapports sur les dépenses]
	w.	Section 79 Form of publications/Forme des publications
§ 1:910		[Section 79 Form of publications/Forme des publications]
	x.	Section 80 Publication not required/Publication facultative
§ 1:911		[Section 80 Publication not required/Publication facultative]

TABLE OF CONTENTS

- y. Section 81 Government Institutions/Institutions fédérales
- § 1:912 [Section 81 Definitions/Définitions]
 - z. Section 82 Travel expenses/Dépenses afférentes aux déplacements
- § 1:913 [Section 82 Travel expenses/Dépenses afférentes aux déplacements]
 - aa. Section 83 Hospitality expenses/Frais d'accueil
- § 1:914 [Section 83 Hospitality expenses/Frais d'accueil]
 - bb. Section 84 Reports tabled in Parliament/Rapports déposés au Parlement
- § 1:915 [Section 84 Reports tabled in Parliament/Rapports déposés au Parlement]
 - cc. Section 85 Reclassification of positions/Reclassification de postes
- § 1:916 [Section 85 Reclassification of positions/Reclassification de postes]
 - dd. Section 86 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$
- § 1:917 [Section 86 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$]
 - ee. Section 87 Grants and contributions over \$25,000/Subventions et contributions d'une valeur de plus de 25 000 \$
- § 1:918 [Section 87 Grants and contributions over \$25,000/Subventions et contributions d'une valeur de plus de 25 000 \$]
 - ff. Section 88 Briefing materials/Documents d'information
- § 1:919 [Section 88 Briefing materials/Documents d'information]
 - gg. Section 89 Form of publications/Forme des publications
- § 1:920 [Section 89 Form of publications/Forme des publications]
 - hh. Section 90 Publication not required/Publication facultative
- § 1:921 [Section 90 Publication not required/Publication facultative]
- § 1:922 Commentary

2. Office of the Registrar of the Supreme Court of Canada, Courts Administration Service and Office of the Commissioner for Federal Judicial Affairs/Bureau du registraire de la Cour Suprême du Canada, Service administratif des Tribunaux judiciaires et Bureau du Commissaire à la Magistrature fédérale
- a. Section 90.01 Interpretation/Définitions
- § 1:923 [Section 90.01 Definitions/Définitions]
- b. Section 90.02 Office of the Registrar of the Supreme Court of Canada/Bureau du Registraire de la Cour suprême du Canada
- § 1:924 [Section 90.02 Definitions/Définitions]
- c. Section 90.03 Travel expenses/Dépenses afférentes aux déplacements: registraire et registraire adjoint
- § 1:925 [Section 90.03 Travel expenses/Dépenses afférentes aux déplacements: registraire et registraire adjoint]
- d. Section 90.04 Hospitality expenses/Frais d'accueil: registraire et registraire adjoint
- § 1:926 [Section 90.04 Hospitality expenses/Frais d'accueil: registraire et registraire adjoint]
- e. Section 90.05 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$
- § 1:927 [Section 90.05 Contracts over \$10,000/Contrats d'une valeur de plus de 10 000 \$]
- f. Section 90.06 Incidental expenditures/Faux frais: juges
- § 1:928 [Section 90.06 Incidental expenditures/Faux frais: juges]
- g. Section 90.07 Representational allowances/Frais de représentation: juges
- § 1:929 [Section 90.07 Representational allowances/Frais de représentation: juges]
- h. Section 90.08 Travel allowances/Indemnité de déplacement: juges
- § 1:930 [Section 90.08 Travel allowances/Indemnité de déplacement: juges]
- i. Section 90.09 Conference allowances—judges/Indemnité de conférence: juges
- § 1:931 [Section 90.09 Conference allowances—judges/Indemnité de conférence: juges]

TABLE OF CONTENTS

- j. Section 90.1 Courts Administration Service/
Service administratif des tribunaux judiciaires
- § 1:932 [Section 90.1 Definition of “Service”/Définition de *Service*]
 - k. Section 90.11 Travel expenses/Dépenses
afférentes aux déplacements: administrateur en
chef et adjoints
- § 1:933 [Section 90.11 Travel expenses/Dépenses afférentes aux
déplacements: administrateur en chef et adjoints]
 - l. Section 90.12 Hospitality expenses/Frais d’accueil:
administrateur en chef et adjoints
- § 1:934 [Section 90.12 Hospitality expenses/Frais d’accueil:
administrateur en chef et adjoints]
 - m. Section 90.13 Contracts over \$10,000/Contrats
d’une valeur de plus de 10 000 \$
- § 1:935 [Section 90.13 Contracts over \$10,000/Contrats d’une valeur
de plus de 10 000 \$]
 - n. Section 90.14 Office of the Commissioner for
Federal Judicial Affairs/Bureau du Commissaire
à la Magistrature fédérale
- § 1:936 [Section 90.14 Definitions/Définitions]
 - o. Section 90.15 Travel expenses—Commissioner
and deputies/Dépenses afférentes aux
déplacements
- § 1:937 [Section 90.15 Travel expenses—Commissioner and deputies/
Dépenses afférentes aux déplacements]
 - p. Section 90.16 Hospitality expenses/Frais d’accueil
- § 1:938 [Section 90.16 Hospitality expenses/Frais d’accueil]
 - q. Section 90.17 Contracts over \$10,000/Contrats
d’une valeur de plus de 10 000 \$
- § 1:939 [Section 90.17 Contracts over \$10,000/Contrats d’une valeur
de plus de 10 000 \$]
 - r. Section 90.18 Incidental expenditures/Faux frais:
juges
- § 1:940 [Section 90.18 Incidental expenditures/Faux frais: juges]
 - s. Section 90.19 Representational allowances/Frais
de représentation: juges
- § 1:941 [Section 90.19 Representational allowances/Frais de
représentation: juges]

	t.	Section 90.2 Travel allowances/Indemnité de déplacement: juges
§ 1:942		[Section 90.2 Travel allowances/Indemnité de déplacement: juges]
	u.	Section 90.21 Conference allowances/Indemnité de conférence: juges
§ 1:943		[Section 90.21 Conference allowances/Indemnité de conférence: juges]
	v.	Section 90.22 Judicial Independence, Protected Information, Security of Persons, Infrastructure and Goods and Canadian Judicial Council/ Indépendance Judiciaire, Renseignements protégés, Sécurité des personnes, des infrastructures et des biens et conseil Canadien de la Magistrature
§ 1:944		[Section 90.22 Judicial independence/Indépendance judiciaire]
	w.	Section 90.23 Protected information and security/Renseignements protégés et sécurité
§ 1:945		[Section 90.23 Protected information and security/ Renseignements protégés et sécurité]
	x.	Section 90.24 Final decision/Décision définitive
§ 1:946		[Section 90.24 Final decision/Décision définitive]
§ 1:947		Sections 92-101 forms Part 3 of the Act
	y.	Section 91 General/Disposition générale
§ 1:948		[Section 91 Information Commissioner/Commissaire à l'information]

IV. PART 3 GENERAL/PARTIE 3 DISPOSITION GÉNÉRALE

	A.	SECTION 92 DESIGNATED MINISTER'S POWER/ POUVOIR DU MINISTRE DÉSIGNÉ
§ 1:949		[Section 92 Designated Minister's power/Pouvoir du ministre désigné]
	B.	SECTION 93 FIVE-YEAR REVIEW/EXAMEN QUINQUENNIAL
§ 1:950		[Section 93 Five-year review/Examen quinquennial]
	C.	SECTION 94 ANNUAL REPORT/RAPPORT ANNUEL DES INSTITUTIONS FÉDÉRALES
§ 1:951		[Section 94 Annual report/Rapport annuel des institutions fédérales]

TABLE OF CONTENTS

- § 1:952 Commentary
§ 1:953 Secondary Sources—Treasury Board Secretariat Guidelines
- D. SECTION 95 DELEGATION BY HEAD OF GOVERNMENT INSTITUTION/POUVOIR DE DÉLÉGATION DU RESPONSABLE D'UNE INSTITUTION**
- § 1:954 [Section 95 Delegation by head of government institution/
Pouvoir de délégation du responsable d'une institution]
§ 1:955 Commentary—Departmental Access to Information
Coordinator
§ 1:956 Case Law
§ 1:957 —Delegation by Minister is valid until revoked or varied
§ 1:958 Secondary Sources—Treasury Board Secretariat
Implementation Reports
§ 1:959 Treasury Board Secretariat Guidelines
- E. SECTION 96 PROVISION OF SERVICES RELATED TO ACCESS TO INFORMATION/FOURNITURE DE SERVICES LIÉS À L'ACCÈS À L'INFORMATION**
- § 1:960 [Section 96 Provision of services related to access to
information/Fourniture de services liés à l'accès à
l'information]
- F. SECTION 97 RECORDS NOT UNDER CONTROL OF INSTITUTION/DOCUMENTS NE RELEVANT PAS D'UNE INSTITUTION**
- § 1:961 [Section 97 Records not under control of institution/
Documents ne relevant pas d'une institution]
- G. SECTION 98 PROTECTION FROM CIVIL PROCEEDING OR FROM PROSECUTION/IMMUNITÉ: PARTIE 1**
- § 1:962 [Section 98 Protection from civil proceeding or from
prosecution/Immunité: partie 1]
- H. SECTION 99 PERMANENT REVIEW OF ACT BY PARLIAMENTARY COMMITTEE/EXAMEN PERMANENT PAR UN COMITÉ PARLEMENTAIRE**
- § 1:963 [Section 99 Permanent review of Act by Parliamentary
committee/Examen permanent par un comité parlementaire]
§ 1:964 Secondary Sources—Parliamentary Debates
- I. SECTION 99.1 REVIEW AND REPORT/EXAMEN ET RAPPORT**
- § 1:965 [Section 99.1 Review and report/Examen et rapport]

J. SECTION 100 BINDING ON CROWN/OBLIGATION DE SA MAJESTÉ

§ 1:966 [Section 100 Binding on Crown/Obligation de Sa Majesté]

§ 1:967 Case Law

K. SECTION 101 REGULATIONS/RÈGLEMENTS

§ 1:968 [Section 101 Regulations/Règlements]

§ 1:969 Regulations grants GIC broader powers

§ 1:970 Secondary Sources—Doctrine

V. SCHEDULES

**A. SCHEDULE I—GOVERNMENT INSTITUTIONS/
ANNEXE I INSTITUTIONS FÉDÉRALES**

§ 1:971 [Schedule I]

B. SCHEDULE II—STATUTORY PROVISIONS

1. General

§ 1:972 [Schedule II]

2. Authors' Appendix to Schedule II

§ 1:973 Introduction

§ 1:974 *Aeronautics Act*, R.S.C. 1985, c. A-2

§ 1:975 *Business Development Bank of Canada Act*, S.C. 1995, c. 28

§ 1:976 *Canada Deposit Insurance Corporation Act*, S.C. 2009, c. 2

§ 1:977 *Canada Elections Act*, S.C. 2000, c. 9

§ 1:978 *Canada-Newfoundland Atlantic Accord Implementation Act*,
S.C. 1987, c. 3

§ 1:979 *Canada-Nova Scotia Offshore Petroleum Resources Accord
Implementation Act*, S.C. 1988, c. 28

§ 1:980 *Canada Pension Plan*, R.S.C. 1985, c. C-8

§ 1:981 *Canada Petroleum Resources Act*, R.S.C. 1985, c. 36 (2nd
Supp.)

