

Summary of Contents

Volume 1

PART I. NON-CORPORATE ORGANIZATIONS

Chapter 1. Start-Ups

- Appendix 1A. Retainer Letter
- Appendix 1B. Unanimous Shareholder Agreement
- Appendix 1C. Prospecting Syndicate Agreement

Chapter 2. Registration of Business Names

Chapter 3. General Partnerships

- Appendix 3A. Precedents
- Appendix 3B. Table Comparing Corporations, General Partnerships and Limited Partnerships in Ontario
- Appendix 3C. General Partnership or LLP Checklist
- Appendix 3D. Registration of a General Partnership in Ontario

Chapter 4. Limited Liability Partnerships

- Appendix 4A. Registration of Limited Liability Partnerships and Extra-Provincial Limited Liability Partnerships

Chapter 5. Limited Partnerships

- Appendix 5A. Precedents
- Appendix 5B. Registration of Limited Partnerships and Extra-Provincial Limited Partnerships

Chapter 6. Partnership Taxation

PART II. CORPORATIONS

Chapter 7. Corporate Personality and Liability

Chapter 8. Business Corporations

Chapter 9. Unlimited Liability Companies

Chapter 10. Professional Corporations

Chapter 11. Corporate and Shareholder Taxation

Chapter 12. Canada Not-For-Profit Corporations

- Appendix 12A. Precedents

- Chapter 13. Incorporation and Import Continuance Under the
Canada Not-for-profit Corporations Act
 - Appendix 13A. Precedents
 - Appendix 13B. Incorporation Pursuant to the Canada Not-for-
Profit Corporations Act—Summary of
Procedure
- Chapter 14. Governance Framework of Not-for-profit Corporations
- Chapter 15. Ontario Not-for-Profit Corporations
 - Appendix 15A. Precedents
- Chapter 16. Social Companies, Unincorporated Non-Profit
Organizations, Taxation and Regulation of Charities

PART III. FORMATION

- Chapter 17. Incorporation
 - Appendix 17A. Precedents
 - Appendix 17B. Summary of Major Corporate Events—
Incorporation Under the Ontario *Business
Corporations Act*
- Chapter 18. Organization and By-Laws
 - Appendix 18A. Precedents
- Chapter 19. Corporate Names
- Chapter 20. Corporate Name Disputes

Volume 2

PART IV. SHAREHOLDER RIGHTS AND REMEDIES

- Chapter 21. Shareholders and Their Rights
 - Appendix 21A. Precedents
- Chapter 22. Shareholder Agreements—Governance Matters
- Chapter 23. Shareholder Agreements—Financial Matters
 - Appendix 23A. Precedents
- Chapter 24. Dissent and Appraisal Rights
 - Appendix 24A. Summary of Major Corporate Events Part XIV
of the *OBCA*—Appraisal Rights of Dissenting
Shareholders
- Chapter 25. Oppression Actions — Standing and Grounds
 - Appendix 25A. Checklist for Oppression Claim Proceedings
Brought Under the Ontario *Business
Corporations Act*
- Chapter 26. Oppression Actions — Remedies

SUMMARY OF CONTENTS

Chapter 27. Derivative Actions, Investigations and Other
Shareholder Remedies

Appendix 27A. Precedents

PART V. CORPORATE GOVERNANCE

Chapter 28. Board Functions, Composition and Process

Appendix 28A. Precedents

Chapter 29. Duties of Directors and Officers

Chapter 30. Insider Liability

Chapter 31. Liabilities of Directors to Employees

Chapter 32. Liability of Directors for Statutory Remittances

Chapter 33. Criminal Liabilities of Directors and Officers

Chapter 34. Other Liabilities and Protections of Directors &
Officers

PART VI. EQUITY FINANCING

Chapter 35. Common and Preferred Share Capital

Appendix 35A. Precedents

Chapter 36. Warrants, Rights and Convertible Securities

Chapter 37. Stated Capital, Dividends, Redemptions, Repurchases
and Returns of Capital

