

Index

All unadorned references in this index refer to sections of the *Municipal Act, 2001*.

“MCIA” references are to sections of the *Municipal Conflict of Interest Act* — e.g. MCIA 5 means s. 5 of the *Municipal Conflict of Interest Act*.

“MFIPPA” references are to sections of the *Municipal Freedom of Information and Protection of Privacy Act* — e.g. MFIPPA 8 means s. 8 of the *Municipal Freedom of Information and Protection of Privacy Act*.

“§ ” references are to the numbered headings under which the case law has been classified, which follow the statutory provision — e.g. § 273:1 means heading 3 of the case law grouped under s. 273 of the *Municipal Act, 2001*.

Regulations are cited in brackets following the section of the statute under which they have been reproduced — e.g. “400 (O. Reg. 119/03)” means the regulation reproduced in the book following s. 400 of the *Municipal Act, 2001*.

ACCESS TO DOCUMENT

Generally, **253**

ACCESS TO RECORDS

See Records

ACCOUNTABILITY AND TRANSPARENCY

Generally, **223.1 to 223.24**

By-law authority, **10(2)2, 11(2)2**

Officers, **223.1 to 223.24, 239.1**

auditor general, **223.19 to 223.23**

integrity commissioner, **223.3 to 223.7**

lobbyist registrar, **223.11 to 223.12**

ombudsman, **223.13 to 223.17**

ACTING HEAD OF COUNCIL

Generally, **242**

ACTIONS

Action by ratepayer, **424**

Immunity from civil actions, **386**

Indemnity, **279(1), 279(4)**

Joint municipal services board, **202(5)**

No action re: mistake re: highways, **65**

Non-repair of highways, **44(7), 44(8),
44(10), 44(12)**

Nuisance on highways, **46**

Policy decisions, **450**

Public utility, **84**

Recovery of land, **383(2), 383(3)**

Recovery of taxes, **349(4), 382(5)**

Removal of snow and ice, **122(3)**

To restrain breach of by-law, **443**

ADMINISTRATIVE PENALTIES

Generally, **434.1**

Parking, **102.1**

ADULT ENTERTAINMENT ESTABLISHMENT

Additional penalty, **430**

By-laws, **154**

Licence — public input, **153, 478(11)**

Offence, **161**

Signs, **99 § 2**

ADVERTISING DEVICES

By-law invalid, **99 § 2**

By-law valid, **99 § 3**

Freedom of speech, **99 § 1**

Pre-existing signs, **99 § 4**

Restrictions, **59**

Rules for, **99**

AGREEMENTS

See also Contracts with private sector

Archival services, **254(3)**

Boundary line — highway, **29.1**

By-law enforcement, **139, 140, 145**

Collection of tax arrears by upper-tier,
385.1

Debt, **401(1)**

Enforcement, **442, 447.4**

Extension agreement for tax arrears,
378(1), 378(1.1), 378(1.2)

Federal government, with, **3.1**

General, **20 to 23**

AGREEMENTS—Cont'd

- Improvements in upper-tier highways, **55(3)**
- Investments, **420(1)**
- Joint municipal service board, **202(1)**
- Joint undertaking, **20(1)**
- Municipal capital facilities, **110(5), 110(8)**
- No power under ss. 9 to 11 re: risk avoidance, **17(1)(d)**
- Passenger transportation system, **69(2)(b)**
- Provincial Offences Act, **447**
- Reciprocal licensing arrangement, **156(1)**
- Small business counselling, **108**
- Tax instalments, **311(15)**
- Transit station charges exemption, **110(7.1)**
- Universities, hospitals, correctional and educational institutions, **323(6) to 323(9)**
- With conservation authority, **95(1)**
- With First Nation, **21(1)**
- With private person re: private road or water or sewage works, **23**
- With Province of Ontario re: system, **22**

AIRPORTS

- Power in relation to, **70**
- Taxicab licensing, **156(2)**

AMBIGUITY

- Interpretation, **8(2)**

ANIMALS

- By-law authority, **10(2)9**
- Defined, **11.1, 103(2)**
- Impounding, **103**
- Muzzling of dogs, **105**
- Sphere of jurisdiction, **11(3)9**

ANNEXATION OF A MUNICIPALITY

- Generally, **181, 183**

ANNUAL RETURNS

- Generally, **294**

ARBITRATOR

- S. 14 of Municipal Arbitrations Act, **479**

ASSESSMENT

- Defined, **306**

ASSESSMENT CORPORATION

- Defined, **1(1)**

AUDITOR

- See also Checklist 14 — Budget and Financial Reporting, Checklist 16 — Municipal Auditor
- Appointment, **296 to 297**
- Not employee, **296(4)**

AUDITOR GENERAL

- Appointment, **223.19**
- Duty of confidentiality, **223.22**
- Duty to furnish information, **223.21**
- Power to examine on oath, **223.21**
- Regulations re local board, **223.24**
- Responsibilities, **223.19**
- Testimony, **223.23**

AUTHORITY TO GOVERN

- Lower- and upper-tier municipalities, **11**
 - by-laws permitted, **11(2)**
 - conflicts, **13, 13.1**
 - overlapping powers, **13(3)**
 - services and things, **11(1)**
 - spheres of jurisdiction, § **11:1, 11(3) to 11(11)**
- Single-tier municipalities
 - by-laws permitted, **10(2) to 10(6)**
 - services and things, **10(1)**

BAD FAITH

- See also Good faith
- Of council, **273 § 4(f)**

BANK LOANS

- Generally, **401 (O. Reg. 276/02)**

BOARD OF HEALTH

- Generally, **477**

BOARD OF MANAGEMENT

- Status, **204(2.1)**

BODY CORPORATE

- Generally, **4**

BODY RUB PARLOUR

- As adult entertainment establishment, **152**
- Public input, **153, 478(11)**

BONUSES

- See also Grants, Checklist 5 — Bonusing of Businesses
- Prohibited, **106**

BORROWING

- See Debt and investment

INDEX

BOUNDARIES OF MUNICIPALITY

- Jurisdiction over boundary highways, **29**
- Limiting application of by-laws and resolutions, **19**

BRIDGE

- See also Highways
- Defined, **24**
- Jurisdiction, **54**
- Maintenance and repair, **44**

BUDGET

- See also Checklist 14 — Budget and Financial Reporting
- Change in financial reporting requirements, **292**
- Interim financing, **316**
- Lower-tier, **290**
- Multi-year, **291**
- Upper-tier, **289**

BUSINESS IMPROVEMENT AREAS

- Generally, **204 to 215**

BUSINESS LICENSING

- See also Licensing, Checklist 8 — Business Licensing
- By-law, defined, **1(1)**
- By-law authority, **10(2)11**
- Sphere of jurisdiction, **11(3)11**

BUS TRANSPORTATION SYSTEM

- Authority, **69**
- London, **71**
- Waterloo, **72, 73**

BY-LAWS

- See also Powers, Procedure by-law, Enforcement, Resolutions, Checklist 20 — By-Laws, Checklist 22 — Quashing By-Laws
- An application, **250**
- Conflict between, **13, 13.1**
- Conflict with legislation, **14**
- Council acts by by-law, **5**
- Deemed, **457.2**
- Fines, **429**
- Geographic application, **19**
- Illegality, **272**
- Inoperative, **13.1**
- Language, **247**
- Municipal powers exercised, **5(3), 5(4)**

BY-LAWS—Cont'd

- Notice of intent
 - business improvement area — notice of proposed by-law, **210(1)**
 - change composition of upper-tier council, **218**
 - change name of private road, **48**
 - fees or charges, priority liens over, **400(f)**
 - registration of business, **157(3)**
 - repeal business improvement area, **211(1), 211(3), 212**
 - restructuring proposal, **173(3)**
- Procedural requirements, **15**
- Proof of, **447.5**
- Quashing, **272 to 273**
 - good faith requirement, § **272:1**
 - unreasonable and oppressive, § **272:1**
- Reasonableness, **272**
- Required
 - for exercise of municipal powers, **5**
 - for natural person power, **5(3)**
- Res judicata, § **273:1**
- Review, **283(7)**
- Scope, **8(4), 8(5)**
- Seal, **249**
- Severability of invalid provision, § **273:1**

CANCELLATION OF TAXES

- Generally, **334, 357 to 357.1, 365**

CANDIDATES (ELECTION)

- Acclamations, **MEA 37**
- Certificates, **MEA 33.0.1 to 33.0.2**
- Death of, **MEA 39**
- Default by, **MEA 88.23**
- Deficit, treatment of, **MEA 88.31**
- Duties of
 - generally, **MEA 88.22 to 88.32**
 - campaign period for candidate, **MEA 88.24**
 - campaign period for registered third parties, **MEA 88.28**
- Employee of municipality / local board, **MEA 30**
- Examination of nomination, **MEA 35**
- Expenses, permitted amount, **MEA 33.0.1**
- Filing dates, **MEA 88.30**
- Financial statements, **MEA 88.25**
- Fundraising, **MEA 88.12 to 88.16**
- Ineligibility of, **MEA 39**

CANDIDATES (ELECTION)—Cont'd

- Nominated, who may be, **MEA 29**
- Nomination day, **MEA 31**
- Notices, **MEA 32, 33.1**
- Offences by, **MEA 92**
- Penalties, **MEA 33.1**
- Refund, **MEA 34**
- Reporting periods, **MEA 88.30**
- School board, appointment to fill vacancy on, **MEA 38**
- Surplus
 - expenses, saving for later, **MEA 88.32**
 - return of, **MEA 88.32**
 - treatment of, **MEA 88.31**
- Withdrawal, **MEA 36**