§ 1:982 *Canada Transportation Act*, S.C. 1996, c. 10

§ 1:983 *Canadian Environmental Assessment Act, 2012*, S.C. 2012,
c. 19, s. 52

§ 1:984 *Canadian Human Rights Act*, R.S.C. 1985, c. H-6

§ 1:985 *Canadian International Trade Tribunal Act*, R.S.C. 1985, c.
47 (4th Supp.)

§ 1:986 *Canadian Ownership and Control Determination Act*, R.S.C.
1985, c. C-20

§ 1:987 *Canadian Security Intelligence Service Act*, R.S.C. 1985, c.
C-23

§ 1:988 *Canadian Transportation Accident Investigation and Safety
Board Act*, S.C. 1989, c. 3

§ 1:989 *Competition Act*, R.S.C. 1985, c. C-34

§ 1:990 *Corporations Returns Act*, R.S.C. 1985, c. C-43

TABLE OF CONTENTS

- § 1:991 *Criminal Code*, R.S.C. 1985, c. C-46
- § 1:992 *Criminal Records Act*, R.S.C. 1985, c. C-47
- § 1:993 *Customs Act*, R.S.C. 1985, c.1 (2nd Supp.)
- § 1:994 *Defence Production Act*, R.S.C. 1985, c. D-1
- § 1:995 *Department of Industry Act*, S.C. 1995, c. 1
- § 1:996 *DNA Identification Act*, S.C. 1998, c. 37
- § 1:997 *Energy Administration Act*, R.S.C. 1985, c. E-6
- § 1:998 *Energy Efficiency Act*, S.C. 1992, c. 36
- § 1:999 *Energy Monitoring Act*, R.S. 1985, c. E-8
- § 1:1000 *Energy Supplies Emergency Act*, R.S. 1985, c. E-9
- § 1:1001 *Excise Tax Act*, R.S.C. 1985, c. E-15
- § 1:1002 *Export Development Act*, R.S.C. 1985, c. E-20, s. 24.3
- § 1:1003 *Financial Administration Act*, R.S.C. 1985, c. F-11, s. 108
- § 1:1004 *Greenhouse Gas Pollution Pricing Act*, 2018, c. 12, s. 186
- § 1:1005 *Hazardous Products Act*, R.S.C. 1985, c. H-3
- § 1:1006 *Income Tax Act*, R.S. 1985, c.1 (5th Supp.)
- § 1:1007 *Investment Canada Act*, R.S.C. 1985, c. 28 (1st Supp.)
- § 1:1008 *Labour Code, Canada*, R.S.C. 1985, c. L-2
- § 1:1009 *MacKenzie Valley Resource Management Act*, S.C. 1998, c. 25
- § 1:1010 *Marine Transportation Security Act*, S.C. 1994, c. 40
- § 1:1011 *Motor Vehicle Fuel Consumption Standards Act*, R.S.C. 1985, c. M-9 [not in force]
- § 1:1012 *Nuclear Safety and Control Act*, S.C. 1997, c. 9
- § 1:1013 *Old Age Security Act*, R.S.C. 1985, c. O-9
- § 1:1014 *Patent Act*, R.S. 1985, c. P-4
- § 1:1015 *Proceeds of Crime (Money Laundering) and Terrorist Financing Act*, S.C. 2000, c. 17
- § 1:1016 *Railway Safety Act*, R.S.C. 1985, c. 32 (4th Supp.)
- § 1:1017 *Sex Offender Information Registration Act*
- § 1:1018 *Softwood Lumber Product Export Charge Act*, S.C. 2006, c. 13
- § 1:1019 *Special Import Measures Act*, R.S.C. 1985, c. S-15
- § 1:1020 *Statistics Act*, R.S.C. 1985, c. S-19
- § 1:1021 *Telecommunications Act*, S.C. 1993, c. 38
- § 1:1022 *Transportation of Dangerous Goods Act, 1992*, S.C. 1992, c. 34
- § 1:1023 *Yukon Environmental and Socio-economic Assessment Act*, S.C. 2003, c. 7

CHAPTER 2. EXTENSION AND DESIGNATION ORDERS UNDER THE ACCESS TO INFORMATION ACT

- § 2:1 Extension Order No. 1 to the *Access to Information Act*
- § 2:2 Designation Order SI/83-108 to the *Access to Information Act*
- § 2:3 Designation Order SI/83-113 to the *Access to Information Act*
- § 2:4 Designation Order SOR/86-360 to the *Access to Information Act*

CHAPTER 3. ANNOTATED ACCESS TO INFORMATION REGULATIONS

I. GENERAL

A. AMENDMENT HISTORY; SECTIONS 1 AND 2

- § 3:1 Amendment History
- § 3:2 [Section 1 Repealed/Abrogé]
- § 3:3 [Section 2 Interpretation/Définitions]

B. SECTION 3 LIMITATION ON PRODUCTION OF RECORDS/RESTRICTION CONCERNANT LA PRÉPARATION DE DOCUMENTS

- § 3:4 [Section 3 Limitation on production of records/Restriction concernant la préparation de documents]
- § 3:5 Case Law—Production of a Code Book
- § 3:6 —Software
- § 3:7 Secondary Sources—Treasury Board Guidelines

II. SECTION 4 PROCEDURES/PROCÉDURES

- § 3:8 [Section 4 Request for Access]
- § 3:9 —Related Provisions
- § 3:10 [Section 5 Access to a record]
- § 3:11 —Related Provisions
- § 3:12 —Case Law

III. SECTION 6 TRANSFER OF REQUEST/ TRANSMISSION DE LA DEMANDE

- § 3:13 [Section 6 Transfer of request/Transmission de La Demande]
- § 3:14 [Section 6 Transfer of request]—Case Law

IV. SECTION 7 FEES/DROITS

- § 3:15 [Section 7 Fees/Droits]
- § 3:16 President of TB waived all fees except application fee
- § 3:17 [Section 7 Fees/Droits]—Case Law

V. ACCESS/ACCÈS AUX DOCUMENTS

A. SECTION 8 ACCESS TO RECORD

- § 3:18 [Section 8 Access to record]
- § 3:19 Related Provisions
- § 3:20 Case Law—Generally
- § 3:21 —Exercise of discretion—Paragraph 8(2)(a)
- § 3:22 —Court will only intervene if use of discretion is unreasonable
- § 3:23 Secondary Sources—Treasury Board Guidelines

TABLE OF CONTENTS

**VI. SECTION 8.1 LIMITATIONS IN RESPECT OF
FORMAT/RESTRICTIONS APPLICABLES AU
SUPPORT**

§ 3:24 [Section 8.1 Limitations in Respect of Format/Restrictions
Applicables Au Support]

**VII. SECTION 9 INVESTIGATIVE BODIES/ORGANISMES
D'ENQUÊTE**

§ 3:25 [Section 9 Investigative Bodies/Organismes D'enquête]

**VIII. SECTION 10 CLASSES OF INVESTIGATIONS/
CATÉGORIES D'ENQUÊTES**

§ 3:26 [Section 10 Classes of Investigations/Catégories D'enquêtes]

IX. SCHEDULES

§ 3:27 [Schedule I/Annexe I]

§ 3:28 [Schedule II/Annexe II]

**CHAPTER 4. PRACTICE, PRECEDENTS AND
PROCEDURE**

**I. FOR THE LAY USER OF THE ACCESS TO
INFORMATION ACT**

A. TWELVE PRACTICAL TIPS FOR THE BUSY LAWYER

§ 4:1 Generally

**B. HOW-TO-GUIDE AND PRACTICAL TIPS—CITIZEN'S
GUIDE TO USING THE ACCESS TO INFORMATION
STATUTE**

§ 4:2 Part A—What Is a Request for Access?

§ 4:3 Part B—What Is a Record?

§ 4:4 Part C—How Big Is Government, Anyhow?

§ 4:5 Part D—Ready with Paper, Envelope, Stamp and Cheque in
Hand

§ 4:6 Part E—Revealing My Identity to Government Officials?

§ 4:7 Part F—How Much Does It Cost?

§ 4:8 Part G—Exclusions. Sorry, the Act Does Not Cover These
Records

§ 4:9 Part H—We've Got the Records But You Can't Have Them!

§ 4:10 Part I—You Can Have Access to the Records But You've Got to
Wait Awhile!

§ 4:11 Part J—O.K., You Can Have the Records, But Some of Them
Are Exempted?

§ 4:12 —Records Covered by the Mandatory Exemption

- § 4:13 —Records Covered by a Discretionary Exemption
- § 4:14 Part K—Some Records Are Released After Being Severed
- § 4:15 Part L—Complaints
- § 4:16 Annex I—Information Request Form
- § 4:17 Annex II—Sample Written Submission
- § 4:18 —The Art of Procrastination and Other Tricks of the Trade
- § 4:19 Annex III—Sample Complaint
- § 4:20 Annex IV—Complaints to the Information Commissioner:—
Part 1: The Regular Investigative Process
- § 4:21 —Part 2: Investigations of Complaints Made Against the
Information Commissioner
- § 4:22 Annex V—Guidelines for Application under s. 41—Part
1—General
- § 4:23 —Part 2—Commencement of Proceedings Before the Court
- § 4:24 —Part 3—Step by Step Summary Procedures

C. A SECTION 20 GUIDE FOR BUSINESSES

- § 4:25 Introduction
- § 4:26 Exemptions to the Universal Right of Access
- § 4:27 How Can Business Information Be Disclosed Pursuant to the
Access to Information Act?
- § 4:28 What Is Protected Under Section 20?
- § 4:29 How Will You Be Advised That Your Confidential Business
Information Will Be Disclosed?
- § 4:30 What Is the Procedure to Be Followed If Third Party Intends
to Oppose the Disclosure?
- § 4:31 What evidence must the third party submit to the court in
order to establish that the information must not be disclosed?
The necessity of a well substantiated Affidavit
- § 4:32 The need for well detailed affidavit
- § 4:33 Conclusion
- § 4:34 Schedules

Volume 2

PART II. PRIVACY LEGISLATION

CHAPTER 5. PROLOGUE ON PRIVACY LEGISLATION

- § 5:1 Generally
- § 5:2 Defining Privacy
- § 5:3 The Core Aspects of Privacy
- § 5:4 Federal Legislative Protection of Privacy Rights
- § 5:5 Common Law Torts
- § 5:6 Threats to Privacy
- § 5:7 Privacy Legislation Around the World

CHAPTER 6. ANNOTATED *PRIVACY ACT*

I. GENERAL

A. AMENDMENT HISTORY

§ 6:1 Generally

II. SECTION 1 SHORT TITLE / TITRE ABRÉGÉ

§ 6:2 [Section 1 Short title / Titre abrégé]

§ 6:3 Commentary

§ 6:4 Case Law

§ 6:5 Secondary Sources—Treasury Board Guidelines

III. PURPOSE OF THE ACT / OBJET DE LA LOI

A. SECTION 2 PURPOSE / OBJET

1. General

§ 6:6 [Section 2 Purpose / Objet]