Appendix 37A. Precedents

Chapter 38. Issue and Ownership of Shares

Appendix 38A. Precedents

Chapter 39. Securities Transfers and Transmissions

Appendix 39A. Precedents

Chapter 40. Regulation of Securities Offerings

Appendix 40A. Precedents

Volume 3

PART VII. DEBT FINANCING

Chapter 41. Corporate Borrowing and Debt Obligations

Appendix 41A. Precedents

Chapter 42. Secured Transactions

Appendix 42A. Precedents

Chapter 43. Security in Investment Property

Chapter 44. Financing Opinions

Chapter 45. Trust Indentures

Chapter 46. Receiverships

PART VIII. FUNDAMENTAL CHANGES

Chapter 47. Amendments and Restatements of Articles

Appendix 47A. Precedents

Appendix 47B. Summary of Major Corporate Events Part XIV
of the *OBCA*—Amending Articles and
Restating Articles

Chapter 48. Import and Export Continuances

Appendix 48A. Precedents

Appendix 48B. Summary of Major Corporate Events Part XIV
of the *OBCA*—Import Continuance

Appendix 48C. Summary of Major Corporate Events Part XIV
of the *OBCA*—Export Continuance

Chapter 49. Amalgamations

Appendix 49A. Precedents

Appendix 49B. Summary of Major Corporate Events Part XIV
of the *OBCA*—Amalgamation

Chapter 50. Arrangement of Solvent Companies

Appendix 50A. Precedents

Chapter 51. Going-Private Transactions

Chapter 52. Liquidation, Dissolution and Revival

Appendix 52A. Precedents

Chapter 53. Reorganizations and Arrangements of Insolvent
Companies under Corporate Law

Appendix 53A. Articles of Arrangement, Form 8

Chapter 54. Restructuring Companies under Insolvency Law

Chapter 55. Tax-Deferred Corporate Transactions

PART IX. AUDITS AND MEETINGS OF SHAREHOLDERS

Chapter 56. Auditors

Appendix 56A. Precedents

Chapter 57. Audit Committees

Chapter 58. Financial Statements

Chapter 59. Notice of Shareholder Meetings

Appendix 59A. Precedents

Chapter 60. Proxy Solicitations

Appendix 60A. Precedents

SUMMARY OF CONTENTS

Chapter 61. Shareholder Meetings

PART X. CORPORATE RECORDS AND FILINGS

Chapter 62. Continuous Disclosure Obligations of Reporting Issuers

Chapter 63. Registered Office and Corporate Records

Appendix 63A. Precedents

Chapter 64. Corporate Filings

Appendix 64A. Precedents

Chapter 65. Corporations Returns Act

Volume 4

PART XI. EXTRA-PROVINCIAL REGISTRATIONS

Chapter 66. Overview of the Regulation of Extra-Provincial Entities

Chapter 67. Alberta Extra-Provincial Registrations

Appendix 67A. Alberta Extra-Provincial Registrations
Applicable Legislation and Forms

Chapter 68. British Columbia Extra-Provincial Registrations

Appendix 68A. British Columbia Extra-Provincial Registrations
Applicable Legislation and Forms

Chapter 69. Manitoba Extra-Provincial Registrations

Appendix 69A. Manitoba Extra-Provincial Registrations
Applicable Legislation and Forms

Chapter 70. New Brunswick Extra-Provincial Registrations

Appendix 70A. New Brunswick Extra-Provincial Registrations
Applicable Legislation and Forms

Chapter 71. Newfoundland and Labrador Extra-Provincial
Registrations

Appendix 71A. Newfoundland and Labrador Extra-Provincial
Registrations Applicable Legislation and Forms

Chapter 72. Northwest Territories and Nunavut Extra-Territorial
Registrations

Appendix 72A. Northwest Territories and Nunavut Extra-
Territorial Registrations Applicable Legislation
and Forms

Chapter 73. Nova Scotia Extra-Provincial Registrations

Appendix 73A. Nova Scotia Extra-Provincial Registrations
Applicable Legislation and Forms

Chapter 74. Ontario Extra-Provincial Registrations

- Appendix 74A. Ontario Extra-Provincial Registrations
Applicable Legislation and Forms
- Chapter 75. Prince Edward Island Extra-Provincial Registrations
- Appendix 75A. Prince Edward Island Extra-Provincial
Registrations Applicable Legislation
- Chapter 76. Québec Extra-Provincial Registrations
- Appendix 76A. Quebec Extra-Provincial Registrations
Applicable Legislation and Online Services
- Chapter 77. Saskatchewan Extraprovincial Registrations
- Appendix 77A. Saskatchewan Extra-Provincial Registrations
Applicable Legislation and Forms
- Chapter 78. Yukon Extra-Territorial Registrations
- Appendix 78A. Yukon Extra-Territorial Registrations Applicable
Legislation and Forms