CERTIFICATE OF ELECTION

- Generally, **232**

**CHARGE FOR USE OF HIGHWAYS —
REPEALED**

- Generally, **478(12)**

CHARGES

- See Fees and charges, Checklist 6 — Fees and Charges

CHARITIES

- Tax rebates, **361**

**CHARTER OF RIGHTS AND
FREEDOMS**

- See Constitutional matters

CHEQUE SIGNING

- Generally, **287**
- Sinking fund committee, **410(1)**

CHIEF ADMINISTRATIVE OFFICER

- Generally, **229**

CHILD

- Defined, **MCIA 1**

CITY OF TORONTO ACT

- Non-application to City of Toronto, **7.1**
- Purposes, **2 (note)**

CLERK

- See also Checklist 13 — Municipal Clerks
- Custody of records, **228(1), 253**
- Delegation of duties, **228(4), 228(5)**
- Deputy clerks, **228(2)**
- Duties, **228(1)**

CLERK—Cont'd

- Employee status, **228(3)**

CLIFFS

- Generally, **123**

CLOSED MEETING INVESTIGATION

- Generally, **239.1, 239.2**

**CLOSING HOURS FOR RETAIL
BUSINESS ESTABLISHMENTS**

- Generally, **148**

CLOSURE ORDER

- By court re: public nuisance, **447.1, 478(13)**
- Non-licensed business, **447**
- Public nuisance, **433, 478(2)**

**CODE OF CONDUCT FOR
COUNCILLORS**

- Generally, **223.2**
- Request for inquiry, **223.2**

COLLECTION AGENCIES

- Generally, **304**

COMMERCIAL PROPERTY CLASS

- Defined, **306**

COMMITTEE

- Closing highway, **42**
- Defined, **238(1)**
- Language of proceedings, **247(1)**
- Minutes of proceedings, **253(1)(a)**
- Overcharges, **358(11)**
- Sinking fund, **410**

**COMMON LAW PASSAGE OVER
HIGHWAYS**

- Generally, **35**

COMMUNICATIONS SYSTEMS

- Emergency response, **116**

COMPLIANCE AUDITS/REVIEWS

- Contributions for election campaigns, **MEA 88.33 to to 88.37**

COMPOSITION OF COUNCILS

- Generally, **7(3)4, 217 to 221**

CONFLICT OF BY-LAWS

- Generally, **13, 13.1, 58(2), 102.1(4), 115(9), 188(2) 221, 461**

INDEX

CONFLICT OF INTEREST

See Pecuniary interest

CONFLICT RE: LICENSING BY-LAW

Generally, **159**

CONFLICT RE: TREE BY-LAW

Generally, **461**

CONFLICT WITH CHARTER

Generally, § **154:1**

CONFLICT WITH CRIMINAL LAW

Generally, § **154:1**

CONFLICT WITH OTHER LEGISLATION OR INSTRUMENTS

Generally, **14, 40(4), 133(5), 159, 162,
187(2), 188(2), 188(3), 203(3),
216(2), 221, 322(11), 391(5), 451.1
452(4), 453(2)**

CONSERVATION AUTHORITY

Agreements with, **95**

CONSTITUTIONAL MATTERS

Freedom of expression, **4, § 99:1, § 151:1**
Status of municipalities, § **2:1**

CONSTRUCTION FINANCING

Generally, **408 (O. Reg. 278/02)**

CONSTRUCTION SAFETY

Generally, **118**

CONSULTATION WITH PROVINCE

Generally, **3(1)**

CONSUMER PROTECTION

By-law authority, **10(2)8, 11(2)8**

CONTINUATION OF PREVIOUS BY-LAWS

Generally, **457, 457.1**

CONTINUITY OF COUNCIL

Generally, **5(2)**

CONTRACTS WITH PRIVATE SECTOR

Estoppel, § **9:1**
Formal requirements, § **9:1**
Legislative power, § **9:1**
Natural persons power, § **9:1**
Standing of private persons to sue, § **9:1**
Unjust enrichment, § **9:1**

CONTROLLING INTEREST

Defined, **MCIA 1**

CONVERSION

Residential rental properties, **99.1**

CORPORATE BODY

Generally, **4(1)**

CORPORATIONS ACT

Non-application, **4(2)**

CORPORATIONS INFORMATION ACT

Non-application, **4(2)**

CORPORATIONS — POWER TO ESTABLISH

Generally, **203 (O. Reg. 168/03)**

COSTS IN LEGAL PROCEEDINGS

Generally, **447.7**

COUNCIL

See also Contracts with private sector,
Checklist 11 — Members of Council

By-laws, **247 to 250**

Changes to
composition, **217 to 218.5, 221**
titles, **220**

Code of conduct, **223.2**

Composition, **217 to 218.5, 221**

Conflicting laws, **221**

Continuing body, **5(2)**

Defined, **MCIA 1**

Duties, **MCIA 1.1**

Eligibility to hold office, **256 to 258**

Exercising power, **5(1), 5(4)**

First meeting of, **230**

Meetings, **239 to 246**

Organization, **231 to 235**

Procedure by-law, **238**

Quorum, **237**

Successor councils, § **5:1**

Vacancies, **259 to 267**

Wards, **222 to 223**

COUNCIL, ROLE OF

Generally, **224**

Conflict of interest, § **224:1**

Delegation, § **224:1**

Exercises, powers of municipality, **5**

Fiduciary duty, § **224:1**

General principles, **5, § 224:1**

COUNCIL, ROLE OF—Cont'd

- Liability, § 224:1
 - civil, § 224:1
 - criminal, § 224:1
- Partiality, § 224:1

COUNTY

- Defined, 1(1)

CULTURAL, RECREATIONAL AND EDUCATIONAL EVENTS

- Generally, 126

CULTURE, PARKS, RECREATION AND HERITAGE

- Agreement with conservation authority, 95
- Outside municipal boundaries, 94
- Sphere of jurisdiction, 11(3)5

DANGEROUS PLACES

- Generally, 123

DEBENTURES

- By-law
 - generally, 408
 - registration, 415
 - repeal, 414
- Fixed rate of interest, 412
- Interest paid over one year, 416
- No power of lower-tier municipality, 401(3)
- Reserve funds, 417
- Sinking and retirement fund, 409
- Sinking fund committee, 410
- Use of money received, 413
- Variable interest rate and foreign currency borrowing, 411 to 412 (O. Reg. 275/02)

DEBT, SALE OF

- Generally, 305

DEBT AND INVESTMENT

- See also Debentures
- Authority to incur debt, 401, 414
- Bank loans, 401 (O. Reg. 276/02)
- Construction financing, 408 (O. Reg. 278/02)
- Investment
 - agreement, 420
 - loan of securities, 421
 - prescribed securities, 418
- Limits, 401 (O. Reg. 403/02)

DEBT AND INVESTMENT—Cont'd

- No power to incur under natural persons or sphere powers, 17(c), 17(1)(b)
- Offence, 422
- OMB direction as to notice, 402
- Payments by lower-tier municipalities, 403
- Personal liability, 424
- Purpose of debt
 - current expenditures, 407, 423
 - for another municipality or school purposes, 404, 406
 - temporary borrowing for works, 405

DECLARATIONS OF OFFICE

- Generally, 231, 232

DEEP WATERS

- Generally, 123

DEFINITIONS

- Generally, 1(1), 7(3), 7(4), 10(6), 11.1, 24, 115(11), 150, 172, 188, 194(1), 223.1, 238(1), 269, 281(3), 302, 306, 308, 311, 312, 314(8), 320(5), 320(11), 326, 327(1), 329(13), 338(2), 339, 365.1(1), 367(16), 390
- Application to municipal legislation, 1(4), 1(5)

DELEGATION

- Clerk's powers, 228(4)
- Community councils, 23.6
- Exercise of authority prior to nomination day, 275(6)
- General power, 23.1
- Hearing powers to committee, 252
- Hearings, 23.5
- Licensing to Police Services Board, 157(1)
- Of powers to a municipal service board, 198
- Policy, 270
- Powers not delegable, 23.3
- Restriction re legislative and quasi-judicial powers, 23.2
- Review or appeal, 284.1
- Scope of power, 23.1(2), 23.1(3), 23.2
- Temporary borrowing, 405(4), 406(4)
- To municipal service boards, effect, 23.4
- Topsoil, 142(3)
- Treasurer's powers, 286(5), 386(2)
- Tree permits, 135(8) to 135(10)

INDEX

DELEGATION—Cont'd

Upper-tier powers re: tax ratios, **310**

DEMOLITION

Residential rental properties, **99.1**

DILLON'S RULE

See Checklist 28

DISABLED PARKING

Generally, **102, 427**

DISCHARGE OF WEAPONS

Generally, **119**

DISCRIMINATION AUTHORIZED

Generally, **8(4)**

DISQUALIFICATION FROM OFFICE

Generally, **256, 261**

DISSOLUTION OF A MUNICIPALITY

Generally, **182, 183**

DISTRIBUTION OF POWERS

Generally, **Table, 11(4)**

DIVISION OF POWERS

Upper and lower tier, **11**

DOCUMENTS — ACCESS

Generally, **253**

DRAINAGE AND FLOOD CONTROL

Entry onto land, **97**

Outside municipal boundaries, **96**

Sphere of jurisdiction, **11(3)6**

DRAINAGE BUSINESS

Defined, **11.1**

DRIVER

Standard of care, § **44:1**

DUMPING OF FILL

Generally, **142**

DUST

Specific powers, **129**

DUTIES

See Checklist 3 — Duties Imposed on
Municipality by Statute

ECONOMIC DEVELOPMENT

SERVICES

Defined, **1(1)**

General principles, § **106:1**

Pleadings and evidence, § **106:1**

ECONOMIC DEVELOPMENT

SERVICES—Cont'd

Specific powers, **106 to 114**

Sphere of jurisdiction, **11(3)10**

ECONOMIC WELL-BEING

By-law authority, **10(2)5, 11(2)5**

ELECTION OFFICIALS AND OTHER PERSONNEL

Generally, **MEA, 11 to 15**

Candidates

See Candidates (Election)