2. Case Law

§ 6:7 Purpose of the *Privacy Act*

§ 6:8 Quasi-constitutional mission of the *Privacy Act*

§ 6:9 Access to Information v. Privacy

§ 6:10 Rights under the *Privacy Act*

§ 6:11 Information about themselves

§ 6:12 Role of purposive clause in interpreting exemption provisions

§ 6:13 Scheme to achieve the objectives of the *Privacy Act*

§ 6:14 *Privacy Act* v. Official Languages Act

§ 6:15 List of Government Institutions

§ 6:16 No Creation of Remedy

§ 6:17 Treasury Board Secretariat Guidelines are persuasive but not binding—Section 2

IV. INTERPRETATION / DÉFINITIONS

A. SECTION 3 DEFINITIONS / DÉFINITIONS

1. General

§ 6:18 [Section 3 Definitions / Définitions]

§ 6:19 [*Reserved*]

2. Related Provisions; Commentary

§ 6:20 [*Reserved*]

§ 6:21 [*Reserved*]

3. Case Law

§ 6:22 Generally

- § 6:23 Onus of proof
- § 6:24 Meaning of “personal information”
- § 6:25 Objective and Factual Information v. Subjective and Evaluative Information
- § 6:26 Corporation not “an identifiable individual”—Section 3
- § 6:27 French definition v. English definition of “personal information”—Section 22 *Access to Information Act*
- § 6:28 Names on building access sign-in logs are “personal information”
- § 6:29 No subjective aspect in a sign-in log
- § 6:30 Uncontrolled use of social insurance numbers
- § 6:31 Information contained in Customs and Excise E-311 form
- § 6:32 Information about a small group / Financial statement of Indians Bands—Paragraph 3(b)
- § 6:33 Personal opinions or views—Paragraph 3(c)
- § 6:34 Personal opinions or views—Paragraph 3(e)
- § 6:35 Opinions on the adequacy of the training and experience of employee (appraisals and evaluations of individuals)—Paragraph 3(g)
- § 6:36 Views or opinions of ‘other individuals’ given during an investigation—Section 3(g)
- § 6:37 Generally—Sections 3(e), (g) and (h)
- § 6:38 Names of interviewees—Balancing of interests—Section 3(i)
- § 6:39 Names of Former Members of Parliament in receipt of Pension Benefits—Section 3(i)
- § 6:40 Names of medical practitioners who have had their prescribing privileges restricted or revoked—Section 3(i)
- § 6:41 Proper interpretation of section 3(j) in an access-to-information request
- § 6:42 Employment history covered by s. 3(b) of the *Privacy Act*
- § 6:43 Employment history of employee of the government excluded by virtue of s. 3(j) of the *Privacy Act*
- § 6:44 Personal Information Bank—Definition
- § 6:45 Historical list of postings occupied by RCMP officers—Section 3(j)
- § 6:46 Evaluations of employees’ performance, training or competence—Paragraph 3(j)
- § 6:47 Disclosure of only the names of individuals—Paragraph 3(i)
- § 6:48 Specific remuneration of chairs, heads, and presiding officials—Paragraph 3(j)
- § 6:49 Information concerning an offence committed by a Canadian Forces member while on active service
- § 6:50 “Views of the individual given in the course of employment”—Paragraphs 3(j) and (v)
- § 6:51 Interpretation of English version v. French version—Paragraph 3(k)
- § 6:52 Security classification of individual hired by government agency—Paragraph 3(k)
- § 6:53 Information relating to the granting of a licence or permit—Paragraph 3(l)

TABLE OF CONTENTS

- § 6:54 Pension benefits under the *Member of Parliament Retiring Allowances*—Paragraph 3(1)
- § 6:55 Specific remuneration of chairs, heads, and presiding officials—Paragraph 3(1)
- § 6:56 Discretionary benefit conferred by someone other than government—Section 3(1)
- § 6:57 Names, addresses and rental charges of tenants—Section 3(1)
- § 6:58 Performance bonuses for public employees—Sections 3(1)/3(j)
- § 6:59 Lump Sum Severance Payment
- § 6:60 “Province” field in CADRIS database

4. Secondary Sources

§ 6:61 *[Reserved]*

B. SECTION 3.01 FOR GREATER CERTAINTY / PRÉCISION

§ 6:62 [Section 3.01 For greater certainty / Précision]

C. SECTION 3.02 APPLICATION / PORTÉE

§ 6:63 [Section 3.02 Application / Portée]

§ 6:64 *[Reserved]*

V. SECTION 3.1 DESIGNATION / DÉSIGNATION

§ 6:65 [Section 3.1 Power to designate Minister / Désignation d’un ministre]

VI. COLLECTION, RETENTION AND DISPOSAL OF PERSONAL INFORMATION / COLLECTE, CONSERVATION ET RETRAIT DES RENSEIGNEMENTS PERSONNELS

A. SECTION 4 COLLECTION OF PERSONAL INFORMATION / COLLECTE DES RENSEIGNEMENTS PERSONNELS

§ 6:66 [Section 4 Collection of personal information / Collecte des renseignements personnels]

§ 6:67 Case Law

§ 6:68 —Photographic identification of inmates

§ 6:69 Treasury Board Secretariat Policies, Directives and Guidelines

B. SECTION 5 PERSONAL INFORMATION TO BE COLLECTED DIRECTLY / ORIGINE DES RENSEIGNEMENTS PERSONNELS

§ 6:70 [Section 5 Personal information to be collected directly / Origine des renseignements personnels]

§ 6:71 Case Law

§ 6:72 —Notification of collection purpose not required prior to disclosure of information

§ 6:73 Secondary Sources—Treasury Board Guidelines

C. SECTION 6 RETENTION OF PERSONAL INFORMATION USED FOR AN ADMINISTRATIVE PURPOSE / CONSERVATION DES RENSEIGNEMENTS PERSONNELS UTILISÉS À DES FINS ADMINISTRATIVES

§ 6:74 [Section 6 Retention of personal information used for an administrative purpose / Conservation des renseignements personnels utilisés à des fins administratives]

§ 6:75 *[Reserved]*

§ 6:76 Case law—Generally

§ 6:77 —Retention of draft documents

§ 6:78 Secondary Sources—Treasury Board Guidelines

VII. PROTECTION OF PERSONAL INFORMATION / PROTECTION DES RENSEIGNEMENTS PERSONNELS

A. SECTION 7 USE OF PERSONAL INFORMATION / USAGE DES RENSEIGNEMENTS PERSONNELS

§ 6:79 [Section 7 Use of personal information / Usage des renseignements personnels]

§ 6:80 Case Law—Generally

§ 6:81 —Disclosure of personal information to another section within the department

§ 6:82 —Canadian Police Information Centre information—Section 7(a)

§ 6:83 *[Reserved]*

B. SECTION 8 DISCLOSURE OF PERSONAL INFORMATION / COMMUNICATION DES RENSEIGNEMENTS PERSONNELS

1. General

§ 6:84 [Section 8 Disclosure of personal information / Communication des renseignements personnels]

2. Commentary

§ 6:85 Paragraph 8(2)(a)—Consistent Use—is a narrow exception to “disclosure without consent”

§ 6:86 Paragraph 8(2)(e)—Disclosure to an investigative body specified in the regulations

§ 6:87 *[Reserved]*

§ 6:88 Generally

§ 6:89 *[Reserved]*

3. Case Law

§ 6:90 Generally

TABLE OF CONTENTS

- § 6:91 Information relating to others
- § 6:92 Unemployment Records and the *Privacy Act*—Section 8
- § 6:93 Consistent use—Subsection 8(2)
- § 6:94 Prior consent—Subsections 8(1) and (2)
- § 6:95 *Privacy Act* and the right to fairness—Section 8
- § 6:96 Disclosure of personal information to another section within the department—Subsection 8(2)
- § 6:97 No remedy if disclosure—Subsection 8(2)
- § 6:98 Notification of collection purpose not required prior to disclosure of information
- § 6:99 Use consistent with Immigration purposes—Paragraph 8(2)(a)
- § 6:100 Fairness—Process—Section 8(2)(a)
- § 6:101 Disclosure of employee information to bargaining agent
- § 6:102 Financial information of Indian Band
- § 6:103 Release of Taxpayer Information—Section 8(2)(b)/(d)
- § 6:104 Datamatch—Section 108 of the *Custom Act*—Section 8(2)(b)
- § 6:105 Notification of collection purpose not required prior to disclosure of information—Section 8(2)(b)
- § 6:106 Need for disclosure vs. right to privacy—Section 8(2)(c)
- § 6:107 Personal information in the context of litigation—s. 8(2)(d)
- § 6:108 DNA profile—Section 8(2)(f)
- § 6:109 Lawful monitoring by RCMP provided to U.S. law enforcement authorities—s. 8(2)(f)
- § 6:110 Obiter
- § 6:111 Disclosure of census information for research and land claims—Section 8(2)(k)
- § 6:112 Definition of “aboriginal people”—Section 8(2)(k)
- § 6:113 No obligation to consider grounds contained in section 8(2)(m)
- § 6:114 Public interest in disclosure of personal information—Names of retired MPs receiving pension allowances—Section 8(2)(m)
- § 6:115 Institution failing to comply with requirements of section 8(2)(m)
- § 6:116 *De novo* review of Minister’s decision—Section 8(2)(m)(i)
- § 6:117 Public interest v. invasion of privacy—Section 8(2)(m)(i)
- § 6:118 Historical list of postings occupied by RCMP officers
- § 6:119 Views and opinions expressed by a union official—Subparagraph 8(2)(m)(i)
- § 6:120 Specific remuneration of chairs, heads, and presiding officials—Subparagraph 8(2)(m)(i)
- § 6:121 Exercising discretion—Subparagraph 8(2)(m)(i)
- § 6:122 Names, addresses and rental charges of tenants—Subsection 3(1) and section 8
- § 6:123 Information concerning an offence committed by a Canadian Forces member while on active service
- § 6:124 Burden of Proof—Section 8
- § 6:125 Copies of requests—Section 8(4)

4. Secondary Sources

- § 6:126 Information Access—INAC—8(2)(k)
- § 6:127 Treasury Board Guidelines
- § 6:128 Disclosure of Harassment Investigations Materials
- § 6:129 Public Interest Disclosure

C. SECTION 9 RECORD OF DISCLOSURES TO BE
RETAINED / RELEVÉ

- § 6:130 [Section 9 Record of disclosures to be retained / Relevé]
- § 6:131 Secondary Sources—Treasury Board Guidelines

**VIII. SECTION 10 PERSONAL INFORMATION BANKS /
FICHIERS DE RENSEIGNEMENTS PERSONNELS**

- § 6:132 [Section 10 Personal information to be included in personal
information banks / Renseignements personnels versés dans
les fichiers de renseignements personnels]
- § 6:133 Secondary Sources—Treasury Board Policy

**IX. SECTION 11 PERSONAL INFORMATION INDEX /
RÉPERTOIRE DE RENSEIGNEMENTS PERSONNELS**

- § 6:134 [Section 11 Index of personal information / Publication du
répertoire]
- § 6:135 Statutory Delays Under the *Privacy Act*
- § 6:136 Secondary Sources—Treasury Board Guidelines