PART XII. MERGERS AND ACQUISITIONS

- Chapter 79. Confidentiality and Standstill Agreements
- Appendix 79A. Confidentiality and Non-Disclosure Agreement
- Appendix 79B. Short Form Unilateral NDA
- Appendix 79C. Due Diligence Request List—Purchase of
Private Corporation Assets or Shares
- Chapter 80. Letters of Intent, Exclusivity Agreements and No-
Shops
- Appendix 80A. Letter of Intent for Share Transaction
- Appendix 80B. Letter of Intent for Asset Acquisition
- Appendix 80C. Exclusivity Agreement
- Appendix 80D. Purchase Agreement—No-Shop Covenant
- Chapter 81. Tax Aspects of M&A Transactions
- Chapter 82. Negotiation of Asset or Share Purchase Agreements
- Appendix 82A. Share Purchase Agreement
- Appendix 82B. Asset Purchase Agreement
- Appendix 82C. Additional Clauses for SPA
- Chapter 83. Price Adjustments, Escrows and Earn-Outs
- Appendix 83A. Purchase Agreement – Working Capital Price
Adjustment Provisions
- Appendix 83B. Purchase Agreement – Inventory Purchase Price
Adjustment Provisions
- Appendix 83C. Purchase Agreement – Debt Purchase Price
Adjustment Provisions

SUMMARY OF CONTENTS

Appendix 83D.	Escrow Agreement
Appendix 83E.	Purchase Agreement – Section 116 Certificate under Income Tax Act
Appendix 83F.	Purchase Agreement – Earn-Out (EBITDA Targets)
Appendix 83G.	Purchase Agreement – Earn-Out (Non-Financial Milestones)
Chapter 84.	Vendor Take-Back Financing
Appendix 84A.	Purchase Agreement – Vendor Financing
Appendix 84B.	Vendor Takeback Note
Appendix 84C.	Guarantee
Appendix 84D.	General Security Agreement
Appendix 84E.	Pledge Agreement
Appendix 84F.	Stock Power
Appendix 84G.	Schedule to the Electronic Form of Charge/ Mortgage — Additional Provisions
Appendix 84H.	Acknowledgement of Standard Charge Terms
Appendix 84I.	Debenture
Chapter 85.	Non-Competition and Non-Solicitation Covenants
Appendix 85A.	Purchase Agreement – Non-Competition and Non-Solicitation Covenants
Appendix 85B.	Non-Competition and Non-Solicitation Agreement
Chapter 86.	Transitional Services Agreements
Appendix 86A.	Transitional Services Agreement
Chapter 87.	Legal Opinions in M&A Transactions
Appendix 87A.	Legal Opinion For Share Purchase Transaction
Appendix 87B.	Legal Opinion For Asset Purchase Transaction
Chapter 88.	Take-Over Bids, Defences to Hostile Bids and Dissenting Shareholders
Chapter 89.	Issuer Bids
Chapter 90.	Merger Control— <i>Competition Act</i> Considerations
Appendix 90A.	Notifiable Transactions—Form and Certificate
Appendix 90B.	Merger Enforcement Guidelines
Appendix 90C.	Competition Bureau Consent Agreement Template
Chapter 91.	<i>Investment Canada Act</i>
Appendix 91A.	Notification to Acquire Control of an Existing Canadian Business

- Appendix 91B. Notification to Establish a New Canadian Business
- Appendix 91C. Application for Review
- Appendix 91D. Voluntary Notification regarding the National Security Review Provisions

Volume 5

PART XIII. RECENT AND PROSPECTIVE LAW REFORM

Chapter 92. Recent and Prospective CBCA Amendments

Chapter 93. Recent and Prospective OBCA Amendments

Appendices

Appendix A. Relevant Legislation, Forms & Notices of Filing Requirements

Appendix A1. Relevant Statutes and Regulations

Appendix A2. Relevant Forms

Appendix A3. Relevant Notices of Filing Requirements

Appendix TC. Tables of Concordance

Appendix WP. Words & Phrases

Table of Cases

Index