Clerk

disabilities, electors/candidates with,
MEA 12.1

documents, original, **MEA 14**

duties of, **MEA 11**

notice by, **MEA 13**

powers of, **MEA 12**

regulations, **MEA 11.2**

special case, **MEA 11.1**

Deputy returning officer, **MEA 15**

Other, **MEA 15**

Recounts, **MEA 62**

Scrutineers, **MEA 16**

ELECTIONS

By-elections, **MEA 65**

Campaigns

generally, **MEA 88.1 to 88.21**

advertisements, **MEA 88.3**

contributions, **MEA 33.0.2, 88.8 to
88.18, 88.33 to 88.37**

expenses, **MEA 33.0.1, 88.19 to 88.21**

period for, **MEA 88.24, 88.28**

registered third parties, period for,
MEA 88.28

residential premises and, **MEA 88.1 to
88.2**

Candidates

See Candidates (Election)

Controverted, **MEA 84 to 87**

Counting

see Voting

Enforcement, **89 to 94**

Lame-duck council, **275**

Nominations

See Nominations for Election

Officials and others

See Election Officials and Other
Personnel

ELECTIONS—Cont'd

- Procedure
 - See Voting
- Records, **MEA 88**
- Recounts
 - See Voting
- Third party advertisements, **MEA 88.4 to 88.7**

ELECTOR

- Defined, **MCIA 1, 188(1)**

ELIGIBILITY TO BE A MEMBER OF A COUNCIL

- Generally, **256 to 265**

EMERGENCY RESPONSE

- Generally, **116, 275(4.1)**

EMPLOYEES

- Defined, **278**
- Hiring policy, **270**
- Insurance and health benefits, **282**
- Liability insurance, **279**
- Personal matters, **239(2)(b)**
- Remuneration and expenses, **283**
- Role, **227**
- Sick leave credit gratuities, **281**

ENERGY CONSERVATION PROGRAM

- Generally, **147**

ENFORCEMENT

- See also Offences, Checklist 9 — Powers of Municipality to Enter onto Land and Buildings, Checklist 23 — Priority Lien Status
- Agreements to co-ordinate, **447.4**
- Application of Part XIV, **447.9**
- By-laws, **425 to 447.9**
- Certified copies of records, **447.4**
- Enforce agreements, **442**
- Fines, **429**
- Injunctions, **440**
- Legal costs, **447.7**
- Loans by municipality, **443**
- Order to discontinue activity, **444**
- Proof of by-law, **447.5**
- Remedial action, **446**
- Unpaid fines, **441**
- Work order, **445**

ENTRY ONTO LAND AND INSPECTION

- See also Checklist 9 — Municipal Powers to Enter onto Land and Buildings
- Compensation, **435(1)(5)**
- Dwellings, **437**
- Exercise of power, **435**
- Inspection, **429**
- Notice, **431(a), 431(b)**
- Obstruction, **426**
- Procedure, **431**
- Public utility
 - after discontinuance of service, **80(3)**
 - building, **79(1), 79(2)**
 - highway, **78**
 - repair and maintenance, **80(1), 91(9)**
- Remedial action, **446(2)**
- Restoration of land, **435(1)(5)**
- Search warrant, **439**

ENVIRONMENT

- See also Trees
- By-law authority, **10(2)3, 11(2)3**
- Protection, § **10:1**
- Specific provisions, **135 to 147**
- Standards, **97.1**

ESTIMATES

- Lower-tier, **290**
- Upper-tier, **289**

EVIDENCE - BY-LAWS

- Generally, **447.6(5)**

EXHIBITIONS - POWER TO HOLD

- Generally, **114**

EXISTING BY-LAWS TO CONTINUE

- Generally, **457, 457.1**

EXPENSES

- Generally, **283**

EXPLOSIVES AND FIREWORKS CONTROL

- Generally, **120 to 121**

EXPROPRIATION - POWER

- Generally, **6**

EXTRATERRITORIAL JURISDICTION

- Drainage and flood control, **96**
- Transportation systems to airports, **70**
- Waste management, **74**

INDEX

EXTRATERRITORIAL POWERS

- Generally, **19(2), 70**
- Culture, parks, recreation and heritage, **94**

FAIRS AND EVENTS

- Generally, **126**

FARM DUES

- Generally, **149**

FARMERS' MARKET

- Power to maintain, **113**

FARMING VEHICLES

- Licence or permit system prohibited, **51**

FEES AND CHARGES

- See also Checklist 6 — Fees and Charges
- By-laws
 - authority, **391**
 - local board, approval, **397**
- Debt to municipality, **398**
- Gas charges, **395**
- Interpretation, **390**
- No application to OMB, **399**
- Prohibited bases
 - generally, **394(1)**
 - poll tax, **393**
- Restrictions, **400 (O. Reg. 244/02)**

FENCES AND SIGNS

- By-law authority, **10(2)10, 15(5)**
- Sphere of jurisdiction, **11(3)7, 15(4)**

FERRIES

- Generally, **Table, 11, 69(7)**

FETTER — COUNCILS CAN'T

- Generally, **§ 5:1**

FILL AND TOPSOIL

- Generally, **142**

FINANCIAL ADMINISTRATION

- See also Auditor, Budget, Treasurer,
Checklist 14 — Budget and
Financial Reporting
- Annual return, **294**
- Change in financial reporting require-
ments, **292**
- Cheque signing, **287**
- Fiscal year, **285**
- Reserve fund, **293**
- Restrictions, **17**
- Yearly budget, **289 to 292**

FINANCIAL ASSISTANCE TO MUNICIPALITIES

- Generally, **302**

FINANCIAL INSTRUMENTS

- See Debt and investment

FINANCIAL MANAGEMENT

- By-law authority, **10(2)3, 11(2)3**

FINANCIAL STATEMENTS

- See also Auditor
- Annual, **294.1**
- Publication, **295**

FINES

- Generally, **429**
- Collection, **441**
- Municipality entitled to
generally, **433**
enforced by upper-tier, **434**

FIREARMS

- Generally, **119**

FIRE PROTECTION

- Generally, **475**

FIREWORKS

- Generally, **121**

FIRST MEETING OF COUNCIL

- Generally, **230 to 232**

FIRST NATION

- Agreements with, **21(1)**
- Defined, **1(1)**

FISCAL YEAR

- Generally, **285**

FLEA MARKETS

- Generally, **113**

FLOOD CONTROL

- See Drainage and flood control

FLUORIDATION

- Generally, **476**

FORM OF BY-LAWS

- Generally, **247 to 249**

FORTIFICATION OF LAND OR BUILDINGS

- Generally, **133, 478(9)**

FREEDOM OF INFORMATION

See Records

FREEDOM OF SPEECH

Generally, § 99:1

FUEL STORAGE

Generally, 125(b)

GENERAL REASSESSMENT

Defined, 306

GEOGRAPHIC JURISDICTION

Generally, 19

GOOD FAITH

By-law not to be quashed, 272

Liability, 448

Policy decision, 450

Prohibition and regulation of public nuisances, 128(2)

Treasurer, 386

GOVERNANCE

By-laws authority, 10(2)1, 11(2)1

GRADUATED TAX RATES

Generally, 314

GRANDFATHERED PROVISIONS

See Transitional matters

GRANTS

Authority to grant assistance, 106.1

General power to make, 107

Not permitted under natural person or sphere powers, 17(1)(e)

GROSS NEGLIGENCE

Highway action — snow or ice, § 44:1, 44(9)

GROUP HOMES

Generally, 166

HEAD OF COUNCIL

See also Checklist 10 — Head of Council, CKL 36 to 37

Acting head of council, 226, 242

Appointment, 233

As chief executive office, 226.1

Change in title, 220

Power to expel, 241(2)

Role of, 225

Substitution on other bodies, 226

To preside over meetings, 225, 241(1)

HEALTH, SAFETY AND WELL-BEING OF PERSONS

Generally, 10(2)6, 11(2)6, 115 to 134

HEALTH BENEFITS

Generally, 281 to 282

HEATING AND COOKING APPLIANCES

Generally, 125(a)

HERITAGE POWERS

Generally, 11(3)5, 94 to 95

HIGHWAYS

See also Bridge, Liability, Motor vehicle, Sidewalks, Time limitations, Checklist 25 — Limitations Periods, Checklist 32 — Sources of Municipal and Personal Liability

Aboriginal claims, § 26:1

Alteration, 34(2)

Boundary lines, 29, 29.1

By-laws, 27

Closing

conveyance of land, 43

delegation of power, 42

highways, 34, 43, 57

lower-tier, 57

Common law right of passage, 35

Compensation not given, 66, 67

Defined, 1(1)