**X. ACCESS TO PERSONAL INFORMATION / ACCÈS AUX
RENSEIGNEMENTS PERSONNELS**

A. RIGHT OF ACCESS / DROIT D'ACCÈS

1. Section 12 Right of access / Droit d'accès

a. General

- § 6:137 [Section 12 Right of access / Droit d'accès]

b. Commentary

- § 6:138 Section 12(2)(a)—Requests for Correction of Personal
Information and Notations

c. Related Provisions; Access to Records by
Canadians During Past Three Decades

- § 6:139 Related Provisions
- § 6:140 Generally

d. Case Law

- § 6:141 Scope of the request
- § 6:142 [*Reserved*]
- § 6:143 Control of notes taken by Tribunal/Board members

TABLE OF CONTENTS

- § 6:144 Exemptions are subordinate to *Charter of Rights and Freedom*
- § 6:145 Extension of time
- § 6:146 Records kept by Revenue Quebec and forwarded to Revenue Canada
- § 6:147 Correction and Notation
- § 6:148 Severing
- e. Secondary Sources
- § 6:149 Treasury Board Guidelines—Subsection 12(2)(a) and (b)
- B. REQUESTS FOR ACCESS / DEMANDES DE COMMUNICATION**
1. Section 13 Requests for access under paragraph 12(1)(a) / Demande de communication prévue à l'al. 12(1)a)
- § 6:150 [Section 13 Requests for access under paragraph 12(1)(a) / Demande de communication prévue à l'al. 12(1)a)]
- § 6:151 *[Reserved]*
- § 6:152 *[Reserved]*
- § 6:153 Case Law
- § 6:154 —Extent of search include the archives
- § 6:155 Secondary Sources—Treasury Board Guidelines
2. Section 14 Notice where access requested / Notification
- § 6:156 [Section 14 Notice where access requested / Notification]
- § 6:157 Case Law
- § 6:158 —All exemptions on which the refusal is based must be stated in the notice of refusal—Section 14(a)
3. Section 15 Extension of time limits / Prorogation du délai
- § 6:159 [Section 15 Extension of time limits / Prorogation du délai]
- § 6:160 Case Law—A reasonable extension—section 15
- § 6:161 —Complaint to the Commissioner is precedent in order for the Court to have jurisdiction
4. Section 16 Where access is refused / Refus de communication
- a. General
- § 6:162 [Section 16 Where access is refused / Refus de communication]
- b. Case Law
- § 6:163 Head bound by exemption stated in the Notice of Refusal
- § 6:164 Deemed refusal proper subject of complaint

- § 6:165 Head of government institution bound by exemption stated in Notice of Refusal—Paragraph 16(1)(b)
- § 6:166 Meaning of “may”—Section 16
- § 6:167 Departmental policy / No fettering of discretion—Section 16
- § 6:168 Acknowledgement of the existence of information not required
- § 6:169 Inconsistent Practice—Section 16(2)
- § 6:170 Deemed Refusal—Section 16(3)

c. Secondary Sources

- § 6:171 Treasury Board Guidelines

C. ACCESS / EXERCICE DE L'ACCÈS

1. Section 17 Form of access / Exercice de l'accès

- § 6:172 [Section 17 Form of access / Exercice de l'accès]
- § 6:173 Related Provisions
- § 6:174 Case Law—Means of access
- § 6:175 Secondary Sources—Treasury Board Guidelines

XI. EXEMPTIONS / EXCEPTIONS

A. EXEMPT BANKS / FICHIERS INCONSULTABLES

1. Section 18 Governor in Council may designate exempt banks / Fichiers inconsultables

- § 6:176 [Section 18 Governor in Council may designate exempt banks / Fichiers inconsultables]
- § 6:177 Commentary
- § 6:178 Case Law
- § 6:179 —Order designating an information bank—Section 18
- § 6:180 —Departmental policy/No fettering of discretion—Section 18
- § 6:181 Secondary Sources—Treasury Board Guidelines
- § 6:182 [*Reserved*]

B. RESPONSIBILITIES OF GOVERNMENT /
RESPONSABILITÉS DE L'ÉTAT

1. Section 19 Personal information obtained in confidence / Renseignements personnels obtenus à titre confidentiel

- § 6:183 [Section 19 Personal information obtained in confidence / Renseignements personnels obtenus à titre confidentiel]
- § 6:184 Case Law—Information received, (1) in confidence, (2) from a provincial government
- § 6:185 —Obligation to seek consent?—Section 19
- § 6:186 Secondary Sources—Treasury Board Guidelines

2. Section 20 Federal-provincial affairs / Affaires fédéro-provinciales

- § 6:187 [Section 20 Federal-provincial affairs / Affaires fédéro-provinciales]

TABLE OF CONTENTS

- § 6:188 Secondary Sources—Treasury Board Guideleves
3. Section 21 International affairs and defence / Affaires internationales et défense
- a. General
- § 6:189 [Section 21 International affairs and defence / Affaires internationales et défense]
- b. Related Provisions; Commentary
- § 6:190 *[Reserved]*
- § 6:191 Commentary
- c. Case Law
- § 6:192 Generally
- § 6:193 Scope of “subversive or hostile activities”
- § 6:194 Injury—Section 21
- § 6:195 Injury Test—Section 21
- § 6:196 Release of names of CSIS employees involved in non-covert activities and know to the requester
- d. Secondary Sources
- § 6:197 Treasury Board Guidelines
4. Section 22 Law enforcement and investigation / Enquêtes
- a. General
- § 6:198 [Section 22 Law enforcement and investigation / Enquêtes]
- b. Commentary
- § 6:199 Section 22(2)—Provincial and Municipal Policing Information
- c. Related Provisions
- § 6:200 *[Reserved]*
- d. Case Law
- § 6:201 Lawful investigations—Section 22(1)(a)
- § 6:202 Review—Exercise of Discretion—Section 22(1)(a)
- § 6:203 Burden of Proof under section 22(1)(b)
- § 6:204 Affidavit to meet onus—Section 22(1)(b)
- § 6:205 Information obtained during “Lawful investigations” subject to disclosure / There must be a clear and direct connection between the disclosure of specific information and the injury that is alleged in order to justify not disclosing the information—Section 22(1)(b)
- § 6:206 Reasonable Expectation of Probable Harm: The appropriate scope of paragraph 22(1)(b)
- § 6:207 Chilling effect on possible future investigation—Paragraph 22(1) (b)

§ 6:208	Release of documents more than 20 years old / injury / “chilling effect”—Paragraph 22(1)(b)
§ 6:209	Protection of identity of police informer(s)
§ 6:210	Name of informants
§ 6:211	Accurate or not, RCMP information cannot be disclosed— Subsection 22(2)
§ 6:212	Release authorized after termination of agreement prohibiting release of the information
§ 6:213	Undertaking of Confidentiality
§ 6:214	Subsection 22(3)
§ 6:215	Treasury Board Guidelines
	5. Section 22.1 Information obtained by Privacy Commissioner / Renseignements obtenus par le Commissaire à la protection de la vie privée
§ 6:216	[Section 22.1 Information obtained by Privacy Commissioner / Renseignements obtenus par le Commissaire à la protection de la vie privée]
§ 6:217	Case Law
	6. Section 22.2 Public Sector Integrity Commissioner / Commissaire à l’intégrité du secteur public
§ 6:218	[Section 22.2 Public Sector Integrity Commissioner / Commissaire à l’intégrité du secteur public]
	7. Section 22.3 Public Servants Disclosure Protection Act / Loi sur la protection des fonctionnaires divulgateurs d’actes répréhensibles
§ 6:219	[Section 22.3 Public Servants Disclosure Protection Act / Loi sur la protection des fonctionnaires divulgateurs d’actes répréhensibles]
	8. Section 22.4 Secretariat of National Security and Intelligence Committee of Parliamentarians / Secrétariat du Comité des parlementaires sur la sécurité nationale et le renseignement
§ 6:220	[Section 22.4 Secretariat of National Security and Intelligence Committee of Parliamentarians / Secrétariat du Comité des parlementaires sur la sécurité nationale et le renseignement]
	9. Section 23 Security clearances / Enquêtes de sécurité
§ 6:221	[Section 23 Security clearances / Enquêtes de sécurité]
§ 6:222	Secondary Sources—Treasury Board Guidelines
§ 6:223	Case Law
	10. Section 24 Individuals sentenced for an offence / Individus condamnés pour une infraction
§ 6:224	[Section 24 Individuals sentenced for an offence / Individus condamnés pour une infraction]

TABLE OF CONTENTS

§ 6:225	Case Law—Due respect for confidentiality—Section 24(b)
§ 6:226	Secondary Sources—Treasury Board Guidelines
	11. Section 25 Safety of individuals / Sécurité des individus
§ 6:227	[Section 25 Safety of individuals / Sécurité des individus]
§ 6:228	Commentary
§ 6:229	Related Provisions
§ 6:230	Obiter
§ 6:231	Secondary Sources—Treasury Board Guidelines
	C. PERSONAL INFORMATION / RENSEIGNEMENTS PERSONNELS
	1. Section 26 Information about another individual / Renseignements concernant un autre individu
	a. General
§ 6:232	[Section 26 Information about another individual / Renseignements concernant un autre individu]
	b. Case Law
§ 6:233	Generally
§ 6:234	Name of informants
§ 6:235	Right of others to privacy of their own data
§ 6:236	Right of access to personal information subject to exercise of discretion
§ 6:237	Obligation to consider paragraph 8(2)(m) grounds?—Section 26
	c. Secondary Sources
§ 6:238	Treasury Board Guidelines
	D. PRIVILEGE AND PROFESSIONAL SECRECY / SECRET PROFESSIONNEL ET PRIVILÈGE
	1. Section 27 Solicitor-client privilege / Renseignements protégés: avocats et notaires
§ 6:239	[Section 27 Solicitor-client privilege / Renseignements protégés: avocats et notaires]
	2. Section 27.1 Protected information / Renseignements protégés: brevets et marques de commerce
	a. General
§ 6:240	[Section 27.1 Protected information / Renseignements protégés: brevets et marques de commerce]
	b. Related Provisions
§ 6:241	Generally

c. Obiter

- § 6:242 Generally
- § 6:243 Importance to the administration of justice
- § 6:244 Rationale
- § 6:245 Scope
- § 6:246 Criteria for the client-solicitor privilege
- § 6:247 Statement of Account
- § 6:248 Duty of the Court in reviewing client-solicitor privilege
- § 6:249 Court may, on its own motion, raise the client-solicitor privilege
- § 6:250 Client may choose to waive privilege
- § 6:251 Waiver of privilege
- § 6:252 Disclosure of privileged information
- § 6:253 Communication of privileged information between departments is not a waiver
- § 6:254 Inadvertent release of privileged information does not constitute waiver
- § 6:255 Partial disclosure of a record does not constitute waiver
- § 6:256 Passage of time alone does not remove privilege
- § 6:257 Release of privilege information to the Auditor General is a *de facto* abandonment of privilege
- § 6:258 *Amicus curia* relationship with the Court is not a client-solicitor relationship
- § 6:259 Two-step process for a review by the Court of a section 23: solicitor-client privilege
- § 6:260 When disclosure is authorized by law
- § 6:261 *[Reserved]*

d. Case Law

- § 6:262 Generally

E. MEDICAL RECORDS / DOSSIERS MÉDICAUX

1. Section 28 Medical record / Dossiers médicaux

- § 6:263 [Section 28 Medical record / Dossiers médicaux]
- § 6:264 Case Law—Extent of search include the archives
- § 6:265 Secondary Sources—Treasury Board Guidelines
- § 6:266 *[Reserved]*