Enclosed road allowance, 68

Establishing

generally, 31

pre-2003, § 26:1

unorganized territory, 32

Farm vehicles on, 51

Impounding objects on, 63

Intersections, 56

Joint jurisdiction, 29, 29.1

Jurisdiction over, 27, 28, 52, 53

Liability, 45

Limitation period, § 44:1

Maintenance and repair

duty, 44

municipal policy and action, § 44:1

no personal liability, 45

Minimum maintenance standards, § 44:1

Mistakes in opening, 65

Naming

entry onto land, 61

INDEX

HIGHWAYS—Cont'd

- Notice required re: action, **44(10)**
- Not on original allowance, **66**
- Nuisance on, **46**
- Obstructions, **62.1**
- Ownership, **30**
- Removal of obstructions to view, **62.1**
- Removal of vegetation, building, object
— court order, **62.1**
- Right of use or occupation (s. 3(1) of the
Municipal Franchises Act), **480**
- Road allowances, § **26:1**
- Sidewalks, **55**
- Signs, notices or advertising devices, **59**
- Sphere of jurisdiction, **11(3)1**
- Territorial districts, **64**
- Toll highways, **40**
- Transfer of jurisdiction
 - between municipalities, **53**
 - between tiers, **52**
- Transition
 - compensation where not opened on
original allowance, **66**
 - existing, **26**
 - jurisdiction continued, **28(1)**
 - mistakenly opened, **65**
- What constitutes, **26**
- Written notice to municipality, § **44:1**
- Zoning restrictions, **58**

HIRING POLICIES

- Generally, **270**

HOLIDAY

- Defined, **148(2)**

HOURS OF OPERATION

- Market, **113(b)**
- Retail business establishments, **148**

HYDRO ONE

- Inapplicability of MFIPPA to, **MFIPPA**
52.1

ILLEGALLY-PARKED VEHICLES

- Impounding, **101**
- Owner's liability, **428**
- Payments out of court, **432**

IMPOUNDING VEHICLES

- Generally, **63**
- Illegally-parked vehicles, **101**

IN CAMERA MEETINGS

- See also Checklist 19 — Council Meeting
- When permitted, **239(2) 239(6)**

INCORPORATION

- Specific authority, **203**

INCORPORATION BY BY-LAWS OF OTHER INSTRUMENTS

- Generally, **447.8**

INCORPORATION OF MUNICIPALITIES

- Generally, **4**

INCREASES OF TAXES

- Generally, **359**

INDEMNIFICATION OF MEMBERS AND EMPLOYEES

- Generally, **279**

INDUSTRIAL, COMMERCIAL AND INSTITUTIONAL SITES

- Generally, **112**

INFORMATION RETURNS

- Generally, **294, 299 to 301**

INJUNCTION

- Interim, § **440:1**
- To prohibit breach of by-law, **440, 440**
§ **2.1**
- To restrain public nuisance by closing
order, **447.1**

INQUIRIES, JUDICIAL

- Generally, **274**

INSPECTION

- Marijuana grow operations
 - generally, **447.2**
 - in lower-tier municipality, **447.3**
- Power of entry, **436**
- Pursuant to order, **438**

INSTRUMENTS — CONFLICT OF BY-LAWS WITH

- Generally, **14(1)(b)**

INSURANCE

- Generally, **278 to 282**
- Defending conflict of interest action,
MCIA 14
- Expenses of members and employees, **279**

INTEGRITY COMMISSIONER

- Appointment and powers, **Checklist 31, 223.3**
- Duty of confidentiality, **223.5**
- Inquiry by, **223.4**
- Reference to appropriate authorities, **223.8**
- Report to council, general, **223.6**
- Testimony, **223.7**

INTENTION TO PASS BY-LAWS, NOTICE

- Advertising/signs by-laws, **99**
- Business improvement area — notice of proposed by-law, **210(1)**
- By-law to repeal business improvement area, **211(1), 211(3), 212**
- By-law to repeal section 203 by-law, **211(1), 211(3), 212**
- By-law with respect to registration of business — notice of public meeting, **157(3)**
- Change composition of upper-tier/council, **218**
- Change of municipal name, **187(2)**
- Changing name of highway, **47, 48**
- Fees or charges, notice with respect to priority liens, **400(f)**
- Procedure by-laws, **238(4)**
- Restructuring proposal — public meeting, **173(3)**
- Road closure, **34(1)**

INTEREST IN COMMON WITH ELECTORS GENERALLY

- Defined, **MCIA 1**

INTERIM LEVY

- Generally, **316, 317**

INTERPRETATION

- Application to other municipal legislation, **1(4), 1(5)**
- Broad interpretation, **2, 8**
- Natural person powers, **8**
- Sphere powers, **8**

INVESTIGATION

- Closed council meetings
 - compliance with rules, **239.1**
 - investigator, **239.2(1) to 239.2(6)**
 - reports, **239.2(7), 239.2(8)**
- Judicial, **274**

INVESTMENTS

- See also Debt and investment
- Generally, **418 to 420**
- Eligible investments, **418 (O. Reg. 399/02)**
- Joint investments, designation of additional persons, **420 (O. Reg. 388/02)**

JOINT UNDERTAKINGS WITH OTHER MUNICIPALITIES

- Generally, **20**

JUDGE

- Defined, **MCIA 1**

JUDICIAL INVESTIGATION

- Generally, **274**

JUDICIAL REVIEW

- Generally, **§ 5:1**

JURISDICTION OF UPPER AND LOWER-TIERS

- By-laws, spheres of jurisdiction, **Table, 11(3), 13.1**
- Services or things provided by others, **11(8), § 11:1**

LAME DUCK COUNCIL

- Generally, **275**

LAND

- Defined, **1(1)**
- Entry on, **60 to 62**
- Promotion of, **111**
- Sale of
 - acquisition by expropriation, **6**
 - policy, **270**

LEGISLATION ACT

- Generally, **4**

LIABILITY

- See also Checklist 32 — Sources of Municipal and Personal Liability and Immunity
- Abuse of Power, **XV:1**
- Alternative proceedings, **XV:19**
- Council members
 - diversion of funds, **424**
 - good faith actions, **448**
 - highway repair, **45**
 - protection re: discretionary functions, **450**

INDEX

LIABILITY—Cont'd

- Council members—Cont'd
 - protection re: nuisance — water or sewage, **449**
- Defamation, **XV:10**
- Enforcement officers, **XV:11**
- Firefighters, **XV:9**
- Highways, respecting
 - in absence of individual damages, **44(15)**
 - snow or ice, **44 § 3, 44(9)**
 - state of repair, **44(3), 44(7), 44(8)**
- Imposition of charges and fees, **XV:12**
- Invalid by-laws, **XV:15**
- Legal costs, **Part XV § 9**
- Negligent building inspection, **XV:5**
- Negligent misrepresentation, **XV:6**
- Occupier's liability, **XV:7**
- Policy decisions, **450**
- Practice and procedure, **XV:17**
- Public nuisance, **XV § 6**
- Public utilities, **82**
- Site plan agreements, **XV § 6.5**
- Solicitor-client privilege, **XV:18**
- Statutory immunity, defence of, **XV:3**
- Tax sales, **386**
- Tort, **XV:4**
- Vicarious liability, **XV:16**

LICENSING

- See also Checklist 8 — Business Licensing
- Adult entertainment establishments, **154**
- Authority, **10(2)**
- Closing unlicensed premises, **447**
- Conditions, **151(1)(c)**
- Conflict with other powers, **159**
- Delegation to police services board, **157**
- Discrimination and good faith, **§ 151:1**
- Duty to act judicially, **§ 151:1**
- Exclusion, **152**
- Exempt business, **152**
- General power, **151(1)**
- Geographic scope, **§ 151:1**
- Group homes, **163**
- Location of business, **153**
- Motor vehicle racing, **165**
- Other licensing powers, **160**
- Powers, **§ 10:1, 151 (O. Reg. 583/06)**
- Reciprocal agreements, **157**
- Refusal, **151(4)**

LICENSING—Cont'd

- Regulations, **158**
- Restrictions, **152**
- Specific powers, **151(1)**
- Sphere of jurisdiction, **11(3)11**
- Taxicabs, **156**
- Tow trucks, **155**
- Trailers and trailer camps, **164**
- Waterloo, **161**
- York, **162**

LIENS

- See also Checklist 23
- In favour of Crown, **353(4.1), 353(6)**
- Priority lien status, **1(3)**

LIGHTS

- Generally, **129**

LIMITATION ON TAXES FOR CERTAIN PROPERTY CLASSES

- Generally, **327 to 338.5**

LIMITATION PERIOD

- Action for lack of repair of highway, **44(7)**
- Action re: public utility, **84**

LINE FENCES ACT

- Generally, **98**

LIST OF BUSINESS LICENCES

- Generally, **158**

LOAN

- Not authorized under ss. 9 to 11, **17(1)(e)**
- Of securities, **421**
- To pay for by-law compliance, **443**

LOBBYIST REGISTRY

- Establishment, **223.9(1), 223.9(3)**
- Inquiry by registrar, **223.12**
- Prohibition on contingency fees, **223.10**
- Registrar for lobbying matters, **223.11**
- Requirement to file returns, etc., **223.9(2)**

LOCAL BOARD

- See also Checklist 29 — Local Board Powers and Duties
- Definition, **MCIA 1, 1(1), 11(6)**
- Dissolution and changes, **216 (O. Reg. 582/06)**
- Maintain registries, **MCIA 6.1**
- Policies, **270(2)**

LOCAL BOARD—Cont'd

Remuneration and expenses of members, **283**

Transitional, **455(6)**

LOCAL IMPROVEMENTS

See also Checklist 7 — Local Improvements, Checklist 27 — Options Re: Cost Recovery for Municipal Works
Charges for special services, **326**
Local improvement charges, **400 (O. Reg. 119/03)**

LOCAL MUNICIPALITY

Defined, **1(1)**

LOCAL PLANNING APPEAL TRIBUNAL JURISDICTION

Business improvement area board of management, **205(4)**
Debt, **401(4)(c), 402, 407(2), 415(2)**
Regional approval, **469(1)**
Restructuring, **179(b), 182 to 184, 186**
Ward boundaries, **222(4), 222(6), 222(7), 223(4)**

LODGING HOUSE

Defined, **11.1**

LOWER-TIER MUNICIPALITY

See also Upper-tier municipality
Defined, **1(1)**
Jurisdiction of, **11**
No power to regulate upper-tier, **16**
Power defined, **188(1)**
Purpose, § **2:1**
Transfer of powers between tiers, **188 to 193**
Trees, **135**

MARIJUANA GROW OPERATIONS

In lower-tier municipality, **447.3**
Inspection of buildings, **447.2**

MARKETS

Generally, **113**

MAYOR

See Head of council

MEETING (OF COUNCIL)

See also Checklist 19 — Council Meeting
Calling of meetings, **240**
Closed meeting investigation, **239.1, 239.2**

MEETING (OF COUNCIL)—Cont'd

Defined, **MCIA 1, 238(1)**
Educational/training sessions, **239(3.1)**
Failure to vote, **246**
First meeting, **230 to 232, 234**
Head or acting head to preside, **241(1), 242**
Improper conduct, **241(2)**
In camera, **239(2) 239(6)**
Joint meetings, **236(2)**
Locations, **236(1)**
One member, one vote, **243**
Open to public, **239(1), 239.1 to 239.2**
Open voting, **233, 238, 244**
Presiding officer
designated by secret ballot, **238(5)**
designating councillor, **238(4)**
head of council, **225, 241(1)**
Proceedings of council, **238**
electronic participation, **238(3.1)**
Proceedings voidable, **MCIA 12**
Proxy vote, **243.1**
Quorum, **237**
Recorded votes, **246**
Record of meeting, **239(7) 239(9)**
Tie votes, **245**
Voting open, **239(1), 239(5), 239(6)**

MEMBER (OF COUNCIL)

See also Liability, Pecuniary interest, Checklist 11 — Members of Council
Change in title, **220**
Declarations of office, **231, 232**
Defined, **MCIA 1**
Disqualification, **258(2)**
Duties, **MCIA 1.1**
Eligibility, **256 to 258**
Failure to vote, **246(2)**
Indemnification re: costs, liability, etc., **279**
Liability for diversion of funds, **424**
Liability insurance, **279**
Resignation, **260**
Terms of office, **235**
Titles, **220**
Vacancies, **259, 262 to 267**

MIGRATION OF POWERS

Generally, **188 to 193**

INDEX

MINIMUM MAINTENANCE STANDARDS

Generally, § 44:1

MINISTER

Defined, 1(1)

MONOPOLIES NOT ALLOWED

Generally, 18

MOTOR VEHICLE

Permit system prohibited, 50

Racing, 165

Wrecking and salvaging, 131

MUNICIPAL ACT

Generally, 2001

Application to other Acts, 1(4)

Short title, 486

MUNICIPAL CAPITAL FACILITIES

Generally, 110

Generally, 110

Agreements and tax exemption, 110 (O. Reg. 401/02)

Lease or sale, 110, 478(3)

MUNICIPAL CODE

Generally, 248

MUNICIPAL COMPLIANCE ORDER

Generally, § 440:1

MUNICIPAL CONFLICT OF INTEREST ACT

Municipal corporation, 4

Prevails over other Acts, 15

MUNICIPAL CORPORATION

Generally, 4

Powers exercised by council, 5

MUNICIPAL COUNCIL

A continuing body, 5(2)

Exercises powers by by-law, 5(3)

MUNICIPAL FRANCHISES ACT

Generally, 480

MUNICIPALITY

See also Powers, specific topics

A “person,” 1(1)

As geographical area and municipal corporation, 1(2)

Change of name, 187

Defined, MCIA 1, 1(1), 1(2)

MUNICIPAL OBJECTIVES AND STANDARDS

Generally, 299

MUNICIPAL POWERS

See also Powers

Exercise, Checklist 28 to to Exercise of Municipal Powers and Challenges Thereto, 5(1)

Exercised by by-law, 5

Scope of, 8

MUNICIPAL PURPOSES

Generally, 2

MUNICIPAL RESTRUCTURING

See Restructuring of municipalities

MUNICIPAL SERVICE BOARDS

Composition, 196(2)

Deemed, 195

Established, 196

Joint board, 202

Powers and duties, (3), 198(2)

Status, 197

MUNICIPAL SERVICES CORPORATIONS

Generally, 203(5) (O. Reg. 599/06)

MUNICIPAL STATUTE LAW AMENDMENT ACT, 2002

Generally, 474.11 to 474.21

MUNICIPAL TAXATION

See Tax assessment

NAME CHANGE

Generally, 7(3)1, 187

NATURAL ENVIRONMENT, SPECIFIC POWERS

Generally, 135 to 147

NATURAL PERSON POWERS

See also Contracts with private sector

Conferred on municipalities, 9

Interpretation, 8(1), 8(2)

Procedural requirements, 15

Restrictions on scope, 17

NEIGHBOURING LAND

Entry authorized, 132

NEPOTISM

Hiring policy required, 270

NOISE

- Limits on powers, **130**
- Specific powers, **129**

NOMINATIONS FOR ELECTION

- Candidate
 - See Candidates (Election)
- Day, **MEA 31**
- Examination of, **MEA 35**
- Filing of, **MEA 33, MEA 33 (O. Reg. 101/97)**
- Nominated, who may be, **MEA 29**
- Notice, **MEA 32**
- Withdrawal of, **MEA 36**

NOTICE OF ACTION FOR HIGHWAY LACK OF REPAIR

- Generally, **44(10)**

NOTICE OF INTENTION TO ENACT BY-LAWS

- See also Checklist 17 — Notices
- Advertising/sign by-laws, **99**
- Business improvement area — notice of the proposed by-law, **157(3)**
- By-law to repeal business improvement area and to repeal s. 204 by-law, **211(1), 211(3), 212**
- Change composition of council upper-tier, **218, 219(1)**
- Change of municipal name, **187(2)**
- Changing name of private road, **48**
- Fees or charges re: priority liens, **400(f)**
- Policy, **270**
- Restructuring proposal — public meeting, **173(3)**
- Road closure, **34(1)**

NUISANCE

- Closure order, **447.1, § 447:1**
- On highway, **46**
- Prohibition and regulation, **447.1, 478(2)**
- Public, **128**
- Rylands v. Fletcher, doctrine of, **46 § 2**

OATH OF OFFICE

- Generally, **231, 232**

OBSTRUCTION OF OFFICIALS

- Generally, **426**

ODOURS

- Generally, **129, 447.1 § 2**

OFFENCES

- See also particular topics
- Generally, **MEA 89 to 94.2**
- Candidate, by, **MEA 92**
- Corrupt practices, **MEA 90, 91**
- Fines, **429, 441**
- Limitation period, **MEA 94.2**
- Obstruction, **MEA 93**
- Penalty per individual, general, **MEA 94.1**
- Power to establish by by-law, **425**
- Prohibit continuation, **431**

OFFICERS

- See also Employees, Liability
- Role, **227**

OFFICIAL ARBITRATOR

- S. 15 of the Municipal Arbitrations Act, **479**

OLD ACT

- Defined, **1(1)**

OLD BY-LAW

- May be continued, **457, 457.1**
- Waste management, **469**

OMBUDSMAN

- Appointment, **223.13**
- Confidentiality, **223.15**
- Function, **223.13**
- Investigation, **223.14**
- Testimony, **223.17**

OPEN MEETINGS

- General rule, **239(1)**

ORGANIZED TERRITORY

- Defined, **1(1)**

OVERCHARGE OF TAXES

- Generally, **358**

PADLOCK LAW

- By court on application, **447.1(9)**
- Upon conviction for breach of licensing by-law, **447(5)**

PARENT

- Defined, **MCIA 1**

PARKING

- Administrative penalties, **102.1**
- Disabled, **102, 427**
- Lots, **100**

INDEX

PARKING—Cont'd

- Payments out of court, **432**
- Removal and impoundment, **63, 101**
- Sphere of jurisdiction, **11(3)8**

PARKS

- Generally, **11 (Table), 11(3)5, 11(8)5, 94, 95(2)**

PASSENGER TRANSPORTATION SYSTEMS

- Generally, **69**

PAYDAY LOAN ESTABLISHMENTS

- Generally, **154.1**

PAYMENT IN LIEU OF TAXES

- Generally, **322**
- Defined, **306, 327(1)**

PECUNIARY INTEREST

- Breach of duty
 - appeal, **MCIA 11**
 - application to judge where contravention, **MCIA 9 § 1 to 9 § 7**
 - other proceedings prohibited, **MCIA 11**
- Duty of member
 - closed meeting, **MCIA 5(2)**
 - disclosure, **MCIA 5(1)**
 - non-commercial matters, **MCIA 5 § 3.2**
- Exceptions, **MCIA 4**
 - appointment to other body, **MCIA 4 § 5**
 - common terms, **MCIA 4 § 2**
 - employment with municipality, **MCIA 4 § 3**
 - general principles, **MCIA 4 § 0.1**
 - interest in common, **MCIA 4 § 4**
 - pecuniary interest, **MCIA 4 § 2, MCIA 5 § 4**
 - remote or insignificant interest, **MCIA 4 § 6**
 - standard for determining conflict, **MCIA 4 § 1**
- Indirect, **MCIA 2**
 - body, **MCIA 2 § 1**
 - general principles, **MCIA 2 § 0.1**
- Insurance, **MCIA 14**
- Of spouse, child, etc., **MCIA 3**
- Other proceedings prohibited, **MCIA 13**
- Record of disclosure, **MCIA 6**