XII. COMPLAINTS / PLAINTES

A. SECTION 29 RECEIPT AND INVESTIGATION OF COMPLAINTS / RÉCEPTION DES PLAINTES ET ENQUÊTES

1. General

- § 6:267 [Section 29 Receipt and investigation of complaints / Réception des plaintes et enquêtes]

TABLE OF CONTENTS

	2. Commentary; Privacy Breaches—TBS Policies
§ 6:268	Commentary—Privacy Breaches—TBS Policies
	3. Case Law
§ 6:269	Complaint to the Commissioner is condition precedent in order for the Court to have jurisdiction
§ 6:270	Scheme of the Act must be followed
	4. Secondary Sources
§ 6:271	Treasury Board Guidelines
	B. SECTION 30 WRITTEN COMPLAINT / PLAINTES ÉCRITES
§ 6:272	[Section 30 Written complaint / Plaintes écrites]
§ 6:273	Commentary
	XIII. INVESTIGATIONS / ENQUÊTES
	A. SECTION 31 NOTICE OF INTENTION TO INVESTIGATE / AVIS D'ENQUÊTE
§ 6:274	[Section 31 Notice of intention to investigate / Avis d'enquête]
	B. SECTION 32 REGULATION OF PROCEDURE / PROCÉDURE
§ 6:275	[Section 32 Regulation of procedure / Procédure]
§ 6:276	<i>[Reserved]</i>
	C. SECTION 33 INVESTIGATIONS IN PRIVATE / SECRET DES ENQUÊTES
§ 6:277	[Section 33 Investigations in private / Secret des enquêtes]
	D. SECTION 34 POWERS OF THE PRIVACY COMMISSIONER IN CARRYING OUT INVESTIGATIONS / POUVOIRS DU COMMISSAIRE À LA PROTECTION DE LA VIE PRIVÉE POUR LA TENUE DES ENQUÊTES
§ 6:278	[Section 34 Powers of the Privacy Commissioner in carrying out investigations / Pouvoirs du Commissaire à la protection de la vie privée pour la tenue des enquêtes]
§ 6:279	<i>[Reserved]</i>
§ 6:280	Commentary—Certificate of Delegation—Section 34(1)
§ 6:281	Case Law
§ 6:282	Secondary Sources—Treasury Board Guidelines

E. SECTION 35 FINDINGS AND RECOMMENDATIONS OF PRIVACY COMMISSIONER / CONCLUSIONS ET RECOMMANDATIONS DU COMMISSAIRE À LA PROTECTION DE LA VIE PRIVÉE

- § 6:283 [Section 35 Findings and recommendations of Privacy Commissioner / Conclusions et recommandations du Commissaire à la protection de la vie privée]
- § 6:284 Commentary—The OPC Flawed and Nonchalant Investigative Process: Justice Delayed in Life and Death
- § 6:285 Case Law
- § 6:286 Secondary Sources—Treasury Board Guidelines

XIV. REVIEW OF EXEMPT BANKS / EXAMEN DES FICHIERS INCONSULTABLES

A. SECTION 36 INVESTIGATION OF EXEMPT BANKS / ENQUÊTES SUR LES FICHIERS INCONSULTABLES

1. General

- § 6:287 [Section 36 Investigation of exempt banks / Enquêtes sur les fichiers inconsultables]
- § 6:288 Secondary Sources—Treasury Board Guidelines

XV. REVIEW OF COMPLIANCE WITH SECTIONS 4 TO 8 / CONTRÔLE D'APPLICATION DES ARTICLES 4 À 8

A. SECTION 37 INVESTIGATION IN RESPECT OF SECTIONS 4 TO 8 / ENQUÊTES

- § 6:289 [Section 37 Investigation in respect of sections 4 to 8 / Enquêtes]
- § 6:290 Secondary Sources—Treasury Board Guidelines
- § 6:291 —Audits—Disposal of Records

XVI. REPORTS TO PARLIAMENT / RAPPORTS AU PARLEMENT

A. SECTION 38 ANNUAL REPORT / RAPPORT ANNUEL

- § 6:292 [Section 38 Annual Report / Rapport annuel]
- § 6:293 [*Reserved*]

B. SECTION 39 SPECIAL REPORTS / RAPPORTS SPÉCIAUX

- § 6:294 [Section 39 Special Reports / Rapports spéciaux]
- § 6:295 Commentary

C. SECTION 40 TRANSMISSION OF REPORTS / REMISE DES RAPPORTS

- § 6:296 [Section 40 Transmission of reports / Remise des rapports]

TABLE OF CONTENTS

XVII. REVIEW BY THE FEDERAL COURT / RÉVISION PAR LA COUR FÉDÉRALE

A. SECTION 41 REVIEW BY FEDERAL COURT WHERE ACCESS REFUSED / RÉVISION PAR LA COUR FÉDÉRALE DANS LES CAS DE REFUS DE COMMUNICATION

1. General

§ 6:297 [Section 41 Review by Federal Court where access refused / Révision par la Cour fédérale dans les cas de refus de communication]

2. Case Law

§ 6:298 Standard of Review

§ 6:299 Complaint to the Commissioner is condition precedent for Court to have jurisdiction

§ 6:300 Authority of the Court

§ 6:301 Power of the Court on a section 41 review

§ 6:302 Court's jurisdiction under section 41

§ 6:303 Scheme of the Act must be followed

§ 6:304 Court's authority under 41 regarding exempt banks

§ 6:305 Privacy Commissioner named as a respondent

§ 6:306 Section 41 does not contemplate the use of prerogative writs

§ 6:307 Must be a review of a refusal

§ 6:308 Cross-examination of respondent's affiant

§ 6:309 Exemption claims should be bolster with as much information as possible

§ 6:310 Release authorized after termination of agreement which prohibited release of the information

§ 6:311 Unexplained and inexcusable delay—Section 41

§ 6:312 Approach of the Court when Reviewing Exemptions

§ 6:313 Standing

§ 6:314 Secondary Sources—Treasury Board Guidelines

B. SECTION 42 PRIVACY COMMISSIONER MAY APPLY OR APPEAR / EXERCICE DU RECOURS PAR LE COMMISSAIRE À LA PROTECTION DE LA VIE PRIVÉE, ETC.

§ 6:315 [Section 42 Privacy Commissioner may apply or appear / Exercice du recours par le Commissaire à la protection de la vie privée, etc.]

§ 6:316 Case Law

§ 6:317 —Obiter

C. SECTION 43 APPLICATION RESPECTING FILES IN EXEMPT BANKS / RECOURS CONCERNANT LES FICHIERS INCONSULTABLES

§ 6:318 [Section 43 Application respecting files in exempt banks / Recours concernant les fichiers inconsultables]

§ 6:319	Case Law
	D. SECTION 44 HEARING IN A SUMMARY WAY / PROCÉDURE SOMMAIRE
§ 6:320	[Section 44 Hearing in a summary way / Procédure sommaire]
	E. SECTION 45 ACCESS TO INFORMATION / ACCÈS AUX RENSEIGNEMENTS
§ 6:321	[Section 45 Access to information / Accès aux renseignements]
§ 6:322	Case Law—Generally
§ 6:323	—Section 45 empowers the Court to examine any information / <i>Canada Evidence Act</i>
§ 6:324	—Use of Cabinet Discussion Paper—Section 45
	F. SECTION 46 COURT TO TAKE PRECAUTIONS AGAINST DISCLOSING / PRÉCAUTIONS À PRENDRE CONTRE LA DIVULGATION
	1. General
§ 6:325	[Section 46 Court to take precautions against disclosing / Précautions à prendre contre la divulgation]
	2. Case Law
§ 6:326	Overbroad claim of confidentiality wrong at law
§ 6:327	Court must take precautions against disclosure
§ 6:328	<i>Ex parte</i> process—Section 46
§ 6:329	No acknowledgement of the existence of information
§ 6:330	Disclosure of offence authorized—Subsection 46(2)
	G. SECTION 47 BURDEN OF PROOF / CHARGE DE LA PREUVE
§ 6:331	[Section 47 Burden of proof / Charge de la preuve]
§ 6:332	Commentary
§ 6:333	Burden of proof
	H. SECTION 48 ORDER OF THE COURT WHERE NO AUTHORIZATION TO REFUSE DISCLOSURE FOUND / ORDONNANCE DE LA COUR DANS LES CAS OÙ LE REFUS N'EST PAS AUTORISÉ
	1. General
§ 6:334	[Section 48 Order of the Court where no authorization to refuse disclosure found / Ordonnance de la Cour dans les cas où le refus n'est pas autorisé]

TABLE OF CONTENTS

- 2. Commentary
 - § 6:335 Generally
- 3. Case Law
 - § 6:336 Court's power on a review under s. 41
 - § 6:337 Section 41 does not contemplate the use of prerogative writs—Section 48
 - § 6:338 No remedy if disclosure
 - § 6:339 Documents destroyed
 - § 6:340 Standard of intervention—Section 48 v. section 49
- I. SECTION 49 ORDER OF COURT WHERE REASONABLE GROUNDS OF INJURY NOT FOUND / ORDONNANCE DE LA COUR DANS LES CAS OÙ LE PRÉJUDICE N'EST PAS DÉMONTRÉ
 - 1. General
 - § 6:341 [Section 49 Order of Court where reasonable grounds of injury not found / Ordonnance de la Cour dans les cas où le préjudice n'est pas démontré]
 - 2. Case Law
 - § 6:342 Standard of proof—Section 49
 - § 6:343 Role of the Court—Section 49
 - § 6:344 No negative findings—Section 49
 - § 6:345 No remedy if disclosure
 - § 6:346 Court's power on a review under section 41
 - § 6:347 Standard of intervention—Section 48 v. section 49
- J. SECTION 50 ORDER TO REMOVE FILE FROM EXEMPT BANK / ORDONNANCE VISANT À EXCLURE DES DOSSIERS D'UN FICHER
 - 1. General
 - § 6:348 [Section 50 Order to remove file from exempt bank / Ordonnance visant à exclure des dossiers d'un fichier]
 - § 6:349 Secondary Sources—Treasury Board Guidelines
- K. SECTION 51 ACTIONS RELATING TO INTERNATIONAL AFFAIRS AND DEFENCE / AFFAIRES INTERNATIONALES ET DEFENSE
 - 1. General
 - § 6:350 [Section 51 Actions relating to international affairs and defence / Affaires internationales et defense]
 - 2. Case Law
 - § 6:351 Hearings *ex parte* / *in camera*

- § 6:352 Mandatory *in camera* and *ex parte* proceedings infringe the *Charter*
- § 6:353 Purpose of Mandatory *Ex parte In camera* Provision
- § 6:354 “Criteria” for *In camera, Ex parte* review
- § 6:355 Commentary

L. SECTION 52 COSTS / FRAIS ET DÉPENS

- § 6:356 [Section 52 Costs / Frais et dépens]
- § 6:357 Case Law—Generally
- § 6:358 Section 52(2)
- § 6:359 Section 52(2) cannot be applied until conclusion of the review