PERSON

- Defined, **1(1)**

PERSON—Cont'd

- Includes municipality, **1(1)**

PITS AND QUARRIES

- Danger, **123**
- Operation, **124**

PLANNING JURISDICTION NEAR HIGHWAYS

- Upper-tier, **58**

PLUMBING BUSINESS

- Defined, **11.1**

POLICE SERVICES BOARDS

- Delegation of licensing powers to, **159**

POLICIES

- Delegation, **270(1)**
- Hiring of employees, **269, 270**
- Local boards, **270(2)**
- Procurement of goods, **270**
- Public accountability, **270(1)**
- Public notice, **270(1)**

POLICY DECISIONS

- Protection from liability, **450**

POLL TAX PROHIBITED

- Generally, **393**

POWERS

- See also Contracts with private sector,
Checklist 1 — General Municipal
Powers, Checklist 2 — Non-Sphere
Powers, Checklist 26 — How
Municipalities Can Find and
Exercise Power, Checklist 28 —
Exercise of Municipal Powers and
Challenges Thereto, Checklist 32 —
Sources of Municipal and Personal
Liability and Immunity
- By-laws, **5 § 3**
- Defined, **1(1)**
- Different treatment, **8 § 2**
- Interpretation of, **8 § 1**
- Municipal services boards, **198**
- Procedural requirements, **15**
- Scope, **(3), 8(1)**
- To be exercised by by-law, **5**
- To regulate or prohibit, **8(3)(a)**
- To require action, **8(3)(b)**
- To require licences, **8(3)(c)**
- Under spheres of jurisdiction, **11(3)**

PRACTICES AND PROCEDURES

Municipal organization and administration, **224 to 284**

PRECAUTIONARY PRINCIPLE

Generally, **10 § 2**

PRESCRIBED

Defined, **1(1)**

PRIORITY LIENS

See also Checklist 23 — Priority Lien Status

Effect of status, **1(2.1), 1(2.2), 1(3)**

Local improvement charges, **400 (O. Reg. 119/03)**

PRISONERS

Conveyance of, **134**

PRIVACY PROTECTION

See Records

PRIVATE ROADS

Naming
generally, **48**
entry onto land, **61(2)**

PRIVATE SECTOR AGREEMENTS

See Contracts with private sector

PRIVATE WORKS

Agreements, **23**

PROCEDURE BY-LAW

See also Checklist 21 — Contents of a Procedure By-Law

Generally, **238**

Designate councillor to preside at meetings, **238(4)**

Failure to comply, **238 § 1**

Provision for public notice, **238(2.1)**

Sale of land, **268**

PROCUREMENT OF GOODS

Policy required, **271**

Tendering process, **270 § 4**

PROHIBITION ORDER

Continuation of offence, **431**

PROOF OF BY-LAW

Generally, **434**

PROPERTY

Disposition, **239**

PROPERTY—Cont'd

Public assets, by-law authority, **10(2)4, 11(2)4**

PROPERTY CLASS

Defined, **306, 327(1), 339**

Limitation of taxation, **327 to 338.5**

PROTECTION FROM LIABILITY

See Liability

PROTECTION OF PERSONS AND PROPERTY

See also Checklist 32 — Sources of Municipal and Personal Liability and Immunity

By-law authority, **10(2)8, 11(2)8**

PROVINCE OF ONTARIO

Agreements with, **22**

Consultation, **3**

Memorandum of Understanding, **3**

PROVINCIAL HIGHWAY

Defined, **24**

Non-application of provisions, **25**

PROVINCIAL OFFENCES ACT

Agreements, **447**

PRUDENT INVESTMENT

Generally, **418.1 (O. Reg. 43/18)**

PUBLIC FAIRS AND EVENTS

Generally, **126**

PUBLIC INPUT

Licensing by-law, **151(4)**

PUBLIC INQUIRIES

Generally, **274**

PUBLIC LIST OF LICENCES, ETC.

Generally, **158**

PUBLIC MEETINGS

See also Checklist 18 — Public Meetings, Checklist 19 — Council Meeting

Of council, **239**

PUBLIC NOTICE

By-law re: advertising devices, **99**

Policy, **270**

Provision for in procedure by-law, **238(2.1)**

INDEX

PUBLIC NUISANCES

- Closure order, **447.1, 478(13)**
- Prohibition and regulation, **128, 478(2)**

PUBLIC UTILITIES

- Defined, **1(1), 194(1)**
- Dual authority, **89**
- Easement, **91**
- Entry onto land and inspection
 - after discontinuance of service, **80(3)**
 - building, **79(1), 79(2)**
 - highway, **78**
 - repairs, **80(1)**
 - sewage system, **87**
 - upper-tier, **88**
- Exemption from levy, **90**
- Liability for damages
 - exemption where interruption, **82**
 - time limitation, **84**
- Mandatory supply, **86**
- Municipal monopoly, **93**
- Municipal services boards, **194 to 202**
- Non-municipal, consent to, **93**
- Security for supply, **83**
- Seizure, exempt from, **85**
- Shut off supply, **81**
- Sphere of jurisdiction, **11(3)4**
- Supply of water or sewage, **86**
- Water supply and sewage capacity, **86.1**

PUBLIC UTILITIES ACT

- Repeal of certain provisions, **482**

PURPOSES FOR LICENSING

- Generally, **150**

PURPOSES OF ACT

- Generally, **2, 2 § 2**

PURPOSES OF MUNICIPALITIES

- Generally, **2**

QUALIFICATIONS

- Member of council, **256 to 258**

QUARRIES

- Operation, **124**

QUASHING BY-LAWS

- See also Checklist 22 — Quashing By-Laws
- Application to court, **273**
- Debenture by-law, **415(2)**
- Effect of illegal by-law, **273 § 5**

QUASHING BY-LAWS—Cont'd

- Evidence, **273 § 2**
- Grounds, **273 § 4**
- Interlocutory injunction, **273 § 8**
- Jurisdiction, **273 § 2**
- Procedure, **273 § 2**
- Reasonableness not an issue, **272**
- Res judicata, **273 § 7**
- Severability of invalid provisions, **273 § 6**
- Time for bringing application, **273 § 3**
- Who may apply, **273 § 1.1**

QUORUM OF COUNCIL

- Generally, **237**
- Lack of
 - application to court, **MCIA 7(2), 7(3)**
 - remedy, **MCIA 7(1)**

RATEABLE PROPERTY

- Defined, **1(1)**

REASONABLENESS OF BY-LAWS

- Not basis to quash, **272**

RECIPROCAL LICENSING REQUIREMENTS

- Generally, **156**

RECORDS

- Access
 - obligation to disclose, **MFIPPA 5**
 - right of, **MFIPPA 4**
 - right of deceased, etc., **MFIPPA 54**
- Appeal, **MFIPPA 39**
 - application, **MFIPPA 52**
 - pre-Statute access, **MFIPPA 50(2)**
 - prevails over other statutes, **MFIPPA 53**
- Burden of proof, **MFIPPA 42**
- Commissioner
 - appointment of mediator, **MFIPPA 40**
 - inquiry by, **MFIPPA 41**
 - no delegation of power, **MFIPPA 44**
 - order on appeal, **MFIPPA 43**
 - powers and duties, **MFIPPA 46**
- Compellability of witnesses, effect on, **MFIPPA 51(2)**
- Defined, **1(1)**
- Disclosure of pecuniary interest, **MCIA 6**
- Discovery, effect on, **MFIPPA 51(1)**
- Exemptions
 - advice or recommendations, **MFIPPA 7**

RECORDS—Cont'd

Exemptions—Cont'd

Civil Remedies Act, **MFIPPA 8.1, 2001**

danger to safety or health, **MFIPPA 13**
draft by-laws, etc., **MFIPPA 6**
economic and other interests, **MFIPPA 11**

information soon to be published, **MFIPPA 15**

law enforcement, **MFIPPA 8**

personal privacy, **MFIPPA 14**

Prohibiting Profiting from Recounting Crimes Act, **MFIPPA 8.2, 2002**

relations with governments, **MFIPPA 9**

solicitor-client privilege, **MFIPPA 12**

third party information, **MFIPPA 10**

when not to apply, **MFIPPA 16, 16 § 1, 16 § 2**

Fees, **45**

General, **253 to 255**

Heads of institutions

annual report, **MFIPPA 26**

delegation of powers, **MFIPPA 49(1)**

protection from civil proceedings, **MFIPPA 49(2)**

Inspection by public, **253**

Institutions

See also heads of institutions

information re:, **MFIPPA 24, 25**

vicarious liability, **MFIPPA 49(3)**

Offences, **MFIPPA 48**

Oral requests, **MFIPPA 50**

Personal information

generally, **MFIPPA 28**

bank index, **MFIPPA 34**

bank index, inconsistent use or disclosure, **MFIPPA 35**

consistent purpose, **MFIPPA 33**

disclosure permitted, **MFIPPA 32**

manner of collection, **MFIPPA 29**

retention, **MFIPPA 30**

right of access and correction, **MFIPPA 36 to 38**

use of, **MFIPPA 31**

Procedure for obtaining access

contents of notice of refusal, **MFIPPA 22**

copy of record, **MFIPPA 23**

extension of time, **MFIPPA 20**

frivolous request, **MFIPPA 20.1**

RECORDS—Cont'd

Procedure for obtaining access—Cont'd
involvement of other institutions,

MFIPPA 18

notice by head, **MFIPPA 19**

notice to affected person, **MFIPPA 21**

request, **MFIPPA 17**

Regulations, **47**

Retention, **254 to 255**

REFUSAL OF LICENCES

Generally, **151(2)**

REFUSE AND DEBRIS

Generally, **127**

REGIONAL MUNICIPALITY

Defined, **1(1)**

REGULATIONS AND FORMS

Contained in book, **486 et seq.**

Exercise previous powers, **452(2.1)**

General provisions, **451 to 474**

Index of regulations, **p. ix**

Prescribing local boards, **223.24**

Provincial interest, **451.1(1)**

Regulations not reproduced, **p. xi**

Review or appeal of delegated authority, **284.1**

Store closing hours — goods and services exempt, **148(5)**

REGULATIONS — POWER TO ENACT

Business improvements areas — business property classes, **204(4), 208, 210, 211, 214(2), 215**

Classes of securities, **417(3), 417(5), 418(1), 418(6)**

Corporations — establishment of, **203**

Debentures, **408(2), 408(12), 411(1), 411(5), 412(5), 412(8)**

Declarations of office, **259(1)**

Fees or charges, **400**

Financial action, **17(1)(f), 17(2)**

Financial information returns, **301**

General, Part XVI, **451**

Highways repair, **44(4)**

Incorporation of corporations, **203**

Information returns, **294**

Investment agreements, **420(2), 421(2)**

Licensing powers, **157(3), 158**

Local boards — changes, **216(3), 216(6)**

Migration of powers, **188(1), 193**

REGULATIONS — POWER TO ENACT

—Cont’d

Municipal capital facilities, **110(2), 110(20)**

Municipal debt, **305**

Municipal service boards, **194(1)**

Policies

local board, **269(2)**

Required use of forms, **454**

Reserve funds, **293**

Restoring lost powers, **452, 457**

Restructuring, **172 to 174, 176, 179, 180(1), 181(1), 182(1), 186(1), 186(2)**

Sale of land, **387(1)**

Securities, **417(5)**

Tax sales, **371(2), 386, 387**

Toll roads, **40(3)**

Transitional matters, **453**

Ward boundaries, **222(2), 222(4)**

RELIEF FROM TAXES

See Tax relief

REMEDIAL ACTIONS

Generally, **446**

REMUNERATION AND EXPENSES

Generally, **283 to 284**

one-third expense allowance, **283(5), 478(10)**

RENTAL PROPERTIES (RESIDENTIAL)

Demolition and conversion of, **99.1**

REPAIR

Advertising devices, **99**

Highways

agreement, **29.1**

municipal liability, **44**

no personal liability, **45**

Public utility

entry onto land, **80(1)(a), 91(9)**

no liability, **82**

REPEALED STATUTES

Generally, **484**

RESERVE FUNDS

Generally, **110(10), 293, 417**

RESIDENTIAL PROPERTY CLASS

Defined, **306**

RESIDENTIAL RENTAL PROPERTIES

Generally, **99.1**

RESOLUTIONS

Geographic application, **19**

Only where authorized, **5**

Specific types, **(2), (9), 44(14), 190(1), 191(2), 192(1), 216(5), 239(4), 242, 259(1), 268(3), 273(2), 274, 283(5), 283(8), 310(3), 379(11), 390, 397(1), 436(6), 457(1), 472(3)**

Temporary, **5 § 3**

RESPONSIBLE GOVERNMENT

Generally, **2**

RESTRAINT ORDER

Breach of by-law, **443**

RESTRICTIONS ON BY-LAW

Generally, **15 to 18**

RESTRUCTURING OF MUNICIPALITIES

Apportionment of debt, **178**

By a commission

order, **175**

procedures, **177**

proposal, **174**

By municipal proposal

amendment, **173(5) to 173(7)**

consultation, **173(3)**

differing support requirement, **173(15)**

effect of implementation, **173(10)**

geographic scope, **173(8)**

implementation, **173(4)**

minor, **173(16)**

powers of Minister, **173 (O. Reg. 204/03)**

procedure, **173 (O. Reg. 639/00)**

promulgation of order, **173(11), 173(12)**

refusal of Minister, **173(9)**

submission of report, **173(1), 173(2)**

Conflict with official plan, **184**

General, **172 to 186**

Local body

defined, **172**

“Municipality,” **171(2)**

Order continued, **474.1**

Order prevails, **186**

Principles and standards, **177, 179 (O. Reg. 588/00)**

**RESTRUCTURING OF
MUNICIPALITIES—Cont'd**

Purposes of provisions, **171(1)**
Regulations, **176**
Resident
defined, **172**
Restructuring
defined, **172**
Transition, **185**

**RETAIL BUSINESS
ESTABLISHMENTS**

Closing, **148**

**RETENTION REQUIREMENTS —
RECORDS**

Generally, **255**

REVIEW OF ACT BY PROVINCE

Generally, **3(2)**

REVIEW OF BY-LAWS REQUIRED

Generally, **283(7)**

RIGHT TO ENFORCE DUTY

Generally, **442**

ROAD

See Highways

**ROAD CLOSURE — ROAD ACCESS
ACT**

Generally, **483**

ROOF

Snow and ice removal from, **122**

SAFETY DEVICES

Generally, **118**

SALE OF LAND, PROCEDURES

Generally, **268**

SALVAGE BUSINESS

Defined, **11.1**

SAME-SEX PARTNER

Defined, MCIA 1, **1(1)**

SANCTIONS

Generally, **425 to 447.9**

SCHOOL BOARD

Defined, MCIA 1, **306**

SCOPE OF MUNICIPAL POWERS

Generally, **8**

SEARCH WARRANT

Generally, **439**

SECOND-HAND GOODS

Business defined, **11.1**

Defined, **11.1**

SECRET VOTE PROHIBITED

Generally, **244**

SELF-HELP BY MUNICIPALITIES

Generally, **446**

SENIOR OFFICER

Defined, MCIA 1

SEPTIC TANK BUSINESS

Defined, **11.1**

**SERVICE CORPORATIONS —
MUNICIPAL**

Specific authority, **203**

SERVICES, PROVISION OF

And things
broad authority, **10(1), 11(1)**
by-law authority, **10(2)7, 11(2)7**

SERVICES BOARDS

Generally, **194 to 202**

SEWAGE

Defined, **1(1)**

SEWAGE SYSTEM

Entry onto land, **87**

SHORT TITLE

Generally, **486**

SIDEWALKS

Responsibility for, **55**
Snow or ice on
liability, **44(9), 44(13), § 44:1**
removal by municipality, **122(2)(b)**

SIGNS

By-law authority, **10(2)10, 99**
Close to highways, **59**
Freedom of speech, **§ 99:1**
Sphere of jurisdiction, **11(3)7, 15(4), 99**

SINGLE-TIER MUNICIPALITY

Defined, **1(1)**
Dissolution
generally, **182**
conflict with official plan, **184**

INDEX

SINGLE-TIER MUNICIPALITY

—Cont'd

- Order prevails, **186**
- public hearing, **183**
- Powers, **10**

SITE ALTERATION

- Generally, **142**

SMALL BUSINESS COUNSELLING

- Generally, **108**

SMOKING REGULATION

- Generally, **115**

SNOW FENCES

- Generally, **60**

SNOW REMOVAL

- Duty and liability, § **44:1**
- From roofs and sidewalks, **122**

SOCIAL WELL-BEING

- By-law authority, **10(2)5, 11(2)5**

SPECIAL ACTS

- Relationship to Municipal Act, **7**

SPECIAL MEETINGS

- Generally, **240**

SPECIAL POWERS AND DUTIES OF COUNCIL HEAD

- Application, **284.2**
- Budget, **284.16**
- By-laws, **284.11**
- Chief administrative officers, **284.5**
- Committees, **284.8**
- Delegation, **284.13**
- Directions to municipal employees, **284.3**
- Immunity, **284.14**
- In writing, **284.4**
- Local boards, **284.7**
- Meetings, **284.10**
- Organizational structure, **284.6**
- Provincial priorities, **284.9**
- Regulations, **284.17**
- Transition, **284.15**
- Vacancy, head of council, **284.12**
- Veto, **284.11**

SPECIAL SERVICES — COSTS

- Generally, **326**

SPHERES OF JURISDICTION

- Conflicts, **13, 13.1**

SPHERES OF JURISDICTION—Cont'd

- General, **11(3)**
- Interpretation, **8**
- Limited to the municipality's own systems, **11(7) to 11(9)**
- Scope of by-law making powers under, **8(3)**
- Table, **11**

SPOUSE

- Defined, **MCIA 1, 1(1)**

STAFF, ROLE OF

- Generally, **227**

STANDARD OF CARE

- Owed by driver, § **44:1**

STANDARDS — ENFORCEMENT BY MINISTER

- Generally, **303**

STATUTE-BY-LAW IN CONFLICT

- Generally, **14, § 14:1**

STORE CLOSING HOURS

- Generally, **148**

STRUCTURES (INCLUDING FENCES AND SIGNS)