XVIII. OFFICE OF THE PRIVACY COMMISSIONER / COMMISSARIAT LA PROTECTION DE LA VIE PRIVÉE

A. PRIVACY COMMISSIONER / COMMISSAIRE À LA PROTECTION DE LA VIE PRIVÉE

1. Section 53 Appointment / Nomination

- § 6:360 [Section 53 Appointment / Nomination]
- § 6:361 Commentary
- § 6:362 [*Reserved*]
- § 6:363 Commentary—Parliamentary Debates
- § 6:364 Case Law—Privacy Commissioner’s duties
- § 6:365 Powers of the Privacy Commissioner
- § 6:366 Ombudsman’s role
- § 6:367 Secondary Sources—Treasury Board Guidelines

2. Section 54 Rank, powers and duties generally / Rang, pouvoirs et fonctions

- § 6:368 [Section 54 Rank, powers and duties generally / Rang, pouvoirs et fonctions]
- § 6:369 Related Provisions
- § 6:370 Commentary

3. Section 55 Information Commissioner may be appointed Privacy Commissioner / Cumul de postes

- § 6:371 [Section 55 Information Commissioner may be appointed Privacy Commissioner / Cumul de postes]
- § 6:372 Commentary

B. ASSISTANT PRIVACY COMMISSIONER / COMMISSAIRES ADJOINTS À LA PROTECTION DE LA VIE PRIVÉE

1. Section 56 Appointment of Assistant Privacy Commissioner / Nomination

- § 6:373 [Section 56 Appointment of Assistant Privacy Commissioner / Nomination]

TABLE OF CONTENTS

- § 6:374 Commentary
2. Section 57 Duties generally / Fonctions
- § 6:375 [Section 57 Duties generally / Fonctions]
- § 6:376 Commentary
- C. STAFF / PERSONNEL
1. Section 58 Staff of the Privacy Commissioner / Personnel
- § 6:377 [Section 58 Staff of the Privacy Commissioner / Personnel]
- § 6:378 [Reserved]
- D. DELEGATION / DÉLÉGATION
1. Section 59 Delegation by Privacy Commissioner / Pouvoir de delegation
- § 6:379 [Section 59 Delegation by Privacy Commissioner / Pouvoir de delegation]
- § 6:380 Commentary—Delegation by the Privacy Commissioner—Section 59(1)
- § 6:381 —Delegation by Assistant Privacy Commissioner—Section 59(3)
- § 6:382 —Privacy Commissioner of Canada *Ad Hoc*
- E. SPECIAL STUDIES / ÉTUDES SPÉCIALES
1. Section 60 Special studies / Études spéciales
- § 6:383 [Section 60 Special studies / Études spéciales]
- F. GENERAL / DISPOSITIONS GÉNÉRALES
1. Section 61 Principal office / Siège
- § 6:384 [Section 61 Principal office / Siège]
- § 6:385 Related Provisions
- § 6:386 Commentary
2. Section 62 Security requirements / Normes de sécurité
- § 6:387 [Section 62 Security requirements / Normes de sécurité]
3. Section 63 Confidentiality / Secret
- § 6:388 [Section 63 Confidentiality / Secret]
4. Section 64 Disclosure authorized / Divulcation autorisée
- § 6:389 [Section 64 Disclosure authorized / Divulcation autorisée]

- 5. Section 65 Information not to be disclosed /
Précautions à prendre
- § 6:390 [Section 65 Information not to be disclosed / Précautions à
prendre]
- 6. Section 66 No summons / Non-assignation
- § 6:391 [Section 66 No summons / Non-assignation]
- 7. Section 66.1 For greater certainty / Précision
- § 6:392 [Section 66.1 For greater certainty / Précision]
- 8. Section 67 Protection of Privacy Commissioner /
Immunité du Commissaire à la protection de la vie
privée
- § 6:393 [Section 67 Protection of Privacy Commissioner / Immunité
du Commissaire à la protection de la vie privée]
- § 6:394 Case Law

XIX. OFFENCES / INFRACTIONS

A. SECTION 68 OBSTRUCTION / ENTRAVE

- § 6:395 [Section 68 Obstruction / Entrave]
- § 6:396 *[Reserved]*

XX. EXCLUSIONS / EXCLUSIONS

A. SECTION 69 ACT DOES NOT APPLY TO CERTAIN MATERIALS / NON-APPLICATION DE LA LOI

- § 6:397 [Section 69 Act does not apply to certain materials / Non-
application de la loi]
- § 6:398 Generally
- § 6:399 Secondary Sources

B. SECTION 69.1 CANADIAN BROADCASTING CORPORATION / SOCIÉTÉ RADIO-CANADA

- § 6:400 [Section 69.1 Canadian Broadcasting Corporation / Société
Radio-Canada]
- § 6:401 Commentary

C. SECTION 70 CONFIDENCES OF THE QUEEN'S PRIVY COUNCIL FOR CANADA / RENSEIGNEMENTS CONFIDENTIELS DU CONSEIL PRIVÉ DE LA REINE POUR LE CANADA

- § 6:402 [Section 70 Confidences of the Queen's Privy Council for
Canada / Renseignements confidentiels du Conseil privé de
la Reine pour le Canada]
- § 6:403 Secondary Sources—Treasury Board Guidelines

TABLE OF CONTENTS

§ 6:404 [Reserved]

D. SECTION 70.1 CERTIFICATE UNDER CANADA
EVIDENCE ACT / CERTIFICAT EN VERTU DE LA *LOI*
SUR LA PREUVE AU CANADA

§ 6:405 [Section 70.1 Certificate under *Canada Evidence Act* /
Certificat en vertu de la *Loi sur la preuve au Canada*]

XXI. GENERAL / DISPOSITIONS GÉNÉRALES

A. SECTION 71 DUTIES AND FUNCTIONS OF
DESIGNATED MINISTER / RESPONSABILITÉS DU
MINISTRE DÉSIGNÉ

1. General

§ 6:406 [Section 71 Duties and functions of designated Minister /
Responsabilités du ministre désigné]

2. Secondary Sources

§ 6:407 Section 71(1)(a) Access to Records of Abolished or
Almagated Institutions

§ 6:408 Privacy Impact Assessment Policy—Section 71(1)(d)

§ 6:409 Directive on Privacy Impact Assessment

§ 6:410 [Reserved]

§ 6:411 Treasury Board Guidelines

B. SECTION 71.1 DESIGNATED MINISTER'S POWER /
POUVOIR DU MINISTRE DÉSIGNÉ

§ 6:412 [Section 71.1 Designated Minister's power / Pouvoir du
ministre désigné]

§ 6:413 2019 amendments to the *Privacy Act*

C. SECTION 72 ANNUAL REPORT / RAPPORT ANNUEL
DES INSTITUTIONS FÉDÉRALES

§ 6:414 [Section 72 Annual report / Rapport annuel des institutions
fédérales]

D. SECTION 73 DELEGATION BY HEAD OF
GOVERNMENT INSTITUTION / POUVOIR DE
DÉLÉGATION DU RESPONSABLE D'UNE
INSTITUTION

§ 6:415 [Section 73 Delegation by head of government institution /
Pouvoir de délégation du responsable d'une Institution]

§ 6:416 Secondary Sources—Prime Ministerial Policy on Delegation
of Powers

§ 6:417 —Designated Minister

E.	SECTION 73.1 PROVISION OF SERVICES RELATED TO PRIVACY / FOURNITURE DE SERVICES LIÉS À LA PROTECTION DES RENSEIGNEMENTS PERSONNELS
§ 6:418	[Section 73.1 Provision of services related to privacy / Fourniture de services liés à la protection des renseignements personnels]
F.	SECTION 73.2 PERSONAL INFORMATION NOT UNDER CONTROL OF INSTITUTION / RENSEIGNEMENTS PERSONNELS NE RELEVANT PAS D'UNE INSTITUTION
§ 6:419	[Section 73.2 Personal information not under control of institution / Renseignements personnels ne relevant pas d'une Institution]
G.	SECTION 74 PROTECTION FROM CIVIL PROCEEDINGS OR FROM PROSECUTION / IMMUNITÉ
§ 6:420	[Section 74 Protection from civil proceedings or from prosecution / Immunité]
§ 6:421	Case Law
H.	SECTION 75 PERMANENT REVIEW OF THIS ACT BY PARLIAMENTARY COMMITTEE / EXAMEN PERMANENT PAR UN COMITÉ PARLEMENTAIRE
§ 6:422	[Section 75 Permanent review of this Act by Parliamentary committee / Examen permanent par un comité parlementaire]
I.	SECTION 76 BINDING ON CROWN / LA COURONNE EST LIÉE
§ 6:423	[Section 76 Binding on Crown / La Couronne est liée]
J.	SECTION 77 REGULATIONS / RÈGLEMENTS
§ 6:424	[Section 77 Regulations / Règlements]
§ 6:425	Commentary—2019 amendments to the <i>Privacy Act</i>
XXII.	SCHEDULE
§ 6:426	[Schedule List of Government Institutions Subject to the <i>Privacy Act</i>]

TABLE OF CONTENTS

CHAPTER 7. EXTENSION, DESIGNATION AND EXEMPT ORDERS

I. EXTENSION ORDERS

§ 7:1 Extension Order No. 1 to the *Privacy Act*

§ 7:2 Extension Order No. 2 to the *Privacy Act*

II. DESIGNATION ORDER

§ 7:3 Designation Order SI/83-114 to the *Privacy Act*

III. EXEMPT ORDER

§ 7:4 Exempt Personal Information Bank Order, No. 13 (RCMP)
Under the *Privacy Act*

§ 7:5 Exempt Personal Information Bank Order, No. 14 (CSIS) Under
the *Privacy Act*

§ 7:6 Exempt Personal Information Bank Order, No. 25 (RCMP)
Under the *Privacy Act*

CHAPTER 8. ANNOTATED *PRIVACY ACT* REGULATIONS

I. GENERAL

§ 8:1 Amendment history

II. SECTION 1 SHORT TITLE / TITRE ABRÉGÉ

§ 8:2 [Section 1 Short Title / Titre abrégé]

III. SECTION 2 INTERPRETATION / DÉFINITIONS

§ 8:3 [Section 2 Interpretation]

IV. SECTION 3 GOVERNMENT INSTITUTIONS OR PARTS OF GOVERNMENT INSTITUTIONS / INSTITUTIONS FÉDÉRALES OU SUBDIVISIONS D'INSTITUTIONS FÉDÉRALES

§ 8:4 [Section 3 Government Institutions]

V. SECTION 4 RETENTION OF PERSONAL INFORMATION THAT HAS BEEN USED BY GOVERNMENT INSTITUTIONS FOR AN ADMINISTRATIVE PURPOSE / CONSERVATION DE RENSEIGNEMENTS PERSONNELS UTILISÉS PAR UNE INSTITUTION FÉDÉRALE À DES FINS ADMINISTRATIVES

§ 8:5 [Section 4 Personal information]

§ 8:6 [Section 5 Investigative bodies]

VI. SECTION 6 PERSONAL INFORMATION UNDER THE CONTROL OF THE PUBLIC ARCHIVES / RENSEIGNEMENTS PERSONNELS RELEVANT DES ARCHIVES PUBLIQUES

§ 8:7 [Section 6 Personal information transferred to the control of the Public Archives]

VII. SECTION 7 RETENTION FOR TWO YEARS / CONSERVATION PENDANT DEUX ANS

§ 8:8 [Section 7 Retention of *Privacy Act* requests and records disclosed pursuant to such requests]