- By-law authority, **10(2)10, 15(5)**
- Non-application of Line Fences Act, **98**
- Rules for advertising devices, **99**
- Sphere of jurisdiction, **11(3)7**

SUBSTITUTION OF COUNCIL HEAD

- Generally, **226**

SYSTEM

- Defined, **1(1)**

SYSTEMS OF OTHER MUNICIPALITIES

- No jurisdiction over, **11(7) to 11(9)**

TABLE OF CONCORDANCE — CITY OF TORONTO ACT

- Generally, **p. xiii**

TAX ARREARS CERTIFICATE

- See also Tax sales
- Cancellation certificate, **375**
- Cancellation price, **376**
- Extension agreement, **378**
- Notice of registration, **374(1)**
- Registration, **373, 373.1**

TAX ASSESSMENT

- See also Tax collection
- Boundaries on December 31, 2001, **315(7)**
- Correctional institutions, **323(2)**
- Deemed imposition, **307(3)**
- Deferrals for hardship, **319**
- Delegation to lower-tiers, **310**
- Developmentally disabled, facilities for, **323(4)**
- Exemptions
 - non-profit hospital service corporation, **324**
 - property used by veterans, **325**
- Graduated tax rates, **314**
- Interim financing, upper-tier, **316**
- Interim levy, lower-tier, **317**
- International bridges and tunnels, **320**
- Local municipality levies, **312**
- Phase-in after reassessments, **318**
- Power utility lands, **315**
- Property class limitations
 - annexed land, **328(2)**
 - application for cancellation, reduction or refund, **334**
 - eligible properties, **331**
 - general rule for tax determination, **328(1)**
 - limits on tax decreases, **330**
 - maximum tax determination, **329**
 - non-application of Part IX, **327(5)**
 - Part IX prevails, **335, 336**
 - payments made to other body, adjustments, **337.1**
 - recouping landlord's shortfall, **333**
 - regulations, **338**
 - tenants of leased premises, **332**
 - undercharges, **337**
- Provincial educational institutions, **323(5)**
- Public hospitals
 - annual levy, **323(3)**
 - non-profit service corporation exempt, **324**
- Railway lands, **315**
- Regulations
 - payment in lieu of taxes, **322**
- Separated municipalities, **309**
- Special services, **326**
- Subclass tax reductions, **313**

TAX ASSESSMENT—Cont'd

- Tax ratios
 - authority, **307(2)**
 - certain property classes, **308.1**
 - establishment, **308**
- To be levied equally, **307(1)**
- Universities, **323(1)**
- Upper-tier levies, **311**

TAX BILL

- Generally, **343**
- Form, **344**

TAX COLLECTION

- See also Tax relief, Tax sales, Checklist 15 — Treasurer
- Change of assessment, **365.3**
- Date falling on holiday, **370**
- Determination of status, **348**
- Division into parcels, **356**
- Federal Crown lands, **366**
- Gross leases, **367, 368**
- Less than minimum tax amount, **355**
- Non-application re: certain taxes, **370.2**
- Offences, **369**
- On behalf of other bodies, **353**
- Overcharges, **358**
- Payment
 - generally, **346**
 - allocation, **347**
 - instalments, **342**
 - late charges, **345**
- Recovery, **349**
- Seizure of property, **351**
- Special lien, **349(3)**
- Statement of amount owing, **352**
- Tax bill, **343, 344**
- Tax roll, **340, 341**
- Tenant obligations, **350**
- Undercharges, **359**
- Urban service areas, **370.1**
- Write-off, **354**

TAXICAB BROKER

- Defined, **11.1**

TAXICABS

- Licensing, **155**
- Niagara, Waterloo, **164**

TAXPAYER

- Defined, **339**

INDEX

TAX RATE

Defined, **306**

TAX REBATES FOR CHARITY

Generally, **361**

TAX REDUCTIONS

Generally, **362**

TAX RELIEF

Cancellation, reduction or refund, **357, 357.1, 365**

Cemeteries, **357.1**

Charities rebate, **361**

“Gross or manifest error” defined, **360**

Heritage property, **365.2**

Overcharges, **358**

Pending environmental rehabilitation, **365.1**

Tax reductions, **362**

Undercharges, **359**

Vacant units rebate, **363**

TAX ROLL

See also Checklist 15 — Treasurer

Adjustments, **341**

Preparation, **340**

TAX SALES

See also Tax arrears certificate, Checklist 4 — Procedure on Tax Sales

Application of proceeds, **380**

Defects in procedure, **382**

Forms, **486 et seq.**

Inspection

obstruction, **386.5**

warrant, **386.3, 386.4**

without warrant, **386.2**

Interpretation, **371, 372**

Mining rights, **384(1)**

No direction to treasurer under Municipal Affairs Act, **389**

No liability, **386**

No successful purchaser, **380.1**

Notice, **381**

Power of entry, **386.1(1)**

Prior registrations, **388**

registration, **383**

Public sale, **379**

Regulations, **379 (O. Reg. 181/03), 387**

Scale of legal costs, **385**

Tax deed

preparation, **379(5)**

TAX SALES—Cont’d

Upper-tier municipality, **385.1**

TEMPORARY BORROWING

Generally, **405 to 407**

TENDERING

Generally, **271**

TERM OF COUNCILLORS

Generally, **235**

TIME LIMITATIONS

See also Checklist 25 — Limitations Periods

Lack of repair to highways and bridges action, **44(7)**

notice of claim, **44(10)**

Public utilities, **84**

TOLL HIGHWAYS

Generally, **40**

TOPSOIL AND FILL

Generally, **142 to 146**

TORONTO

This Act applicable, **MEA 10.1**

This Act inapplicable, **7.1**

TOW TRUCKS

Licensing, **155**

TRAILERS AND TRAILER CAMPS

Permit system prohibited, **50**

TRANSFER OF POWERS BETWEEN TIERS

Generally, **188 to 193**

TRANSIENT ACCOMMODATION TAX

Generally, **400.1 to 400.6**

TRANSITIONAL MATTERS

Powers

existing, **15(2)**

previous transfer, **12**

Previous regulations, **453**

Specific matters, **455 to 474.10**

TRANSPARENCY

By-law authority, **10(2)2, 11(2)2**

TRANSPORTATION

Monopoly, **69(2)**

Specific powers, **69 to 77**

TRANSPORTATION—Cont'd

- Transportation system defined, **1(1)**
- passenger, **69**
- sphere of jurisdiction, **11(3)2**

TREASURER

- See also Financial administration, Checklist 14 — Budget and Financial Reporting, Checklist 15 — Treasurer
- Appointment, **286**

TREES

- Agreement re: enforcement, **139, 140**
- Destruction or injuring of, **135**
- Planting adjacent to highways, **141**
- Trimming, **62**

UNORGANIZED TERRITORY

- Annexation to local municipality generally, **181**
- conflict with official plan, **184**
- Defined, **1(1)**
- Establishing highways, **32**
- Incorporation of inhabitants generally, **180**
- conflict with official plan, **184**
- Order prevails, **186**
- public hearing, **183**

UNREASONABLE BY-LAWS

- Not basis to quash, **272**

UPPER-TIER MUNICIPALITY

- Defined, **1(1)**
- Entry onto land, **88(1)**
- Jurisdiction of, **11**
- Levies, **311**
- No power to regulate lower tier, **11(7) to 11(9)**
- Power defined, **188(1)**
- Purpose, § **2:1**
- Specific powers, **164, 165**
- Transfer of powers between tiers, **188 to 193**
- Trees, **135**

URBAN SERVICE AREAS

- Generally, **370.1**

USER FEES

- Generally, **391**
- Restriction, **394, 395**

VACANCIES ON COUNCIL

- Generally, **259**

VIBRATION

- Specific powers, **129**

VOTING

- Advance, **MEA 43**
- Appointment of head, **233(5)**
- By-laws, **MEA 42**
- Counting of votes generally, **MEA 54, 55**
- Day, before, **MEA 40 to 45**
- Elector, by, **MEA 50, 51**
- Emergency, **MEA 53**
- Hours of, **MEA 46**
- Open to public, **239(5), 239(6)**
- Places, **MEA 45, 47**
- Procedure, **MEA 46 to 53**
- Prohibition, **MEA 48**
- Proxy, appointment of, **MEA 44**
- Recounts generally, **MEA 56 to 64**
- application for order for, **MEA 58**
- clerk, duty of, **MEA 62**
- conduct of, **MEA 60**
- judicial, application for, **MEA 63**
- local board, **MEA 57**
- Minister, for, **MEA 57**
- municipality, for, **MEA 57**
- present during, who may be, **MEA 61**
- related recounts, inclusion of, **MEA 59**
- sit pending outcome, right to, **MEA 64**
- tied vote, **MEA 56**
- Secrecy, **MEA 49**
- Secret vote, **244**
- Voters' lists, **MEA 17 to 28**

WARDS

- Generally, **7(3)5, 222, 223**

WARRANT (SEARCH)

- Generally, **439**

WASTE BY-LAWS ON DECEMBER 31, 2002

- Generally, **469**

WASTE MANAGEMENT

- Entry and inspection, **76**
- Outside municipal boundaries, **74**
- Sphere of jurisdiction, **11(3)3**
- Upper-tier powers, **75**

INDEX

**WATER AND SEWAGE —
MANDATORY TO SUPPLY**

Generally, **86**

WEAPONS CONTROL

Generally, **119**

WORK ORDER

Generally, **445**