VIII. SECTION 8 PROCEDURES / PROCÉDURE

§ 8:9 [Section 8 Request for access]

§ 8:10 [Section 9 Provision of viewing room for examination of personal information]

§ 8:11 [Section 10 Rights or actions exercised on behalf of minor, incompetent, deceased or another individual]

§ 8:12 [Section 11 Error or omission in the personal information]

IX. SECTION 12 CLASSES OF INVESTIGATIONS / CATÉGORIES D'ENQUÊTES

§ 8:13 [Section 12 Classes of investigations]

X. SECTION 13 DISCLOSURE OF INFORMATION RELATING TO PHYSICAL OR MENTAL HEALTH / COMMUNICATION DE RENSEIGNEMENTS CONCERNANT L'ÉTAT PHYSIQUE OU MENTAL D'UN INDIVIDU

§ 8:14 [Section 13 Discretion to disclose to a qualified practitioner or psychologist]

§ 8:15 [Section 14 Examination of records in person]

XI. SCHEDULES

§ 8:16 [Schedule I Government institutions or part of government institutions (s. 3) / Institutions fédérales ou subdivisions d'institutions fédérales (art. 3)]

§ 8:17 [Schedule II Investigative bodies (s. 5) / Organismes d'enquête (art. 5)]

§ 8:18 [Schedule III Investigative bodies (s. 5) / Organismes d'enquête (art. 5)]

§ 8:19 [Schedule IV Investigative bodies (s. 5) / Catégories d'enquêtes]

§ 8:20 [Schedule V Classes of Investigations / Catégories d'enquêtes]

TABLE OF CONTENTS

CHAPTER 9. ANNOTATED *PERSONAL INFORMATION PROTECTION AND ELECTRONIC DOCUMENTS ACT*

I. GENERAL

- § 9:1 Amendment History
- § 9:2 [Section 1 Short Title / Titre abrégé]
- § 9:3 Commentary
- § 9:4 Provincial Private Sector Privacy Legislation

II. PART 1—PROTECTION OF PERSONAL INFORMATION IN THE PRIVATE SECTOR / PARTIE 1—PROTECTION DES RENSEIGNEMENTS PERSONNELS DANS LE SECTEUR PRIVÉ

A. INTERPRETATION / DÉFINITIONS

1. Section 2 Definitions / Définitions

- § 9:5 [Section 2 Definitions / Définitions]
- § 9:6 Commentary—Social Insurance Number
- § 9:7 Obiter—Definition: Personal Information
- § 9:8 —Definition: Record
- § 9:9 Case Law
- § 9:10 —Commercial activity

B. PURPOSE / OBJET

1. Section 3 Purpose / Objet

- § 9:11 [Section 3 Purpose / Objet]
- § 9:12 Genesis—European Commission Recognizes Canadian Legislated Privacy Protection
- § 9:13 Obiter—Right to Privacy
- § 9:14 Case Law—Reasonable Expectation of Privacy
- § 9:15 —Note—Privacy Tort
- § 9:16 Commentary

C. APPLICATION / D'APPLICATION

1. Section 4 Application / Champ d'application

- § 9:17 [Section 4 Application / Champ d'application]
- § 9:18 Obiter
- § 9:19 Commentary
- § 9:20 Case Law
- § 9:21 —Paragraph 4(2)(c)—Journalistic purpose
- § 9:22 Related Provisions

	2. Section 4.01 Business contact information / Coordonnées d'affaires
§ 9:23	[Section 4.01 Business contact information / Coordonnées d'affaires]
	3. Section 4.1 Certificate under <i>Canada Evidence Act</i> / Certificat en vertu de la <i>Loi sur la preuve au Canada</i>
§ 9:24	[Section 4.1 Certificate under <i>Canada Evidence Act</i> / Certificat en vertu de la <i>Loi sur la preuve au Canada</i>]
	D. DIVISION 1: PROTECTION OF PERSONAL INFORMATION / SECTION 1: PROTECTION DES RENSEIGNEMENTS PERSONNELS
	1. Section 5 Compliance with obligations / Obligation de se conformer aux obligations
§ 9:25	[Section 5 Compliance with obligations / Obligation de se conformer aux obligations]
§ 9:26	Commentary
§ 9:27	Case Law
§ 9:28	Secondary Sources—Guidelines from the Office of the Privacy Commissioner
	2. Section 6 Effect of designation of individuals / Conséquence de la désignation d'une personne
§ 9:29	[Section 6 Effect of designation of individuals / Conséquence de la désignation d'une personne]
	3. Section 6.1 Valid consent / Validité du consentement
§ 9:30	[Section 6.1 Valid consent / Validité du consentement]
§ 9:31	Case Law
	4. Section 7 Collection without knowledge or consent / Collecte à l'insu de l'intéressé ou sans son consentement
	a. General
§ 9:32	[Section 7 Collection without knowledge or consent / Collecte à l'insu de l'intéressé ou sans son consentement]
	b. Obiter
§ 9:33	Wide exemptions are unconstitutional
	c. Case Law
§ 9:34	Collecting without consent—Section 7(1)
§ 9:35	Collection without consent—Section 7(1)(b)
§ 9:36	Section 7(1)(d)—Information publicly available
§ 9:37	Section 7 PIPEDA vs. Section 8 of the <i>Charter</i>
§ 9:38	No conflict between the Bylaw and PIPEDA

TABLE OF CONTENTS

§ 9:39	Disclosure without consent—Section 7(3)(c)
§ 9:40	An Attempt to Collect is not a violation
§ 9:41	Disclosure under Rules of Civil Procedures—Section 7(3)(c)
§ 9:42	Production of Record without knowledge or consent of individual—Section 7(3)(c)
§ 9:43	“Compliance with a court order” / “required by law”
§ 9:44	Section 7(1)(c.1)(ii)—Lawful authority
§ 9:45	Detection and Prevention of Fraudulent Activity (s.7(3)(d.1))
	5. Section 7.1 Definitions / Définitions
§ 9:46	[Section 7.1 Definitions / Définitions]
	6. Section 7.2 Prospective business transaction / Transaction commerciale éventuelle
§ 9:47	[Section 7.2 Prospective business transaction / Transaction commerciale éventuelle]
	7. Section 7.3 Employment relationship / Relation d’emploi
§ 9:48	[Section 7.3 Employment relationship / Relation d’emploi]
	8. Section 7.4 Use without consent / Utilisation sans le consentement de l’intéressé
§ 9:49	[Section 7.4 Use without consent / Utilisation sans le consentement de l’intéressé]
	9. Section 8 Written request / Demande écrite
§ 9:50	[Section 8 Written request / Demande écrite]
§ 9:51	Case Law
§ 9:52	Commentary
§ 9:53	Secondary Sources
	10. Section 9 When access prohibited / Cas où la communication est interdite
§ 9:54	[Section 9 When access prohibited / Cas où la communication est interdite]
§ 9:55	Case Law
	11. Section 10 Sensory disability / Déficience sensorielle
§ 9:56	[Section 10 Sensory disability / Déficience sensorielle]
	E. DIVISION 1.1—BREACHES OF SECURITY SAFEGUARDS / SECTION 1.1—ATTEINTES AUX MESURES DE SÉCURITÉ
	1. Section 10.1 Report to Commissioner / Déclaration au commissaire
§ 9:57	[Section 10.1 Report to Commissioner / Déclaration au commissaire]

III. DIVISION 2: REMEDIES / SECTION 2: RECOURS

A. FILING OF COMPLAINTS / DÉPÔT DES PLAINTES

1. Section 11 Contravention / Violation

- § 9:58 [Section 11 Contravention / Violation]
- § 9:59 Commentary
- § 9:60 Case Law—Proper Forum to Challenge Commissioners Authority

B. INVESTIGATIONS OF COMPLAINTS / EXAMEN DES PLAINTES

1. Section 12 Examination of complaint by Commissioner / Examen des plaintes par le commissaire

- § 9:61 [Section 12 Examination of complaint by Commissioner / Examen des plaintes par le commissaire]
- § 9:62 Commentary
- § 9:63 Case Law
- § 9:64 Obiter

2. Section 12.1 Powers of Commissioner / Pouvoirs du commissaire

- § 9:65 [Section 12.1 Powers of Commissioner / Pouvoirs du commissaire]

C. DISCONTINUANCE OF INVESTIGATION / FIN DE L'EXAMEN

1. Section 12.2 Reasons / Motifs

- § 9:66 [Section 12.2 Reasons / Motifs]

D. COMMISSIONER'S REPORT / RAPPORT DU COMMISSAIRE

1. Section 13 Contents / Contenu

- § 9:67 [Section 13 Contents / Contenu]
- § 9:68 Commentary
- § 9:69 Case Law—Commissioner's Report of Findings not "public"
- § 9:70 —Jurisdiction
- § 9:71 —Adequate remedy is an application under section 14 of PIPEDA—Not a judicial review of the Commissioner's report

TABLE OF CONTENTS

E. HEARINGS BY COURT / AUDIENCE DE LA COUR

1. Section 14 Application / Demande

a. General

§ 9:72 [Section 14 Application / Demande]

b. Case Law

§ 9:73 Standard of Review—Correctness

§ 9:74 Proper Respondent

§ 9:75 Nature of the hearing

§ 9:76 Jurisdiction

§ 9:77 Privacy Commissioner's report entitled to some deference?

§ 9:78 Standing

§ 9:79 Motivation not Relevant

§ 9:80 Adequate remedy is an application under section 14 of
PIPEDA—Not a judicial review of the Commissioner's report

**2. Section 15 Commissioner may apply or appear /
Exercice du recours par le commissaire**

§ 9:81 [Section 15 Commissioner may apply or appear / Exercice du
recours par le commissaire]

3. Section 16 Remedies / Réparations

§ 9:82 [Section 16 Remedies / Réparations]

§ 9:83 Case Law

4. Section 17 Summary hearings / Procédure sommaire

§ 9:84 [Section 17 Summary hearings / Procédure sommaire]

**F. COMPLIANCE AGREEMENTS / ACCORD DE
CONFORMITÉ**

**1. Section 17.1 Compliance agreement / Conclusion d'un
accord de conformité**

§ 9:85 [Section 17.1 Compliance agreement / Conclusion d'un accord
de conformité]

**2. Section 17.2 Agreement complied with / Accord
respecté**

§ 9:86 [Section 17.2 Agreement complied with / Accord respecté]

IV. DIVISION 3: AUDITS / SECTION 3: VÉRIFICATIONS

**A. SECTION 18 TO ENSURE COMPLIANCE /
CONTRÔLE D'APPLICATION**

§ 9:87 [Section 18 To ensure compliance / Contrôle d'application]

B. SECTION 19 REPORT OF FINDINGS AND RECOMMENDATIONS / RAPPORT DES CONCLUSIONS ET RECOMMANDATIONS DU COMMISSAIRE

§ 9:88 [Section 19 Report of findings and recommendations / Rapport des conclusions et recommandations du commissaire]

V. DIVISION 4: GENERAL / SECTION 4: DISPOSITIONS GÉNÉRALES

A. SECTION 20 CONFIDENTIALITY / SECRET

§ 9:89 [Section 20 Confidentiality / Secret]

§ 9:90 Case Law

B. SECTION 21 NOT COMPETENT WITNESS / QUALITÉ POUR TÉMOIGNER

§ 9:91 [Section 21 Not competent witness / Qualité pour témoigner]

C. SECTION 22 PROTECTION OF COMMISSIONER / IMMUNITÉ DU COMMISSAIRE

§ 9:92 [Section 22 Protection of Commissioner / Immunité du commissaire]

D. SECTION 23 CONSULTATION WITH PROVINCES / CONSULTATION

§ 9:93 [Section 23 Consultation with provinces / Consultation]

E. SECTION 23.1 DISCLOSURE OF INFORMATION TO FOREIGN STATE / COMMUNICATION DE RENSEIGNEMENTS À DES ÉTATS ÉTRANGERS

§ 9:94 [Section 23.1 Disclosure of information to foreign state / Communication de renseignements à des États étrangers]

F. SECTION 24 PROMOTING THE PURPOSES OF THE PART / PROMOTION DE L'OBJET DE LA PARTIE

§ 9:95 [Section 24 Promoting the purposes of the Part / Promotion de l'objet de la partie]

G. SECTION 25 ANNUAL REPORT / RAPPORT ANNUEL

§ 9:96 [Section 25 Annual Report / Rapport annuel]

§ 9:97 Secondary Sources—Annual Reports to Parliament by the Privacy Commissioner—Subsection 25(1)

H. SECTION 26 REGULATIONS / RÈGLEMENTS

§ 9:98 [Section 26 Regulations / Règlements]

TABLE OF CONTENTS

§ 9:99 Exemption Orders—Paragraph 26(2)(b)

§ 9:100 Related Provisions

I. SECTION 27 WHISTLEBLOWING / DÉNONCIATION

§ 9:101 [Section 27 Whistleblowing / Dénonciation]

J. SECTION 27.1 PROHIBITION / INTERDICTION

§ 9:102 [Section 27.1 Prohibition / Interdiction]

§ 9:103 Case Law

K. SECTION 28 OFFENCE AND PUNISHMENT /
INFRACTION ET PEINE

§ 9:104 [Section 28 Offence and punishment / Infraction et peine]

§ 9:105 Case Law

§ 9:106 Secondary Sources

L. SECTION 29 REVIEW OF PART BY PARLIAMENTARY
COMMITTEE / EXAMEN PAR UN COMITÉ
PARLEMENTAIRE

§ 9:107 [Section 29 Review of Part by parliamentary committee /
Examen par un comité parlementaire]

**VI. DIVISION 5: TRANSITIONAL PROVISIONS /
SECTION 5: DISPOSITIONS TRANSITOIRES**

A. SECTION 30 APPLICATION / APPLICATION

§ 9:108 [Section 30 Application / Application]

**VII. PART 2—ELECTRONIC DOCUMENTS / PARTIE
2—DOCUMENTS ÉLECTRONIQUES**

A. INTERPRETATION / DÉFINITIONS

1. Section 31 Definitions / Définitions

§ 9:109 [Section 31 Definitions / Définitions]

B. PURPOSE / OBJET

1. Section 32 Purpose / Objet

§ 9:110 [Section 32 Purpose / Objet]

C. ELECTRONIC ALTERNATIVES / MOYENS ÉLECTRONIQUES

1. Section 33 Collection, storage, etc. / Collecte, mise en mémoire, etc.
 § 9:111 [Section 33 Collection, storage, etc. / Collecte, mise en mémoire, etc.]
2. Section 34 Electronic payment / Paiements par voie électronique
 § 9:112 [Section 34 Electronic payment / Paiements par voie électronique]
3. Section 35 Electronic version of statutory form / Version électronique des formulaires d'origine législative
 § 9:113 [Section 35 Electronic version of statutory form / Version électronique des formulaires d'origine législative]
4. Section 36 Documents as evidence or proof / Preuve par documents
 § 9:114 [Section 36 Documents as evidence or proof / Preuve par documents]
5. Section 37 Retention of documents / Conservation des documents
 § 9:115 [Section 37 Retention of documents / Conservation des documents]
6. Section 38 Notarial Act / Actes notariés
 § 9:116 [Section 38 Notarial Act / Actes notariés]
7. Section 39 Seals / Sceaux
 § 9:117 [Section 39 Seals / Sceaux]
8. Section 40 Requirements to provide documents or information / Obligation de fournir des documents ou de l'information
 § 9:118 [Section 40 Requirements to provide documents or information / Obligation de fournir des documents ou de l'information]
9. Section 41 Writing requirements / Documents sous forme écrite
 § 9:119 [Section 41 Writing requirements / Documents sous forme écrite]
10. Section 42 Original documents / Documents originaux
 § 9:120 [Section 42 Original documents / Documents originaux]

TABLE OF CONTENTS

	11. Section 43 Signatures / Signatures
§ 9:121	[Section 43 Signatures / Signatures]
	12. Section 44 Statements made under oath / Déclarations sous serment
§ 9:122	[Section 44 Statements made under oath / Déclarations sous serment]
	13. Section 45 Statements declaring truth, etc. / Déclarations
§ 9:123	[Section 45 Statements declaring truth, etc. / Déclarations]
	14. Section 46 Witnessed signatures / Signatures devant témoin
§ 9:124	[Section 46 Witnessed signatures / Signatures devant témoin]
	15. Section 47 Copies / Exemplaires
§ 9:125	[Section 47 Copies / Exemplaires]
	D. REGULATIONS AND ORDERS / RÈGLEMENTS ET DÉCRETS
	1. Section 48 Regulations / Règlements
§ 9:126	[Section 48 Regulations / Règlements]
	2. Section 49 Amendment of schedules / Modification des annexes
§ 9:127	[Section 49 Amendment of schedules / Modification des annexes]
	3. Section 50 Regulations / Règlements
§ 9:128	[Section 50 Regulations / Règlements]
	4. Section 51 Effect of striking out listed provision / Effet d'une disposition supprimée de la liste
§ 9:129	[Section 51 Effect of striking out listed provision / Effet d'une disposition supprimée de la liste]
	VIII. AMENDMENTS
§ 9:130	Parts 3 to 5
	IX. PART 6—COMING INTO FORCE / PARTIE 6—ENTRÉE EN VIGUEUR
	A. SECTION 72 COMING INTO FORCE / ENTRÉE EN VIGUEUR
§ 9:131	[Section 72 Coming into force / Entrée en vigueur]
	X. SCHEDULES
§ 9:132	[Schedule I Principles Set Out in the National Standard of

- Canada Entitled Model Code for the Protection of Personal Information / Principes Énoncés Dans la Norme Nationale du Canada Intitulée Code Type Sur la Protection des Renseignements Personnels]
- § 9:133 [Schedule II Acts of Parliament / Lois Fédérales]
- § 9:134 [Schedule III Regulations and Other Instruments / Règlements et Autres Textes]
- § 9:135 [Schedule IV Organizations / Organisations]

**CHAPTER 10. REGULATIONS AND ORDERS
RESPECTING *PERSONAL INFORMATION
PROTECTION AND ELECTRONIC DOCUMENTS
ACT***

- § 10:1 Regulations Specifying Investigative Bodies
- § 10:2 Regulations Specifying Publicly Available Information
- § 10:3 Order Binding Certain Agents of Her Majesty for the Purposes of Part 1 of the Personal Information and Protection and Electronic Documents Act
- § 10:4 Organizations in the Province of Quebec Exemption Order
- § 10:5 Organizations in the Province of Alberta Exemption Order
- § 10:6 Organizations in the Province of British Columbia Exemption Order
- § 10:7 Health Information Custodians in the Province of Ontario Exemption Order
- § 10:8 Personal Health Information Custodians in New Brunswick Exemption
- § 10:9 Personal Health Information Custodians in Newfoundland and Labrador Exemption Order
- § 10:10 Personal Health Information Custodians in Nova Scotia Exemption Order

**CHAPTER 11. DIRECTIVES, POLICIES AND
GUIDELINES APPLICABLE TO THE *PERSONAL
INFORMATION PROTECTION AND
ELECTRONICS DOCUMENTS ACT***

I. INTERNATIONAL DIRECTIVES

- § 11:1 Directive 2006/24/EC of the European Parliament and of the Council
- § 11:2 Directive 2002/58/EC of the European Parliament and of the Council
- § 11:3 European Union Directive 95/46/EC *The Data Protection Directive*
- § 11:4 Directive (Eu) 2016/680 Of The European Parliament and of the Council of 27 April 2016

PART III. REFERENCE MATERIAL

CHAPTER 12. REFERENCE MATERIAL

- § 12:1 Tables—Exclusions Under the *Access to Information Act*
- § 12:2 —Summary of Mandatory and Discretionary Exemptions
- § 12:3 —Statutory Delays Under the *Access to Information Act*
- § 12:4 —Statutory Delays Under the *Privacy Act*
- § 12:5 —Statutory Delays Under *Personal Information Protection and Electronic Documents Act*
- § 12:6 Contacts
- § 12:7 Internet Addresses
- § 12:8 Treasury Board Secretariat's Implementation Reports on Access to Information and Privacy
- § 12:9 Powers, duties and functions delegated to ATIP Coord of selected institutions
- § 12:10 Identity Theft
- § 12:11 Social Networks and Their Privacy Implications
- § 12:12 Privacy Applications for Mobile Devices
- § 12:13 Directive on the Administration of the Access to Information Act

PART IV. BACKGROUND

CHAPTER 13. HISTORICAL DISCUSSION PAPERS

- § 13:1 Part 13.1 Legislation on Public Access to Government Documents, 1977 Green Paper (c. 1977)
- § 13:2 Part 13.2 Freedom of Information Legislation—A Discussion Paper (1979)
- § 13:3 Part 13.3 Access to Information Legislation—Cabinet Discussion Paper (c. 1980)
- § 13:4 Part 13.4 Cabinet Discussion Paper on Access to Information Legislation and consequential amendments to the Human Rights Act (1980)
- § 13:5 Part 13.5 Public Discussion Paper on The Protection of Personal Information Building Canada's Information Economy and Society
- § 13:6 Part 13.6 White Paper A Comprehensive Framework for *Access to Information Reform*—2005

CHAPTER 14. PARLIAMENT DEBATES THE CREATION OF THE ACCESS TO INFORMATION ACT

- § 14:1 Part 14.1—Introduction
- § 14:2 Part 14.2—The Stammering of the Future Access to Information Act
- § 14:3 Part 14.3—Liberal Government Endorses Freedom to Information (1976–1979)

- § 14:4 Part 14.4—Conservative Government Backs Access Legislation
(1979)
- § 14:5 Part 14.5—Liberal Government Enacts *Access to Information
Act*

CHAPTER 15. PARLIAMENT DEBATES THE OPERATION OF THE *ACCESS TO INFORMATION ACT*

- § 15:1 Operation of the Act Since Its Inception
- § 15:2 Part 15.1—Parliamentary Review
- § 15:3 Part 15.2—The Development of Case Law
- § 15:4 Part 15.3—Pressure for Change—The Backbenchers
- § 15:5 Part 15.4—The Office of the Information Commissioner
- § 15:6 Part 15.5—Government ATIA Operations
- § 15:7 Part 15.6—Access to Information Task Force 2001–2002

APPENDICES

Appendix TC. Tables of Concordance

Appendix WP. Words and Phrases

Bibliography

Table of Cases

Index